

Mt. Diablo Unified School District
Clerical/Secretarial/Technical
Salary Schedule — 2022-23 Fiscal Year (4% on schedule plus 1.5% on schedule)**

Position	Job Code	Range		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Academic Data Tech	ACADATATEC260	596	hourly rate	31.17	32.72	34.36	36.10	37.91	39.80
			annual (260 days)	64,834	68,058	71,469	75,088	78,853	82,784
Accountant		519	hourly rate	24.63	25.88	27.17	28.53	29.97	31.44
	ACCOUNT260		annual (260 days)	51,230	53,830	56,514	59,342	62,338	65,395
Accounting Technici	ACCTTEC260	525	hourly rate	25.08	26.36	27.68	29.07	30.51	32.02
			annual (260 days)	52,166	54,829	57,574	60,466	63,461	66,602
Administrative Secretary		491	hourly rate	22.63	23.75	24.94	26.19	27.50	28.89
	ADMSEC1-26		annual (260 days)	47,070	49,400	51,875	54,475	57,200	60,091
Administrative Secretary II		507	hourly rate	23.76	24.94	26.21	27.50	28.89	30.32
	ADMSEC2-26		annual (260 days)	49,421	51,875	54,517	57,200	60,091	63,066
Adult & Career Ed. Accountability Spec	ADACTAB260	522	hourly rate	24.88	26.12	27.43	28.79	30.24	31.75
			annual (260 days)	51,750	54,330	57,054	59,883	62,899	66,040
Adult & Career Ed. Accounting Spe	ADACTSP260	477	hourly rate	21.70	22.76	23.92	25.08	26.36	27.68
			annual (260 days)	45,136	47,341	49,754	52,166	54,829	57,574
Adult & Career Ed. Fiscal Analyst	ADFISAN260	522	hourly rate	24.88	26.12	27.43	28.79	30.24	31.75
			annual (260 days)	51,750	54,330	57,054	59,883	62,899	66,040
Adult Ed Student Infr	AESISSPEC260	477	hourly rate	21.70	22.76	23.92	25.08	26.36	27.68
			annual (260 days)	45,136	47,341	49,754	52,166	54,829	57,574
Adult School Office Manager	ADSOM260	477	hourly rate	21.70	22.76	23.92	25.08	26.36	27.68
			annual (260 days)	45,136	47,341	49,754	52,166	54,829	57,574
Attendance Secretary	ATTSEC238	424	hourly rate	18.44	19.36	20.34	21.38	22.42	23.55
			annual (238 days)	35,110	36,861	38,727	40,708	42,688	44,839
Attendance/Student Records Coor	ATTSRC260	491	hourly rate	22.63	23.75	24.94	26.19	27.50	28.89
			annual (260 days)	47,070	49,400	51,875	54,475	57,200	60,091
Bilingual Testing Program Technici	BILTEST228	508	hourly rate	23.84	25.01	26.28	27.59	28.97	30.43
			annual (228 days)	43,484	45,618	47,935	50,324	52,841	55,504
Bilingual Translator/Interpreter		508	hourly rate	23.84	25.01	26.28	27.59	28.97	30.43
	BILTRAN228		annual (228 days)	43,484	45,618	47,935	50,324	52,841	55,504
	BILTRAN260		annual (260 days)	49,587	52,021	54,662	57,387	60,258	63,294
Buyer	BUYER260	525	hourly rate	25.08	26.36	27.68	29.07	30.51	32.02
			annual (260 days)	52,166	54,829	57,574	60,466	63,461	66,602
Buyer, Lead	BUYERLD260	558	hourly rate	27.77	29.16	30.59	32.15	33.73	35.42
			annual (260 days)	57,762	60,653	63,627	66,872	70,158	73,674
Career/College Advisor	CARADV217	534	hourly rate	25.80	27.10	28.43	29.87	31.35	32.93
			annual (217 days)	44,789	47,046	49,354	51,854	54,424	57,166
Child Welfare & Attendance Liaisor	CHWLF238	508	hourly rate	23.84	25.01	26.28	27.59	28.97	30.43
			annual (238 days)	45,391	47,619	50,037	52,531	55,159	57,939
Communications Clerk	COMMCLK260	388	hourly rate	16.53	17.36	18.24	19.13	20.09	21.10
			annual (260 days)	34,382	36,109	37,939	39,790	41,787	43,888
Community Liaison	COMLIA260	508	hourly rate	23.84	25.01	26.28	27.59	28.97	30.43
			annual (260 days)	49,587	52,021	54,662	57,387	60,258	63,294
Community School Coordinator	COMSCSDO (SDO)	468	hourly rate	21.10	22.17	23.26	24.40	25.64	26.92
	COMSC217		annual (217 days)	32,578	34,230	35,913	37,674	39,588	41,564
	COMSC238		annual (238 days)	36,630	38,487	40,379	42,358	44,511	46,733
			annual (238 days)	40,174	42,212	44,287	46,458	48,819	51,256
Copy Machine Operator	COPY206	388	hourly rate	16.53	17.36	18.24	19.13	20.09	21.10
			annual (206 days)	27,241	28,609	30,060	31,526	33,108	34,773
Elementary School Secretary	ELEMSEC228	424	hourly rate	18.44	19.36	20.34	21.38	22.42	23.55
			annual (228 days)	33,635	35,313	37,100	38,997	40,894	42,955
Fiscal Analyst I	FISAN1-260	525	hourly rate	25.08	26.36	27.68	29.07	30.51	32.02
			annual (260 days)	52,166	54,829	57,574	60,466	63,461	66,602
Fiscal Analyst II	FISAN2-260	558	hourly rate	27.77	29.16	30.59	32.15	33.73	35.42
			annual (260 days)	57,762	60,653	63,627	66,872	70,158	73,674
High School Registrar	HSREG260	468	hourly rate	21.10	22.17	23.36	24.40	25.64	26.92
			annual (260 days)	43,888	46,114	48,589	50,752	53,331	55,994

High School Treasurer	468	hourly rate	21.10	22.17	23.26	24.40	25.64	26.92
HSTREAS238		annual (238 days)	40,174	42,212	44,287	46,458	48,819	51,256
Human Resources Assistant	477	hourly rate	21.70	22.76	23.92	25.08	26.36	27.68
HRAST260		annual (260 days)	45,136	47,341	49,754	52,166	54,829	57,574
Human Resources Assistant II	508	hourly rate	23.84	25.01	26.28	27.59	28.97	30.43
HRAST2-260		annual (260 days)	49,587	52,021	54,662	57,387	60,258	63,294
Human Resources Technician	522	hourly rate	24.88	26.12	27.43	28.79	30.24	31.75
HRTECH260		annual (260 days)	51,750	54,330	57,054	59,883	62,899	66,040
Instructional Media Assistant I	400	hourly rate	17.13	18.01	18.92	19.85	20.84	21.85
IMA1-238		annual (238 days)	32,616	34,291	36,024	37,794	39,679	41,602
Instructional Media Assistant II	424	hourly rate	18.44	19.36	20.34	21.38	22.42	23.55
IMA2-238		annual (238 days)	35,110	36,861	38,727	40,708	42,688	44,839
Instructional Media Assistant - War	424	hourly rate	18.44	19.36	20.34	21.38	22.42	23.55
IMAWHS260		annual (260 days)	38,355	40,269	42,307	44,470	46,634	48,984
Intermediate Account Clerk	424	hourly rate	18.44	19.36	20.34	21.38	22.42	23.55
INTACKL260		annual (260 days)	38,355	40,269	42,307	44,470	46,634	48,984
Intermediate Typist Clerk	388	hourly rate	16.53	17.36	18.24	19.13	20.09	21.10
INTYP206		annual (206 days)	27,241	28,609	30,060	31,526	33,108	34,773
INTYP217		annual (217 days)	28,696	30,137	31,665	33,210	34,876	36,630
INTYP228		annual (228 days)	30,151	31,665	33,270	34,893	36,644	38,486
INTYP260		annual (260 days)	34,382	36,109	37,939	39,790	41,787	43,888
Mail Clerk	388	hourly rate	16.53	17.36	18.24	19.13	20.09	21.10
MAIL228		annual (228 days)	30,151	31,665	33,270	34,893	36,644	38,486
MAIL238		annual (238 days)	31,473	33,053	34,729	36,424	38,251	40,174
MAIL260		annual (260 days)	34,382	36,109	37,939	39,790	41,787	43,888
Mail Clerk/Courier	404	hourly rate	17.38	18.24	19.15	20.10	21.11	22.16
COUR260		annual (260 days)	36,150	37,939	39,832	41,808	43,909	46,093
Media Services Assistant I	433	hourly rate	18.96	19.91	20.93	21.94	23.04	24.20
MEDIA1-260		annual (260 days)	39,437	41,413	43,534	45,635	47,923	50,336
Media Services Assistant II	439	hourly rate	19.32	20.29	21.30	22.35	23.49	24.63
MEDIA2-260		annual (260 days)	40,186	42,203	44,304	46,488	48,859	51,230
NSHS Clerical Support	468	hourly rate	21.10	22.17	23.26	24.40	25.64	26.92
NSHCLER217		annual (217 days)	36,630	38,487	40,379	42,358	44,511	46,733
Payroll Analyst	596	hourly rate	31.17	32.72	34.36	36.10	37.91	39.80
PAYAN260		annual (260 days)	64,834	68,058	71,469	75,088	78,853	82,784
Principal Clerk	444	hourly rate	19.62	20.58	21.61	22.71	23.84	25.01
PRINCLK260		annual (260 days)	40,810	42,806	44,949	47,237	49,587	52,021
Principal School Office Manager	477	hourly rate	21.70	22.76	23.92	25.08	26.36	27.68
PR SOM228		annual (228 days)	39,581	41,514	43,630	45,746	48,081	50,488
PR SOM260		annual (260 days)	45,136	47,341	49,754	52,166	54,829	57,574
Print Computer/Equipment Oper	491	hourly rate	22.63	23.75	24.94	26.19	27.50	28.89
PRINTCO260		annual (260 days)	47,070	49,400	51,875	54,475	57,200	60,091
Print Shop Equipment Operator	458	hourly rate	20.46	21.50	22.57	23.69	24.88	26.12
PRINTOP260		annual (260 days)	42,557	44,720	46,946	49,275	51,750	54,330
Print Shop Finisher	388	hourly rate	16.53	17.36	18.24	19.13	20.09	21.10
PRINTFI260		annual (260 days)	34,382	36,109	37,939	39,790	41,787	43,888
Program Analyst	596	hourly rate	31.17	32.72	34.36	36.10	37.91	39.80
PROGAN260		annual (260 days)	64,834	68,058	71,469	75,088	78,853	82,784
School Office Manager	477	hourly rate	21.70	22.76	23.92	25.08	26.36	27.68
SOM217		annual (217 days)	37,671	39,511	41,525	43,539	45,761	48,052
SOM228		annual (228 days)	39,581	41,514	43,630	45,746	48,081	50,488
SOM238		annual (238 days)	41,317	43,335	45,544	47,752	50,189	52,703
SOM260		annual (260 days)	45,136	47,341	49,754	52,166	54,829	57,574
Secretary	424	hourly rate	18.44	19.36	20.34	21.38	22.42	23.55
SECTY217		annual (217 days)	32,012	33,609	35,310	37,116	38,921	40,883
SECTY228		annual (228 days)	33,635	35,313	37,100	38,997	40,894	42,955
SECTY260		annual (260 days)	38,355	40,269	42,307	44,470	46,634	48,984
Security Operations Dispatcher/Cle	424	hourly rate	18.44	19.36	20.34	21.38	22.42	23.55
SECDISP260		annual (260 days)	38,355	40,269	42,307	44,470	46,634	48,984
Senior Account Clerk	448	hourly rate	19.85	20.84	21.88	22.98	24.12	25.32
SRACKL260		annual (260 days)	41,288	43,347	45,510	47,798	50,170	52,666

Senior Account Specialist EPSDT I	468	hourly rate	21.10	22.17	23.26	24.40	25.64	26.92
SRACSM238		annual (238 days)	40,174	42,212	44,287	46,458	48,819	51,256
SRACSM260		annual (260 days)	43,888	46,114	48,381	50,752	53,331	55,994
Senior School Office Manager	477	hourly rate	21.70	22.76	23.92	25.08	26.36	27.68
SRSOM260		annual (260 days)	45,136	47,341	49,754	52,166	54,829	57,574
Senior Secretary	477	hourly rate	21.70	22.76	23.92	25.08	26.36	27.68
SRSEC206		annual (206 days)	35,762	37,508	39,420	41,332	43,441	45,617
SRSEC238		annual (238 days)	41,317	43,335	45,544	47,752	50,189	52,703
SRSEC260		annual (260 days)	45,136	47,341	49,754	52,166	54,829	57,574
Senior Secretary Alt/Small School	477	hourly rate	21.70	22.76	23.92	25.08	26.36	27.68
SRSEC228AS		annual (228 days)	39,581	41,514	43,630	45,746	48,081	50,488
SRSEC260AS		annual (260 days)	45,136	47,341	49,754	52,166	54,829	57,574
Senior Typist Clerk	424	hourly rate	18.44	19.36	20.34	21.38	22.42	23.55
SRTYP228		annual (228 days)	33,635	35,313	37,100	38,997	40,894	42,955
SRTYP238		annual (238 days)	35,110	36,861	38,727	40,708	42,688	44,839
SRTYP260		annual (260 days)	38,355	40,269	42,307	44,470	46,634	48,984
SPED Student Info Sys Spec	507	hourly rate	23.76	24.94	26.21	27.50	28.89	30.32
SPSTUISS		annual (260 days)	49,421	51,875	54,517	57,200	60,091	63,066
Student Records Technician	507	hourly rate	23.76	24.94	26.21	27.50	28.89	30.32
STRECTECH		annual (260 days)	49,421	51,875	54,517	57,200	60,091	63,066
Student Resource Technician	424	hourly rate	18.44	19.36	20.34	21.38	22.42	23.55
STRES228		annual (228 days)	33,635	35,313	37,100	38,997	40,894	42,955
Switchboard Operator Receptionist	388	hourly rate	16.53	17.36	18.24	19.13	20.09	21.10
SWBRD260		annual (260 days)	34,382	36,109	37,939	39,790	41,787	43,888
Typist Clerk	356	hourly rate	15.00	15.75	16.53	17.36	18.24	19.14
TYPCLK206		annual (206 days)	24,720	25,956	27,241	28,609	30,060	31,543
Workers' Compensation Liaison	558	hourly rate	27.77	29.16	30.59	32.15	33.73	35.42
WCMPLIA260		annual (260 days)	57,762	60,653	63,627	66,872	70,158	73,674

Longevity plan provides for additional 3.5% at 10 years, and 3.5% each 4 years thereafter.

An 8-hour day/40-hour week is 1.0 FTE (Full-Time Equivalent); a 6-hour day/30-hour week is 0.75 FTE, etc.

Annual amounts, above, are based on 1.0 FTE, and a full year at the increased rate.

*Positions receive 12.5% differential for 3:00 p.m. to 11:00 p.m. or 11:00 p.m. to 7:00 a.m. shifts on weekdays and all weekend shifts per ¶ 83 (c) of the Agreement.

**As of January 1, 2022, no CST employee made less than \$15 per hour due to California minimum wage increase Board Approval Expected 9-28-22

