

**RFQ FOR LINEN SERVICES FOR THE FOOD SERVICES
DEPARTMENT FOR THE 2017-2018 SCHOOL YEAR**

Quote due by 10:00 a.m. July 18, 2017

Quote to be submitted to the address below.

To: Mt. Diablo Unified School District
Purchasing/Warehouse Department
Attn: Joanie Peterson, Buyer
2326 Bisso Lane
Concord, CA, 94520

Quote may be emailed or faxed. Please email to Joanie Peterson, Buyer, Email:
petersonj@mdusd.org. Fax number is: 925-687-5044.

Contract Term: Pricing quoted must remain in effect from July 1, 2017 to June 30, 2018.

SCOPE OF WORK/TERMS AND CONDITIONS:

All linens and materials supplied must be of good quality and in compliance with Contra Costa County Health Standards. The quality/condition must be new to lightly used.

Opening set up installations to be set up August 16 & 17, 2017, between the hours of 6:30 a.m. to 1:00 p.m.

Laundry opening inventory sheet and list of MDUSD Kitchen Sites will be sent to vendor.

Regular weekly deliveries to start the week of August 21, 2017. The District requests a route and day schedule for all deliveries from Vendor.

No deliveries are to be made during lunch service. A school lunch schedule can be provided at the beginning of the year.

A school calendar will be sent to the Vendor, so that arrangements can be made for changes needed during holidays and vacation dates. These changes will be made with Deborah Brewer, in the Food and Nutrition Services Department at 925-682-8000 ext. 4129. Email address:
brewerd@mdusd.org

Last day of school is Thursday, June 7, 2018. Arrangements will need to be made in advance for the pickup of all linens at school sites. Laundry must be picked up no later than June 21, 2017.

Payment Terms: Net terms 30 days – Vendor to provide statement- Site by site, invoices to be numbered and dated.

Cancellation of Contract: Standard 30- day written cancellation notice is required.

Questions must be submitted by 3 p.m., July 10, 2017.

Contact for any questions in regard to this quote is:

Mt. Diablo Unified School District
Deborah Brewer, Food & Nutrition Services Department
1936 Carlotta Drive
Concord, CA 94519
Phone: 925-682-8000, ext. 4129
Email: brewerd@mdusd.org

INSURANCE:

Awarded vendor must provide insurance as required below before a purchase order will be issued. Insurance must be in effect for the term of this contract.

With respect to the performance of work under this Agreement, CONTRACTOR shall maintain and shall require all of its subcontractors to maintain insurance as described below:

(a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. Said policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

(b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage utilizing an occurrence policy form, in an amount no less than \$1,000,000 combined single limit for each occurrence and \$2,000,000 in the aggregate. Said insurance shall include, but not be limited to: premises and operations liability, independent contractor's liability, and personal injury liability.

(c) Automobile liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Said insurance shall include coverage for owned, hired, and non-owned vehicles.

(d) Each said comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to

each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(f) Documentation:

The following documentation shall be submitted upon request to the DISTRICT:

(1) Properly executed Certificates of Insurance clearly evidencing all coverage's, limits, and endorsements required above. Said certificates shall be submitted prior to the execution of this Agreement.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this Agreement.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Said policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(g) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(h) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage that is required pursuant to this Agreement, the same shall be deemed a material breach of contract.

DISTRICT, at its sole option, may terminate this Agreement and obtain damages from the CONTRACTOR resulting from said breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

INDEMNIFICATION:

(a) CONTRACTOR agrees to accept all responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release DISTRICT, its officers, agents and employees, from and against any and all actions, claims, damages, disabilities or expenses including attorney's fees and witness costs that may be asserted by any person or entity, arising out of or in connection with the tortious acts or errors or omissions of CONTRACTOR hereunder, whether or not there is concurrent passive or active negligence on the part of DISTRICT, but excluding liability due to the Mt. Diablo Unified School District, Linen Services, sole negligence or willful misconduct of DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts.

(b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder.

QUOTE FORM
(to be submitted to the District)
LINEN SERVICES FOR THE FOOD SERVICES DEPARTMENT
FOR THE 2017-2018 SCHOOL YEAR

Product Description for Linen Service:

- Price: \$0.16 each Huck Towels, 15x30, large glass towel, white.
Price: \$0.29 each Aprons, bib style w/3 pockets, white, spun poly.
Price: \$0.29 each Aprons, bib style w/3pockets, colored, spun poly.
Price: \$0.22 each Pot Holders, terry rib cotton, approx., 60 oz. per dz.
Price: \$NO CHARGE!!! each Bag Stands
Price: \$NO CHARGE!!! each Laundry Bags

Lost Products/Replacement Fees:

- Price: \$NO CHARGE!!! each Huck Towels, 15x30, large glass towel, white.
Price: \$NO CHARGE!!! each Aprons, bib style w/3 pockets, white, spun poly.
Price: \$NO CHARGE!!! each Aprons, bib style w/3pockets, colored, spun poly.
Price: \$NO CHARGE!!! each Pot Holders, terry rib cotton, approx., 60 oz. per dz.
Price: \$NO CHARGE!!! each Bag Stands
Price: \$NO CHARGE!!! each Laundry Bags

Other Fees"

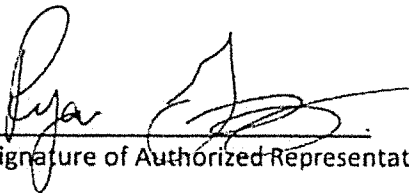
- Price: \$NO CHARGE!!! each Clean Water Service Fee
Price: \$NO CHARGE!!! each Excess Waste Water Fee
Price: \$NO CHARGE!!! each Fuel Service Fee
Price: \$NO CHARGE!!! each Additional Delivery Fee (per site)

Bidder's Acknowledgement of His Understanding of the Terms and Conditions. Signature below verifies that Bidder has read, understands, and agrees to the conditions contained herein and on all of the attachments and agenda.

QUOTE FORM
(to be submitted to the District)
LINEN SERVICES FOR THE FOOD SERVICES DEPARTMENT
FOR THE 2017-2018 SCHOOL YEAR

Representations Made Under Penalty Of Perjury. The representations herein are made under penalty of perjury. We hereby offer to sell the Mt. Diablo Unified School District the above item(s) at the prices shown and under the terms and conditions herein, attached, or incorporated by referenced

Ryan Gonzalez, Nu West Textile Group
Bidder's Name (Person, Firm, Corp.)


Signature of Authorized Representative

1910 Mark Ct. Sulte 100
Address

Ryan Gonzalez
Printed Name of Authorized Representative

Concord, CA, 94521
City, State Zip Code

Director of Operations
Title of Authorized Representative

(925) 676-1414
Telephone Number

Ryan@nuwesttextile.com
E-mail Address

(925) 689-2495
Facsimile Number

LAUNDRY OPENING INVENTORY 2017-2018

Weekly Numbers*Not Total Inventory

School	Pot Holders	Aprons	Towels
WEEKLY DELIVERY			
Central Kitchen	90	310	400
College Park High School	60	55 White, 50 Black	180
Concord High School	30	50	150
Mt. Diablo High School	45	70	250
Northgate High School	60	20 White, 40, Black	175
Sequoia Middle School	18	35	125
Valley View Middle School	40	38	144
Ygnacio Valley High School	40	70 White, 25 Black	190
BI WEEKLY DELIVERY			
Bel Air Elementary	12	50	60
Cambridge Elementary	30	50	75
Delta View Elementary	8	30	45
Diablo View Elementary	16	40	90
El Dorado Middle School	20	55	100
El Monte Elementary	20	50	175
Fair Oaks Elementary	12	30	70
Foothill Middle School	40	65	275
Hidden Valley Elementary	20	40	150
Highlands Elementary	20	55	130
Holbrook (site is re-opening) *	20	55	130
Meadow Homes Elementary	16	80	200
Monte Gardens Elementary	15	40	120
Mountain View Elementary	14	34	80
Oak Grove Middle School	25	55 White, 50 Blue	325
Pine Hollow Middle School	40	60	160
Pleasant Hill Elementary	10	44	120
Pleasant Hill Middle School	30	80	160
Rio Vista Elementary	35	55	125
Riverview Middle School	35	106	186
Shore Acres Elementary	24	50	195
Sun Terrace Elementary	10	35	100
Wren Avenue Elementary	18	48	85
Ygnacio Valley Elementary	25	50	140

MDUSD KITCHEN SITES

School	Address	
Bel Air Elementary	663 Canal Road, Bay Point, CA 94565-3301	
Cambridge Elementary	1135 Lacey Ln, Concord, CA 94520-4224	
Central Kitchen/Loma Vista	1266 San Carlos Ave, Concord, CA 94518-1102	
College Park High School	201 Viking Dr, Pleasant Hill, CA 94523-1809	
Concord High School	4200 Concord Blvd, Concord, CA 94521-1059	
Delta View Elementary	2916 Rio Verde Dr, Pittsburg, CA 94565-7641	
Diablo View Middle School	300 Diablo View Ln, Clayton, CA 94517-1600	
El Dorado Middle School	1750 West St, Concord, CA 94521-1008	
El Monte Elementary	1400 Dina Drive, Concord, CA 94518-1222	
Fair Oaks Elementary	2400 Lisa Lane, Pleasant Hill, CA 94523-3902	
Foothill Middle School	2775 Cedro Ln, Walnut Creek, CA 94598-3801	
Hidden Valley Elementary	500 Glacier Dr, Martinez, CA 94553-5445	
Highlands Elementary	1326 Pennsylvania Blvd, Concord, CA 94521-4103	
Holbrook Elementary	3333 Ronald Way, Concord, CA 94519-2017	*site is re-opening
Meadow Homes Elementary	1371 Detroit Ave, Concord, CA 94520-3521	
Monte Gardens Elementary	3841 Larkspur Dr, Concord, CA 94519-1152	
Mountain View Elementary	1705 Thornwood Dr, Concord, CA 94521-1915	
Mt Diablo High School	2450 Grant St, Concord, CA 94520-2251	
Northgate High School	425 Castle Rock Rd, Walnut Creek CA 94598-4520	
Oak Grove Middle School	2050 Minert Rd, Concord, CA 94518-3428	
Pine Hollow Middle School	5522 Pine Hollow Rd, Concord CA 94521-4700	
Pleasant Hill Elementary	2097 Oak Park Blvd, Pleasant Hill CA 94523-4033	
Pleasant Hill Middle School	One Santa Barbara Rd, Pleasant Hill CA 94523-4215	
Rio Vista Elementary	611 Pacifica Ave, Bay Point, CA 94565-1359	
Riverview Middle School	205 Pacifica Ave, Bay Point, CA 94565-2904	
Sequoia Elem/MS	277 Boyd Rd, Pleasant Hill, CA 94523-3729	
Shore Acres Elementary	351 Marina Rd, Bay Point, CA 94565-1320	
Sun Terrace Elementary	2448 Floyd Rd, Concord, CA 94520-1404	
Valley View Middle School	181 Viking Dr, Pleasant Hill CA 94523-1808	
Wren Ave Elementary	3339 Wren Ave, Concord, CA 94519-2328	
Ygnacio Valley Elementary	2217 Chalomar Rd, Concord, CA 94518-2504	
Ygnacio Valley High School	755 Oak Grove Rd, Concord, CA 94518-2801	
District Office	1936 Carlotta Dr, Concord, CA 94519-1358	

Installation date

Mt. Diablo Unified School District Academic Calendar 2017-2018



Month	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Aug 2017	0	7	8	9	10	11	12
	13	14	15(N/T)	16(N/T)	17(T)	18(T)	19
	20	21(T)	22	23	24	25	26
	27	28	29	30	31		
Sept 2017	3	4(L)	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
Oct 2017	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
Nov 2017	5	6	7	8	9	10(L)	11
	12	13	14	15	16	17	18
	19	20(R)	21(R)	22(R)	23(L)	24(B)	25
	26	27	28	29	30		
Dec 2017	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25(L)	26(R)	27(R)	28(R)	29(R)	30
	31						
Jan 2018	7	8	9	10	11	12	13
	14	15(L)	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			
Feb 2018	4	5	6	7	8	9	10
	11	12(T)	13	14	15	16	17
	18	19(L)	20	21	22	23	24
	25	26	27	28			
Mar 2018	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19(T)	20	21	22	23	24
	25	26	27	28	29	30(L)	31
Apr 2018	1	2(B)	3(B)	4(B)	5(R)	6(B)	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30					
May 2018	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28(L)	29	30	31		
June 2018	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
July 2018	1	2	3	4(L)	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

last day students

T = Work Day, All Teachers N = New Teacher Day L = Legal Holiday B = Board Holiday R = School Recess

- 2017 Events**
- August 15 & 16 - New Teacher Orientation
 - August 17, 18 & 21 - All Teacher In-Service Day
 - August 22 - First Student Day
 - Sept 4 - Labor Day
 - Oct 20 - End 1st Quarter
 - Nov 10 - Veterans Day
 - Nov 17 - End 1st Trimester
 - Nov 20-22 - School Recess
 - Nov 23 - Thanksgiving Day
 - Nov 24 - Board Holiday
 - Dec 22 - End 2nd Quarter
 - Dec 22 - End 1st Semester
 - Dec 25 - Jan 5 - Winter Recess
 - Dec 25 - Christmas

- 2018 Events**
- Jan 1 - New Year's Day
 - Jan 15 - Martin Luther King Day
 - Feb 12 - All Teacher In-Service Day
 - Feb 19 - President's Day
 - Mar 2 - End 2nd Trimester
 - Mar 19 - All Teacher In-Service Day
 - Mar 23 - End 3rd Quarter
 - Mar 30 - Cesar Chavez Day
 - Apr 2 - Board Holiday
 - Apr 3 - 6 - Spring Recess
 - May 20 - Memorial Day
 - Jun 7 - End of 2nd Semester
 - Jun 7 - End of 4th Quarter
 - Jun 7 - End of 3rd Trimester
 - Jun 7 - Last Student Day
 - July 3 - Independence Day