

DBPC General Meeting Minutes

Monte Gardens Classroom D-1

2/21/14

PENDING APPROVAL AT NEXT MEETING

In Attendance: Jenifer White, Michele Johansen, April Jacobs, Angela Stewart, Kathy Weires, Bryn Boughton, Carlee Smith and Susan Peters (Absent: Alma Beltran, and Mary Vines)

Called to order: 8:25 a.m.

- ❖ **Welcome and Introductions:** Jenifer welcomed everyone and asked everyone to introduce themselves. Jenifer White discussed the new procedure for the minutes; minutes will be emailed to community prior to the meeting so they have chance to read through and make corrections, it will save time during the meeting. White summarized the minutes out loud. Carlee Smith suggested that the teachers also get a copy of the minutes because they could benefit from reading them to know what is going on. Carlee Smith said she would copy for teachers.
- ❖ **Approval of the Minutes:** Minutes from the last meeting on 1/17/14 were approved with corrections; 'other grade levels' (not just one) and Martina Tait corrected the spelling of her name.
- ❖ **Additions to the Agenda:** Susan Peters asked to have Teacher's Report moved to the top of the agenda.
- ❖ **Teacher's Report:** Carlee Smith was the teacher representative. She reported that the rehearsals were this week for the 3rd grade play. She thanked the parents who have helped to create amazing costumes and scenery and said that they were a huge help to the teachers. Fancy Nancy/Dapper Dan day was on 2/14 and some parents had reported back that it was a positive experience for the kids. Science Fair was last week and the kids enjoyed it. The teachers thought it was successful based on the level enthusiasm that students displayed. Peters said judges were very thoughtful in their decision process. Mission Projects were also turned in this month and parents noticed many options for the projects. 5th grade will be going on their Brown-Lee trips. The Lego Robotics classes have been well received by the kids, they are very excited and more classes are offered now. The teachers really appreciate the New Computer Lab, they will be working on typing skills and will be setting up times to go in about a ½ hour each day. Having two labs will help the students and teachers. Peters said 2nd lab was paid for by Measure C (except for 4 computers that need to be networked. We will use the technology funds already provided by the Parents' Club to complete the lab.) Parent asked if the Mission Projects could get presented to community much like the Science Fair, displayed in the MU.
- ❖ **Ways and Means:** Angela Stewart reported that the Coupon Book fundraiser was wrapping up. The books are still coming and it is a slow process for WM team. We are still short 73 books. Stewart also reported that we are close to the projected profit goal. WM asked the coupon book company if they could absorb the cost of the missing books. Peters will put a call out to remind parents to turn the book back in. Next fundraiser is *Fall In Love With Reading* and will run 3/2-3/8. Packets will go home with kids in Monday Envelope. The kids will need to collect sponsors to pledge for minutes read. Begin reading on 3/2 and they will mark their reading logs. 3/10 – 3/17 the kids will turn in the logs. There will be prizes for the kids. Walk-a-thon originally in March but the date has changed to 5/2 to give room in between the fundraisers. It will be a good community day. A suggestion was made to let kids know they can jog/run, let the kids know to dress appropriately. Diggers Diner will be the next restaurant night on 3/12.

- ❖ **President's Report:** Jenifer White reported that the memory book deadline is 2/28. Family Night is set for 3/14 at Clayton Valley Bowl. Student Council has Sports Day on 2/28 and Star Wars Day on 3/28, hats will be allowed to be worn outside. Elections for the DBPC Board is in April, if anyone knows someone who wants to serve on the board or be a chair please get in touch with the board now. MDEA Teacher s' Union have had some community meetings, they are meant to inform parents about the contract negotiations. White reported that she learned that teachers in our district have lower salaries and pay for their own medical benefits versus other districts. New teachers come to MDUSD because their Induction Program is good, but then they leave the district because the pay and benefits are not competitive. The hope is that the new super intendant will be more supportive. Carlee Smith reported that teachers have no contract currently and for the last few years have been without one. Jenifer White wants parents to know what is happening and to be informed. The school is neutral ground and cannot take sides but parents are free to share information on social media sites that are not affiliated with the school.

- ❖ **Outdoor Ed Funds:** This topic got moved up on the agenda. Fifth Grade teacher, Megan Gerdts, came in to talk about Outdoor Ed Funds. Outdoor Ed is in its 4th year at Monte Gardens. There were no extra funds the first year and since then the DBPC has been taking an active role in helping with fundraising. There is surplus in the account now. Each year there has been an average of \$4-5,000 that has been left in the account for the following year as a seed fund. With the excess that we have this year, Mrs. Peters went to the teachers and asked them what they want to do with the extra money. Gerdts reported 5th grade teachers would like to do an art project this spring. It is a project they have done before and normally would ask the parents to pay for it, the lesson involves clay pots and the cost is \$800. Teachers would like to use some of the excess money to pay for the pots instead of asking the parents for the money. And 5th grade teachers would like to have more technology tools to help assist with learning in class. They are asking for 2 iPads per classroom estimated cost \$4200. Kids can use resources online that help support what they are learning in class. Gerdts says it is an instructional tool. Peters says we are moving in the direction of using more in the classrooms, teachers are using their own personal iPads now. Another useful aspect of the iPads as teaching tools, the teachers can project the screens using the Elmo. iPads open up a whole new world of learning. Last month a committee was formed to recommend what to do with the excess funds and how much should remain as a seed fund moving forward. Peters clarified that the work of the committee is to decide which fundraiser will be planned to support Outdoor Ed., how much of a seed fund will be left, what to do if the fundraising does not meet targets or exceeds targets in the future. Concerns were voiced that the money should be used for 5th grade instruction/education; there is worry that it may not be fair to the entire school. Parent asked what does Outdoor Education Fund mean; where does the money go? Should it trickle down to other grade levels? In the future, the fundraisers for OE should be defined. Committee will work on the future division of the funds. Two parents spoke that they wanted the extra funds to pay for monitors to be used in the classrooms, the extra funds could pay for two monitors and one monitor they would buy. Jenifer White thanked the parents for their support but mentioned that it wasn't our place to change the curriculum. It was later clarified that bringing monitors into the classroom is a possibility, but ought to be explored through another avenue with separate financial support. Susan Peters asking to have motion to consider the proposal. Motion to approve the funding to support the 5th grade teachers to use the excess funds and spend \$800 for the art project and \$4200 for the 2 iPads per classroom, a total of \$5,500-\$6,000. Vote: 12 in favor, 0 opposed, 2 abstained. Motion carries.

- ❖ **Treasurer's Report:** April Jacobs explained a correction to the last month's statement that we collected \$23,996.60 for MIT sponsorship including corporate matching not \$30,224.93. She reported that there was no new business and reported the financials. As of January 31, 2013 our current assets for both checking and savings are \$79,749.01. This total includes our net income of \$18,087.05 and our net assets total \$61,661.96. Taking a look at our profit and loss for the period, our total income was \$3,415.70. Total expenses were \$1,741.97 giving us a total net income for the months of January of \$1,673.73.
- ❖ **Principal's Report:** Mrs. Peters thanked everyone for their continued support. Teachers working on Common Core. Parents can look at the field test so they are aware what the challenges are for the students. Jenifer White to go on line and view the test, Peters will send a link so parents will be able to access the practice test and see what they are asking the kids to do. Peters reported that many states are ahead of us and are currently using this testing. Jana Papas, a parent, asked Carlee Smith if teachers are ready for common core testing. Smith says it's very different, it asks kids to process more. They have received test books that kids have been using and practicing in class with, having these materials helps the students learn the skills to successfully take the test. It is teaching the kids to get to a deeper level of solving the problems. Teachers have to relearn themselves to teach it. Smith says the teachers are figuring it out as they go. Joline Sewell, a parent, says there is a free class offered at Loma Vista that teaches common core. Peters continued to report that she has hired the EL Teacher which is a help for teachers as well as for the kids. Peters summarized the proposals she is presenting today: **Psych Interns**, Peters wants a consistent person next year for two days a week, **Site Tech II position** which trouble shoots the software problems and helps connect the network, also helps the teachers with their software needs. Peters mentioned that the School Site Council will serve as the Technology Committee and she will ask other parents to be a part of it. ELAC meeting was moved to 3/13. Peters reported that there has been effort put into supporting the Yard Duty staff, there was a Yard Duty assembly on 2/07 that helped teach the kids about safety on the playground. She reported that the state requirement is one adult to 100 kids. We have more than that, but she is looking at adding more yard duty (also one of her proposals). Peters encourages parents to go to the LCAP Meetings.
- ❖ **Proposal: Scholastic News Renewal** Carlee Smith would like DBPC to again pay for the Scholastic News for the following year. Smith says if we preorder before April it will cost 50 cents less/child. Smith said that the kids love them, they can even go online and see videos and more information that supports the articles in the SN. There will also be no interruptions of service if you order ahead of time. They are for K-5th and all teachers are asking for them. Clare Weir moves to consider proposal and Jana Papas seconds the motion. The proposal is to pay \$4.50/year/student which is about \$3000. Jenifer White explained to parents that this is a part of DBPC's budget and that teachers are asking for DBPC to continue to include it in next year's budget. Motion called to vote to consider increasing current budget to cover the cost to renew for next year. All those in favor have it. Motion carries.
- ❖ **Old Business: Monday Envelope** Bryn Boughton has been working on a product to help facilitate parent groups communication. It is a simple platform to help manage parent groups and is designed to bring all information under one application; it can have a calendar, documents, reminders, etc... DBPC is part of the pilot program. Boughton says it is a great way to see everything in one place, in the future more features will be added. It is being implemented now with the DBPC Executive Board.
- ❖ **Proposals:** Susan Peters is bringing several proposals to DBPC to vote on. DBPC already supports these contract positions, but we need to state that we will renew them for the following year.

- **Proposal for the EL Support Teacher:** .20 FTE position, where DBPC pays for half and MG pays the other half. Estimated cost for DBPC is \$4,500/year. Tom Quinlavin made a motion to approve the EL Support Teacher and Carlee Smith seconded the motion. The vote: 10 voted yes, 0 voted no. The motion passed.
- **Proposal for the School Counseling Psychology Interns,** this is not a district paid employee, rather we pay JFK College for the interns. Estimated cost for these two intern positions is \$6,300. Motion was made by Martina Tait to support the Counseling Interns; the motion was seconded by Maria Bangalan. The vote: 10 voted yes, 0 voted no. The motion passed.
- **Proposal for the Site Tech II** .20 FTE position one day a week and the cost of the position is to be split between the DBPC and Monte Gardens; DBPC would pay an estimate of \$7,000. This is not an instructional position; the Site Tech II person helps with all the technology needs. Tom Quinlavin made a motion to support the Site Tech II position and Joline Sewell seconded the motion. The vote: 9 voted yes, 0 voted no. The motion passed.
- **Proposal for Additional Yard Duty** which adds additional presence to cover the recesses. This proposal supports a yard duty for now until the end of this school year and will cover lunch recess and afternoon recess; it will increase the current budget by \$1,000. Martina Tait made the motion to add this position and Tom Quinlavin seconded the motion. The vote: 9 voted yes, 0 voted no. The motion passes.

❖ **Open Forum:**

- Tom Quinlavin wanted to let parent club know that the Sports Basement needs a new contact person for next year, that person will help communicate the fundraisers for our school community. Bryn Boughton said she will be that person. Quinlavin also mentioned that a new person is needed to head the Flower Power fundraiser. He also mentioned an app for kids called News-o-matic that is a news app for kids. Peters was concerned if it is appropriate for kids. More research is encouraged to see if it is something that could be used at class level. Quinlavin will send Peters the link. Quinlavin also mentioned the need to have/continue art in the classroom. Kathy Weires, a parent, brought up a program she heard of that utilizes parent volunteers and teaches art to all grade levels. More information was requested.
- There is a push to formalize parent volunteering, there is a struggle now to get volunteers into school. Peters asked Jana Papas to research more.

There was no further business.

Meeting adjourned at 10:41 a.m.

Minutes Approved (Date): _____

Mt. Diablo Unified School District
Monte Gardens School Site Council
2013-14



Wednesday, March 19, 2014
1:00-2:00 PM Ms. Urias' Room-C-6

AGENDA

- I Welcome and Introductions, Establish Quorum
- II Read and Approve Minutes from February 12, 2014
- III School Site Plans/LCAP Plans for next year:
Discussion/Approval of continuation of budgeted positions:
Site Tech II and EL Support Teacher Positions-Vote
- IV Technology Update and Plans - School Site Council, Parent and Grade
Level Reps discussion of current technology status and plans for the
future.
- V LCFF Meeting Schedule for Community Input
- VI Update on English Learners Advisory committee (ELAC)
- VII Public Comment/Questions & Answers
- VIII Next Meeting: Wednesday, April 9, 2014 at 1:00 PM
- IX Adjourn

*This Agenda was posted on Friday, March 14, 2014.

Monte Gardens

School Site Council Meeting Minutes

3/19/2014

The meeting was called to order at 1:08 pm.

I. Welcome and Introductions. Sign in and form a quorum. Members Present: Susan Peters (Principal), Mandi Smith (Teacher), Megan Gerdts (Teacher), Michaela Urias (Teacher), (Parent), Maria Bangalan (Parent), Denise Rodezno (Parent) Terri Cooper (Parent), Nichol Gallagher (Classified Employee), Jennifer White (parent). Sylvana Chavez Foncea (Parent) was absent. Other attendees: Terri Schwartz (teacher), Ingrid Wright (teacher), Diane Viera Lopez (teacher) Aimee Hauptman (teacher), Laura Muller (teacher), Jen Gabor (Instructional Technology Coach, MDUSD), Robert Amador (site tech II), and Julia (Network Tech). The agenda was posted on Friday, March 14 at the front of the school and all members were contacted by email. Parents were also notified via email blast and School Messenger Call.

II. Read and Approve Minutes from February 12, 2014. The minutes of February 12, 2014 meeting were read and approved. Motion to approve by Nicole Gallagher (teacher), and seconded by Michaela Urias (teacher). Vote: 9 members approved; 0 denied.

III. Old Business.

LCAP (Local Control Accountability Formula) meeting review from last night at Concord High School, March 18, 2014.

IV. New Business.

We need to approve positions with about the same funding as in previous years. We would like to continue positions with Site Tech II and the EL Support Teacher. Parents Club (DBPC) and EIA money have each paid half salary for EL support. Motion to continue .20 EL support teacher by Susan Peters, and seconded by Megan Gerdts. Vote : 9 members approved; 0 denied. Motion to continue .20 Site Tech II support by Susan Peters, and seconded by Megan Gerdts. Vote : 9 members approved; 0 denied.

Review technology plan/needs regarding computer labs in C-4 and C-5. In C-4 we will need security cameras and a projector. We discussed iPads in the classroom to support intervention and classroom use with consistency and easily manageability of apps including purchasing a desktop that is compatible. We saw an example video of purposes of iPads in the classroom. We also need new scanners and computers in order to scan assessments into OARS. Motion to purchase security cameras, PC laptops, a desktop, and a MAC desktop by Jennifer White, and seconded by Maria Bangalan. Vote : 9 members approved; 0 denied. Motion to purchase 5 iPads and cases for Diane Viera Lopez and Resource by Susan Peters, and seconded by Michaela Urias. Vote : 9 members approved; 0 denied.

IV. Public Comment/Questions & Answers.

DBPC meeting will be held Friday, March 21 at 8:15 am.

V. Next Meeting. The next Site Council meeting will be held Wednesday, April 9, 2014 at 1:00 PM.

VI. Adjourn. Motion to adjourn the meeting at 2:15. Motion made by Megan Gerdts and seconded by Michaela Urias.