

**REIMBURSEMENT FROM OUTSIDE AGENCY  
AGREEMENT**

This Agreement is entered into between the Diablo Basic Parent Club (DBPC) ("the Organization") and the Mt. Diablo Unified School District (the "District") on \_\_\_\_\_ (date).

WHEREAS, the above-named Organization wishes to provide additional services for students at Monte Gardens Elementary school, and

WHEREAS, the District is required by law to employ individuals who serve in District programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the District and the Organization have agreed to and do agree as follows:

1. The District shall create .20 FTE in the position of School Psychologist-Intern.
2. The Organization shall reimburse the District for the total costs of the employee, specifically salary, health and welfare benefits, and all statutory benefits including retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and unemployment insurance. The Organization shall be responsible for salary increases granted throughout the year. *The District shall invoice the Organization on a quarterly basis for actual costs incurred.*
3. The District shall be the employer of the individual hired pursuant to this Agreement and shall be solely responsible to direct the work, evaluate, and/or discipline. The Organization's sole involvement is reimbursement of the total cost to the District of said employee filling the position listed in #1 above.
4. This Agreement shall remain in effect:  
from June 2011 through June 2012
5. The Organization shall only be responsible for reimbursement through the date set for termination of the Agreement by the District. *Funding for Certificated positions must be confirmed in advance for reimbursement of the entire school year. Funding for Classified positions must be confirmed in advance for at least three months of reimbursement.*

[Signature]  
Authorized Agent

[Signature]  
Site Principal

06-03-11  
Date

06/06/11  
Date

Office Use Only:

Certificated \_\_\_\_\_ Classified \_\_\_\_\_

EE ID: \_\_\_\_\_ EE Name: \_\_\_\_\_

## General Meeting Minutes

5/19/11

Board Members in attendance: Christina Bonner, Miriam Christie, Gina Soleimanieh, Danielle Licon, Gina Phillips, Kim Deem

Board Members Absent: Regina Gentry, April Jacobs

The meeting was called to order at 7:05pm. Jennifer White and Kathy Weires motioned to approve the minutes. All approved the minutes.

Christina thanked everyone for coming to the meeting. She thanked Regina and Danielle for their many years of service. The board members for the 2011-2012 school year are Christina Bonner as President, Kim Deem as Vice President, Jennifer White as Treasurer, Jennifer Greenwood as Secretary, Miriam Christie and Gina Soleimanieh as Ways and Means, and Gina Phillips as Membership and Communication.

We will have a coffee social on Thursday 6/2 immediately following the start of school.

The Back to School Bonanza will be held on Thursday, 8/25 from 2-6. Picture day will be 9/1.

Christina asked that families keep sending in their money for school supplies.

Mrs. Peters said that star testing went well. Teacher appreciation week was a great success. The teachers were given file folder bags as gifts. The food was fabulous and prizes were given for best hat.

Mrs. Peters had an articulation meeting with Sequoia to discuss course offerings, expectations, and discussed what students are working on this year.

There will be a water conservation assembly on Monday 5/23.

Volunteer Tea will be on Tuesday 5/24.

School Site Council meeting on Wednesday 5/25. Nomination forms will be coming home in the Monday envelope.

5<sup>th</sup> grade music play will be on Monday 6/6.

3<sup>rd</sup> grade song flute concert will be on Tuesday 6/7

Mrs. Peters is looking into having the Social Choir do an assembly on Thursday 6/2

Dr Lawrence sent a thank you letter to all the teachers for their hard work and dedication.

The district is looking at another 21 million in budget cuts.

Mrs. Peters went to visit the students at Camp Loma Mar on Wednesday. They are all having a great time.

Teachers are using their money. eScrip and restaurant night money came in. Flower power made about \$390.

The teachers would like to thank everyone for teacher appreciation week. They felt much loved. Kindergarten Olympics will be on 6/3. The first graders had a field day, 2<sup>nd</sup> grade went to the Spaghetti factory, 4<sup>th</sup> grade had gold rush day, and 5<sup>th</sup> grade is at Camp Loma Mar. The teachers also want to thank everyone for turning in the supply money. It will make a big difference on the first day of school.

Danielle read a thank you note from April regarding the carnival. April wanted to thank all the parents, room parents, and teachers for all their help and support and participation.

Christina reported that we have received \$7200 for back to school supplies. The money will be divided equal among the grade levels.

We will have bowling night at Clayton Valley Bowl on Thursday, 5/26 at 630. The cost will be \$8 for 2 games and shoes.

Sherri McBride and Jennifer Jarske are taking over landscape from Mandi Pike. Landscape had a very successful garden day. The mural on the C wing wall is almost complete.

Mrs. Peters would like approval for a Psychology intern for the 2011-2012 school year. The intern would help the children develop social skills and deal with emotional and behavioral issues. The cost is \$5500 per year. Tom Quinlavin and Christin Gomez approved the motion to pay for the psychology intern. The motion passed 6 to 1.

Christina announced that Patty Dodge is the volunteer of the year. Patty was presented with a plaque and flowers during the carnival.

Tom Quinlavin reported that nine the sketch book project has been moved to Madrone Studios, so that 21 and under will be allowed to see the art. The art will be placed in a permanent spot at the Brooklyn Art Library

The meeting was adjourned at 8:19

**REIMBURSEMENT FROM OUTSIDE AGENCY  
AGREEMENT**

This Agreement is entered into between the Diablo View Middle P.F.C.  
\_\_\_\_\_ ("the Organization") and the Mt. Diablo Unified School District  
(the "District") on 6/14/11 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students  
at Diablo View Middle school; and

WHEREAS, the District is required by law to employ individuals who serve in District  
programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein  
contained, and for other good and valuable consideration, the District and the Organization have  
agreed to and do agree as follows:

1. The District shall create 20 FTE in the position of librarian  
\_\_\_\_\_.
2. The Organization shall reimburse the District for the total costs of the employee,  
specifically salary, health and welfare benefits, and all statutory benefits including  
retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and  
unemployment insurance. The Organization shall be responsible for salary increases  
granted throughout the year. ***The District shall invoice the Organization on a  
quarterly basis for actual costs incurred.***
3. The District shall be the employer of the individual hired pursuant to this Agreement and  
shall be solely responsible to direct the work, evaluate, and/or discipline. The  
Organization's sole involvement is reimbursement of the total cost to the District of said  
employee filling the position listed in #1 above.
4. This Agreement shall remain in effect:  
from Aug 30, 2011 through June, 2012
5. The Organization shall only be responsible for reimbursement through the date set for  
termination of the Agreement by the District. ***Funding for Certificated positions must  
be confirmed in advance for reimbursement of the entire school year. Funding for  
Classified positions must be confirmed in advance for at least three months of  
reimbursement.***

[Signature]  
Authorized Agent

Patti Bonister  
Site Principal

6-15-11  
Date

6-15-11  
Date

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EE ID: \_\_\_\_\_ EE Name: \_\_\_\_\_

- Department, and CBCA. The purpose is to strengthen and reinforce several core values. T-shirts will be ordered. Students can purchase them and teachers will receive free t-shirts.
- h. We will be going Green by sending the DVMS newsletter electronically.

**X. Budget Approval**

- a. Proposed 2010-2011 PFC Budget was discussed, line by line.
- b. Line item to be added for printer cartridge recycling income (Lito Calimlim).
- c. ~~Library budget was reduced from \$30K to \$15K, as we will have Katie Coeaux only two days per week~~
- d. Discussion of funding for Yearbook: A motion was made by John Fouts to approve payment of \$800 for yearbook software licenses requested by Mr. Nichols, contingent on whether this expense is covered by the Site Budget. This was voted down and it was motioned by Alyssa Kearney to add a line item allocating \$1K for Yearbook. It was seconded by Sylvie Castaniada and all voted in favor. This amount will include the \$800 for software licenses.
- e. Discussion of funding for the snacks and waters for students during STAR testing. May look into getting more donated items from parents.
- f. A motion was made by John Fouts to approve the unbalanced budget. Unallocated funds will be allocated and the budget amended in October. Gabriella Rowland seconded the motion and ~~all present voted to approve~~

**XI. Meeting adjourned at 10:55 AM.**

RECEIVED  
JUN -6 2011  
Budget & Fiscal Services

REIMBURSEMENT FROM OUTSIDE AGENCY  
AGREEMENT

This Agreement is entered into between the Foothill Parent Faculty Association ("the Organization") and the Mt. Diablo Unified School District (the "District") on 5/13/2011 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students at Foothill middle school; and

WHEREAS, the District is required by law to employ individuals who serve in District programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the District and the Organization have agreed to and do agree as follows:

1. The District shall create <sup>20</sup> FTE in the position of Librarian
2. The Organization shall reimburse the District for the total costs of the employee, specifically salary, health and welfare benefits, and all statutory benefits including retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and unemployment insurance. The Organization shall be responsible for salary increases granted throughout the year. **The District shall invoice the Organization on a quarterly basis for actual costs incurred.**
3. The District shall be the employer of the individual hired pursuant to this Agreement and shall be solely responsible to direct the work, evaluate, and/or discipline. The Organization's sole involvement is reimbursement of the total cost to the District of said employee filling the position listed in #1 above.
4. This Agreement shall remain in effect:  
from 8/30/2011 through 6/15/2012
5. The Organization shall only be responsible for reimbursement through the date set for termination of the Agreement by the District. **Funding for Certificated positions must be confirmed in advance for reimbursement of the entire school year. Funding for Classified positions must be confirmed in advance for at least three months of reimbursement.**

Mary Phalon  
Authorized Agent  
[Signature]  
Site Principal

6/3/11  
Date  
June 1, 2011  
Date

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EE ID: \_\_\_\_\_ EE Name: \_\_\_\_\_

**RECEIVED**  
JUN -6 2011  
Budget & Fiscal Services

was discussed that the proposed PFA Slate was presented to the members and it was requested that they submit their ballots by the end of the meeting. Said ballots will be tallied and a report issued via egazette regarding the board for next year's PFA. The group voted unanimously to pass the PFA slate as stated, and agree to the ballot outcome.

### 2011-2012 BUDGET MOTIONS

Janet Sheehy set forth a Motion to approve the proposed 2011-2012 PFA Budget Line Item for the Computer Lab Instructional Assistant position to be funded up to \$20,000 for the 2011-2012 academic years. The Motion was seconded by Maria Kopf. Discussion ensued and the group approved the Motion unanimously.

Janet Sheehy set forth a Motion to approve the proposed 2011-2012 PFA Budget Line Item for the Computer Technician position to be funded up to \$18,000 for the 2011-2012 academic years. The Motion was seconded by Mary Privatera. Discussion ensued and the group approved the Motion unanimously.

Janet Sheehy set forth a Motion to approve the proposed 2011-2012 PFA Budget Line Item for the Counselor positions to be funded up to \$32,000. The Motion was seconded by Mary Privatera. Discussion ensued, and it was noted that this is a \$2,000 increase from the previous year's line item. This is due to the fact that funding from the City of Walnut Creek has been reduced (the City gives funding toward these positions as well). The Motion passed unanimously.

Janet Sheehy set forth a Motion to approve the proposed 2011-2012 PFA Budget Line Item for the Psych Intern to be funded up to \$1800. The Motion was seconded by Mary Privatera. Discussion ensued. This position is a 3<sup>rd</sup> year graduate student who works with the school from August through June. The total funding for the position is \$5,500 but all of said salary dollars do not get released in time for the school to fund the position in a timely manner. This position consults with parents, students, helps with testing, data review and under the supervision of our school psychologist Mrs. Wilson. The Motion passed unanimously.

Julie Allen put forth a Motion to approve the proposed 2011-2012 Budget Line Item for the Librarian Teacher position for one day per week at funding up to \$20,000. The Motion was seconded by Mary Hain and it passed unanimously. The group discussed and supported the idea of being hopeful to maintain the librarian position going forward.

Julia Allen put forth a Motion to approve the proposed 2011-2012 Budget Line Item for the Librarian Instructional assistant position to be funded up to \$9,000. It was seconded by Diane Blake, and passed with a unanimous vote. Discussion ensued regarding the Library being a 'safe' place for students to come during brunch hours and lunch hours, as well as a prime spot for homework and for students to be able to use the computers which are located in the library. The current library volunteers passed around comments from students who use the facility during lunch and brunch to educate the group about the

**REIMBURSEMENT FROM OUTSIDE AGENCY  
AGREEMENT**

This Agreement is entered into between the Foothill PFA  
("the Organization") and the Mt. Diablo Unified School District  
(the "District") on 7/1/2011 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students  
at Foothill Middle school; and

WHEREAS, the District is required by law to employ individuals who serve in District  
programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein  
contained, and for other good and valuable consideration, the District and the Organization have  
agreed to and do agree as follows:

1. The District shall create <sup>060</sup> 060 FTE in the position of Psych Intern  
(.20 position that PFA will pay 30% of)
2. The Organization shall reimburse the District for the total costs of the employee,  
specifically salary, health and welfare benefits, and all statutory benefits including  
retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and  
unemployment insurance. The Organization shall be responsible for salary increases  
granted throughout the year. **The District shall invoice the Organization on a  
quarterly basis for actual costs incurred.**
3. The District shall be the employer of the individual hired pursuant to this Agreement and  
shall be solely responsible to direct the work, evaluate, and/or discipline. The  
Organization's sole involvement is reimbursement of the total cost to the District of said  
employee filling the position listed in #1 above.
4. This Agreement shall remain in effect:  
from 8/30/2011 through 12/01/2011
5. The Organization shall only be responsible for reimbursement through the date set for  
termination of the Agreement by the District. **Funding for Certificated positions must  
be confirmed in advance for reimbursement of the entire school year. Funding for  
Classified positions must be confirmed in advance for at least three months of  
reimbursement.**

Mary Phelan  
Authorized Agent

Gracie Huthley  
Site Principal

5/18/11  
Date

5/13/2011  
Date

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EE ID: \_\_\_\_\_ EE Name: \_\_\_\_\_



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### 2011-2012 BUDGET MOTIONS

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Foothill Site Council Minutes  
February 8, 2011

Members Present:

Linda Hutcherson, Mary Nagore, Diane Jennings, Kassi Mettler, Sue Noce, Chris Hoshaw, Charlie Litten, Betsy Ortiz, Mary Ann DeVincenzi, Laurie Chatoff, Alex Jacobson, Kassi Metler, and Patty Cochran.

Meeting Began: 3:05 PM

Welcome –

Additions/Deletions to the Agenda – no additions or deletions

Public Comment - No public comment

Review and Approval of Minutes

Corrections were made to the minutes.

Charlie Litten moved to accept the minutes as corrected. Betsy Ortiz seconded the motion.  
The motion passed.

Old Business

Homework Plan

- Reviewed the process of the creation of the plan.
- The plan was reviewed and discussed, with grammatical corrections made.
- Questions arose as to when the plan goes into effect. It is believed that the board will review all plans first and then they will go into effect.
- Discussion regarding the section on Make Up work.
- Discussion continued regarding balance of academic and activities for students.
- Important component of the Homework Plan is the implementation of the plan. The plan is a living plan and not one to be put into a binder.
- Our implementation plan consists of 4 components:
  1. Communicate with parents regarding homework.
  2. Departments and grade levels calendaring of major projects
  3. Supporting success of students with homework by providing afterschool support i.e. Math Lab and Science Help.
  4. Continue to analyze data regarding homework and the impact on student learning.

Mary Ann DiVincenzi made the motion to accept the Homework Plan. Sue Noce seconded the motion.  
The motion passed.

New Business –

Positions

- The SLBIG budget pays for the Psych Intern position. At this time of year we need to eliminate the position and reinstate the position for the next school year.

Charlie Litten made the following motion, that Foothill Middle School to eliminate the Psychologist Intern position at the end of the 2010-2011 school year. In the event that Foothill Middle School's SLBIG funding is restored to the 2010/2011 level that the Psychologist Intern position be restored for the 2011-2012 school year.

Chris Hoshaw seconded the motion.

The motion passed.

Budget:

- The SLBIG budget was distributed with information on how the money has been spent.

Meeting adjourned at 4:10 p.m.

**REIMBURSEMENT FROM OUTSIDE AGENCY AGREEMENT**

This Agreement is entered into between the Sequoia Middle School Parent Faculty Club ("the Organization") and the Mt. Diablo Unified School District (the "District") on 02-07-11 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students at Sequoia Middle School school; and

WHEREAS, the District is required by law to employ individuals who serve in District programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the District and the Organization have agreed to and do agree as follows:

1. The District shall create <sup>0.10 FTE</sup> ~~0.08~~ FTE in the position of TCHR LIBRARY MEDIA (LIBRARIAN)
2. The Organization shall reimburse the District for the total costs of the employee, specifically salary, health and welfare benefits, and all statutory benefits including retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and unemployment insurance. The Organization shall be responsible for salary increases granted throughout the year. *The District shall invoice the Organization on a quarterly basis for actual costs incurred.*
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4. This Agreement shall remain in effect: from July 1, 2011 through June 30, 2012
5. The Organization shall only be responsible for reimbursement through the date set for termination of the Agreement by the District. *Funding for Certificated positions must be confirmed in advance for reimbursement of the entire school year. Funding for Classified positions must be confirmed in advance for at least three months of reimbursement.*

Arcy Morgan  
 Authorized Agent

[Signature]  
 Site Principal

2/7/11  
 Date

02/07/11  
 Date

Office Use Only:

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EE ID: \_\_\_\_\_ EE Name: \_\_\_\_\_