

Mt. Diablo Unified School District Confidential Unit Salary Schedule

2022-2023 Fiscal Year (Effective 2/1/2023)

Position	Job Code	Range	Days per Year	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Administrative Assistant (Conf.)		552	hourly rate	\$35.30	\$36.01	\$36.73	\$37.46	\$38.21	\$38.97	\$39.75	\$40.55	\$41.36
	ADMSTCF		260	\$73,424	\$74,892	\$76,390	\$77,918	\$79,476	\$81,066	\$82,687	\$84,341	\$86,028
Admin. Asst. to Supt. (Conf.)		576	hourly rate	\$37.96	\$38.72	\$39.49	\$40.28	\$41.09	\$41.91	\$42.75	\$43.60	\$44.48
	ADMSTSUP		260	\$78,957	\$80,536	\$82,147	\$83,790	\$85,465	\$87,175	\$88,918	\$90,697	\$92,510
Admin. Asst. to Assoc. Supt. of Educational Services		576	hourly rate	\$37.96	\$38.72	\$39.49	\$40.28	\$41.09	\$41.91	\$42.75	\$43.60	\$44.48
	MASTES		260	\$78,957	\$80,536	\$82,147	\$83,790	\$85,465	\$87,175	\$88,918	\$90,697	\$92,510
Administrative Secretary (Conf.)		520	hourly rate	\$32.01	\$32.65	\$33.30	\$33.97	\$34.65	\$35.34	\$36.05	\$36.77	\$37.50
	ADMSECCF		260	\$66,581	\$67,912	\$69,271	\$70,656	\$72,069	\$73,511	\$74,981	\$76,480	\$78,010
Admin. Secretary to Supt. (Conf.)		536	hourly rate	\$33.60	\$34.27	\$34.96	\$35.66	\$36.37	\$37.10	\$37.84	\$38.60	\$39.37
	ADMSECSF		260	\$69,888	\$71,286	\$72,711	\$74,166	\$75,649	\$77,162	\$78,705	\$80,279	\$81,885
Benefits Specialist		552	hourly rate	\$35.30	\$36.01	\$36.73	\$37.46	\$38.21	\$38.97	\$39.75	\$40.55	\$41.36
	BENESPECCF		260	\$73,424	\$74,892	\$76,390	\$77,918	\$79,476	\$81,066	\$82,687	\$84,341	\$86,028
Confidential Secretary		504	hourly rate	\$30.46	\$31.07	\$31.69	\$32.32	\$32.97	\$33.63	\$34.30	\$34.99	\$35.69
	SECCF		260	\$63,357	\$64,624	\$65,916	\$67,235	\$68,579	\$69,951	\$71,350	\$72,777	\$74,233
Employer/Employee Relations Specialist		560	hourly rate	\$36.15	\$36.87	\$37.61	\$38.36	\$39.13	\$39.91	\$40.71	\$41.52	\$42.36
	EERSP		260	\$75,192	\$76,696	\$78,230	\$79,794	\$81,390	\$83,018	\$84,678	\$86,372	\$88,099
Human Resource Analyst (Conf.)		560	hourly rate	\$36.15	\$36.87	\$37.61	\$38.36	\$39.13	\$39.91	\$40.71	\$41.52	\$42.36
	HRANLFCF		260	\$75,192	\$76,696	\$78,230	\$79,794	\$81,390	\$83,018	\$84,678	\$86,372	\$88,099
Human Resources Analyst - Credentials		528	hourly rate	\$32.77	\$33.43	\$34.09	\$34.78	\$35.47	\$36.18	\$36.90	\$37.64	\$38.40
	HRCREDANL		260	\$68,162	\$69,525	\$70,915	\$72,334	\$73,780	\$75,256	\$76,761	\$78,296	\$79,862
Human Resources Specialist (Conf.)		526	hourly rate	\$32.58	\$33.23	\$33.90	\$34.57	\$35.27	\$35.97	\$36.69	\$37.42	\$38.17
	HRSPCF		260	\$67,766	\$69,122	\$70,504	\$71,914	\$73,353	\$74,820	\$76,316	\$77,842	\$79,399
Senior Admin. Assistant to Supt./ Communications Specialist		633	hourly rate	\$45.16	\$46.06	\$46.98	\$47.92	\$48.88	\$49.86	\$50.86	\$51.87	\$52.91
	MASTSP		260	\$93,933	\$95,811	\$97,728	\$99,682	\$101,676	\$103,709	\$105,784	\$107,899	\$110,057
Executive Assistant to the Superintendent		633	hourly rate	\$45.16	\$46.06	\$46.98	\$47.92	\$48.88	\$49.86	\$50.86	\$51.87	\$52.91
	SRADMEXAST		260	\$93,933	\$95,811	\$97,728	\$99,682	\$101,676	\$103,709	\$105,784	\$107,899	\$110,057
		633	hourly rate	\$45.16	\$46.06	\$46.98	\$47.92	\$48.88	\$49.86	\$50.86	\$51.87	\$52.91
Public Info & Comm Relation			260	\$93,933	\$95,811	\$97,728	\$99,682	\$101,676	\$103,709	\$105,784	\$107,899	\$110,057
Senior Human Resources Specialist (Conf.)		536	hourly rate	\$33.60	\$34.27	\$34.96	\$35.66	\$36.37	\$37.10	\$37.84	\$38.60	\$39.37
	HRRSRSPCF		260	\$69,888	\$71,286	\$72,711	\$74,166	\$75,649	\$77,162	\$78,705	\$80,279	\$81,885
Workers' Compensation Specialist		560	hourly rate	\$36.15	\$36.87	\$37.61	\$38.36	\$39.13	\$39.91	\$40.71	\$41.52	\$42.36
	WCOMPSPCF		260	\$75,192	\$76,696	\$78,230	\$79,794	\$81,390	\$83,018	\$84,678	\$86,372	\$88,099

Apart from the initial transition placement needed to be assigned to a current existing New Step, to count as a year of service, 75% of each work year must be served. All increments begin on July 1, 2023 and July 1 thereafter.

DMA employees completing 75% or more of the year in their position will move to the next step on July 1 of each year, and pending verification of each year Transition placement for any staff at "Year" 5 or higher (unless otherwise noted as "the same") will be to the next highest cell - e.g. a current year 17 cell placement could change to a New Step 3 for the remainder of 22-23. Staff currently at step 5 remain at step 5.

These changes are in lieu of continuing or needing any longevity pay, and step placement will occur yearly beginning on July 1, 2023.

Existing staff will not be re-evaluated for different cell placement based on the above new step schedule.