



February 27, 2015

Mr. Joe Siemianowski  
Vice President, Furniture  
Office Depot, Inc.  
455 Eisenhower Lane South  
Lombard, Illinois 60148

Re: Award of TCPN Contract # R142212

Dear Mr. Siemianowski:

Per official action taken by the Board of Directors of Region 4 Education Service Center, on February 24, 2015, The Cooperative Purchasing Network (TCPN) is pleased to announce that after approval of the exceptions as agreed upon in the terms and conditions, Office Depot, Inc. has been awarded an annual contract for the following, based on the sealed proposal (RFP# 14-22) submitted on December 10, 2014:

**Commodity/Service**

**Contractor**

Furniture & Installation

Office Depot, Inc.

The contract is effective May 1, 2015 and will expire on April 30, 2018. As indicated above, your TCPN Contract # is R142212. This contract may be renewed annually for an additional two (2) years if mutually agreed by Region 4 ESC/TCPN and Office Depot, Inc.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please feel free to contact Deborah Bushnell at 713.554.0460.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Wickel", is written over a large, stylized, light-colored scribble or watermark.

Jason Wickel  
President