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JAN 10 2013

REIMBURSEMENT FROM OUTSIDE AGENCY AGREEMENT

Budget & Fiscal Services

This Agreement is entered into between the Ayers PTA ("the Organization") and the Mt. Diablo Unified School District (the "District") on 1/7/13 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students at Ayers Elementary school; and

WHEREAS, the District is required by law to employ individuals who serve in District programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the District and the Organization have agreed to and do agree as follows:

See attached minutes M 1/10/13

- 1. The District shall create 0.225 FTE in the position of Inst. Asst. - computer Computer Teacher (Replaces existing 0.10 position)
2. The Organization shall reimburse the District for the total costs of the employee, specifically salary, health and welfare benefits, and all statutory benefits including retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and unemployment insurance. The Organization shall be responsible for salary increases granted throughout the year. The District shall invoice the Organization on a quarterly basis for actual costs incurred.
3. The District shall be the employer of the individual hired pursuant to this Agreement and shall be solely responsible to direct the work, evaluate, and/or discipline. The Organization's sole involvement is reimbursement of the total cost to the District of said employee filling the position listed in #1 above.
4. This Agreement shall remain in effect: from August 2012 through June 2013
5. The Organization shall only be responsible for reimbursement through the date set for termination of the Agreement by the District. Funding for Certificated positions must be confirmed in advance for reimbursement of the entire school year. Funding for Classified positions must be confirmed in advance for at least three months of reimbursement.

Ayers PTA President
Authorized Agent
Ex. V.P.
Site Principal

1/7/13
Date
1/4/13
Date

Office Use Only:
Certificated
Classified
EE ID:
EE Name:

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Ayers Elementary PTA Meeting
October 12, 2012, 7pm
Ayers Library

Budget & Fiscal Services

Present: Shauna Potts, Clarissa Bergmann, Jen Mucha, Marcia Ashley, Joe Gamez, Heather Porter, Shannon Collins, Natalie Fassio, Kristi Buchholz, Stacey Malsom, Melannie Maynard, Charla Hernandez, Kim Woods-Roper, Jeri Bluth, Sara Lipary

Meeting called to order at 7:07pm by Shauna Potts

Approval of Minutes

Jeri Bluth made a motion to approve minutes, Melannie Maynard seconded the motion. Vote: All in favor, motion carries.

Principal's Report -- Charla Hernandez

The API score is not out yet; the state has not released it yet. We have an estimated API of 833. Last year was 829. We have a goal of reaching 900. Focus school wide is on math, will work with teachers to improve. Each grade level will have goals and focus levels. Update on overflow classes and teacher interview process. Have recommended two candidates to district for hire. Safety is biggest issue. Back gate will be locked after school starts and unlocked right before school get out. Parents in hallways is a problem, will have lines painted during summer break. Working on finding out criteria for crossing guards from the city. 2nd grade is participating in the READ program. Will look into moving picnic tables to under solar panels.

Teacher's Report -- Marcia Ashley

Air conditioning makes a big difference. Had Curriculum Association meeting and we know what we need to be working on. Computer lab is up and running. Emergency bucket status, need to look at what we have and possibly remove expired items. Field trips are starting this month.

Financial Report and Presentation of bills - Clarissa Bergmann

- Jen Mucha makes a motion to release funds for check numbers 1990, 1991 and 1992. Kim Woods-Roper seconded the motion. Vote: All in favor, motion carries.
- Taxes will be filed on time.

Presidents Report -- Shauna Potts

- Discussion to add 5 hours a week for computer lab.
- Melannie Maynard made a motion that the PTA will increase hours in the computer lab from 10 hours to 15 hours a week. Jeri Bluth seconded the motion. Vote: All in favor, motion carries.
- All fliers need to be approved by Charla and Shauna.
- Location of portable air conditioners and placement in the cafeteria
- Will put together a safety committee, putting up signs in white zone. Kristi Buchholz will try to keep traffic moving and she is working with police department on crossing guard volunteers.

Membership Report -- Heather Porter

- Total: 163 members
- 2nd grade won the ice cream party

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Hospitality --Kim Woods-Roper

Will hang signs, prepare scavenger hunt for the Ice Cream Social.

Budget & Fiscal Services

Fundraising --Shannon Collins

- Coupon Books not having a good response, will send out reminders, Charla will send a message through school messenger and will offer them at the Holiday Craft Fair with gift wrapping.
- Gift Wrap – Cherry Hill is the company, they are giving us \$500 in merchandise for auction. Will be starting this the 15th.

Parent Involvement – Shauna Potts spoke for Tiffany Chinn

- Working on the library help as she wants a volunteer schedule
- Copy room volunteers, we have 4 now
- Mrs. Lujan is looking for help with centers as she does not have any volunteers this year.

Safety Carnival -- Joe Gamez

To be held on October 27th from 2-5pm. Can wear costumes, will be posting volunteer sign ups.

Odyssey of the Mind -- Kristi Buchholtz

- Meeting on Oct. 11th at 7pm in the Ayers library.
- Kim Woods-Roper made a motion to release \$135.00 for Odyssey of the Mind registration fee. Shannon Collins seconded the motion. Vote: All in favor, motion carries.

Auction – Shauna Potts

First meeting on Oct. 8th, making changes to how committees run.

Historian Reports -- Melannie Maynard

If you do an event you must fill out a report for Historian records.

Old Business – Shauna Potts

Seven computer monitors have been donated and are ready for pickup. Charla will find out where they can best be used.

New Business – Charla Hernandez

- Yearbook discussion: possibly an enrichment class, yearbook to be run by students, will be different from the 5th grades, driven by teachers or volunteers.
- Art Docent program discussion: volunteer ran program, lessons are pre-planned, once a month lesson broken down by grade level. There is \$500 for art from fair winnings.

Meeting adjourned: 8:49pm

Minutes compiled by Sara Lipary, Recording Secretary