

MT. DIABLO UNIFIED SCHOOL DISTRICT'S FOSTER YOUTH SERVICES PROGRAM

Program design and content

The Mt. Diablo Unified School District Foster Youth Services program is designed specifically to help foster youth with their educational needs. Services provided by MDUSD FYS are described below:

Enrollment Assistance

MDUSD Foster Youth Services assists school sites to immediately enroll any child living in foster care, even if fees or materials are owed to the previous school or the child is unable to produce the records or clothing normally required for enrollment such as school records, immunization records, proof of residency, or uniforms. Foster Youth have access to all of the resources, services, and programs available to other students. When a foster child's home placement is changed, the child may remain in her/his school of origin for as long as the court has jurisdiction over the child's placement. If the court's jurisdiction ends during an academic year, the right to remain in the school of origin lasts through the end of that academic year. Moreover, when transitioning between grade levels, the child has the right to continue in her/his school district of origin and to enroll in the same middle or high school following established feeder patterns when doing so will be in the child's best interest. (EC § 48853.5(e))

Responsible Staff: Educational Services Coordinator, Social Work Specialist, Teacher.

Appropriate Educational Placement

Upon enrollment, MDUSD Foster Youth Services inquires about IEPs, 504 plans, and the holder of "Educational Rights" in order to determine appropriate educational placement: If the child is identified as eligible for special education services, the child is immediately placed in an educational setting most similar to the last IEP or the least restrictive alternative available. This interim placement does not exceed 30 days. Referral for special education assessment may be made by a foster youth's parent, guardian, teacher or other service provider, or foster parent. MDUSD FYS provides contact information of the surrogate parent or a copy of the "educational rights order" to the child's school. MDUSD FYS coordinates with all vested parties to develop IEPs and intervention plans to offer any support or services that help the child succeed in school.

Responsible Staff: Educational Services Coordinator, Social Work Specialist, Teacher: in collaboration with teachers, administrators, program specialists, school psychologist, other school support staff, caregivers, and Court representatives.

Educational Records and Information

MDUSD Foster Youth Services assists to obtain educational records from the child's previous school and/or school district immediately or within two business days of enrollment. Although EC 48853 requires that the former school must transfer the student out of the school, and deliver the student's educational records to the next school within 2 business days, delays sometimes occur. MDUSD FYS intervenes and provides assistance under these circumstances. Parental consent and court orders are *not* needed by representatives of the Court in

order to access a foster child's school records [EC 49076 (a) (11)]. Per EC 48645.5, MDUSD FYS reviews records for partial credits for work in progress or coursework completed with the previous school. MDUSD FYS responds to requests from the Court or court representatives for information and follows through with school site and District personnel to assure compliance with court orders.

Responsible Staff: Educational Services Coordinator, Social Work Specialist, Teacher, Child Welfare and Attendance Liaison.

Counseling and Case Management Services:

Foster Youth are linked with caring adults, school-based counseling, career and college guidance, enrichment opportunities, transitional services, and any other needed services and support. Educational progress, attendance, and behavior are monitored and intervention plans are collaboratively developed and adjusted according to student's progress and response to interventions. Ten to fourteen social work interns are based at school sites to provide counseling services for foster youth. Case management services are provided to link foster youth with transitional services (i.e. ILSP) and needed support and services at school and in the community. Social work interns are trained to provide strength-based intervention strategies to promote foster youth's talents, strengths, and interests. Interns are trained to provide culturally competent services for youth and caregivers from diverse backgrounds.

Responsible Staff: Educational Services Coordinator, Social Work Specialist, Social Work Interns.

Training and Education of School District Personnel

MDUSD FYS staff provides trainings, presentations and follow-up trainings to ensure district-wide familiarity with legislation related to foster youth. Sensitivity and competency communicating with foster youth is also presented. Information is interactively presented to all principals and co-administrators, all school psychologists and support staff, and all school registrars and attendance secretaries throughout the district who are responsible for enrolling foster youth in school.

The "Registration Tool" co-developed in 2006 by MDUSD FYS, Placer County Office of Education FYS, and San Diego County Office of Education FYS, and CDE FYS is reviewed and distributed annually. School administrators and registrars are beginning to place the Registration Tool as an icon on their desktop computers.

Responsible Staff: Educational Services Coordinator, Social Work Specialist, in collaboration with MDUSD Office of Student Services and MDUSD Technology Department.

Tutoring Services

Academic tutoring is provided within mentoring relationships at school and in foster care placements. Fifteen to twenty-five tutors are hired and paid on an hourly basis to tutor youth within a positive and supportive relationship. MDUSD Foster Youth Services tutors are trained in the Magic Rime Literacy Program designed and presented by Sharon Zinke. Sharon is a specialist in the area of literacy development and reading intervention. Most recently, she has worked with elementary and middle schools in the Bay Area to quickly improve the decoding and word recognition levels of students reading significantly below grade level. Tutoring training is supplemented with training in the research-based Barton Educational Program for academic enrichment and remediation. MDUSD Foster Youth tutoring is aligned with State

standards and linked with classroom instruction. MDUSD Foster Youth Services provides two distinct tutoring approaches to better meet the needs of our foster youth. The first approach assigns tutors to a specific school allowing them to provide outreach to foster youth, respond quickly to foster youth needs, develop rapport with school administrators, teachers, and staff as well as improve consistency and reliability of services. The second approach addresses situations where a single foster youth is enrolled at an MDUSD school. MDUSD Foster Youth Services matches the student with a tutor rather than basing a tutor on site. Tutors meet with students, on average, for two hours twice a week. Progress is monitored quarterly and educational support plans are modified accordingly. Emphasis is placed on providing educational support to students for who tutoring services are not otherwise available. Tutoring programs are available at many secondary school sites after school, whereas tutoring services are not as readily available at elementary school sites. The MDUSD Foster Youth Services teacher works with the countywide Tutoring Team that reviews and monitors the progress of foster youth referred for tutoring.

Responsible Staff: Educational Services Coordinator, Social Work Specialist, Teacher

Program Collaboration

MDUSD FYS collaborates with County and community programs to provide prevention, early intervention, and intensive intervention services and support: Collaborative planning meetings are held with the following agencies: Contra Costa County Child and Family Services, ILSP, the Contra Costa County Health Department, The Contra Costa County Office of Education, the Contra Costa County Department of Children's Mental Health, Emergency Shelter and Group Home Staff Members, The Contra Costa County Department of Juvenile Probation, Community Colleges, and local community agencies serving foster youth. Effective working relationships have been developed across programs to meet the individual needs of foster youth. Effort is made to develop youth resiliency by providing opportunities, services, and support that help to prevent difficulties from developing. Through ongoing collaboration and communication, efforts are made to intervene early when difficulties arise. Intensive intervention services are implemented when students are identified as at risk of educational failure or expected to experience difficulties when transitioning out of foster care.

Responsible Staff: Educational Services Coordinator, Social Work Specialist, Teacher

2011-2012 MT DIABLO FYS PROPOSED BUDGET

Grantee Name: Core Countywide Juvenile Detention

Cost Category Services	Explanation of Expenditures	2011-2012 Expenditures	Other Funds (i.e., Title I– N or D, Title IV–E, WIA) ¹ ; (Do not Included in Total Expenditures)	Total FYS Expenditures
1000	Certificated Personnel Salaries (List by classification)			
	FYS Coordinator	\$79467	\$ 4616	\$79467
	Social Work Specialist	\$57566	\$ 72888	\$57566
	.20 School Psychologist		\$16200	\$ 0
	Teachers Extra Pay	\$17950	\$ 9000	\$17950
	12 Social Work Interns @ \$3450 each	\$41400		\$41400
2000	Classified Personnel Salaries (List by classification)			
	Tutors Paid \$15.00 hourly	\$57566	\$ 14524	\$57566
	Secretary	\$5287	\$	\$5287
3000	Employee Benefits (specify) (STRS, PERS, PARS, SUI, WCI, Fed Medicare & PERS Reduction)	\$20419	\$ 14688	\$ 20419
4000	Materials and Supplies (specify)		\$ 8400	
	(Books, Supplies for Counseling and Tutoring, Office Supplies	\$ 6000	\$3838.62	\$6000
	Print Shop	\$ 500	\$500	
	Furniture and Equipment (laptops for tutors)	\$ 5000	\$4500	
5000	Services and Other Operating Expenses, Obligated Contracts (specify)			
	Services Contract, Training for Social Work Interns	\$ 7000	\$	\$7000

¹ No Child Left Behind, Title I—Improving the Academic Achievement of the Disadvantaged, Neglected or Delinquent. For reference only, there is no match requirement for the FYS Grant.

	Conference Reimbursement	\$ 3000	\$2500	\$3000
	Mileage Reimbursement	\$ 4000	\$2500	\$4000
	Equipment Rental (copier)	\$ 1931	\$ 2500	\$1931
	Software (Foster Focus)	\$ 3400	\$	\$3400
6000	Capital Outlay Equipment (specify)			
		\$	\$	\$
		\$	\$	\$
Indirect Costs	Indirect costs may not exceed the CDE's approved rate: http://www.cde.ca.gov/fg/ac/ic/	\$ 13115		
	Total categories 1000 to 6000	\$ 302183	\$	\$ 302183
	INDIRECT RATE (list):	\$ 13115	N/A	\$13115
Other	Identify other miscellaneous costs here:	\$ 302183	\$	\$
TOTAL EXPENDITURES		\$315298	\$156654	\$ 315298

Budget Narrative:

Detailed roles and duties of the positions are described above in section 9.

Carry over funds to the 2007- 2008 school year is expected to be \$8,454.

Budget Code	Expenditure Item	Description of Services/expense
1000	<p><u>1.0 FTE Educational Services Coordinator.</u> This position is .85 funded from FYS grant funds .15 of this position is funded from Homeless Set Aside Categorical Funding.</p> <p><u>1.0 FTE Social Work Specialist,</u> This position is .70 funded from FYS grant funds. .30 is funded from Title I Neglected Categorical Funding.</p>	<p>Oversees all program operations including hiring and evaluation of all MDUSD FYS Staff members. Leads trainings. Addresses the concerns of students with severe or multiple concerns. Fulfills provisions set forth by <i>EC § 42921(c)</i>, the responsibilities of the foster youth educational services coordinator.</p> <p>Provides enrollment support for each new foster youth. Supervises 8 – 12 social work interns. Co-trains tutor/mentors. Addresses the concerns of students with severe or multiple concerns.</p>
2000	<p><u>1.0 Secretary, School Linked Services:</u> Not funded from FYS Grant Funds. This position is funded from LEA Medi-Cal and Title I Homeless Set Aside funds.</p> <p><u>Tutor/ Mentors:</u> Funding allocated for tutoring and mentoring services; 20-30 Tutor/Mentors are paid hourly @ 15.75 per hour, 6 hours per week, for 36 weeks. Both FYS and Title I funds pay credentialed teachers hourly @ \$25.00 per hour.</p> <p><u>Social Work Interns:</u> 12 social work interns at \$3450 each for a total of \$41,400. Actual number of interns may vary annually because internships are selected through an extensive interview process.</p>	<p>Provides clerical support to MDUSD FYS. Obtains educational records, updates MDUSD FYS database. Answers phones, assists with clerical duties, assists to prepare presentations and trainings.</p> <p>Provide tutoring and mentoring services for foster youth at schools, group homes, and foster family homes.</p> <p>Provide direct counseling and case management services.</p>
3000		
4000	Supplies and Materials	Copier Lease, Paper, Printer

		Cartridges, Brochures and distributed materials, i.e. registration tool.
5000	Mileage Conferences Independent Services Contract	MDUSD FYS staff members travel to schools, Advisory and Core Collaborative meetings. FYS State-Wide Conference, Drop-Out Prevention / Ready-to-Learn Conference. Used to fund a specialists to provide social work intern training in group therapy and case management services
6000	Indirect costs do not exceed CDE rate.	No direct costs to MDUSD FYS for building, electricity, district trainings, tech support, etc.