



MT. DIABLO UNIFIED SCHOOL DISTRICT
 1936 Carlotta Drive - Concord, CA 94519 - Phone (925) 682-8000
AGREEMENT BETWEEN MT. DIABLO UNIFIED SCHOOL DISTRICT
AND INDEPENDENT CONTRACTOR

THIS AGREEMENT is made this 28 day of Nov. 2022, by and between the Mt. Diablo Unified School District (hereinafter "District") and My Other Brother (MOB) hereinafter "Contractor").

RECITALS

WHEREAS, District is a school district in the County of Contra Costa, State of California, and has its principal place of business at 1936 Carlotta Drive, Concord, CA 94519. District desires to engage the services of Contractor and to have said Contractor render services in accordance with the terms and conditions provided in this Agreement.

WHEREAS, District is authorized to enter into this Agreement pursuant to Government Code section 53060 or Public Contract Code section 20111, or both, as further set forth below.

NOW, THEREFORE, District hereby engages Contractor to render services under the terms and conditions of this Agreement.

AGREEMENT

1. Performance of Services.

- (a) Contractor agrees to perform the services described on **Exhibit A** (hereinafter "Services"), attached hereto and incorporated herein, as an independent contractor. Contractor will determine the means, manner, method, and details of performing the Services. Contractor shall be responsible for providing the materials, tools and transportation necessary for the performance of the Services. Contractor may, at Contractor's own expense, use non-District employees to perform the Services under this Agreement. Subcontractors may be used only with the written approval of the District.
- (b) Contractor represents that Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of the District. Contractor shall be solely responsible for the professional performance of the Services, and shall receive no assistance, direction, or control from District. Contractor shall have sole discretion and control of Contractor's Services and the manner in which they are performed.

- 2. **Compensation.** District agrees to compensate Contractor for the performance of the Services on the basis set forth below. Contractor shall be responsible for all expenses incurred in association with the performance of the Services. This Agreement is **NOT TO EXCEED & \$20,000**. The basis of the fee for Services shall be as follows:

District staff to check the applicable box.

\$ _____ per hour \$ 4,000 per day month \$ _____ per engagement

District Staff to enter the complete Budget Code(s).

(a) 01 - 0000 - 1110 - 1000 - 0301 - 0000 - 197 - 197 - 5800 \$ 4,000

(b) 01 - 0930 - 1110 - 1000 - 0930 - 0000 - 197 - 197 - 5800 \$ 8,000

(c) 01 - 3010 - 1110 - 1000 - 3070 - 0000 - 197 - 197 - 5800 \$ 8,000

3. **Payment Schedule.** The Contractor shall submit to the District an invoice as further set forth below. The District shall review the payment request and, as soon as practical, shall: (i) pay the requested amount; or (ii) inform the Contractor that all or some part of the request is disputed.

Contractor shall submit invoices in accordance with the following schedule:

District staff to check the applicable box.

Partial Payments. Contractor shall invoice District on a monthly basis for work performed in the preceding month pursuant to this Agreement. A District Administrator will verify the invoice to ensure that all required Services have been satisfactorily performed.

Scheduled Payments. District shall submit payment to the Contractor per the schedule detailed in "Exhibit A" see page 8 of this Agreement. A District Administrator will verify the invoice to ensure that all required Services have been satisfactorily performed in accordance with the relevant timeline.

Payment in Full. Contractor shall invoice District on completion of the Services. A District Administrator will verify the invoice to ensure that all required Services have been satisfactorily performed.

4. **Term and Termination.**

(a) **Term.** This Agreement will become effective on ~~Jan. 9, 2023~~ 2/2/23 This Agreement will terminate upon the completion of the Services or when terminated as set forth below.

(b) **Termination for Cause.** Should either party default in the performance of this Agreement or materially breach any of its provisions, the non-breaching party may terminate this Agreement by giving written notice to the breaching party. Termination shall be effective immediately on receipt of said notice. Upon termination of this Agreement, District will compensate Contractor only for services satisfactorily rendered to the date of termination.

(c) **Termination for Convenience.** The District may terminate this Agreement at any time by giving thirty (30) days written notice to the Contractor. Termination shall be effective immediately on receipt of said notice. Upon termination of this Agreement, District will compensate Contractor only for services satisfactorily rendered to the date of termination.

5. **Relationship of the Parties.** Contractor enters into this Agreement as, and shall continue to be, an independent contractor. Under no circumstances shall Contractor be considered an employee of District within the meaning of any federal, state, or local law or regulation including, but not limited to, laws or regulations governing unemployment insurance, old age benefits, workers' compensation, industrial illness or accident coverage, taxes, or labor and employment in general. Under no circumstances shall Contractor look to District as his/her employer, or as a partner, agent, or principal. Contractor shall not be entitled to any benefits accorded to District's employees, including, without limitation, workers' compensation, disability insurance, vacation, or sick pay. Contractor shall be responsible for providing, at Contractor's expense, and in the Contractor's name, disability, workers' compensation or other insurance, as well as licenses and permits usual or necessary for conducting the Services hereunder.

Contractor shall pay, when and as due, any and all local, state and federal income or other taxes incurred as a result of Contractor's compensation hereunder, including estimated taxes, and shall provide District with proof of said payments upon demand.

The parties agree that: (1) Contractor shall be responsible for the control and direction of its own employees and personnel in the performance of the Services under this Agreement; (2) the Contractor's personnel shall only perform work that is outside the usual course of the District's business; and (3) Contractor's personnel

shall be engaged in business independent of the District. Contractor shall defend and indemnify the District against any claim by any worker that it is actually an employee of the District.

- 6. **Fingerprinting and Criminal Records Check of Contractor's Employees.** Contractor shall comply with the provisions of California Education Code section 45125.1 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the Contractor and/or its employees. To the extent, Section 45125.1 is applicable; Contractor shall not permit any employee to have any contact with District pupils until such time as Contractor has verified in writing to the Board of Education of the District that such employee has not been convicted of a felony, as defined in Section 45125.1. If required by District, Contractor shall provide to District the fingerprinting certification attached hereto as **Exhibit B** prior to commencing work under this Agreement.
- 7. **Rules and Regulations.** All rules, policies, and regulations of the Mt. Diablo Unified School District Board of Education, including any rules and regulations related to COVID-19 or other global pandemics, and all federal, state, and local laws, ordinances and regulations are to be observed strictly by Contractor during the performance of Services pursuant to this Agreement.
- 8. **Indemnification.** Contractor shall hold harmless, defend and indemnify District and its officers, elected and appointed officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of the Services hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which was caused by the sole negligence or willful misconduct of the District.
- 9. **Insurance.** Contractor shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, its agents, representatives, employees or subcontractors. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

(a) **Coverage minimums shall be at least as broad as:**

District staff to check the applicable box.

(b) **Commercial General Liability (CGL).**

Agreements under \$25,000. Insurance Services Office Form CG 0001 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit (with aggregate limit no less than **\$2,000,000**).

Agreements of \$25,000 or More. Insurance Services Office Form CG 0001 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit (with aggregate limit no less than **\$4,000,000**).

(c) **Automobile Liability.**

ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with a limit no less than **\$1,000,000** per accident for bodily injury and property damage.

For sole proprietors and small businesses using personal vehicles, evidence of personal auto insurance may be accepted by the District as an alternative provided that such personal auto insurance provides coverage for business uses of the insured vehicle

(d) **Workers' Compensation.**

As required by the State of California, with Statutory Limits, and **Employer's Liability** Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. All California employers must provide workers' compensation benefits to their employees under California Labor Code Section 3700.

If the Contractor is a sole proprietor with no employees, it may be exempt from this requirement provided the Contractor is self-insured as certified in **Exhibit C**. If the Contractor employs one or more employees, it must provide this type of insurance coverage. The District shall not obtain workers' compensation insurance on behalf of Contractor or Contractor's employees.

(e) **Other Coverages When Applicable.** (District staff to check applicable box(es)).

Professional Liability/Errors & Omissions Liability. \$1,000,000/occurrence, \$2,000,000/aggregate. **Applicable for contractors with professional training providing a specialized advanced service, physicians, accountants, architects, engineers, and brokers**

Sexual Abuse and Molestation Coverage. \$3,000,000/occurrence. **Applicable if the Contractor will be alone with students**

Cyber Insurance. Not less than \$2,000,000 per claim to be maintained for the duration of the Agreement and three years following its termination. **Applicable if the Contractor will be using, storing, or accessing, the District's private, confidential, or protected information**

(f) The District reserves the right to require that Contractor maintain and provide evidence of additional insurance coverages as may be necessary or desirable given the nature of the Services. If the Contractor maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Contractor.

(g) **Additional Insured Status.** The District, its officers, officials, employees, and volunteers are to be named as additional insured by endorsement to the Commercial General Liability policy and to the Sexual Abuse and Molestation policy, if applicable, with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations.

(h) **Primary Coverage.** For any claims related to this Agreement, the Contractor's insurance coverage shall be primary insurance as it respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

(i) **Notice of Cancellation.** Each insurance policy required above shall provide that coverage shall not be cancelled, except with notice to the District.

INSURANCE REQUIREMENTS			
No waiver will be granted to eliminate the insurance requirements out lined in this agreement. However, in special circumstances, certain insurance requirements may be modified or waived. The following items in Insurance Section 9 are hereby modified as follows. Note, a waiver for one (1) type of insurance does not constitute a waiver for all.			
Limits:			
Other: <i>Accept Endorsement attached</i>			
Initials of the Superintendent or Designee and the General Counsel or Designee, are REQUIRED to waive or modify any insurance in this Agreement.			
Superintendent or Designee	Date	<div style="text-align: center;"><i>Cesar Alvarez</i></div> General Counsel or Designee	<div style="text-align: center;"><i>1-26-23</i></div> Date

10. **Originality; Ownership of Designs and Plans.** Except as to standard generic details, Contractor agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such services. Contractor agrees that all designs, plans, reports, specifications, drawings, schematics, prototypes, models, inventions and all other information and items made during the course of this Agreement and arising from the Services shall be owned by and assigned to District as its sole and exclusive property.

11. **Disputes.** In the event of a dispute between the parties as to performance of the Services, the interpretation of this Agreement, or payment or nonpayment for work performed or not performed, the parties shall attempt to resolve the dispute in good faith. Pending resolution of the dispute, Contractor agrees it will neither rescind the Agreement nor stop the performance of the Services, but will allow determination by the court of the State of California, in the county in which the District's administration office is located, having competent jurisdiction of the dispute. Disputes may be determined by mediation if mutually agreeable, otherwise by litigation. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice. If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, the Contractor shall comply with all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to the Contractor's right to bring a civil action against the District. For purposes of those provisions, the running of the time within which a claim must be presented to the District shall be tolled from the time the Contractor submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

12. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on Agreement or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the Services performed in connection with this Agreement.

13. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by telegram, overnight delivery service, or facsimile transmission, addressed as follows:
 - i. Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the next business day following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

DISTRICT

Mt. Diablo Unified School District
 1936 Carlotta Drive
 Concord, CA 94519-1397
 Attn: Superintendent

CONTRACTOR

Business Name: My Other Brother My Other Brother
 Attn: _____
 Address: 2713 Chestnut Street 2713 Chestnut St.
 City/State/Zip: Oakland Oakland, CA 94607
 Phone: 510-938-9251 510-938-9251
 Fax: _____
 Email: ianderson@sfsu.edu ianderson@sfsu.edu
 ID #: 86-3648469 86-3648469

14. **Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the parties and supersedes all prior discussions, negotiations and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both parties.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the parties shall be determined and enforced in accordance with the laws of the State of California. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Contra Costa County, California.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Equal Employment Opportunity.** It is the policy of the District that, in connection with all work performed under District agreements, there shall be no discrimination against any employee or applicant for employment because of race, color, religious creed, national origin, ancestry, marital status, sex, sexual orientation, age, disability or medical condition and therefore the Contractor agrees to comply with applicable federal and state laws. In addition, the Contractor agrees to require like compliance by all subcontractors employed on the work.
18. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.
19. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
20. **Incorporation of Recitals and Exhibits.** The recitals and exhibits attached hereto are hereby incorporated herein by reference.
21. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.
22. **Conflicts of Interest.** Contractor covenants that it presently has no interest, and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of the Services under this Agreement. Contractor is aware of Government Code section 1090 and the Political Reform Act and will disclose any potential conflicts and/or submit a Form 700 as applicable.
23. **Required Documents.** Prior to the commencement of the Services, Contractor shall provide to District evidence of the required insurance coverages as set forth above, a W-9 Form, and executed copies of the following Exhibits:
 - (a) Exhibit A – Description of Services, Timelines, and Partial Payment Schedule
 - (b) Exhibit B – Fingerprinting Certification
 - (c) Exhibit C – Workers’ Compensation Certification
 - (d) Exhibit D – Data Privacy Addendum (if applicable)

The District reserves the right to require the Contractor to provide additional documents that may be necessary or desirable in light of the nature of the Services.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date last written below.

MT. DIABLO UNIFIED SCHOOL DISTRICT

My Other Brother

Name of Company/Organization or Independent Contractor/Consultant

By: Celeste Graybill Kitts 11/28/2022
Signature of Principal/Budget Administrator Date

By: [Signature] 12/15/22
Signature of Contractor/Consultant Date

Title: Celeste Graybill Kitts, Principal
Print Name and Title

Title: _____
Print Name and Title

By: Marji D. Calbeck 1/26/2023
Signature of District Administrator (if applicable) Date

Title: Marji Calbeck, Director of Elementary
Print Name and Title

THIS AGREEMENT IS AUTHORIZED AND APPROVED:

By: [Signature] 1/26/2023
Signature of Superintendent or Designee Date

Title: Jennifer Sachs, Chief of Ed Services
Print Name and Title

AGREEMENT ORIGINATOR. Prior to commencement of the services, sign and forward completed original agreement packet to Purchasing.

By: Celeste Graybill Kitts 11/28/2022
Signature of Originator Date

Title: Celeste Graybill Kitts, Principal
Print Name and Title
Wren Avenue Elementary
Site/Department Originating this Agreement

Billing Address if reimbursed by outside agency—i.e. ASB, PTA, and PFC:

EXHIBIT A
**DESCRIPTION OF SERVICES, TIMELINES,
AND PARTIAL PAYMENT SCHEDULE (if applicable)**
(Note that all payments are generated from an invoice.)

Please See Scope of Work for Details

January 2023-----	\$4,000
February 2023-----	\$4,000
March 2023-----	\$4,000
April 2023-----	\$4,000
May 2023-----	\$4,000
Total	\$20,000

please see attached - MOB
My Other Brothers Programming.

EXHIBIT B

FINGERPRINTING AND CRIMINAL BACKGROUND CHECK CERTIFICATION
(Contractor REQUIRED to complete)

1. One of the boxes below **must be checked**, and an executed copy of this form must be attached to the Independent Contractor Agreement (“Agreement”).

Contractor’s employees will have **NO CONTACT or interaction with District pupils** outside of the immediate supervision and control of the pupil’s parent or guardian or a school employee. Accordingly, the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to Contractor’s services under this Agreement .
(Reflects changes in the law that limit waivers of fingerprint requirements only those who will have no contact with students. This certification should be required for all contracts, even those where the services will be conducted online).

Contractor’s employees **will have contact or interaction with District pupils** outside of the immediate supervision and control of the pupil’s parent or guardian or a school employee. Accordingly, the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor’s services under this Agreement, and Contractor certifies its compliance with these provisions as follows: *“Contractor certifies that the it has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor’s employees, subcontractors, agents, and subcontractors’ employees or agents (“Employees”) regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils, outside of the immediate supervision and control of the pupil’s parent or guardian or a school employee, in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may have unsupervised interaction with District pupils during the course and scope of the Agreement is attached hereto.*

WHEN CONTRACTOR PERFORMS A CRIMINAL BACKGROUND CHECK, IT SHALL IMMEDIATELY PROVIDE ANY SUBSEQUENT ARREST AND CONVICTION INFORMATION IT RECEIVES TO ANY LOCAL EDUCATIONAL AGENCY THAT IT IS CONTRACTING WITH PURSUANT TO THE SUBSEQUENT ARREST SERVICE.

2. **Megan’s Law (Sex Offenders).** Contractor shall verify and continue to verify that the employees of Contractor that will be on the project site and the employees of the subcontractor(s) that will be on the project site are **NOT** listed on California’s “Megan’s Law” Website (<http://www.meganslaw.ca.gov/>).

MUST BE COMPLETED BY CONTRACTOR’S AUTHORIZED REPRESENTATIVE

I am a representative of the Contractor entering into this Agreement with the District and I am familiar with the facts herein certified and am authorized and qualified to execute this certificate on behalf of Contractor.

CONTRACTOR

By: Ishman Anderson _____
Signature of Contractor or Authorized Representative Date

Title: Dr. Ishman Anderson, CEO _____
Print Name and Title

EXHIBIT C

WORKERS' COMPENSATION CERTIFICATION

(Contractor REQUIRED to complete.)

Labor Code section 3700 (workers' compensation and insurance) in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- (a) By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this state.
- (b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code. I certify I will comply with all California workers' compensation insurance requirements before commencing the performance of the Services of this Contract. Alternatively, I certify that I am a sole proprietor, have no employees, and am self-insured. I understand the District will not obtain workers' compensation insurance on my behalf or on behalf of my employees or subcontractors.

MUST BE COMPLETED BY CONTRACTOR'S AUTHORIZED REPRESENTATIVE:

I am a representative of the Contractor entering into this Agreement with the District and I am familiar with the facts herein certified and am authorized and qualified to execute this certificate on behalf of Contractor.

CONTRACTOR

By: Ishman Anderson _____ Date _____
 Signature of Contractor or Authorized Representative

Title: Dr. Ishman Anderson, CEO _____
 Print Name and Title

In accordance with Article 5 - commencing at section 1860, chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any Services under this Agreement.

EXHIBIT D

DATA PRIVACY ADDENDUM

(Contractor REQUIRED to Complete; Applicable when AGREEMENT involves access to Pupil/Employee Data)

This Data Privacy Addendum (“**Data Privacy Addendum**”) to the Agreement Between Mt. Diablo Unified School District and Independent Contractor (“Independent Contractor Agreement”) is entered into by and between Contractor and Mt. Diablo Unified School District (“**District**”). To the extent that any term or condition set forth in this Addendum conflicts with the Independent Contractor Agreement, the provisions of this Addendum will control.

WHEREAS, in order to provide the services described in the Agreement, the Contractor may receive or create, and the District may provide documents or data related to students (“**Student Data**”) that are covered by several state and federal privacy laws, including: the Family Educational Rights and Privacy Act (FERPA), the Children’s Online Privacy Protection Act (COPPA), Education Code section 49073.1, and the Student Online Personal Information Protection Act (SOPIPA). The District and Contractor desire to ensure compliance with applicable state and federal laws, school policies, procedures and regulations.

NOW, THEREFORE, in consideration of the above premises, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, intending to be legally bound, the parties hereto agree as follows:

1. **Use.** Contractor shall not use any information in a Student Data¹ for any purpose other than those required or specifically permitted by the Independent Contractor Agreement, and shall comply with all applicable state and federal laws pertaining to Student Data privacy and security. Contractor shall require all employees and agents who have access to Student Data to comply with all applicable provisions of this Data Privacy Addendum. Contractor shall not sell or otherwise derive a benefit from sharing information in a Student Data with a third party. Contractor shall enter into written agreements with all subcontractors performing functions pursuant to the Independent Contractor Agreement, whereby the subcontractors agree to protect Student Data in manner consistent with the terms of this Data Privacy Addendum.
2. **Ownership.** All Student Data obtained by Contractor from District continues to be the property of and under the control of the District. The District retains exclusive control over student and staff data, including determining who may access data and how it may be used for legitimate authorized purposes.
3. **Export.** Contractor shall provide a means by which its employees, when so authorized, can search and export Student Data through reasonable procedures such that the District can respond to a parent, legal guardian or eligible student who seeks to review personally identifiable information on the pupil’s records or correct erroneous information.
4. **Disposition.** The Contractor agrees that upon expiration or termination of services under this Agreement, Contractor shall dispose or delete all Student Data obtained under the Independent Contractor Agreement. Disposition shall include (1) the shredding of any hard copies of any Student Data; (2) Erasing; or (3) Otherwise modifying the personal information in those records to make it unreadable or indecipherable by human or digital means. Nothing in the Independent Contractor Agreement authorizes Contractor to maintain Student Data obtained under the Independent Contractor Agreement beyond the time period reasonably needed to complete the disposition.

¹ “Student Data” includes any information directly related to a pupil that is maintained by the District or acquired directly from the pupil. Pupil Records do not include de-identified information (information that cannot be used to identify an individual pupil) used: (1) to improve educational products for adaptive learning purposes and for customized pupil learning; (2) to demonstrate the effectiveness of the operator’s products in the marketing of those products; or (3) for the development and improvement of educational sites, services, or applications.

5. **Security.** Contractor shall maintain adequate administrative, physical, and technical data security measures, consistent with industry standards and technology best practices, to protect Student Data from unauthorized access, disclosure or acquisition by unauthorized persons, and shall not copy, reproduce or transmit data obtained pursuant to the Agreement except as necessary to fulfill the purpose of the Agreement. Where applicable, the Contractor will require unique account identifiers, usernames and passwords that must be entered each time a client or user signs on.
6. **Prohibited Use.** Contractor shall not use Student Data, or any data derived from Student Data, to perform or deliver targeted advertising to students, and is prohibited from selling or providing Student Data to third parties for any purpose without District’s written consent.
7. **Breach Protocol.** Upon becoming aware of any unlawful or unauthorized access to Student Data stored on equipment used by Contractor or in facilities used by Contractor, Contractor will take the following measures:
 - (a) promptly notify the District of the suspected or actual incident within a reasonable amount of time of the incident, not to exceed forty-eight hours, and shall present the information under the following headings: “What Happened,” “What Information was Involved,” “What We are Doing,” “What You Can Do,” and “Persons to Contact for More Information”; and
 - (b) promptly investigate the incident and provide District with detailed information regarding the incident, including the identity of affected users; and
 - (c) and assist the District in notifying affected users, affected parents, legal guardians of commercially reasonable steps to mitigate the effects and to minimize any damage resulting from the incident. Upon request from District, Contractor shall reimburse District for actual costs associated with notifying affected parties.
8. **Entire Agreement.** This Data Privacy Addendum constitutes the entire agreement between the Parties with respect to the subject matter herein. It supersedes, and the terms of this Data Privacy Addendum govern, any and all previous oral and written communications between the parties, their Affiliates, and their respective employees and representatives regarding these matters.
9. **Successors Bound.** This Data Privacy Addendum is and shall be binding upon the respective successors in interest to Contractor in the event of a merger, acquisition, consolidation or other business reorganization or sale of all or substantially all of the assets of such business.

MUST BE COMPLETED BY CONTRACTOR’S AUTHORIZED REPRESENTATIVE:

I am a representative of the Contractor entering into this Agreement with the District and I am familiar with the facts herein certified and am authorized and qualified to execute this Data Privacy Addendum on behalf of Contractor.

CONTRACTOR

By: Ishman Anderson
Signature of Contractor Date

Title: Dr. Ishman Anderson, CEO
Print Name and Title



R132028

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/15/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Statewide Commercial Insurance Brokers 2406 N. Lake Ave Altadena CA 91001		CONTACT NAME: Customer Service Department PHONE (A/C, No, Ext): (626) 744-2911 FAX (A/C, No): (626) 340-4807 E-MAIL ADDRESS: mail@st8wide.com																						
INSURED My Other Brother MOB 2713 Chestnut St Oakland CA 94607		<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Mount Vernon Fire Insurance Company</td> <td></td> <td>26522</td> </tr> <tr> <td>INSURER B: Infinity Select Insurance Company</td> <td></td> <td>20260</td> </tr> <tr> <td>INSURER C: United States Liability Insurance Company</td> <td></td> <td>25895</td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A: Mount Vernon Fire Insurance Company		26522	INSURER B: Infinity Select Insurance Company		20260	INSURER C: United States Liability Insurance Company		25895	INSURER D:			INSURER E:			INSURER F:		
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COVERAGES **CERTIFICATE NUMBER:** CL22121509055 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			NPP2583276	08/17/2022	08/17/2023	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 3,000,000
							PRODUCTS - COMP/OP AGG	\$ 3,000,000
								\$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			504-61016-6461-001	12/03/2022	12/03/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CUP1567427A	12/10/2022	12/10/2023	EACH OCCURRENCE	\$ 2,000,000
							AGGREGATE	\$ 2,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Management Liability			NPP2583276	08/17/2022	08/17/2023	D & O Each Claim	\$ 1,000,000
							D & O Aggregate	\$ 1,000,000
							D & O Retention	\$0

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Mount Diablo Unified School District is listed as additional insured.
Employment Practices Liability
Each Claim: \$1,000,000
Employment Practices Liability In The Aggregate: \$1,000,000
Employment Practices Liability Retention: \$5,000
Abuse And Molestation Each Claim \$1,000,000
Abuse And Molestation Aggregate \$3,000,000

CERTIFICATE HOLDER

CANCELLATION

Mount Diablo Unified School District 1936 Carlotta Drive Concord CA 94519	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CUP1567427

Renewal of Number

R132028

*** RENEWAL CERTIFICATE ***

Customer Copy
Direct Bill Policy

United States Liability Insurance Company

1190 Devon Park Drive, Wayne, Pennsylvania 19087

A Member Company of United States Liability Insurance Group

POLICY DECLARATIONS

No. CUP1567427A

NAMED INSURED AND ADDRESS:

MY OTHER BROTHER MOB
2713 CHESTNUT ST
OAKLAND, CA 94607

POLICY PERIOD: (MO. DAY YR.) From: 12/10/2022 To: 12/10/2023

12:01 A.M. STANDARD TIME AT YOUR
MAILING ADDRESS SHOWN ABOVE

FORM OF BUSINESS: Non-Profit Corporation

IN CONSIDERATION OF THE RENEWAL PREMIUM STATED BELOW, EXPIRING POLICY NUMBER CUP1567427 IS RENEWED FOR THE POLICY PERIOD STATED ABOVE. PLEASE ATTACH THIS RENEWAL CERTIFICATE TO YOUR EXPIRING POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED.
THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

	PREMIUM
Commercial Umbrella Coverage	\$1,000.00
	\$100.00
Broker Fee	\$100.00
TOTAL:	\$1,100.00

Coverage Form(s) and Endorsement(s) made a part of this policy at time of issue

See Endorsement EOD (1/95)

Agent: STATEWIDE COMMERCIAL INSURANCE BROKERS (3938)
2406 N Lake Ave
Altadena, CA 91001

Issued: 12/15/2022 11:21 AM

By: 
Authorized Representative

UPC (08-07)

THESE DECLARATIONS TOGETHER WITH THE COMMON POLICY CONDITIONS, COVERAGE PART DECLARATIONS, COVERAGE PART COVERAGE FORM(S) AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

R132028

EXTENSION OF DECLARATIONS

Policy No. CUP1567427A

Effective Date: 12/10/2022

12:01 AM STANDARD TIME AT YOUR MAILING ADDRESS

FORMS AND ENDORSEMENTS

The following forms apply to the policy

<i>Endt#</i>	<i>Revised</i>	<i>Description of Endorsements</i>
CUP	07/05	Commercial Umbrella Policy
CUP 549	09/16	Exclusion - Unmanned Aircraft
CUP113	05/05	Automobile Liability Exclusion
CUP116	11/07	Coverage A - Excess Following Form Professional Liability Coverage Endorsement
CUP117	11/07	Extended Reporting Period Endorsement
CUP-542	12/20	Exclusion of War and Certified Acts of Terrorism
IUL100	07/06	Expected or Intended Injury Exclusion
IUL117	09/10	Nuclear Energy Liability Exclusion (Broad Form)
Jacket	07/19	Policy Jacket
L-549	12/07	Absolute Professional Liability Exclusion
L-622	07/08	Abuse Or Molestation Exclusion
L-648CA	11/05	California State Amendatory Endorsement
NTE	12/20	Notice of Terrorism Exclusion

Endorsements marked with an asterisk (*) have been added to this policy or have a new edition date and are attached with this certificate.

R132028

COMMERCIAL UMBRELLA COVERAGE DECLARATIONS

Policy No. CUP1567427A

Effective Date: 12/10/2022
12:01 AM STANDARD TIME

LIMITS OF INSURANCE

Each Occurrence Limit	\$2,000,000
General Aggregate Limit	\$2,000,000

SELF INSURED RETENTION **\$0**

LOCATION OF COVERAGE

<i>Location</i>	<i>Address</i>	<i>Territory</i>
	PER UNDERLYING POLICY/POLICIES	

SCHEDULE OF UNDERLYING INSURANCE ATTACHED

Coverage Form(s)/Part(s) and Endorsement(s) made a part of this policy at time of issue:

See Form EOD (01/95)

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD.

R132028

SCHEDULE OF UNDERLYING INSURANCE

Attached to and forming part of Policy No. **CUP1567427A**

<i>Underlying Carrier</i>	<i>General Liability</i>	<i>Limits of Insurance</i>
United States Liability Insurance Group NPP2583276 08/17/2022 - 08/17/2023	Each Occurrence	\$1,000,000
	Personal & Advertising Injury	\$1,000,000
	Products/Completed Operations Aggregate	Included
	General Aggregate	\$2,000,000

<i>Underlying Carrier</i>	<i>Non-Profit Directors & Officers Liability</i>	<i>Limits of Insurance</i>
United States Liability Insurance Group NPP2583276 08/17/2022 - 08/17/2023	Directors and Officers	\$1,000,000
	Employment Practices	\$1,000,000

My Other Brother (MOB) Programming

Mission

MOB provides holistic wrap-around support services to African American students through belonging and community by fostering student leadership, scholarship, postsecondary education, and personal growth. MOB partners with the Oakland Unified School District (OUSD) and Bay Area School Districts, with Riverview Middle School, Dewey High School, Hoover Elementary School, Mount Diablo High School, and Castlemont High School as host school sites for MOB programming. MOB praxis and activities centers on 1.) Increased youth leadership and mentorship; 2.) increased literacy and critical thinking programming for K-12 Black youth from low-income families/communities; 3.) increased college and career programming for inner-city youth in the Oakland Unified School District (OUSD) and the larger Bay Area communities/school districts in general.

Target Audience for M.O.B:

Underrepresented, low-income Black youth and youth of color in K-12 in Bay Area communities

Describe how this program will support your mission:

This program provides culturally sensitive and personalized services to meet the needs of Black youth in both K-12 and in higher education. The mentorship, workshops and cultural dialogue sessions highlighted in the below outcomes and methods section supports my mission of strengthening a pipeline to college and career for K-12 Black youth and increasing a sense of belonging and personal, academic, and leadership development for youth

Outcome Statements and Method

Outcome 1

Establishing support systems, a culturally affirming space, and sense of community between Wren Avenue Elementary students to aid in their retention, personal/identity, and leadership development

After School Programming Days/Hours

MOB programming:	FTE	Days/Times on-site
Weekly MOB After School Programming "MOB Meetings"		Tuesday, (2:40PM----3:40PM)
After School Enrichment Planning/Staff meeting and training		Thursday, (4:00PM-5:30PM):
Case notes and caseload management		2 hours accordingly each week

Practical Implementation at Wren Avenue Elementary School

After School Programming Scope of Work: Workshops, Field Trips, learning community/peer intragroup dialogue and literacy and language leadership development

(Leadership, Literacy, and learning community/intragroup dialogue programming)

- Youth Literacy/Leadership Programming: PTEA Group Projects (Problem or purpose, theory, evidence, analysis) of which Wren Avenue MOB students complete individual journal writing entries and group presentations based on real world phenomenon that student groups select: * can partner with Wren Avenue English teacher for collaboration or to see if credit can be transferred to their coursework in class
- Intragroup Dialogue/learning community Session: Systemic oppression and Black empowerment free write and dialogue session
- Intragroup Dialogue/learning community Session: What is a problem that you see in your community and at Wren Avenue Elementary School? What are good things that you see at Wren Avenue and your Surrounding Community. What are solutions in addressing any problems?
- Youth Literacy/Leadership Programming: Youth Participatory Action Research- Examining the State of Hip Hop Culture- “the good, bad, and the ugly” expressed through student lens and meaning making systems. Data and salient concepts from dialogue session constructed by students and written on white/chalk board for analysis phase

(Workshops)

- Workshop: Core Values/Identity Development
- Workshop: Middle School Preparation and life skills
- Workshop: Financial literacy

(Weekly Intragroup Dialogue Sessions (Wren Avenue Elementary School MOB learning community and peer building)

- What Does Being a Black man or Black woman mean to you in 2022 (based on student experiences at Wren Avenue and life in general)? (for non-Black students):
- Who Do You Look Up to as a role model? Why?
- Discussion of Tupac Shakur and Thug Life/Black Panther Party
- How do Wren Avenue MOB students define success? What do Wren Avenue MOB students look for in teachers and staff on campus to impact their success?
- African and African American Heritage and Civilizations
- “Nigga” Vs “Nigger”- student meaning making and discussion: Who can say it, and who cannot? Why?
- Homework/Hang Out “chill” study sessions
- Community based tutoring and HW hubs for Hoover MOB students. *(whenever there are no workshops and literacy programming etc during our after-school programming time, after school programming time is dedicated to a learning community space for group “study hall” and personalized support with classwork/homework

Outcome 2

K-12 (one on one and individual based support): Community Outreach and mentorship:

On School Site/Wren Avenue Elementary School Mentor Days/Hours

MOB Program Mentoring Services	FTE	Days/Times on-site
		Tuesday, Thursday (8:30AM-2:40PM)

General Scope

- Mentor spends 10 to 15 hours a week supporting Wren Avenue MOB youth with student individual development
- Works with students to build solid foundations for high expectations and core values
- Establishes cohorts/learning community of Black students at Wren Avenue to make sure students are on track with their academic work in school
- Provides individual based and group tutoring/ homework support, and classroom check ins on students
- collaborate with teachers and Wren Avenue administrators in support of students exceeding minimum expectations in and out of the classroom
- Provides personal support with issues students may be dealing with in their family, school, community, or personal life
- Utilizes a database system for case notes to track student progress, trends, struggles, needs to ensure continued student progress

Practical implementation at Hoover Elementary School

***Note:** We would like to have a designated space location/ classroom or another “MOB Space” on campus where Wren Avenue MOB students know they can find MOB staff and mentors during MOB on-campus time and after school programming

- Meet with students between passing period/hall monitoring for quick check ins with students
- lunch time meetings and group programming activities (Will bring students lunch during these meetings) for intentional check-ins: Follow up on academic homework assignment completion, reminding students to attend teacher office hours for extra support in class, answer student follow up questions, work with Hoover MOB students on building MOB student club on campus; this piece can be discussed during lunch meetings and/or after school programming
- Secure MOB space on campus for students to utilize during lunch hours to hang out with fellow students and MOB staff with the goal of increasing MOB visibility on campus
- Check in with Wren Avenue students throughout the day via MOB mentor walking the campus to make sure students are attending all their classes from period to period throughout the day
- Communicate with Wren Avenue teachers to see if they would like MOB mentors to come inside the class to support students or assure that students are following instructions and handling business in class
- Check in with Wren Avenue teachers during free period to see how MOB students are doing in their class and discuss other areas of support they may need from MOB to ensure student improvement in class
- Work with Wren Avenue MOB students to create MOB student club on campus to promote sense of belonging, student leadership, and push for students to hold each other accountable in their campus experiences and continued growth: More so in after school program
- Host guest speaker (typically college and career based) during Wren Avenue lunch time in discussion of guest speaker’s experiences and tips for student success
- As per recommendation from Wren Avenue teachers and MOB based on students of high concern: Student house visits/intervention meetings with student and parent. Meetings may take place on a weekend or during weekly after school programming time (depending on parent availability)
- Personalized mentor/mentee time via weekend cultural enrichment and community/house visits

Outcome 3

Increased Parent/Family Engagement

Monthly Parent Engagement Days/Hours

		FTE	Days/Times on-site
MOB Open House: Parent/Student/MOB Staff Meeting: Once a Semester			*Saturday, 830AM-11:00AM

Practical Implementation at Wren Avenue Elementary School

- Conduct parent Information focusing on expectations, support services for MOB youth and what we need from parents to build with their students
- All MOB students and their parents meet with MOB staff on a Saturday at the end of every semester, hosted by Dr. Ish
- Presentation and discussion of what is to come for the semester in supporting MOB youth.
- Tracking student progress and improvement
- Serve as a Liaison and bridge for Wren Avenue teachers/staff and parent/families to connect with each other and build support/increased family engagement

Measurement of Student Outcomes for Success

-Increased academic engagement in the classroom and increased progress in student behavior/conduct in school overall (also specified by student biweekly progress reports completed by Wren Avenue Teachers and word of mouth from teachers and staff)

-Increased Student sense of belonging, identity development and connection to Wren Avenue Elementary School through MOB cultural programming

-Increased student literacy/leadership development on campus through completion of youth participatory action research and Black Emancipatory action Research project/presentations.

Weekly Hours and Cost

Total Weekly MOB Programming Hours at Wren Avenue Elementary School: 16.5 hours

Total Monthly MOB Programming Hours at Wren Avenue elementary School: 66

Cost: \$24,000

Total is \$24,000: January 2023-June 2023. Checks for \$4,000 a month from January 2023 through June 2023 can should be made to “ My Other Brother.” Disbursed each month from January 2023-June 2023

Final Notes-See Below

- 1) \$24,000 is primarily utilized for payment for services provided by My Other Brother (MOB) program. Any additional cost such as food/beverages, college campus field trips etc: Will be covered by separate MOB grant foundations. Wren Avenue is only responsible for the cost of MOB support services with Wren Avenue students via \$24,000 for January 2023 through June 2023. This equates to \$4,000 a month from January 2023-June 2023.
- 2) There is no digital component of MOB. Student information will not be shared with third parties or anything digital regarding MOB. Wren Avenue student roster information will be collected by MOB only for the purpose of conducting outreach to respective students and families of Wren Avenue Elementary School. In this regard, of course, the only student information that will be needed is the names, address, and grade level of Wren Avenue students to support MOB with recruitment and tracking youth progress within programming.
- 3) MOB is contracted for Spring 2023 semester at Wren Avenue Elementary School through Spring 2023. The goal is to work towards building with a cohort of 10 students for the 2022/2023 academic year. If MOB programming is requested to grow beyond 10 students, MOB and Wren Avenue staff will need to discuss expanding aspects of MOB/ Wren Avenue contract.
- 4) At the end of Spring 2023 semester, MOB and Wren Avenue can discuss contract/partnership for the 2023/2024 academic year.