



RECEIVED  
AUG 22 2013

FISCAL ANALYST  
PUPIL SERVICES/SPECIAL EDUCATION

### TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 06/19/2013 Teacher: Abida Harnid  
Student's Name: [REDACTED] D.O.B. 04/03/2004  
School Site: Green Valley District of Residence: Mt. Diablo

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

**Check Option 1 or 2:**

1.  The Instructional Assistant is needed for the full school day. The District of Residence, \_\_\_\_\_ agrees to pay a flat rate of \$2,000 per month for the one to one services.

If the student exits the program mid-month, the following will apply:

District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently \_\_\_\_\_ hours, \_\_\_\_%. The monthly charge for ESY will be \_\_\_\_\_ per month.

2. \_\_\_\_\_ The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for \_\_\_\_\_ hours per day For the following service: \_\_\_\_\_

The District of Residence, \_\_\_\_\_ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 20,000.00 .  
Position is effective beginning, 08/26/13 and ending on 06/12/14 .  
The continuing need for this position will be reviewed by the CCCOE administrator  
and/or the IEP team on or about (date) 03/08/2014 .

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page _____	_____	_____

Page 1 of 2

	Initial if attached	If not attached explain why
Initial Request for Individual Service	_____	_____
Instructional Aide Request	_____	_____
Observation Report	_____	_____

Audria Ronaldson, Ed.D.  
Principal, Student Programs  
Contra Costa County Office of Education

7/19/13  
Date

Kimberly J. H.  
Director, Special Education  
District of Residence

7/17/13  
Date

Katie Gaines  
Director, Student Programs  
Contra Costa County Office of Education

8-5-13  
Date

Contra Costa County Office of Education  
Kanaka Campbell  
Associate Superintendent, Educational Services  
Contra Costa County Office of Education

8.5.13  
Date

Ridley  
Superintendent/Designee  
Contra Costa County Office of Education

8/06/13  
Date



**FAXED**  
9/16/13

DN

## TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 06/28/13 Teacher: Rachel Kirchanski  
 Student's Name [REDACTED] D.O.B. 05/11/2004  
 School Site: Krey Elementary School District of Residence: Mt. Diablo Unified

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

### Check One:

The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo USD agrees to pay a flat rate of \$2,000 per month for the one to one services. If the student exits the program mid-month, the following will apply:  
 District will not be charged for the month if the student attended less than ten (10) school days.  
 District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 90 hours, 70 %. The monthly charge for ESY will be \$1,400 per month.

The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for        hours per day for the following:        The District of Residence,        agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 23,400.00.  
Position is effective beginning 07/01/13 and ending on 06/30/14. The  
continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP  
team on or about (date) 10/13.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page (if comments are relevant to this request)	<u>[Signature]</u>	_____
Initial Request for Individual Service	_____	<u>N/A</u>
Instructional Aide Request	_____	<u>N/A</u>
Observation Report	_____	<u>N/A</u>

*Lauri Holland 6-28-13*

Principal, Student Programs  
Contra Costa County Office of Education

Date

*[Signature]*

*9/11/13*

Director, Special Education  
District of Residence

Date

Director, Student Programs  
Contra Costa County Office of Education

Date

Associate Superintendent, Educational Services  
Contra Costa County Office of Education

Date

Superintendent/Designee  
Contra Costa County Office of Education

Date







### TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 05/17/2013 Teacher: Laura Jacobson  
Student's Name: [REDACTED] D.O.B. 08/26/1995  
School Site: Ygnacio Valley High District of Residence: Mt. Diablo

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

**Check Option 1 or 2:**

1. \_\_\_\_\_ The Instructional Assistant is needed for the full school day. The District of Residence, \_\_\_\_\_ agrees to pay a flat rate of \$2,000 per month for the one to one services.

If the student exits the program mid-month, the following will apply:

District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 4 hours, 82 %. The monthly charge for ESY will be \$1,240.00 per month.

2. \_\_\_\_\_ The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for \_\_\_\_\_ hours per day For the following service: \_\_\_\_\_

The District of Residence, \_\_\_\_\_ agrees to pay an hourly rate of \_\_\_\_\_

RECEIVED  
SPECIAL EDUCATION  
JUL 17 2013  
SPECIAL DAY CLASS CENTER  
MOUNTAIN VIEW

RECEIVED  
JUL 17 2013  
FISCAL ANALYST  
PUPIL SERVICES/SPECIAL EDUCATION

\$15.00

The total maximum fee for the duration of this contract will not exceed \$ 1,240.00  
Position is effective beginning 07/01/13 and ending on 07/30/13  
The continuing need for this position will be reviewed by the CCCOE administrator  
and/or the IEP team on or about (date) 08/15/2013

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page	_____	_____

Page 1 of 2

	Initial if attached	If not attached explain why
Initial Request for Individual Service	_____	_____
Instructional Aide Request	_____	_____
Observation Report	_____	_____

Claudio Ronalddon Ed.D.  
Principal, Student Programs  
Contra Costa County Office of Education

6/17/13  
Date

[Signature]  
Director, Special Education  
District of Residence

6/13/13  
Date

Katie Gaines  
Director, Student Programs  
Contra Costa County Office of Education

6-19-13  
Date

Duller  
Associate Superintendent, Educational Services  
Contra Costa County Office of Education

6/25/13  
Date

Burley  
Superintendent/Designee  
Contra Costa County Office of Education

6/25/13  
Date



## TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

**Date:** 06/28/2013 **Teacher:** S Oberdorfer  
**Student's Name** [REDACTED] **D.O.B.** 01/20/2003  
**School Site:** ECSP Turner 4 **District of Residence:** Mt. Diablo Unified

**District of Service:** Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

### Check Option 1 or 2:

1.  The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo Unified agrees to pay a flat rate of \$2,000 per month for the one to one services.

If the student exits the program mid-month, the following will apply:

District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 4 hours, .66 %. The monthly charge for ESY will be \$1,320.00 per month.

2.  The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for \_\_\_\_\_ hours per day For the following service:

The District of Residence, \_\_\_\_\_ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 21,320.00.  
Position is effective beginning, 07/01/13 and ending on 06/30/14.  
The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 12/06/2013.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page _____	_____	_____

Page 1 of 2

Initial if attached

If not attached explain why

Initial Request for  
Individual Service

\_\_\_\_\_

\_\_\_\_\_

Instructional Aide Request

\_\_\_\_\_

\_\_\_\_\_

Observation Report

\_\_\_\_\_

\_\_\_\_\_

  
\_\_\_\_\_  
Principal, Student Programs  
Contra Costa County Office of Education

7-1-13  
Date

  
\_\_\_\_\_  
Director, Special Education  
District of Residence

7/31/13  
Date

\_\_\_\_\_  
Director, Student Programs  
Contra Costa County Office of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Associate Superintendent, Educational Services  
Contra Costa County Office of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent/Designee  
Contra Costa County Office of Education

\_\_\_\_\_  
Date





**FAXED**  
9/16/13  
DN

## TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 06/28/13 Teacher: Veronica Polk  
 Student's Name: [REDACTED] D.O.B. 09/11/1998  
 School Site: Heritage High School District of Residence: Mt. Diablo USD

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

### Check One:

The Instructional Assistant is needed for the full school day. The District of Residence, \_\_\_\_\_ agrees to pay a flat rate of \$2,000 per month for the one to one services.

If the student exits the program mid-month, the following will apply:

District will not be charged for the month if the student attended less than ten (10) school days.

District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 90 hours, 70 %. The monthly charge for ESY will be \$1,400 per month.

The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for 1.5 hours per day for the following: Aide on bus ride for medical issues  
 The District of Residence, Mt. Diablo USD agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 4,500.00.  
Position is effective beginning 07/01/13 and ending on 06/30/14. The  
continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP  
team on or about (date) 10/13.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page (if comments are relevant to this request)	<u>SP</u>	_____
Initial Request for Individual Service	_____	<u>N/A</u>
Instructional Aide Request	_____	<u>N/A</u>
Observation Report	_____	<u>N/A</u>

Lauree Holland      10-28-13

Principal, Student Programs      Date  
Contra Costa County Office of Education

[Signature]      9/11/13

Director, Special Education      Date  
District of Residence

\_\_\_\_\_  
Director, Student Programs      Date  
Contra Costa County Office of Education

\_\_\_\_\_  
Associate Superintendent, Educational Services      Date  
Contra Costa County Office of Education

\_\_\_\_\_  
Superintendent/Designee      Date  
Contra Costa County Office of Education





**FAXED**  
9/16/13

### TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 06/28/13 Teacher: Veronica Polk  
Student's Name [REDACTED] D.O.B. 09/14/1997  
School Site: Heritage High School District of Residence: Mt. Diablo Unified

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

**Check One:**

The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo USD agrees to pay a flat rate of \$2,000 per month for the one to one services. If the student exits the program mid-month, the following will apply:  
District will not be charged for the month if the student attended less than ten (10) school days.  
District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 90 hours, 70 %. The monthly charge for ESY will be \$1,400 per month.

The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for        hours per day for the following:        The District of Residence,        agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 23,400.00.  
Position is effective beginning 07/01/13 and ending on 06/30/14. The  
continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP  
team on or about (date) 05/14.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page (if comments are relevant to this request)	<u>[Signature]</u>	_____
Initial Request for Individual Service	_____	<u>N/A</u>
Instructional Aide Request	_____	<u>N/A</u>
Observation Report	_____	<u>N/A</u>

Laure Holland 6-28-13

Principal, Student Programs  
Contra Costa County Office of Education

Date

Kevin Mill  
Director, Special Education  
District of Residence

9/6/13  
Date

\_\_\_\_\_  
Director, Student Programs  
Contra Costa County Office of Education

Date

\_\_\_\_\_  
Associate Superintendent, Educational Services  
Contra Costa County Office of Education

Date

\_\_\_\_\_  
Superintendent/Designee  
Contra Costa County Office of Education

Date

