

Resolution #09/10-55

RESOLUTION RELATIVE TO ELIMINATION OF CLASSIFIED POSITIONS,
REDUCTION IN HOURS AND LAY OFF OF CLASSIFIED EMPLOYEES

WHEREAS, due to lack of funds or lack of work, this Board hereby finds that it is in the best interest of Mt. Diablo Unified School District that certain services now being provided by said school district be discontinued by the following extent:

The following positions shall be eliminated or reduced as of June 30, 2010.

Local One M&O (Reduce)

School/Dept.	Position	ID#	Program	FTE & No. of Months/Yr.	Savings
Walnut Acres	Site Tech. II	11510	SLIBG/PFC	.80 to .45 (10 Mo.)	SLIBG - \$34,237 PFC - \$11,155

CSEA (Eliminate)

Wren Avenue	Comm. Serv. Asst.	Vacant	EIA-LEP	.25 – SDO	\$7,172
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CST (Eliminate/Reduce)

Loma Vista	Comm. School Coordinator	20188	Adult Ed.	1.0 to .45 (11 Mo.)	\$44,331
Concord HS	Secretary	27826	Partnership Academy	.25	\$7,735
Curriculum & Instruction	Instr. Media Assistant	15360, 13751	General Fund (Traveling Library Serv.)	1.925	\$103,036

NOW, THEREFORE, BE IT RESOLVED that the above-named positions be eliminated as of June 30, 2010.

BE IT FURTHER RESOLVED that the district administration be and hereby is authorized and directed to notify the employee(s) affected by this action and to layoff or reassign employees in accordance with the Contractual Agreements with Public Employees Union Local One, Clerical, Secretary, Technical and Maintenance, Operations, Transportation, Warehouse, Food Service Unit, and California School Employees Association and in accordance with district policy and procedures.

PASSED AND ADOPTED by the Board of Education of the Mt. Diablo Unified School District of Contra Costa County, California, on April 27, 2010, by the following vote:

AYES:
NOES:
ABSENT:

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted by members of the Board of Education of the Mt. Diablo Unified School District of Contra Costa County, California, at the public meeting of said Board held on April 27, 2010.

Steven Lawrence, Secretary of Board

**WALNUT ACRES ELEMENTARY SCHOOL
SCHOOL SITE COUNCIL MEETING**

**March 4, 2010
3:00 PM
Walnut Acres Library**

Council Members Present: Colleen Dowd, Ramah David, Jane Erdiakoff, Mary Lou Richards, Sha Clark, Gee Amundson, Naomi Hughes, Laurie Chatoff, Faye Mettler

I. Approval of Minutes:

MOTION: To approve minutes from the February 4, 2010 meeting.

Motion made by Ramah David

Second by Jane Erdiakoff

Motion passed by unanimous vote

II. Old Business:

Homework Policy Input: Dr. Dowd brought our input to the homework policy meeting. Not a lot of changes to the policy are being made. The modified policy will be distributed, and then each school will develop its own school-wide homework plan.

ELL Program: Follow up to last meeting's discussion; Kim Anderson is continuing to do a wonderful job. Four students have passed out of the ELD program at our school.

III. New Business:

Safety Plan Update: Julie Stokel presented the updated (2010 – 2011) Safety Plan, and also the Emergency Procedures reference guide. The Safety Plan includes topics such as students feeling emotionally safe. Regarding section III (Enhanced Safety), it was noted that our school purchased computer cages to prevent theft, and laptop computers which are easier to put away and hide from view. Under Communication Skills, we added a section about having school assemblies to discuss and promote positive behavior, as well as awareness and prevention of cyber-bullying. Teachers will continue to communicate "Pillars of Character" and school rules to parents. The section regarding bullying/recidivism will be moved from Component III, Goal 3 to Component 1, Goal 2.

MOTION: To accept the Safety Plan with the revisions discussed during the meeting.

Motion made by Faye Mettler

Second by Sha Clark

Motion passed with nine approval votes (unanimous)

EIA Funding Vote (ELD Program): We have adequate funds to maintain the program for the coming school year. Have about \$6300 going to the teacher this year, and that amount is available next year as well. Dr. Dowd recommends that we continue funding this program.

MOTION: After a review of the EIA budget, Mrs. Hughes moves to have Walnut Acres Elementary continue funding the ELD teacher position at .145 for the 2010-11 school year.
Motion made by Naomi Hughes

Second by Jane Erdiakoff
Motion passed with nine approval votes (unanimous)

Site Tech Funding: Technically, supposed to have \$30,000 in funds for next year, but all Tier III funding is eliminated for now. Hopefully, the \$30,000 will be returned to our budget, and we can use \$20,000 of that to pay Patty Galindo next school year.

MOTION: After a review of the School Library Improvement Block Grant (SLIBG) funds and a discussion about the precariousness of the district's financial situation, Faye Mettler moves to have Walnut Acres eliminate the \$20,000 payment towards the Site Tech position for the 2010-11 year. In the event that Walnut Acres Elementary's SLIBG funding is restored to its 2009-10 levels, Faye Mettler moves that the \$20,000 payment towards the Site Tech position be restored for the 2010-11 school year.

Motion made by Faye Mettler
Second by Jane Erdiakoff
Motion passed with nine approval votes (unanimous)

School Site Plan: Plan was handed out; site council was asked to review the plan before the next meeting.

IV. **Principal's Report:**

Student Council: Student council is going great, and Sandy Villers is doing a wonderful job. Student council has collected towels for ARF, and conducted a bake sale to raise money for people in need in Haiti (raised over \$640).

SLIBG and PFC Funding Status: SLIBG is cleaned out as directed by the district. The PFC is working on its budget for next year, and Faye Mettler asked for input from the teachers regarding their highest priorities for the PFC to take into consideration.

Budget Updates: Unfortunately no good news to offer. Staff such as the office secretaries will have a reduction in work days next year (but hopefully using options such as this will translate into fewer layoffs). At the board meeting next week, they will vote on changes to the secretaries' work year, changes to Special Education, etc. All administration also took pay cuts this year.

Site Visitors: A team of visitors including Sherry Whitmarsh and Linda Mayo (Board Members) visited our school and got to see our Learning Center in action. The visit went well.

V. **Public Input/Other New Business:** Had brief discussion on how to best disseminate information to parents about the educational websites our students can now access at home such as Mathletics, Renzulli, etc..

Meeting Adjourned at 4:15
Next meeting is April 1, 2010 in the Walnut Acres Library

Respectfully Submitted,
Naomi Hughes
Walnut Acres School Site Council Member

Wren

Site Council Minutes

March 29, 2010

Members present:

Sandra Seskin- Principal
Judy Peters- Teacher
Arlene Sanders- Teacher
Carolyn Noble- Teacher
Lorna Jones- Parent
Amy Yates- Parent
Lori Vickers- Parent
Dan Meyer- Parent

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Carolyn read the January minutes and Judy motioned to approve the minutes. Lori seconded the motion and it passed with a vote of 6 to 0. Arlene read the February minutes and Judy motioned to approve the minutes. Sandra seconded the motion and it was approved with a vote of 8 to 0.

Our next meeting will be on 4/26/10. We will complete our information about ARRA/targeted funds since we received an extension.

Today we reviewed our Safety Plan. Our mission statement is in our plan and it is also on our monthly newsletter. We have not had many suspensions, but it has been for few students. Morning arrival is going well since we see less students come before 8:00 AM when supervision begins. The ones who have been arriving before 8 AM have not been behavior problems. We are still seeing unsafe driving during arrival and dismissal. We have increased supervision during these times. There is also police presence at times. It is still hard to park, but less people are making illegal u-turns. There has been an increase in cell phone usage during arrival/pick up times.

We continue to use blue referrals for behavior problems. These are for more serious offenses and the principal always calls home. This can lead to time in the opportunity room with the principal during recess. The behavior problems mostly include: Aggression, bullying/swearing, and disruption of classroom instruction. Blue referrals have decreased.

Wren Avenue continues to use BEST strategies. We have monthly assemblies that focus on academic awards rather than attendance. An example of an academic award is the memorization of math facts. We don't have Kapow anymore, but we are still doing family fun nights here at Wren. We continue to work on our social climate by emphasizing our 3 school wide rules, be safe, be respectful and be responsible. In the opportunity room lead by Sandra, students must fill in what they did and how they will improve their day. We made improvements to our Wren Avenue Handbook. The signature page in on the cover and the format is kid friendly.

We discussed Wren Avenue's recess environment. Our new play structure has been quite popular. Each class has one day of the week to play on it. We have a person to supervise the bathroom area. There are two yard duty people out at recess. Students may go as far as the cones on the field. The staff continues to wear our orange vests so we are easily spotted. We continue to approach unidentified people on campus. We have a new rule involving a "kid zone." Parents are not to go to the back of the school during arrival and dismissal. We have permission to close the gate by the upper grades bathrooms. The bathroom is very close to the road and by closing the gate it discourages adults from using the bathroom.

We will have mini lockdown drills for about 10 minutes. We will continue our monthly fire drills. We need to update our ingress and egress portion of the safety plan.

We will remove the position of "Community Service Assistant" from the Single Plan budget (\$6,000). There are district translators available and they have flexible hours, so we don't need the position.

Judy motioned to remove the position of Community Service Assistant. Sandra seconded the motion and it passed with a vote of 8 to 0.

Public Input: Lorna asked what the status was of the MSUSD budget. Sandra referred her to the MSUSD website which has the agenda of all board meetings in addition to reading information in the local paper. MDUSD has approved a facilities bond that includes building additional bathrooms or providing air conditioning. Dan asked about inter district/ intra district transfers. According to No Child Left Behind, if your home school is low performing, you may transfer to a school that is not impacted. Sandra referred further questions to Student Services.

Motion made by Ms. Seskin to approve the Wren Avenue School Safety Plan as presented. Carolyn seconded the motion and it passed with a vote of 8 to 0.

Our next meeting is April 26, 2010.

Concord High School
School Site Council
February 18, 2010
3:30 p.m. Library

Attendees:

Administrators: Dr. Gary McAdam,
Teachers: Lynn DeMattei, Michael Smidebush, Chris Emigh
Classified: Mala Basavaraj, Jane St. Pierre
Students: Lindsay Nausin, Courtney Davis
Parents: Sue Downs, Lisa Sweet, Carol Grieb

Dr. McAdam called the meeting to order at 3:40 p.m.

Minutes:

Minutes were reviewed from February 18, 2010. Michael Smidebush made a motion to approve the minutes, seconded by Carol Grieb and approve by the council.

Public Input and Student Voice:

Lindsay Nausin reported Prom tickets are available for the Junior Prom scheduled for April 17 at Hs Lordships in Berkeley. The Senior Banquet will be held Friday, March 19, 2010 at the Willow Pass Center.

Principal Report/New Business:

Dr. McAdam reviewed, discussed and answered questions about recent adopted School Board decisions. The loss of revenue has affected students, a difficult decision was reached to drop the requirement for graduation from 230 credits to 200 and from 3 years of math to 2 years (most surrounding communities have this requirement). Students will be required to attend at least 240 minutes of instruction each school day for full payment from the State of California. Concord High is reducing eleven to twelve sections which will include one section each of ceramics, art, photo, auto, photography, drama, bowling, biology and all zoology and German classes. Additionally, 4 periods funded under ARRA funds and one period of ELL was also cut.

Budget: At the Board meeting on March 9, 2010 the Board made several reductions which will affect classified positions at the schools. Positions have been reduced by two to four weeks which result in a 20% - 25% reduction in salary. Negotiations are ongoing, as to how many furlough days all district employees will be required to take this school year. Administrators have already agreed on 3-4 furlough days along with a 5% pay cut.

EIA: Fifteen parents attend the ELAC meeting where they were instructed on how to use the Homelink program. The next meeting will include a discussion on college requirements.

SLIBG: Lisa Sweet made a motion to eliminate the certified and classified positions at the end of the school year from the SLIBG and EIA funds; seconded by Michael Smidebush and approved by the Council. If funding is available next year, these positions can be restored.

Informational items pending:

Dr. McAdam would like to send four or five teachers to attend a workshop in San Jose this summer presented by Richard Du Four. The workshop would include professional learning communities at work and best practice for enhancing student achievement.

Grant: An application for a CAL STAT Grant to be used for leadership/staff development in the amount of \$10,000 has been applied for.

Copy Costs: Dr. McAdam stated that each staff member has their own code for the copy machines. There was a discussion on copy cost and why so many copies are being made. There were ideas presented on the use of LCD projectors and document camera to reduce the use of paper. There is a possibility that some of the SLIBG funds as well as money from PFC could be used to purchase electronic items to use in the classrooms. Teachers will be asked by the PFC as to what items that they could use in their individual classroom. Site Council gave the approval for SLIBG funds to be used for workshops, Plasco Trac System, technology and copy costs as needed.

Facilities Bond: The School Board is considering putting Facilities Bond on the ballot in June. The Bond, in the amount of \$348,000,000 would be used to upgrade existing facilities. The money would free up dollars that are currently used for maintenance and energy costs. By extending Measure "C" bonds from 2025 -2045 would only increase the cost to an approximate \$10.00 per \$100,000 of assessed property.

Dances: There was continued discussion on appropriate dancing and chaperoning at school dances. Sue Downs and Carol Grieb will contact other parent who will be willing to help chaperone when the dance contract indicates zero tolerance for freak dancing.

Plasco Trac System: the Plasco Trac System will be used on a trial basis during the last month of school. Plasco Trac is a method of tracking students that will save time and increase accuracy. PlascoTrac will help to track tardies and policy violations by completely automating the issuance of passes and paperwork to students. With its "fast pass" issuance system, PlascoTrac reduces the redundancy, stored paperwork, and labor involved in tracking violations. PlascoTrac helps identify at-risk students, and issues the appropriate intervention paperwork, such as letters to parents or detention slips. Additionally, the system can be used for dances and other activities that require the school to keep track of students.

Meeting adjourned at 5:10 p.m. Next meeting will be held April 15, 2010 at 3:30 in the library.