



Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints
 [Education Code 35186]

District: Mt. Diablo Unified School District

Person completing this form: Nellie Meyer Title: Superintendent

Quarterly Report Submission Date: *(check one)*

- April 30, 2013 (Jan-Mar 2013)
- July 31, 2013 (Apr-Jun 2013)
- October 31, 2013 (Jul-Sep 2013)
- January 31, 2014 (Oct-Dec 2013)

Date for information to be reported publicly at governing board meeting: November 13, 2013

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
CAHSEE/Valenzuela Intensive Instruction & Services	0		
Facilities Conditions	1		
TOTALS	1	1	0

Dr. Nellie Meyer
Print Name

Signature

11/13/13
Date

Please return completed form to Peggy Marshburn, Chief Communications Officer
 CCCOE, 77 Santa Barbara Rd., Pleasant Hill, CA 94523
 FAX: (925) 942-3454 E-MAIL: pmarshburn@cccoe.k12.ca.us



MT. DIABLO UNIFIED SCHOOL DISTRICT
MAINTENANCE DEPARTMENT
1480 Gasoline Alley
Concord, California 94520
(925) 825-7440

OFFICE OF
MAINTENANCE/OPERATIONS

MEMORANDUM

October 22, 2013

TO: Rose Lock, Assistant Superintendent, SASS
FROM: Jeff McDaniel, Director of Facilities, Operations & Resource Conservation
RE: Williams Act Complaint – Cambridge Elementary School

On October 18, 2013, the MDUSD Maintenance Department received a Williams Act complaint from Josie Bromley at Cambridge Elementary School.

The basis for this complaint was the smell and condition of the storm drain behind the kitchen. The complaint sites standing water and flies as well around the drain.

On October 21, 2013, the district Custodial Department thoroughly cleaned the drain. This area was cleaned and disinfected. In addition John Williams, the Assistant Building and Grounds Supervisor, directed the staff not to use the drain for disposal of milk and other liquids. The staff was shown that these disposed liquid items need to go through the sanitary sewer and not the storm drain.

Once work was completed it was inspected by Mr. Williams and Principal Jose Espinoza to determine that all debris had been removed.

In addition, there will be a memorandum issued by the Custodial Department to all custodial staff citing the correct disposal of liquid items.

Should you have any questions please feel free to contact me at ext#3821.

JM/pk

CC: Nellie Meyer, Superintendent,
Jose Espinoza, Principal of Cambridge Elementary
John Clark, Building and Grounds Manager
John Williams, Assistant Building and Grounds Manager