

CLASS TITLE: CHILD ATTENDANT I

DEFINITION: Under general supervision, provides care for infants through preschool age children of parents who are earning their high school diplomas; the incumbent ~~may work variable hours depending on the scheduling of parent involvement functions;~~ will be working with programming designed to stimulate and encourage each child's development by following federal and state guidelines; and performs other related duties as required.

EXAMPLES OF DUTIES:

- ~~Nurtures and cares for infant to preschool aged children~~
- Provides a nurturing rich environment for social, emotional and developmental growth
- Developmental screenings: Brigance once a year, and DRDPs (Desired Results Developmental Profiles) three (3) times a year
- Participates in meetings meant to record and share results of developmental profiles
- Assist with developing individual plans to address areas where children's progress on the individual growth plans are behind.
- Engage in interactive activities with children such as reading stories, singing, and talking.
- ~~Sets up play areas for children with crafts and toys~~
- ~~Reads stories, sings songs, plays records, listens to and talks with children~~
- ~~Maintains a clean and safe environment~~
- ~~May supervise rest and nap periods~~
- Serves snacks and cleans up
- Maintains appropriate records of children receiving care daily health log and attendance records of children receiving care
- Sanitize toys, cribs, and other items which a child can put in their mouth
- Performs related duties as assigned

QUALIFICATIONS:

1. Training and Experience: A combination of training and experience equivalent to graduation from high school; six early childhood education (ECE) units; possession of the knowledge, skills and abilities listed below; recent successful experience working with groups of children from infancy to age eight.

2. Required:

Required – At least three (3) units infant/toddler

3. Desirable:

Desired – Twelve (12 or more) Early Childhood Education Units (6 units in Infant/Toddler)

Preferred Courses: Child, Family and Community
Child Development and Psychology

Program Development
Curriculum Development
Child Development Permit – Associate Teacher

Knowledge of:

- Working with preschool children in groups
- Early childhood education

Skill in:

- Establishing and maintaining effective working relationships with others
- Oral and written communication

Ability to:

- Understand the needs of young children and a sincere liking for children
- Communicate clearly both orally and in writing
- ~~Have the mobility to perform the duties of the position with or without accommodation~~

Physical Requirements:

Sitting or standing for extended periods of time; sitting on floor; ability to lift up to 25 lbs.; ability to bend, kneel, reach for and carry children.

CSEA Salary Range: 371

MT. DIABLO UNIFIED SCHOOL DISTRICT

10/00

Revised and Board Approved: