



## TARGET® FIELD TRIPS

Scholarship America  
One Scholarship Way  
St. Peter, MN 56082

### MEMORANDUM

DATE: January 2012

TO: 2012 Target Field Trip Grant Recipient

FROM: Kim Rice, Program Manager  
Scholarship Management Services

SUBJ: Grant Check

#### Full Payment of Grant

The enclosed check is for the full amount of your Target Field Trip Grant, sponsored by Target. The check is **payable to your school** and should be processed and deposited as soon as possible, even if you don't need to pay for the field trip expenses right away. The check expires in 90 days.

Under the terms of the grant, the trip must take place by the end of the current school year (January – May/June of 2012) and the funds must be used for the approved field trip expenses including tickets, fees, transportation, supplies, equipment, food or resource materials. Funds are not transferrable and may not be used to supplant expenditures that are the normal responsibility of the school district, e.g. substitute teacher salaries.

If you are unable to execute the field trip as stated in the application, or if the grant amount is in excess of allowable expenses, the check or excess amount must be returned to Target Field Trip Grants Program, c/o Scholarship Management Services, One Scholarship Way, Saint Peter, MN 56082.

I am also sending you the link to the 'Share Your Story' feature on Target.com, under the grant pages. It would be great if you could share your adventure with Target and it may be featured on Target.com! Please copy and paste this link into your browser:

<https://sites.target.com/site/en/company/page.jsp?contentId=WCMP04-036949>

If you have questions please email me at [krice@scholarshipamerica.org](mailto:krice@scholarshipamerica.org) or you may call me at 1-800-537-4180, ext. 428.

Target is on track to reach \$1 billion in giving for education by the end of 2015.

[Target.com/community](http://Target.com/community)

## Project Summary Template

The Target field trip grant provides funding for the art classes at Riverview Middle School to go on field trips to visit art museums in San Francisco. The Grant is designed to serve Bay Point Middle School students. The grant provides \$700 to implement art field trips to view multicultural art. The school/district believes this grant is important because students would not otherwise have an opportunity to visit these museums and see art in person. The outcome we hope to achieve is students will be more aware of artwork made in the world by different cultures.

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