



Contra Costa County Office of Education

77 Santa Barbara Road, Pleasant Hill, CA 94523 • (925) 942-3388
Lynn Mackey, Superintendent of Schools

Memorandum of Understanding Between Contra Costa County Office of Education and Mt. Diablo Unified School District For The Early Education Teacher Development (EETD) Grant

This Memorandum of Understanding affirms agreement between the Contra Costa County Office of Education (CCCOE) and Mt. Diablo Unified School District (LEA) for the **Early Education Teacher Development Grant**.

All consortium LEAs agree to the following:

LEA Commitments:

- Support recruitment of teachers and instructional assistants to increase the number of highly qualified educators available to serve in either CSPP and TK, including increasing the number of credentialed teachers meeting the requirements of California Ed Code Section 48000 (g).
- Commit to using EETD grant funds to increase teacher workforce numbers and professional development (providing stipends, as an example)
- Commit to paying IHEs for registration, textbooks, instructional materials
- Coordinate teacher and administrator participation in COE led professional development opportunities and Community of Practices
- Complete Narrative Quarterly Reports to the CCCOE, which are required by the CDE 12 times throughout the life of the EETD grant (see supplemental page for dates)
- Complete Expenditure Reports twice a year (attached) and submit to the CCCOE
- Invoice the CCCOE for expenditures twice a year
 - Year 1: December 30, 2022 and June 30, 2023
 - Year 2: December 30, 2023 and June 30, 2024
 - Year 3: December 30, 2024 and June 20, 2025

Contra Costa County Office of Education Commitments:

- Provide coordination with Contra Costa Community Colleges, our IHE partner, for course offerings and registration
- Provide professional development in required areas of the grant to increase specific competencies, including instruction in inclusive classrooms; culturally responsive instruction; supporting dual language learners; enhancing social-emotional learning; implementing trauma/healing- informed and restorative practices, and mitigating implicit biases to eliminate exclusionary discipline
- Facilitate Community of Practice meetings for teachers and administrators
- Provide coaching and support for UPK and P3 alignment
- Support building Model Inclusion Lab Classrooms (MILC) for LEAs that serve students with disabilities in an inclusive setting
- Complete and submit required reporting documents to the California Department of Education

The Contra Costa County Office of Education and Mt. Diablo Unified District hereby enter into an agreement for CCCOE 2022-25 Early Education Teacher Development Grant as described in the above sections.



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The grant funding allocation per year for Mt. Diablo Unified District is:

Year 1, 2022-23	Year 2, 2023-24	Year 3, 2024-25
\$163,434.03	\$112,044.56	\$88,657.30



District Administrator (Educational Services)

1/19/2023

Date



District Administrator (Business Services)

1/19/23

Date

County Superintendent of Schools or Designee

Date