

Board Policy

Courses Of Study

BP 6143

Instruction

The Governing Board recognizes that a well-articulated sequence of courses fosters academic progress and makes for the best possible use of instructional time.

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The Superintendent or designee shall establish processes for ensuring the articulation of courses across grade levels.

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

Courses of study for secondary grades shall prepare students to ~~pass the High School Exit Exam-CHSEE,~~ meet the requirements and prerequisites for admission to California public colleges and universities and/or attain entry-level employment skills in business or industry upon graduation from high school. (Education Code 51228)

(cf. 6146.1 - High School Graduation Requirements)

~~(cf. 6162.52 - High School Exit Examination)~~

(cf. 6178 - Vocational Education)

The Superintendent or designee shall ensure that all otherwise qualified students have a timely opportunity, within the four years before graduation, to enroll in each course necessary to fulfill the requirements and prerequisites for admission to California public colleges and universities. (Education Code 51228)

In addition, the course of study for high school students shall include instructions in skills and knowledge for adult life and career technical training. (Education Code 51224)

(cf. 6030 - Integrated Academic and Vocational Instruction)

Guidance services shall be available to help students select courses relevant to their academic needs and future goals.

(cf. 6164.2 - Counseling/Guidance Services)

Legal Reference:

EDUCATION CODE

33319.3 Driver education; CDE materials on road rage
33540 Government and civics instruction in interaction with government agencies
51201.5 Instruction on AIDS and AIDS prevention
51202 Instruction in personal and public health and safety
51203 Instruction on alcohol, narcotics and restricted dangerous drugs
51204 Course of study designed for student's needs
51204.5 History of California; contributions of men, women and ethnic groups to development of state and nations
51210-51212 Areas of study for grades 1 through 6
51220-51230 Course of study for grades 7 through 12
51241 Exemption from physical education
51911-51921 Comprehensive health educational plans
GOVERNMENT CODE
3543.2 Scope of representation
HEALTH AND SAFETY CODE
11032 Definition of dangerous drugs
CODE OF REGULATIONS, TITLE 5
10020 Driver education
UNITED STATES CODE, TITLE 20
6101-6251 School-to-Work Opportunities Act of 1994

Management Resources:

WEB SITES

CDE: www.cde.ca.gov

Policy MT. DIABLO UNIFIED SCHOOL DISTRICT

~~adopted: June 29, 2004~~ Concord, California

adopted: October 22, 2018

Administrative Regulation

Courses Of Study

AR 6143

Instruction

Grades K-5

Courses of study for grades K through 5 shall include the following:

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

1. English/Language Arts: knowledge and appreciation of language and literature, and the skills of speaking, reading, listening, spelling, handwriting, writing and using conventions as aligned with the adopted content standards (Education Code 51210)

(cf. 6142.91 - Reading/Language Arts Instruction)

2. Mathematics: concepts, operational skills and problem solving as aligned with the adopted content standards (Education Code 51210)

(cf. 6142.92 - Mathematics Instruction)

3. History/Social Sciences: age-appropriate instruction drawing upon the disciplines of anthropology, economics, geography, history, political science, psychology and sociology as aligned with adopted content standards, including instruction in: (Education Code 51210)

a. The history, resources, development and government of California and the United States

Instruction shall include the early history of California and a study of the role and contributions of both men and women, and all ethnic groups to the economic, political, and social development of California and the United States, with particular emphasis on portraying the role of these groups in contemporary society. (Education Code 51204.5)

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

(cf. 6141.6 - Multicultural Education)

b. The development of the American economic system, including the role of the entrepreneur and labor

c. The relations of persons to their human and natural environments

d. Eastern and western cultures and civilizations

- e. Contemporary issues
- f. The wise use of natural resources

(cf. 6142.5 - Environmental Education)

4. Science: life, physical and earth science, with emphasis on experimental inquiry as aligned with adopted content standards (Education Code 51210)

(cf. 6142.93 - Science Instruction)

5. Visual and performing arts: instruction in dance, music, theatre and visual arts aimed at developing aesthetic appreciation and creative expression as aligned with adopted content standards (Education Code 51210)

(cf. 6142.6 - Visual and Performing Arts Education)

6. Health: principles and practices of individual and family health (Education Code 51210)

The adopted course of study shall provide instruction at the appropriate grade levels and subject areas in: (Education Code 51202)

- a. Personal and public safety and accident prevention
- b. Fire prevention
- c. The effects of alcohol, narcotics, drugs and tobacco upon the human body

(cf. 5131.6 - Alcohol and Other Drugs)

7. Physical education, with emphasis on physical activities conducive to health and vigor of body and mind as aligned with adopted content standards (Education Code 51210)

(cf. 6142.7 - Physical Education)

8. Career awareness exploration

(cf. 6010 - Goals and Objectives)

(cf. 6030 - Integrated Academic and Vocational Instruction)

Grades 6-12

Courses of study for grades 6 through 12 shall include the following:

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

(cf. ~~6162.52 – High School Exit Examination~~)

1. English/Language Arts: knowledge and appreciation of literature, language and composition, and the skills of reading, speaking, writing, and using conventions as aligned with adopted content standards (Education Code 51220)

(cf. 6142.91 - Reading/Language Arts Instruction)

2. History/Social Sciences: age-appropriate instruction drawing upon the disciplines of anthropology, economics, geography, history, political science, psychology and sociology as aligned with adopted content standards, with instruction in: (Education Code 51220)

a. The history, resources, development and government of California and the United States, including:

(1) American government and civics, including the study of all of the following: (Education Code 51230)

(a) The Declaration of Independence

(b) The United States Constitution, including the Bill of Rights

(c) Substantive selections from the Federalist Papers

(d) The Emancipation Proclamation

(e) The Gettysburg Address

(f) George Washington's Farewell Address

(2) Early California history, and the role and contributions of both men and women, and all ethnic groups to the economic, political and social development of California and the nation, with particular emphasis on the role of these groups in contemporary society (Education Code 51204.5)

b. The American legal and criminal justice systems, and the rights and duties of citizens under the criminal and civil law and the state and federal constitutions

This course may include participation in a teen court or peer court program. (Education Code 51220.2)

(cf. 5138 - Conflict Resolution/Peer Mediation)

c. The development of the American economic system, including the role of the entrepreneur and labor

d. The relations of persons to their human and natural environments, including the wise use of natural resources (Education Code 51221)

(cf. 6142.5 - Environmental Education)

e. Eastern and western cultures and civilizations

f. Human rights issues, with particular attention to the study of the inhumanity of genocide, slavery and the Holocaust

g. Contemporary issues

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

(cf. 6141.6 - Multicultural Education)

3. Foreign language(s): listening, understanding, speaking, reading, writing and using conventions, beginning not later than grade 7 as aligned with the adopted content standards (Education Code 51220)

4. Physical education: with emphasis on physical activities conducive to health and vigor of body and mind as aligned with the adopted content standards (Education Code 51220)

(cf. 6142.7 - Physical Education)

5. Science: physical and biological aspects; emphasis on basic concepts, theories, and processes of scientific investigation and on the place of humans in ecological systems; appropriate experimental inquiry applications of the interrelation and interdependence of the sciences as aligned with adopted content standards (Education Code 51220)

(cf. 6142.93 - Science Instruction)

6. Mathematics: mathematical understandings, operational skills and problem-solving procedures; algebra as aligned with adopted content standards (Education Code 51220, 51224.5)

(cf. 6142.92 - Mathematics Instruction)

7. Visual and performing arts: dance, music, theatre and visual arts, with emphasis upon development of aesthetic appreciation and creative expression as aligned with adopted content standards (Education Code 51220)

(cf. 6142.6 - Visual and Performing Arts Education)

8. Applied arts: consumer and homemaking education, industrial arts, general business education or general agriculture as aligned with adopted content standards (Education Code 51220)

9. Career technical education: in the occupations and in the numbers appropriate to the personnel needs of the state and community served and relevant to the career desires and needs of students as aligned with adopted content standards (Education Code 51220)

(cf. 6030 - Integrated Academic and Career Technical Instruction)

(cf. 6178 - Vocational Education)

10. AIDS prevention (Education Code 51201.5)

(cf. 6142.2 - AIDS Prevention Instruction)

11. Personal and public safety, accident prevention and health, including instruction in: (Education Code 51202, 51203)

a. Emergency first aid, hemorrhage control, treatment for poisoning, resuscitation techniques, and cardiopulmonary resuscitation when appropriate equipment is available

b. Fire prevention

c. The protection and conservation of resources, including the necessity for the protection of our environment

d. Venereal disease

(cf. 6142.1 - Family Life/Sex Education)

e. The effects of alcohol, narcotics, drugs and tobacco upon the human body and upon prenatal development

(cf. 5131.6 - Alcohol and Other Drugs)

In addition, the course of study for grade 7 and/or 8 may include parenting skills and education that address at least all of the following: (Education Code 51220.5)

1. Child growth and development

2. Parental responsibilities

3. Household budgeting

4. Child abuse and neglect issues

5. Personal hygiene

6. Maintenance of healthy relationships

7. Teen parenting issues
8. Self-esteem

(cf. 5146 - Married/Pregnant/Parenting Students)

High schools may offer automobile driver education that includes instruction in:

1. Vehicle Code provisions and other relevant state laws (Education Code 51220)
2. Proper acceptance of personal responsibility in traffic (Education Code 51220)
3. Appreciation of the causes, seriousness and consequences of traffic accidents (Education Code 51220)
4. Knowledge and attitudes necessary for the safe operation of motor vehicles (Education Code 51220)
5. The safe operation of motorcycles (Education Code 51220)
6. The dangers involved in consuming alcohol or drugs in connection with the operation of a motor vehicle (Education Code 51220.1)
7. The rights and duties of a motorist pertaining to pedestrians and the rights and duties of pedestrians pertaining to traffic laws and traffic safety (Education Code 51220.4)

Regulation MT. DIABLO UNIFIED SCHOOL DISTRICT
~~approved: June 29, 2004~~ Concord, California
approved: October 22, 2018

Board Policy – Delete Completely

~~California High School Exit Examination~~

BP 6162.52

Instruction

The Governing Board desires to ensure that district students who graduate from high school can demonstrate grade-level competency in reading, writing and mathematics and that district students are given the opportunity learn the subjects covered in the high school exit examination (hereinafter the "exam").

The Superintendent or designee shall ensure that district programs and services, including but not limited to instructional materials, staff development and remediation programs, are aligned with the exam.

The Superintendent or designee shall administer the exam as required by law for high school graduation. (Education Code 60850)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6162.5 - Student Assessment)

(cf. 6162.54 - Test Integrity/Test Preparation)

The Superintendent or designee shall ensure that English language learners are evaluated to determine if they possess sufficient English language skills at the time of the exam to be assessed with the test. (5 CCR 1217)

If a student does not possess sufficient English language skills to be assessed on the exam, the Superintendent or designee may deter the exam requirements for a period of up to 24 calendar months of enrollment in the California public school system until the student has completed six months of instruction in reading, writing and comprehension in the English language. (Education Code 60852)

Students who do not pass the exam shall be offered sufficient remediation necessary to learn the content of the exam in those areas where they are deficient.

The Board hereby approves all parent/guardian requests for a waiver of the requirement to successfully pass the exit exam for students with disabilities who have taken the exit exam with modifications and have received the equivalent of a passing score on all required subject matter parts of the exam. This approval is subject to a principal's certification that the student has successfully completed all conditions for such a waiver as specified in California Education Code. (Education Code 60851)

(cf. 6179 - Supplemental Instruction)

Legal Reference:

EDUCATION CODE

35146 Closed sessions
35186 Williams Uniform Complaint Procedures
37252-37254.1 Supplemental instruction
51041 Evaluation of educational program
52378 Supplemental school counseling program
56026 Individuals with exceptional needs
56101 Waiver of code or regulation
60810 Assessment of language development
60850-60859 Exit examination

CODE OF REGULATIONS, TITLE 5

1200-1225 High school exit examination

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

CODE OF FEDERAL REGULATIONS, TITLE 34

300.503 Prior notice

COURT DECISIONS

O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452
Smiley v. California Department of Education, (2002) 45 Fed.Appx. 780
Chapman v. California Department of Education, (2002) 229 F.Supp.2d 981

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Independent Evaluation of the California High School Exit Examination (CAHSEE), Annual Reports, Human Resources Research Organization

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

The Use of Tests as Part of High-Stakes Decision-Making for Students: A Resource Guide for Educators and Policy-Makers, December 2001

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, California High School Exit Examination:
<http://www.cde.ca.gov/ta/tg/hs/index.asp>

Educational Testing Service: <http://www.ets.org/cahsee>

U.S. Department of Education, Office for Civil Rights:

<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy MT. DIABLO UNIFIED SCHOOL DISTRICT

adopted: June 20, 2004 Concord, California

revised: June 19, 2007

Administrative Regulation – Delete Completely

~~High School Exit Examination~~

AR 6162.52

Instruction

Administration

Each student in grade 10 shall be offered the opportunity to take the high school exit examination (hereinafter the "exam") at the spring administration and may take the exam at each subsequent administration, until each section of the exam has been passed. (Education Code 60851; 5 CCR 1204)

The Superintendent or designee shall administer the exam in the district on the dates designated by the Superintendent of Public Instruction as exam days or make-up days. (Education Code 60851)

School personnel at the test site shall be responsible for the accurate identification of eligible students who are to be administered the exam. This identification shall be made through the use of photo identification, positive recognition by the test administrator, or some equivalent means of identification. (5 CCR 1203)

All students may have additional time to complete the exam, within the limits imposed by test security. (5 CCR 1211, 1215)

The results of the exam shall be provided to each student taking the exam in time for the student to retake at the next administration any section of the exam not passed. Students shall take again only those parts of the exam not previously passed. (Education Code 60851)

Any student found to have cheated, assisted others in cheating, or compromised the security of the exam, subsequent to an established due process procedure, shall have his/her test marked "invalid" and not receive a score from that test administration. (5 CCR 1220)

(cf. 5131.9 - Academic Honesty)

(cf. 6162.54 - Test Integrity/Test Preparation)

Accommodations for Students with Disabilities

A student with a disability shall be permitted to take the exam with any accommodations or modifications provided for in his/her IEP where determined to be necessary and appropriate. Adopted pursuant to the Individuals with Disabilities Education Act adopted pursuant to the Rehabilitation Act of 1973.

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

(cf. 6159 - Individualized Education Program)
(cf. 6162.55 - Testing Accommodation for Special Needs Students)

Accommodations provided on the high school exit exam shall be consistent with provision of Board policy 6162.55.

At the parent/guardian's request, the principal shall submit to the superintendent, or his/her designee, a request for a waiver of the requirement to successfully pass the exit exam for a student with a disability who has taken the exit exam with modifications that alter what the test measures and has received the equivalent of a passing score on all required subject matter parts of the exam. The waivers required for such a student will be approved if the principal certifies that the student has all of the following: (Education Code 60851)

1. An IEP in place, on the date of testing, that requires the accommodations or modifications to be provided to the student when taking the exit exam.
2. Sufficient high school level coursework either satisfactorily completed or in progress in the district's high school level curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the exit exam as signified by at least tenth grade status.
3. An individual score report for the student showing that the student has received the equivalent of a passing score on all parts of the exam while using a modification that fundamentally alters what the exit exam measures as determined by the State Board of Education.

Upon receiving the certification from the principal, the superintendent or his/her designee shall determine that the waiver request complies with the state requirements. Written approval or denial of all requests shall be provided to the parents and the Board within five days of its receipt from a principal.

(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)

Accommodations for English Language Learners

English language learners may be allowed accommodations on the exam that are necessary and appropriate to afford access to the test consistent with federal law, as long as the accommodations do not fundamentally alter what the exam is designed to measure, including additional time as provided for all students in 5 CCR 1215. (5 CCR 1216, 1217.5)

District and Test Site Coordinators

On or before July 1 of each school year, the Superintendent shall designate an exam coordinator from among district employees and shall notify the publisher of the identity and contact information of the coordinator. The district coordinator, or Superintendent or designee, shall be available throughout the year and shall serve as the liaison between the district and the California

Department of Education for all matters related to the exam. (5 CCR 1209)

Annually, the principal shall designate a test site coordinator for each test site, including but not limited to each charter school, court school and school or program operated by the district, from among district employees. (5 CCR 1210)

Test site coordinators shall ensure that strict supervision is maintained over each student taking the exam, both while the student is in the room in which the test is being administered and during any period the student is granted a break from testing. Access to exam materials is limited to students taking the exam for the purpose of graduating and employees of the district directly responsible for test administration. (5 CCR 1211)

Records

The Superintendent or designee shall maintain a record of all students who participate in each test cycle of the exam. This record shall include the following information for the English/language arts section and the mathematics section for each test cycle: (5 CCR 1205)

1. The date on which each section of the exam was offered.
2. The names of each student who took each section of the exam.
3. The grade level of each student who took each section of the exam.
4. Whether each student passed or did not pass the section or sections of the exam taken.

(cf. 3580 - District Records)

The Superintendent or designee shall maintain the following information in each student's permanent record and shall ensure that the information is entered prior to the subsequent test cycle: (5 CCR 1206)

1. The date on which the student took each section of the exam.
2. Whether the student passed or did not pass each section of the exam.

(cf. 5125 - Student Records)

Notifications

During the first semester of each school year, the Governing Board shall provide written notification to all students in grades 9 through 12 and to their parents/guardians that, starting in the 2005-06 school year and each year thereafter, each student completing the 12th grade shall be required to successfully pass the exam as a condition of graduation. Such notification shall also be provided to a student who transfers into the district after the beginning of the school year at the time of the student's transfer. The notification shall include, at a minimum, the date(s) of the

exam, the requirements for passing the exam, and the consequences of not passing the exam. The Superintendent or designee shall maintain documentation that written notification was provided to the parent/guardian of each student. (Education Code 48980, 60850; 5 CCR 1208)

(cf. 5145.6 - Parental Notifications)

(cf. 6146.1 - High School Graduation Requirements)

Prior to each administration of the exam, the Superintendent or designee shall notify each eligible student of the provisions of 5 CCR 1220 relative to cheating. (5 CCR 1220)

Regulation MT. DIABLO UNIFIED SCHOOL DISTRICT
approved: June 29, 2004 Concord, California

Board Policy

Concurrent Enrollment In College Classes

BP 6172.1

Instruction

The Superintendent and/or designee desires to provide opportunities for eligible district students to enroll concurrently in courses offered at postsecondary institutions in order to foster individual student achievement, increase opportunities for students to complete college preparatory course requirements or career technical education preparation, and prepare students for a smooth transition into college by providing exposure to the collegiate environment.

(cf. 6143 - Courses of Study)

~~(cf. 6172—Gifted and Talented Student Program)~~

~~(cf. 6178—Career Technical Education)~~

(cf. 6178.1 - Regional Occupational Center/Program)

The Superintendent and/or designee may recommend a student for community college if the student demonstrates adequate preparation in the discipline to be studied and exhausts all opportunities to enroll in equivalent courses, if any, at his/her school of attendance. (Education Code 48800) The student may receive credit toward high school graduation requirements in addition to credit received from the college.

(cf. 6146.1 - High School Graduation Requirements)

~~(cf. 6146.11—Alternative Credits Toward Graduation)~~

Approval of Concurrent Enrollment

The Superintendent and/or designee may approve a limited number of students of any age or grade level to apply for part-time or full-time concurrent enrollment in a community college or four-year college when it is determined to be in the student's best interest and the student is adequately prepared for such coursework.

Upon recommendation of the Superintendent and/or designee and with parent/guardian consent, the Superintendent may authorize a student to apply for attendance at a community college during any session or term as a special part-time or full-time student and to undertake one or more courses of instruction offered at the community college level. (Education Code 48800)

Within the enrollment limits and exceptions allowed by law, the Superintendent and/or designee may recommend a student for community college summer session if that student demonstrates adequate preparation in the discipline to be studied and exhausts all opportunities to enroll in an equivalent course, if any, at his/her school of attendance. (Education Code 48800)

~~(cf. 6162.52—High School Exit Examination)~~

Any student's parent/guardian may petition the Superintendent and/or designee to authorize full-time attendance at a community college if he/she believes the student would benefit from advanced scholastic or career technical work that would be available. (Education Code 48800.5)

If the Superintendent and/or designee denies a request for special part-time or full-time enrollment at a community college for a student who is identified as highly gifted and talented as defined in Education Code 52201, the Superintendent and/or designee shall issue its written recommendation and the reasons for the denial within 60 days. The written recommendation and denial shall be issued at the next regularly scheduled Board meeting that falls at least 30 days after the request has been submitted. (Education Code 48800, 48800.5)

Program Evaluation

The Superintendent and/or designee shall upon request report to the Board the number of district students participating in the concurrent enrollment option, their success in completing in postsecondary courses, and any impact on their achievement in district courses.

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

46145-46147 Minimum day, high school

48800-48802 Enrollment of gifted students in community college

51225.3 Alternative means of satisfying graduation requirements

52200-52212 Gifted and talented education program

76000-76002 Enrollment in community college

Management Resources:

WEB SITES

California Community Colleges System: <http://www.cccco.edu>

California Department of Education: <http://www.cde.ca.gov>

California Postsecondary Education Commission: <http://www.cpec.ca.gov>

California State University: <http://www.calstate.edu>

Foundation for California Community Colleges, Early College High School Initiative:

<http://www.foundationccc.org/ECHS>

University of California: <http://www.universityofcalifornia.edu>

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