

Purchase Order # 221886



Mt. Diablo Unified School District
1936 Carlotta Drive
Concord, CA 94519

Amendment No. _____ to _____

- Independent Service Contract**
- Master Contract**

This Amendment is entered into between the Mt. Diablo Unified School District (MDUSD) and _____ (CONTRACTOR). MDUSD entered into an Agreement with CONTRACTOR for professional services on February 11, _____, 20²² and the parties agree to amend that Agreement as follows.

1. **Services:** (Check and complete ONE of the options below).

CONTRACTOR agrees to provide the following amended services. (Provide full description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary).

The scope of work is attached as Exhibit A (incorporated by reference to the extent that it is subordinate to and not inconsistent with this Agreement).

The scope of work is unchanged.

2. **Terms:** (Check and complete ONE of the options below).

The contract term is extended by an additional 3 months (days/weeks/months), and the amended expiration date is _____, 20²².

The contract term is unchanged.

3. **Compensation:** (Check and complete ONE of the options below. This provision may only be changed if there is also a change to the above Services OR Terms of the Contract).

The rate is amended by an increase of decrease of \$ _____ for _____ type of service

The contract amount is amended by an increase of decrease of \$ 5,850.00 to original contract amount.

The amended contract amount rate is now \$ 81,572.00

4. **Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

5. **Amendment History:** This contract has previously been amended as follows:

No.	Date	General Description of Reason for Amendment	Amount of Increase/Decrease
			\$
			\$
			\$

6. **Approval:** This Agreement is not effective and no payment shall be made to Contractor until it is approved. Approval requires signature by the Superintendent (or his designee).

Mt. Diablo USD Mt. Diablo USD

By: [Signature] By: _____
Budget Administrator/Principal *Superintendent or Designee*

Date: 2/24/22 Date: _____

Contractor Board Approval (if needed)

By: See Attached Docket Number: _____
Agenda Item Number

Date: _____ Date: _____

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1936 Carlotta Drive
Concord, CA 94519

Amendment No. _____ to

- Independent Service Contract
- Master Contract

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1. **Services:** (Check and complete ONE of the options below).
- CONTRACTOR agrees to provide the following amended services. (Provide full description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary).
- _____
- _____

- The scope of work is attached as Exhibit A (incorporated by reference to the extent that it is subordinate to and not inconsistent with this Agreement).
- The scope of work is unchanged.

2. **Terms:** (Check and complete ONE of the options below).
- The contract term is extended by an additional 3 months (days/weeks/months), and the amended expiration date is May 31, 2022.
- The contract term is unchanged.

3. **Compensation:** (Check and complete ONE of the options below. This provision may only be changed if there is also a change to the above Services OR Terms of the Contract).

The rate is amended by an increase of decrease of \$ _____ for _____ type of service

The contract amount is amended by an increase of decrease of \$ 5,850.00 to original contract amount.

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Mt. Diablo USD	Mt. Diablo USD	Contractor	Board Approval (if needed)
By: _____ <i>Budget Administrator/Principal</i>	By: _____ <i>Superintendent or Designee</i>	By: <u>Tonya Horton</u>	Docket Number: _____ <i>Agenda Item Number</i>
Date: _____	Date: _____	Date: <u>Feb 28, 2022</u>	Date: _____



DATE: February 8, 2022

TO: Jennifer Sachs, Mt. Diablo Unified School District

FROM: Annie Tran, Partner, TNTP

RE: MDUSD Leadership Development Amendment to Scope of Work

Thank you for the opportunity to propose continued support for the leadership teams at MDUSD and their development in learning acceleration. Over the past year, TNTP has worked with the district office leaders at MDUSD and directly with teachers in MDUSD to support learning acceleration strategies and skills in mathematics. To date, we have provided over 16 trainings to leaders and teachers and supported their use of the tools to improve learning outcomes for students in the district.

Our proposal is to amend our scope of work to include on-site support for district leaders and school leaders. Building on our work to date, we can support the district implement and provide in the moment support of the learning acceleration content and tools.

Scope of Work

The on-site support would include opportunities for TNTP staff to connect with district leadership and, if possible, school leadership teams and co-observe learning acceleration in person. While observing with district and school leadership, we will:

- Evaluate the use of learning acceleration strategies and tools in classrooms.
- Provide opportunities to collaborate and norm on the use of the tools and support conversations to improve its use and implementation.
- Co-design with the leadership teams next steps for support in workshop sessions for leaders and teachers

With the overall District goal of 75% of teachers observed in math will have a priority standard aligned lesson assessment (exit ticket), based upon teacher observation data collection.

We see the potential goals of this additional scope of work:

- Increase the implementation fidelity of the learning acceleration strategies and tools
- Provide real time feedback to teachers and leaders on its use
- Highlight the strengths of implementation
- Inform upcoming working sessions on student work analysis

While we would collaborate with the district on how to structure the visits, we could see a site visit including these elements to maximize the time we have together:

1. **Morning Huddle with district and school leaders**
 - a. Introduction and calibration on the tools used during the observation
 - b. Briefing from the principal on the classrooms we'll observe, review the schedule/rotation of observations, norms the school site has for observations (i.e. leaving notes, providing individual teacher feedback)
2. **Classroom Observations.** Spend a bulk of the time visiting classrooms and observing teachers and student work. Observers use the tools to identify strengths and areas of opportunity in the classroom. Spend 5 minutes after each observation for a quick debrief of what was seen, what are some quick wins.
3. **Afternoon debrief.** Collect larger trends/notes together in small groups and whole group. What did we see – what did we score the observation? What are the next steps for the leader and teachers?
4. **Evening debrief.** With district leadership to align on trends on campuses and next steps for teacher and leader workshops.



Proposed Timeline

We propose to complete this work from March 2022-May 2022 – we would set these dates with the district and school leaders to maximize the opportunity to visit learning acceleration in classrooms and provide as mid-training checkpoints with the leaders.

Budget

- Three 1-day visit, 1-2 sites per visit:
 - 1-2 TNTP coaches on-site to support district staff and lead classroom observations, using and norming on learning acceleration tools and provide feedback on learning acceleration strategy implementation.
 - Coordinating the site visits with follow-up training and debrief sessions the week after the visit
 - **Cost: \$5,850**

The tentatively scheduled dates will coincide with existing principal walkthrough dates/structures on:

- Thursday, March 10th
- Thursday, April 14th
- Thursday, May 12th

I would be pleased to discuss this further and make this work with your vision for your leaders' development, Please contact Annie Tran at (714) 588-7312 or annie.tran@tntp.org.

Pre Op Op Output to O

PR: R125570 PO: 221886 Status: PO Sec Cd: 004 Aprv: APRV

Vendor	Remit	Ship	Bill	Request	Aprv	Print	Details	Dates	Blanket	Req. Codes
064388 Tntp Inc dba THE NEW TEACHER PROJECT, 500 SEVENTH AVENUE, 8TH FLOOR NEW YORK NY 10018			Addr: P1	By: NEVILLE, LOUISE Date: 10/15/2021			Confirm: 3741 Vend Account: ISC Bid #: <input type="text"/> Contract Number: <input type="text"/> Terms End Use: DESTINATION Buyer: CAROLANN			
				PR Total: \$75,722.00						
				PO Total: \$75,722.00						

Items	Association Codes	Notes				
Item Num	Vendor Item Num	Quantity	Units	Description	Unit Price	ACCOUNT COI
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0002		0			0.00	GL - -

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Items	Taxes	Miscellaneous	Account Distribution	Item Shipping

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