



REQUEST FOR FIELD TRIP—Please check below:

- Under 30 miles—Principal approval and copy to Assistant Superintendent
- Over 30 miles—Principal & Assistant Superintendent approval required
- Overnight/Out-of-State—Require 45 day notice & Principal, Assistant Superintendent & Board approval required
- International Trips — Require 180 day notice & Principal, Assistant Superintendent & Board approval required

DATE: 10-15-18

RECEIVED

TO: Elementary
Assistant Superintendent (Elementary / Middle / High School)

OCT 17 2018

FROM: Nikki Bomstein
Teacher's Name extension

ES ASST SUPERINTENDENT

Fair Oaks ES
School Name

Date of Trip: 4/30/19 Approximate Time Departing: 5:00 pm ^{# 4/30/19} Approximate Time Returning: 10:30 am ^{5/1/19}

Destination: 707 W Hornet Ave, Alameda, CA 94501

Physical Address: USS Hornet

Transportation: Delta Charter Bus (How are you traveling?)
Charter bus must be requested through Transportation

Total Cost of Trip: \$0.00

How Trip is funded: (ie; grant, parent donations, fundraising)

U.S. Hornet Grant

Funds held in this account: ** \$ 250.00

Purpose of Trip: (Detail how the trip is tied to the curriculum.)

To interact hands on with STEM programs.

Group or Class Participating: 5th Grade (please spell out)

of Students Attending: 55 # of Adults Attending: 10

Names of Certificated Staff & Chaperones Attending:

Kaija Cook + Nikki Bomstein

Please check here to indicate you have collected Permission Slips and that a copy will be kept in your school office along with your approved/signed Request for Field Trip.

If parents are driving, check here that you have collected chaperone agreements and car insurance.

Please check here to indicate all students interested are allowed to participate; even if they cannot pay.**

[Signature] 10/16/18
Principal's Approval Date

[Signature] _____
Assistant Superintendent's Approval Date

Board Approved on: _____

Please return form to: _____