

Agenda Item No: 15/16 - 45

Meeting Date: May 23, 2016

AGENDA DOCKET FORM

SUBJECT: Declaration of Need for Fully Qualified Educators

SUMMARY: Regulations from the Commission on Teacher Credentialing require the district to submit an annual Declaration of Need form indicating the number of teachers we anticipate hiring under emergency permits for the 2016-2017 school year. In the past a Declaration of Need form was filed with each emergency permit submitted by the district. The annual filing will eliminate paperwork both for us and for the Commission. Attached is the form indicating the number of teachers we anticipate hiring or rehiring with emergency permits, the credentials and subject areas in which we may have need to hire. We have anticipated numbers by credential type larger than our anticipated need so as not to request from the Board a second identical action later in the year. The number of teachers hired or rehired under emergency permits includes substitutes, current employees required to reapply for a permit, and summer school teachers.

According to Title 5 Regulations 80026 (1)"...the Declaration of Need shall not be adopted by the Board as part of the consent calendar." The Commission on Teacher Credentialing requires there be opportunity for public comments or questions. With this requirement, I am requesting that this item be approved outside the consent calendar.

FISCAL IMPACT: There is no fiscal impact. All positions which would be filled by individuals holding an emergency permit are within position control and the budget.

RECOMMENDED ACTION: Approve the Declaration of Need as presented.

| | | |
|--------------------------|-----------------------------------|-------------------------|
| | | |
| _____ Department Head | _____ Assistant Superintendent | _____ Superintendent |



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- Original Declaration of Need for year: 2016-2017
 Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: MT DIABLO UNIFIED SCHOOL DISTRICT District CDS Code: 61754

Name of County: _____ County CDS Code: 07

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 23 / 16 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► *Enclose a copy of the board agenda item*

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2017.

Submitted by (Superintendent, Board Secretary, or Designee):

| | | |
|---|---------------------------------|----------------------|
| <u>Nellie Meyer</u> | _____ | Superintendent |
| <small>Name</small> | <small>Signature</small> | <small>Title</small> |
| <u>925-676-4092</u> | <u>925-682-8000 ex. 4151</u> | _____ |
| <small>Fax Number</small> | <small>Telephone Number</small> | <small>Date</small> |
| <u>1936 Carlotta Drive, Concord, CA 94519</u> | | |
| <small>Mailing Address</small> | | |
| <u>meyern@mdusd.org</u> | | |
| <small>E-Mail Address</small> | | |

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____ / ____ / ____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► *Enclose a copy of the public announcement*

Submitted by Superintendent, Director, or Designee:

| | | |
|-----------------|------------------|-------|
| Name | Signature | Title |
| Fax Number | Telephone Number | Date |
| Mailing Address | | |
| E-Mail Address | | |

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

| Type of Emergency Permit | Estimated Number Needed |
|--|-------------------------|
| <input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential) | 40 |
| <input checked="" type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential) | 10 |
| List target language(s) for bilingual authorization: _____ | |
| <input checked="" type="checkbox"/> Resource Specialist | 5 |
| <input checked="" type="checkbox"/> Teacher Librarian Services | 10 |
| <input checked="" type="checkbox"/> Visiting Faculty Permit | 2 |

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

| TYPE OF LIMITED ASSIGNMENT PERMIT | ESTIMATED NUMBER NEEDED |
|-----------------------------------|-------------------------|
| Multiple Subject | 5 |
| Single Subject | 10 |
| Special Education | 10 |
| TOTAL | 25 |

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university intern program? Yes No

If yes, how many interns do you expect to have this year? 25

If yes, list each college or university with which you participate in an intern program.

Alliant, Azusa Pacific, Brandman Univ., Cal State Teach, CSU Chico, CSU Sacramento, [
Dominican Univ., Fortune School of Education, National Univ., Touro Univ., USF,
SF State Univ., St. Mary's College, Univ. of Phoenix, Univ. of the Pacific, Western Gov.

If no, explain why you do not participate in an intern program.

