

REQUEST FOR PROPOSAL #1941 2024 TRANSLATION SERVICES

Mt. Diablo Unified School District

Technical Proposal

PRIMARY CONTACT

Christian Womack
Strategic Account Executive
831.915.9029
cwomack@languageline.com

GLOBAL HEADQUARTERS

LanguageLine Solutions
1 Lower Ragsdale Drive, Bldg. 2
Monterey CA 93940



April 19, 2024

Elizabeth McClanahan,
Director of Purchasing and Warehouse,
Mt. Diablo Unified School District,
2326 Bisso Lane,
Concord, CA 94520-4802;

Dear Ms. McClanahan,

LanguageLine Solutions is pleased to submit our proposal in response to your Request for Proposal (RFP) #1941. With over four decades of industry leadership, LanguageLine ranks as the third largest Language Service Provider globally. Our experience spans a multitude of sectors, including education, healthcare, government, and finance, supporting over 30,000 clients with services in more than 240 languages and various sign languages.

Our proposed core team comprises highly experienced professionals:

- Christian Womack, **Strategic Account Executive**: With 25 years of service, including five in interpretation services, Christian specializes in supporting essential entities like hospitals and universities, ensuring exceptional stakeholder relationships and robust account management.

Christian Womack
Strategic Account Executive
LanguageLine Solutions
cwomack@languageline.com
Phone: 831.915.9029
Fax: (800) 821-9040

- Frank Masin, **Vice President, Government Services**: Bringing over three decades of top-tier sales experience, Frank leads our efforts across all levels of government, ensuring strategic alignment and client satisfaction.
- Jim Pfeiffer, **Regional Vice President, Onsite Interpreting**: With a strong focus on strategic objectives for onsite interpreting, Jim ensures that our services meet the rigorous demands of real-time, in-person communication.
- Joseph Varda, **Business Development Manager**: Joseph's extensive background in translation and localization across diverse markets enables him to offer tailored solutions that address specific client needs effectively.
- Cory Markert, **Vice President of Sales, Translation Solutions**: Cory has spearheaded initiatives such as the Healthcare Translation program, directly addressing the nuanced needs of the healthcare sector under various regulatory frameworks.

LanguageLine has a significant history of enhancing communication within the K-12 educational sector by facilitating better engagement between schools and limited English proficient (LEP) families, ensuring compliance

1 Lower Ragsdale Drive, Bldg. 2
Monterey, California 93940



with federal and state mandates. Our expertise also extends to local, state, and federal government agencies, where we provide essential language access services.

For Mt. Diablo Unified School District, we propose to leverage our vast experience and comprehensive service offerings to enhance communication effectiveness and ensure compliance with all relevant regulations. We are committed to delivering unparalleled service quality and client satisfaction, supported by our ongoing commitment to technology and process innovation.

Please find attached our detailed technical proposal, as well as our separate pricing proposal.

Thank you for your consideration and we look forward to the opportunity to partner with the Mt. Diablo Unified School District to provide effective and efficient translation services.

Sincerely,

Bonaventura A. Cavaliere
Chief Financial Officer

**RFP #1852: TRANSLATOR SUPPORT PROVIDERS
PROPOSAL FORM/PRICING SUMMARY
ATTACHMENT A
To be Submitted with RFP Response**

The undersigned declares the Notice to Bidders has been read and agrees and proposes to furnish all necessary labor, materials and equipment to provide to conclusion the project: Review of RFP #1941, and will take in full payment therefore the following total lump sum amount, all taxes included:

Price Proposal Summary: Enter totals from breakdowns on following pages.

Description	Total Proposed Price *
Task 1- Identify the hourly pay for translation services to be provided	Please see attached pricing information. Without answer to our clarification questions we were unable to fill out this form as is.
Task 2- Identify the extra charges that will be paid in 15-minute increments	Please see attached pricing information. Without answer to our clarification questions we were unable to fill out this form as is.
Task 3- Identify the pre-agreement of length of services to be provided –minimum price per service	Please see attached pricing information. Without answer to our clarification questions, we were unable to fill out this form as is.
Task 4- Identify the travel time for employees, as well as mileage as being part of the consultant fee.	Please see attached pricing information. Without answer to our clarification questions we were unable to fill out this form as is.
Total	

*All proposed rates shall be fully burdened, inclusive of all travel, transportation, or other expenses.

The undersigned hereby certifies that this Bid is genuine and not fraudulent or collusive, or made in the interest of or in behalf of any person not herein named, and that the undersigned has not directly or indirectly induced or solicited any other Bidder to put in a fraudulent bid, or any other person, firm or corporation to refrain from bidding, and the undersigned has not in any manner sought by collusion to secure for himself an advantage over any other Bidder. Further, the undersigned also declares under penalty of perjury under the laws of the State of California, that representations made in this Bid are true and correct.

1. LANGUAGELINE PHONE INTERPRETING

1.1. SCOPE OF WORK

- (a) **DESCRIPTION OF SERVICES.** LanguageLine will provide qualified and trained interpreters for Phone Interpreting to facilitate effective communication between Customer’s service providers and Limited English Proficient (LEP) individuals by converting spoken language statements between English and another language.
- (b) **SERVICE DELIVERY.** Services are delivered on-demand via telephone, as initiated by Customer’s service providers and invoiced monthly following service delivery. Services are available twenty-four (24) hours a day; seven (7) days a week; 365 days a year, including holidays, in over 240 spoken languages.

Language Tiers	Languages	Per Minute Charge
1	All Languages	\$0.97

2. LANGUAGELINE INSIGHT VIDEO INTERPRETING

2.1. SCOPE OF WORK

- (a) **DESCRIPTION OF SERVICES.** LanguageLine will provide qualified and trained interpreters for InSight Video Interpreting to facilitate effective communication between Customer’s service providers and Limited English Proficient (LEP) individuals by converting spoken or signed language statements between English and another language. Equipment purchases are optional.
- (b) **SERVICE DELIVERY.** Services are delivered on-demand via a native iOS or Android Application (the “App”) or a Mac/PC using a Chrome, Edge, or Firefox browser. Each call has full end-to-end encryption ensuring privacy. Services are available 24/7 for ASL, Spanish, Mandarin, Arabic, Polish, Cantonese, French, Korean, Portuguese, Vietnamese and Russian, and during business or extended business hours for 30 or more additional languages of lesser diffusion.
- (b) **PER MINUTE USAGE FEES** for LanguageLine InSight Video Interpreting

Language Tiers	Languages	Per Minute Charge
1	Sign Language	\$2.95
2	Spanish	\$1.85
3	Other Spoken Languages	\$1.95

1. LANGUAGELINE ONSITE INTERPRETING FEES

1.1. DESCRIPTION OF SERVICES. LanguageLine will provide highly qualified interpreters in-person onsite at Customer's business locations or using Customer's online conferencing platform (virtual onsite) to perform consecutive interpreting between Customer's Service Providers and Limited English Proficient (LEP) individuals, by converting spoken or signed language statements between English and another language.

1.2. SERVICE DELIVERY

- (a) Services are scheduled in advance, with language availability dependent upon local resources.
- (b) Maximum advance notice is preferred for both in-person onsite assignments and virtual onsite assignments. Recognizing advance notice is not always possible, short notice requests may also be accommodated.
 - For same day or next day requests, assignments must be scheduled via phone at 1-888-225-6056, option 1.
 - For advance notice requests, assignments may be scheduled via email to onsiterequests@language.com or phone at 1-888-225-6056, option 1.

1.3. MINIMUM ASSIGNMENT TIME is two (2) hours, with time beyond minimum assignment time billed in 15-minute increments.

1.4. CANCELTION. Assignments canceled with less than one full business days' notice will be charged at the applicable hourly rate for the greater of time reserved or the minimum assignment time.

1.5. PRICING TABLE

Rate	Spanish	American Sign Language	Other Spoken Languages
Standard Hourly Rate	\$80.00	\$110.00	\$90.00
Non-Standard Hourly Rate	\$120.00	\$165.00	\$135.00
Emergency/Holiday Hourly Rate	\$120.00	\$165.00	\$135.00

- (a) Standard Hourly Rate is applied for assignments between 8:00 a.m. and 5:00 p.m. local time Monday through Friday, with one full business days' notice or more.
- (b) Non-Standard Hourly Rate is applied for assignments before 8:00 a.m. or after 5:00 p.m. local time Monday through Friday, assignments on Saturday and/or Sunday or assignments with one hour's notice or more but less than one full business days' notice.
- (c) Emergency/Holiday Rate is applied for assignments with less than one hour's notice or assignments on federally recognized holidays. Emergency service not available in all areas.

1.6. BILLING. Billing will be for the greater of time reserved or actual time, subject to the minimum assignment time.

1.7. CONSECUTIVE MODE. Spoken language interpreting pricing is for consecutive mode only.

1.8. VIRTUAL ONSITE INTERPRETING. Rates, charges and terms apply to both in-person onsite assignments and virtual onsite assignments.

1. **TRANSLATION AND LOCALIZATION PRICING.** Translation fees, which include Translation and copyediting, are based on the English word count.

TIERS	TARGET LANGUAGES (Translation from English US)	TRANSLATION FEE (Per word)*		
		New Text	Fuzzy Match Text	Exact Match Text
Tier 1	Spanish (US/Latin America)	\$0.15/word	\$0.08/word	\$0.04/word
Tier 2	Arabic, Chinese, Farsi, Portuguese (Brazil), Russian, Urdu	\$0.20/word	\$0.10/word	\$0.05/word
Tier 3	Amharic, Bengali, French (France), German, Italian, Indonesian, Nepali, Polish, Spanish (Spain), Tagalog, Thai, Vietnamese	\$0.24/word	\$0.12/word	\$0.06/word
Tier 4	Armenian, Burmese, Czech, Dutch, Greek, Gujarati, Haitian Creole, Hebrew, Hmong, Japanese, Khmer, Korean, Serbian, Turkish	\$0.27/word	\$0.14/word	\$0.07/word
Tier 5	Finnish, Karen, Lao, Malay, Norwegian, Swahili, Swedish, Tigrinya	\$0.29/word	\$0.15/word	\$0.08/word
All other (LanguageLine supports 240+ languages)		Pricing available upon request		

*LanguageLine will apply translation memory discounts where possible. Additional formatting fees may apply to convert and leverage non-editable files, such as PDFs.

ADDITIONAL PRICING COMPONENTS	PRICING	
Minimum charge per order for Tiers 1 and 2	\$99.00 - Standard	\$149.00 - RUSH
Minimum charge per order for Tiers 3 and 4	\$109.00 - Standard	\$159.00 - RUSH
Minimum charge per order for Tier 5	\$125.00 - Standard	\$179.00 - RUSH
Proofreading (third linguistic step when required)	\$65.00/hour	
Basic Layout/Formatting/Desktop Publishing	\$60.00/hour	
File Preparations/TM Maintenance	\$65.00/hour	
In-Language Recordings	Individual Quote	
UI, HTML, XML Engineering	Individual Quote	
Transcription/Translation of Audio or Video files	Individual Quote	
Project Management.....	10% of the invoice value (0.5 hour minimum @\$55.00/hour)	
No delivery charge for Fax, E-mail, or US Mail (additional charges apply for courier services)		
Unless indicated otherwise, a one-hour minimum will apply to all hourly services.		
Translation charges will appear in a single, monthly invoice.		
All amounts are stated in U.S. Dollars (USD).		

- 2. DELIVERY GUIDELINES.** Because the actual number of English words is not known until the source document has been translated, turn-around commitments are based on the estimated number of English words that will be delivered, as determined in LanguageLine’s best judgment before commencing work. Additional services or less common languages could add extra days to a project timeline.

ESTIMATED NUMBER OF ENGLISH WORDS	STANDARD DELIVERY
Less than 1,500 words	1 - 3 business days
1,501 to 4,000 words	4 - 6 business days
4,001 to 7,500 words	6 - 8 business days
7,501+ words	8 + business days
A 50% rush charge will apply when an expedited delivery date is requested.	
Business hours are Monday – Friday, 8 a.m. to 5 p.m. (Pacific Time)	
Requests received on weekends and holidays will be processed on the next business day.	
Holidays are New Year’s Day, President’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, day after Thanksgiving, Christmas Eve, and Christmas Day.	

AGREEMENT OF SERVICES
ATTACHMENT B
To be Submitted with RFP Response

THIS AGREEMENT, made on _____, 2024, by and between Mt. Diablo Unified School District, hereinafter called "DISTRICT", and _____, a duly qualified contractor in the area of Translation Support Provider, hereinafter called "CONTRACTOR".

The DISTRICT and CONTRACTOR hereby agree as follows:

Description of Services:

CONTRACTOR agrees to provide services to DISTRICT as set forth in Scope of Work.

Contract Documents:

The contract documents consist of the Agreement for Consulting Services and, if in existent, the General Provisions, specifications, drawings, specific and or general conditions, attachments, and completed insurance forms.

Compensation:

As full compensation for all services contemplated by this Agreement, CONTRACTOR shall be compensated within 30 days (30 day NET) of receipt of the invoice(s). Invoice(s) can be issued bi-weekly or monthly for services rendered.

Term of Agreement:

The term of this Contract shall be from July 1, 2024 to June 30, 2025, inclusive, subject to the provisions of Section 7 of the General Provisions. The initial term of this contract shall be for a period of one year with two one-year options to renew (July 1st to June 30th. - 2025-2026, 2026-2027).

Note: Federal Internal Revenue regulations require this office to report all payments to individuals for CONTRACTOR services.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written above.

MT. DIABLO UNIFIED SCHOOL DISTRICT
1936 Carlotta Drive, Concord, CA 94509-1358
(925) 682-8000

Date: _____

By: _____

Dr. Adam Clark, Superintendent
Signature of District Authorized Signer *(wet in blue ink)*

Proper Name of CONTRACTOR (Company): Language Line Services, Inc

Address: 1 Lower Ragsdale Dr. Bldg 2 Monterey, CA 93940

Date: 4. 17. 24

Print Signer's Name: Bonaventura A. Cavaliere

Title: Chief Financial Officer

By: 

Signature of Authorized Officer *(wet in blue ink)*

NONCOLLUSION DECLARATION

Public Contract Code § 7106

ATTACHMENT C

To be Submitted with RFP Response

The undersigned declares the party making the foregoing bid: **RFP #1941 2024 Translation Services**

The bid/proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid/proposal is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on the following date:

Date: 4.17.24

Proper Name of Bidder (Company): Language Line Services, Inc

Address: 1 Lower Ragsdale Drive, Bldg 2 Monterey, CA 93940

Print Signer's Name: Bonaventura A. Cavaliere

Title: Chief Financial Officer

By: 
Signature of Authorized Officer *(wet in blue ink)*

WORKER'S COMPENSATION INSURANCE CERTIFICATE
ATTACHMENT D
To be Submitted with RFP Response

TO: MT. DIABLO UNIFIED SCHOOL DISTRICT

FOR: RFP #1941 2024 Translation Services


I am aware of the provisions of Section 3700 of the Labor Code that requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code. I will comply with such provisions before commencing the performance of the work under this contract and submit the necessary evidence of workers' compensation to Mt. Diablo Unified School District.

Date: 4.17.24

Company Name: Language Line Services, Inc

Name of Signing Official: Bonaventura A. Cavaliere

Title of Signing Official: Chief Financial Officer

By: 
Signature of Authorized Officer *(wet in blue ink)*

Company Seal:

**CONFIDENTIALITY AGREEMENT
ATTACHMENT E
To be Submitted with RFP Response**

RFP# 1941 2024 Translation Services

The undersigned, a duly authorized officer of Language Line Services, Inc
does hereby represent, warrant and agree to the following statement:


“All financial, statistical, personal, technical or other information relating to the District’s operation or Student(s) are designated confidential by the District, and made available to the undersigned, shall be protected by the undersigned from unauthorized use and disclosure”.

Date: 4.17.24

Company Name: Language Line Services, Inc

Name of Signing Official: Bonaventura A. Cavaliere

Title of Signing Official: Chief Financial Officer

By: 
Signature of Authorized Officer *(wet in blue ink)*

VENDOR REPRESENTATION AND CERTIFICATION
ATTACHMENT F
To be Submitted with RFP Response

The undersigned hereby affirms that:

1. Are a duly authorized agent of the vendor (corporate or other authorization confirmation may be requested prior to final contract execution).
2. The offer is being offered independently of any other Vendor's and is in full compliance with the collusive prohibitions of this State. The vendor certifies that no employee of its firm has discussed, or compared the proposal with any other vendor or District employee, and has not colluded with any other vendor or District employee.
3. The vendor will accept any awards made to it as a result of this solicitation if the acceptance is made within 90 calendar days after the proposal due date.

I hereby certify that I am submitting the following offer as my firm's proposal. I understand that by virtue of executing and returning with this proposal this required response form, I further certify full, complete and unconditional acceptance of the contents of this Solicitation (except as may be noted in the offer). I also agree to be bound by any and all specifications, terms and conditions, contract document, accepted offer and other documents of the Solicitation.

Date: 4.17.24

Proper Name of Bidder (Company): Language Line Services, Inc


Address: 1 Lower Ragsdale Dr. Bldg 2 Monterey, CA 93940

Email: cfo@languageline.com

Phone: 800 752-6096 Fax: (800) 821-9040

Print Signer's Name: Bonaventura A. Cavaliere

Title: Chief Financial Officer

By: 
Signature of Authorized Officer *(wet in blue ink)*

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE CERTIFICATE
ATTACHMENT G
RFP #1941 2024 TRANSLATION SERVICES
To be Submitted with RFP Response

Equal Opportunity Clause

Unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Executive Orders 10925, 11114 or Section 204 of Executive Order 11246 of September 24, 1965, during the performance of each contract with Mt. Diablo Unified School District, the contractor agrees as follows:

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, gender, national origin or political affiliation. The contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, color, religion, gender, national origin or political affiliation. Such action shall include, but not be limited to the following: employment upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advertisements for employees, placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin or political affiliation.
3. The contractor will send to each labor union or representative of workers with which he as a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or the workers' representative of the contractors' commitments under Section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and the rules, regulations and relevancy orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive order 11246 of September 24, 1965, and by the rules, regulations and relevant orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

6. In the event of the contractor's non-compliance with the non-discrimination clauses of this subcontract or with any of such rules, regulations or orders, this subcontract may be canceled, terminated or suspended, in whole, or in part and the contractor may be declared ineligible for further government contracts in accordance with the procedures authorized in accordance with Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or otherwise provided by law.

7. The contractor will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each Subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for non-compliance. Provided, however, that in the event the contractor becomes involved in, or is threatened with litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

Certification on Non-Segregated Facilities


The contractor hereby certifies that it does not or will not maintain segregated facilities not permit its employees to work at locations where facilities are segregated on the basis of race, color, religion, gender, national origin or political affiliation.

Date: 4. 17. 24

Company Name: Language Line Services, Inc

Name of Signing Official: Bonaventura A. Cavaliere

Title of Signing Official: Chief Financial Officer

By: 
Signature of Authorized Officer *(wet in blue ink)*

BIDDER'S STATEMENT REGARDING INSURANCE COVERAGE
ATTACHMENT H
To be Submitted with RFP Response

BIDDER HEREBY CERTIFIES that the Bidder has reviewed and understands the insurance coverage requirements specified in the Notice to Bidders for:

RFP #1941 2024 TRANSLATION SERVICES

Should the Bidder be awarded the contract for the work, Bidder further certifies that the Bidder can meet the specified requirements for insurance, including insurance coverage of the subcontractors, and agrees to name Mt. Diablo **Unified School District, AND THE Board of Education**, as Additional Insured for the work specified on the Additional Insured Endorsement Form.


The Additional Insured Endorsement Form must accompany the Certificate of Insurance. Such names for the Additional Insured Endorsement Form are as follows: Form CG2010, Form A, Form B, or an "additional blanket" form.

Date: 4.17.24

Company Name: Language Line Services Inc

Name of Signing Official: Bonaventura A. Cavaliere

Title of Signing Official: Chief Financial Officer

By: 
Signature of Authorized Officer *(wet in blue ink)*

CRIMINAL BACKGROUND INVESTIGATION/FINGERPRINTING CERTIFICATION
RFP #1941 2024 TRANSLATION SERVICES
ATTACHMENT I

The undersigned does hereby certify to the governing board of the District that he/she is a representative of the Contractor, is familiar with the facts herein certified, is authorized and qualified to execute this certificate on behalf of Contractor; and that the information in this Criminal Background Investigation / Fingerprinting Certification is true and correct.

1. **Education Code.** Contractor has taken at least one of the following actions with respect to the Project (check all that apply):

- The Contractor has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and the California Department of Justice ("DOJ") has determined (per the DOJ process for Applicant Agencies described more fully on its website, located at:) that none of those employees have been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto; and/or
- Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of work, a physical barrier at the Project site, that will limit contact between Contractor's employees and District pupils at all times; and/or
- Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is:

Name: Christian Womack **Title:** Strategic Account Executive
Attach additional list if needed.

- The Work on the Contract is at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of Contract shall come in contact with the District pupils.

2. **Megan's Law (Sex Offenders).** I have verified and will continue to verify that the employees of Contractor that will be on the Project site and the employees of the Subcontractor(s) that will be on the Project site are **not** listed on California's "Megan's Law" Website (<http://www.meganslaw.ca.gov/>).


Contractor's responsibility for background clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Date: 4.17.24

Company Name: Language Line Services, Inc

Name of Signing Official: Bonaventura A. Cavaliere

Title of Signing Official: Chief Financial Officer

By: 
Signature of Authorized Officer *(wet in blue ink)*