

Attachment A
PROPOSAL FORM- RFP #1683
SUPPLEMENTAL STUDENT
TRANSPORTATION SERVICES

To: Mt. Diablo Unified School District
Purchasing Department
2326 Bisso Lane
Concord, CA 94520

From: First Student, Inc.
Name of Bidder
13200 Crossroads Parkway, Suite 450
Mailing Address
City of Industry, CA 91746
City, State & Zip

The undersigned declares the Bid Documents have been read and agrees and proposes to furnish all necessary labor, materials, and equipment to perform all work in accordance with the terms and conditions of the Scope of Work for Mt. Diablo Unified School District.

RFP No 1683: SUPPLEMENTAL STUDENT TRANSPORTATION SERVICES in its entirety, all Addenda, and the following documents by this reference are hereby made a part of this contract:

- Notice of Request for Proposals
- Detailed Specifications or Scope of Work
- Instructions To Bidders
- Terms and Conditions
- Criminal background Investigation/ fingerprinting certification
- Bidder's Statement Regarding Insurance Coverage
- Workers' Compensation Insurance Certificate
- Non-Collusion Affidavit
- Contractor Representation and Certification

Receipt and acceptance of the following addenda is hereby acknowledged:

No. 1, Dated May 29, 2014
No. 2, Dated May 29, 2014
No. 3, Dated June 03, 2014

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 PROPOSAL FORM- RFP #1683
 SUPPLEMENTAL STUDENT TRANSPORTATION SERVICES
 COST PROPOSAL FORM

BASE BID

Proposers may elect to propose on all or part of the available service. Once the desired type of coaches and level of service are identified, the proposed four hour daily basic rate and excess hourly rate should be entered into the format provided below. Proposers must provide the four hour daily basic rate and excess hourly rate for all increments up to and including the desired maximum level of service. If the proposal does not contain rates at the lower increments, the District will assume that there is no desire from the proposers to provide services at the lower increments.

The numbers of buses to be made available by type are:

a. "To and From" School Transportation

<u>Number Required</u>	<u>Per Unit Basic Daily Rate 4 Hours</u>	<u>Excess Hourly Rate</u>
i. Ambulatory minimum capacity 9 walk-ons		
1 - 5	\$ <u>N/A</u>	\$ <u>N/A</u>
6 - 10	\$ <u>N/A</u>	\$ <u>N/A</u>
11+	\$ <u>N/A</u>	\$ <u>N/A</u>
ii. Non-ambulatory minimum capacity 9 walk-ons & 2 chairs		
1 - 5	\$ <u>N/A</u>	\$ <u>N/A</u>
6 - 10	\$ <u>N/A</u>	\$ <u>N/A</u>
11 +	\$ <u>N/A</u>	\$ <u>N/A</u>

b. Field/Special Trips – Category I

- i. Category I trips are defined as trips that are assigned during calendar school days between the hours of 6:00 a.m. to 6:00 p.m.
- ii. Trips may be assigned by the District or in connection with "To-and-From" school transportation routes.
- iii. The Excess Hourly Rate will begin when the Basic Daily Rate is exceeded.
- iv. A two (2) hour minimum applies to the hourly rate if the trip is not connected to a "To-and-From" school trip. (Any third trip of the day)
- v. Transportation Requests, Confirmation, and Invoice Form will be utilized for field trips.
- vi. Field Trip Bus – week day only

<u>Number Required</u>	<u>Per Unit Basic Daily Rate 4 Hours</u>	<u>Excess Hourly Rate</u>
1-3	\$ <u>N/A</u>	\$ <u>N/A</u>
4-6	\$ <u>N/A</u>	\$ <u>N/A</u>
vii. Ambulatory 78 passenger minimum		
1-3	\$ <u>365.00</u>	\$ <u>55.00</u>
4-6	\$ <u>N/A</u>	\$ <u>N/A</u>

MILEAGE RATES

When a trip involves excessive miles, the Contractor may bill at a cost per mile rate instead of cost per hour.

Type A	\$ <u>N/A</u> per mile
Type C	\$ <u>N/A</u> per mile
Type C (Lift)	\$ <u>N/A</u> per mile
Type D	\$ <u>2.95</u> per mile

c. Field/Special Trips – Category II

- i. Category II trips are defined as trips that are assigned during the hours of 6:00 p.m. to 6:00 a.m. on calendar school days
- ii. Trips will be assigned by the Contractor to buses so as not to interfere with "To-and-From" school operations.
- iii. A four (4) hour minimum, (based on Category II hourly rate, listed below) which may be divided between two trips in and out of lots, will apply to all Category II Field/Special Trips.
- iv. Transportation Request, Confirmation, and Invoice Form will be utilized for field trips.

HOURLY RATES

When a trip involves excessive miles, the Contractor may bill at a cost per mile rate or a cost per hour rate.

Type C	\$ <u>N/A</u> per hour	Type C	\$ <u>N/A</u> per mile
Type D	\$ <u>75.00</u> per hour	Type D	\$ <u>2.95</u> per mile
Lay-over per Diem	\$ <u>140.00</u>		

EXCESSIVE MILES

When a trip involves excessive miles, the Contractor may bill at a cost per mile rate or a cost per hour rate.

Describe your guidelines on excessive miles. Trips with total depot mileage greater than 200 miles will be billed at a cost per hour rate or a cost per mile, whichever is greater

Charges:

Type C	\$ <u>N/A</u> per hour	Type C	\$ <u>N/A</u> per mile
Type D	\$ <u>75.00</u> per hour	Type D	\$ <u>2.95</u> per mile

Return original RFP's to: Mt. Diablo Unified School District, Purchasing Department
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Concord, CA 94520

- Bidder shall honor bid prices for ninety (90) days or for the stated contract period – whichever is longer.
- Bids must be on this Proposal Form and signed by vendors'/bidders' authorized representative.
- BIDDER TO READ: NO BID IS VALID UNLESS SIGNED BY THE AUTHORIZED REPRESENTATIVE MAKING THE QUOTE.

I have read, understand, and agree to the terms and conditions on all pages of RFP #1683. The undersigned agrees to furnish the commodity or service stipulated on this RFP as stated above.

Company Name: First Student, Inc.

Address, City, State, Zip: 13200 Crossroads Parkway, Suite 450, City of Industry, CA 91746

Company Phone No. 562-271-4674

Company Fax No. 562-463-0580

Other Contact No. 562-271-4413

Name (print): Elizabeth Sanchez

Signature: *Elizabeth Sanchez*

Title of person signing RFQ: Senior Vice President

Date: June 6, 2014

End of Proposal Form