

Original to V.W. 1/21/11

REIMBURSEMENT FROM OUTSIDE AGENCY AGREEMENT

This Agreement is entered into between the PTA Gregory Gardens ("the Organization") and the Mt. Diablo Unified School District (the "District") on _____ (date).

WHEREAS, the above-named Organization wishes to provide additional services for students at Gregory Gardens school; and

WHEREAS, the District is required by law to employ individuals who serve in District programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the District and the Organization have agreed to and do agree as follows:

1. The District shall create ~~0.583~~ ^{0.35} FTE in the position of Instructional Assistant ^{per minute} (two of two).
2. The Organization shall reimburse the District for the total costs of the employee, specifically salary, health and welfare benefits, and all statutory benefits including retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and unemployment insurance. The Organization shall be responsible for salary increases granted throughout the year. **The District shall invoice the Organization on a quarterly basis for actual costs incurred.**
3. The District shall be the employer of the individual hired pursuant to this Agreement and shall be solely responsible to direct the work, evaluate, and/or discipline. The Organization's sole involvement is reimbursement of the total cost to the District of said employee filling the position listed in #1 above.
4. This Agreement shall remain in effect: from February 1, 2011 through May 27, 2011
5. The Organization shall only be responsible for reimbursement through the date set for termination of the Agreement by the District. **Funding for Certificated positions must be confirmed in advance for reimbursement of the entire school year. Funding for Classified positions must be confirmed in advance for at least three months of reimbursement.**

Sue O'Neil
Authorized Agent

1-11-11
Date

Cheryl Klam
Site Principal

1-12-11
Date

Office Use Only:

Certificated Classified

EE ID: _____ EE Name: _____

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[Signature]
Authorized Agent

1-11-11
Date

[Signature]
Site Principal

1-12-11
Date

Office Use Only:

Certificated _____ Classified _____

EE ID: _____ EE Name: _____

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Gregory Gardens Elementary School
PTA Executive Board Meeting
January 12, 2011

MINUTES

Attendance:

Diana Bartlett	Cheryl Kolano
Paul Bayley	Shuleen Martin
Theresa Bordeaux	Lorraine Monaghan
Cynthia Duarte-Bishop	Shelley Perez
Susan Hurley	Lorna Withington
Maya Kanamori	Gail Wojtalewicz
Michael Katz	

Meeting called to order 7:05 p.m.

Minutes -

- Lorraine moved to accept minutes as presented. Diana seconded. All approved. Motion carried.

Teacher Report - Gail Wojtalewicz

- 4th and 5th grade Willie Wonka production going well. Michele Miller is heading up Drama Club, Roseann Colvig is assisting.
- 5th grade went to Delta last week.
- 4th and 5th grade Science Fair coming up. Kids are preparing their presentations.
- Walk Through California for 4th grade coming on January 27.
- California Symphony has done 2 assemblies, one more in February, one in April.
- Next Friday, Kindergarten, 2nd and 4th grades are going to ballet at Leshar Center.

Principal's Report - Cheryl Kolano

- Superintendent's Meeting
 - Superintendent Steve Lawrence brought up Bring Your Family to School grant that Gregory Gardens was awarded.
- Some GGE students decorated Denny's for the veterans that meet their for breakfast. The veterans were thrilled and very touched. Sent a thank you note that was passed around.
- Parks & Rec may move preschool/daycare programs to Gregory Gardens on April 1. Room 10 & 11 are the affected rooms.
 - This will have a positive impact on Special Ed preschool.
 - Need to move out of Room 11 by end of February. Staff room will move back to office. PTA work room will move back to cafeteria. PTA boxes will stay in office.
 - Lease would be through all of next school year.
 - If we go back to classroom size reduction we will lose one preschool class.
- Last of 3 new assessments will be given at the end of this month. 4th assessment is optional.
- School closure advisory committee presents to the Board next week at Northgate HS. Board votes Feb. 8

1st VP Report - Shelley Perez

- Reflections

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- o Honorable Mention: Audrey Bishop, K2
- o Award of Excellence: Brandon Bordeaux
 - Brandon moves on to District
- o K2 won pizza party for most entries
- o Artwork will be displayed at Founders' Day

Parliamentarian Report - Shuleen Martin for Denise Lambert

- Maya asked about Ways and Means being VP. Shuleen says Ways and Means is VP and also chair of the Ways and Means committee.
 - o Testimonies from schools that have been using the test
- Quorum went up to 13. This is too high. Most recent by-laws has quorum at 5.

Superintendent Liaison Report - Paul Bayley

- Attended Parent Advisory Meeting in January
 - o Topics were school closures and budget
 - o Reviewed school closure process.
 - o Presenting to the board on Jan. 19 at Northgate HS, 5pm
 - o Time for public input before or after meeting.
 - o Our school is not on list of recommended schools, but we will put together something to present to Board similar to what we did at the School Closure Advisory Committee meeting.
 - o Minutes and info is available on MDUSD website.

Nominating Committee - Paul Bayley

- Karin Yearman has stepped down and Susan Hurley has stepped in. Committee consists of Paul Bayley, Maya Kanamori, Cynthia Duarte-Bishop, Susan Hurley and Shelley Perez.
- Asked current board members to fill out a slip indicating if they would like to be on board next year, and what position they are interested in.
- Nominating committee's report should go out in email blast on Friday. Hard copy to follow in backpacks next week. Will announce slate plus any open positions.

President's Report - Shuleen Martin

- Gregory Gardens received 3 awards for Membership from District PTA.
 - o Early Bird Award
 - o Chairman's Club Award
 - o Increase of Membership Award
- Governor's budget does not touch K-12 this year.

Old Business -

- Raising the BAR fundraiser: Lorraine Monaghan
 - o Brought in \$5755 so far, may get \$6795 with matching grants from Wells Fargo and PG&E
 - o Gift wrap promotion netted \$2075
 - o \$5755 will be enough to fund 2 instructional aides, Tues-Fri, K-5, for 3.5 hours a day each.
 - o Thank you to Lorraine for championing this fundraiser.
 - o ~~Lorna made a motion to release \$5700 to fund 2 instructional aides for 4 days a week, 3.5 hours per day. Shelley seconded. All approved. Motion carried.~~
 - o Donations that come in from now on will be rolled over into general fund.

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New Business -

- Take Your Family to School Week in February: Susan Hurley
 - Susan passed out a handout with outline of activities
 - Grant was awarded to GGE for this week-long event.
 - Permits have not been pulled because dates are not set in stone
 - Board doesn't need to release funds yet, will ask for release funds at General Association meeting in February.
 - Subcommittee meeting will distribute grants among the different activities
 - \$320 allocated for fingerprint scholarships
 - Will put out word in newsletter
 - Susan talked to Susie Mendelsohn about making banners, volunteer badges and stickers for 3-for-Me volunteer promotion.
 - National PTA probably has 3-for-M3 collateral.
 - Paul made motion to release \$2000 for Take You Family to School Week. Shelley seconded. All approved. Motion carried.
- Founders Day: Shelley Perez
 - Feb. 18, starts with 5pm General Association meeting and pasta dinner. Continues with awards presentation.
 - Election of next year's PTA officers will be held at that meeting.
 - Whole school can nominate people for awards, committee will decide on awards.
- Multicultural Week: Shuleen Martin
 - Potluck dinner will be held on Jan. 28
 - Cindy Novello received a grant from the Rotary Club
 - Cindy asked if PTA could fund \$280 for assembly on Jan. 26. Paul made a motion to release \$280 for multicultural assembly. Susan seconded. All approved. Motion carried.
 - Shelley made a motion to release \$50 from Hospitality fund for plates, cups, etc. Lorraine seconded. All approved. Motion carried.

New Business -

- FPHE: Diana Bartlett
 - Kicked off annual campaign. Asking \$55 donation. Goal is \$60,000.
 - Dine Out for Education
 - Every Tues between Jan. 18 and Mar. 15, different restaurants will donate a percentage to FPHE if customers show the FPHE flyer.
 - FPHE meets 1st Tuesday of each month at City Hall. Their meetings are open to the public.
- Newsletter deadline today
- Teacher Appreciation Week in March
- Village Music is continuing with new programs
- TechoKids flyer was passed around. Will discuss at next meeting.

Meeting adjourned at 8:35 p.m.

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Gregory Gardens School Site Council
January 10, 2011
Minutes

- I. **Call to order 2:43pm** 1/10/11 Gregory Gardens Library
- II. **Welcome, Introductions, Attendance**
In attendance:
Cheryl Kolano, Principal Gail Wojtalewicz, Teacher
Tammy Nadeau, Teacher Shuleen Martin, Parent
Lorraine Monaghan, Parent Jill Stevens-Nappi, Teacher
Cynthia Tubbs, staff
- III. **Read and approve minutes of meeting November 1, 2010 -**
Correction: VI.b. change "programs" to "instructional programs"
Lorraine Monaghan moves to accept minutes from November 1, 2010 with stated correction. Tammy Nadeau seconds the motion. Motion passed.
- IV. **Old Business**
- A. **Single Plan for Student Achievement**
SPSA was discussed in detail at our last meeting.
Tammy Nadeau moves to accept the the Single Plan for Student Achievement for the 2010-2011 school year. Cynthia Tubbs seconds the motion. Motion is passed.
- B. **Raising the BAR – PTA proposal.**
- a. \$5,000 were raised with a potential of \$7,000 if matching grants are approved. – Shuleen Martin
 - b. Based on survey of staff priorities, the highest priority was for implementation of small reading groups with flexibility to address high, medium and low abilities. – Cheryl Kolano
 - c. If funding is limited then suggest emphasizing primary grades. – Gail Wojtalewicz. Tammy Nadeau notes that first grade needs the most help since most students are learning to read in first grade. There also might be potential to help with one-on-one assessment that is required in first grade. If students have a good start in first grade then that effect will cascade into second grade and beyond.
 - d. Fourth grade interventions include: language !, Read Naturally 3 days/week, one-on-one work with parent volunteers. – Gail Wojtalewicz.
Third grade has language ! Approximately 16 students participate in grades 3-5. There are currently after school interventions for first

grade. – Jill Stevens-Nappi. Important to consider what interventions are already in place. – Cheryl Kolano.

- e. \$5,000-7,000 is enough to hire 2 instructional aides for 3.5 hours/day, 4 days per week for approximately 16 weeks.
- f. *Tammy Nadeau moves to apply for 2 instructional aide positions for 3.5 hours/day, 4 days per week to start as soon as possible. Lorraine Monaghan seconds the motion. Motion is passed.*

V. New business

A. Academic Program Survey – Cheryl Kolano

- There are 8 components: Instructional program, instructional time, lesson pacing guide, school administrator instructional leadership trainings, professional development opportunity, ongoing instructional assistance and support for teachers, student achievement monitoring system, monthly collaboration.
- 3 additional components included by our district: fiscal support and environments conducive to learning, parent/community involvement.
- Each component has descriptors. Based on those descriptors, a rank was assigned: 1-4 with 4 corresponding to 100% or fully implemented. Per Merry Burns' suggestion, items that were not ranked at 100% include a descriptor of steps we will take towards 100% implementation.
- There is a grid of 48 categories, some of which our School District is not making progress on. Our District is being proactive in case we are a district in improvement via NCLB.

Gail Wojtalewicz moves to accept Academic Program Survey as a work in progress to be monitored by the Fall. Tammy Nadeau seconds the motion. Motion is passed.

B. Homework Policy – Cheryl Kolano presented the homework policy.

Tammy Nadeau moves to accept homework policy. Cynthia Tubbs seconds the motion. The motion is passed.

The policy will be posted and distributed in the Fall at the beginning of the next school year. In the future consider homework contract and behavior contract. This used to be in the school handbook. Cheryl Kolano suggest that we consider this at our May meeting.

C. Bring Your Family to School Week National Grant – Shuleen Martin

The PTA was awarded a grant for nearly \$2000 (\$1897 symbolizing the year the PTA was founded.) During the week of February 14th there will be activities to encourage parent involvement and participation. Activities include: Dad's and Donuts, Family Pasta Night and Founder's Day celebration, Math Experience. There were also funds allocated for volunteer badges and fingerprint scholarships. The Math experience day scheduled for February 16th is during the school day and includes Geometry Day experiences. Families are invited to participate then stay and eat lunch with their student. Founder's Day/Pasta night will either be Tuesday or Friday.

VI. ELAC – Cheryl Kolano

- a. Staff members Jeanine Simms and Wendy our ELD teacher will participate.
- b. Next meeting is January 20th. Last meeting there was 1 parent.

VII. Future Agenda Suggestions

For February 7 meeting: Currently in negotiation, Parks and Rec may use 2 classrooms for preschool starting April 1st. There is also interest in using multi-use room for evening classes etc...

For March meeting: STAR testing

For May meeting: Homework/behavior contracts for the following school year.

VIII. Public input – none

IX. Announcements – None

X. Meeting adjourned 3:59pm.

Minutes by Shuleen Martin