

California Department of Education

Date: August 14, 2020
To: G. Vittoria Abbate
Mt. Diabo Adult Education
CDS:07 - 61754
From: Cliff Moss
Education Programs Consultant
Adult Education Office
916-327-6378
Subject: Course Approval for 2020-21



Your request for approval of the following 63 courses have been received, recorded, and approved for the 2020 - 2021 school year.

Number	Name	Course Outline Year	Study Date
9987	Academic ESL	2012	
4600	Accounting	2018	2020
9980	Advanced ESL	2012	
2403	Algebra 1	2020	
2655	Anatomy and Physiology	2020	2020
9975	Basic Computer Literacy	2020	
2102	Basic English	2016	
2402	Basic Mathematics	2016	
9982	Beginning ESL	2012	
2603	Biology	2020	
4622	Business Support and Services	2018	2020
4623	Business Technology	2018	2020
9978	Career Exploration	2020	
4321	Child Development and Guidance	2019	
9997	Community Access Skills and Functional Academics	2012	
2401	Consumer Mathematics	2019	
4249	Dental Services	2020	2020
2618	Earth Science	2019	
2701	Economics	2020	
4342	Economics for Living	2012	
2131	English 10	2020	
2132	English 11	2020	
2133	English 12	2020	
2130	English 9	2020	
2198	English Elective	2020	
9986	ESL MultiLevel	2012	
4351	Family and Human Development	2012	
5809	First Responders Basic	2020	2020
4421	Food and Beverage Production and Preparation	2020	2020

2823	Fundamentals of Art	2020	
9979	General Elective	2020	
9983	General ESL	2012	
2400	General Mathematics	2020	
2611	General Science	2020	
2413	Geometry	2019	
9972	Government	2020	
9995	Government and History (Citizenship Preparation)	2013	
2535	Health	2019	
4257	Healthcare Occupations	2020	2020
9981	Intermediate ESL	2012	
5810	Introduction to Emergency Services	2020	2020
2621	Life Science	2020	
9998	Life Skills and functional Academics	2012	
4272	Materials Management and Purchasing	2020	2020
2498	Mathematics Elective	2020	
4275	Medical Office	2020	2020
4273	Medical Terminology	2020	2020
4279	Nursing Service	2020	2020
2702	Physical Geography	2020	
2610	Physical Science	2019	
2424	Pre-Algebra	2020	
2714	Psychology	2019	
2698	Science Elective	2020	
2798	Social Science Elective	2020	
2206	Spanish	2019	
9984	Special ESL	2012	
4401	Teaching Careers or Careers in Education	2019	2020
9969	Test Preparation	2020	
2709	United States History	2020	
9985	VESL (Vocational ESL)	2012	
9977	Work Readiness	2020	
9996	Workplace Skills and Functional Academics	2012	
2711	World History: Survey	2020	

You are authorized to expend California Adult Education Program funds for the above courses. It is recommended that you use these Course Titles with additional supporting classes listed when communicating program offerings to the public.

Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office (5 CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- Goals and purposes
- Performance objectives or competencies
- Instructional strategies
- Units of study, with approximate hours allotted for each unit
- Evaluation procedures
- Clear course completion requirements of established goals and objectives

Career Technical Education: Before establishing a Career Technical Education or Occupational Education Program, a job market study of your region must be conducted and reviewed every two years to justify the need for the program being offered. Refer to the Job Market Study in EC 52519; 52520 for more information.

Education Codes: 1900; 41976; 52506; 52515; 52518; 52570.

For Vocational Education courses:

Before establishing a Vocational or Occupational Education Program, you must conduct a job market study in your market area and have it reviewed every two years to justify the vocational program. Refer to the Job Market Study in EC 52519; 52520 for more information.