

CHA
Charles Ham Associates

December 17, 2012

Mr. Jeff McDaniel
Maintenance and Operations
Mt. Diablo Unified School District
1480 Gasoline Alley
Concord, CA 94520

RE: Revised Fee Proposal for Walnut Acres Elementary School Ball Wall Replacement

Dear Jeff:

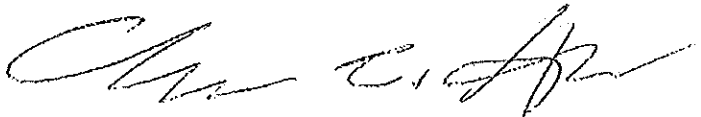
Charles Ham Associates is pleased to present our design fee proposal for the removal and replacement of one existing wood ball wall with a new CMU ball wall designed by CHA at Walnut Acres Elementary School.

The scope of work associated with the installation of a new ball wall, permit approval support and construction support is well defined in the attached proposal and is the basis for this fee.

CHA appreciates this opportunity to be considered for this Project. We look forward to continuing to support the District's design needs.

Should you have any questions, please feel free to contact me directly.

Sincerely,



Charles E. Ham
Principal

cc: 3001.29 Walnut Acres Elementary School Ball Wall Replacements

2742 Ascot Drive, San Ramon, CA 94583
Mailing Address: 231 Market Place, # 350, San Ramon, CA 94583
Phone: 925-999-9347 Fax: 925-361-4666 Cell: 925-989-4833



CLIENT: Mount Diablo Unified School District
PROJECT: Architectural, Services for Site Adaptation
of One Ball Wall at Walnut Acres
Elementary School

ARCHITECT PROJECT NUMBER: 3001.29

DATE: December 17, 2012

This agreement made and entered into by and between Mount Diablo Unified School District, herein called "The District and Charles Ham Associates, herein called "ARCHITECT", witnessed:

WHEREAS, The District proposes to undertake the adaptation of the removal and replacement of one ball wall designed by CHA at above referenced site herein described which requires the services of a duly qualified and licensed architect, and

WHEREAS, ARCHITECT represents that he is licensed to practice architecture in the State of California and qualified to provide the services required by the Owner, and

WHEREAS, the parties have negotiated upon the terms pursuant to which ARCHITECT will provide such services and have herein reduced such terms to writing,

NOW, THEREFORE, in consideration of the mutual benefit to be derived by the parties, it is hereby agreed:

1. SCOPE OF WORK

- A. Installation of one concrete masonry ball wall and foundations, at Walnut Acres Elementary School. This work will involve demolition, new ac paving, dimensioning the location of the ball wall, construction details and final approvals by DSA.
- B. Structural design and calculations for ball wall design
- C: Bidding support services
- D. Construction support services, final punch list review and final DSA approvals..

Charles Ham Associates - Architecture & Planning
2742 Ascot Drive, San Ramon, CA 94593
Mailing Address: 231 Market Place, #350, San Ramon, CA 94583
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- E. Exclusions include the following:
1. Topographic survey data
 2. Development of CEQA documents or mitigation measures so defined.
 3. DSA fees

2. COMPENSATION FOR SERVICES:

2.1 Basic Compensation:

Basic compensation will be a stipulated sum of five thousand nine hundred, ninety four dollars (\$5,994.00) has been proposed. Basic Compensation includes \$100.00 reimbursable allowance.

2.2 Reimbursable Expenses:

Reimbursable Expenses are included in the Basic Services and are expenses incurred by the Architect and the Architect's employees in the interest of the project. These include the expenses of reproductions, postage, and overnight delivery, parking and handling of documents.

2.3 Additional Services:

It is understood that CHA shall only receive additional compensation for unforeseen problems or contingencies which may arise in the course of his work on this project provided they are agreed to by both parties.

3. PAYMENTS:

3.1 Period of Payments:

Payments for the services shall be made monthly upon presentation of the Architect's statement of serviced rendered or expenses incurred.

CHARLES HAM ASSOCIATES

BY: 
Charles Ham, Principal

Date: 

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Charles Ham Associates
 Mount Diablo Unified School District
 Walnut Acres Elementary School Ball Wall Replacement Project
 Fee Proposal By Hours & Tasks

Description/Task	Principal In Charge \$183		Project Manager \$160		Project Architect \$118		Interior Design \$95		Cad Drafter \$03		Client Support \$75		TOTAL CHA LABOR \$		TOTAL ALL \$	TOTAL LABOR HOURS
	HRS	\$	HRS	\$	HRS	\$	HRS	\$	HRS	\$	HRS	\$	HRS	\$		
1. Project Invt. Site Visit & Setup - Building As-Built Effort	4.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	1,060.00	7.00
2. T-1 Title Sheet General Notes & Aberrations	48.25	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	356.25	3.25
A-1.0 Overall Site Plan	48.25	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	546.25	5.25
A-1.1. Demo & New Plan	48.25	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	736.25	7.25
BV-1 Ball Wall Plan & Details	772.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	1.00	\$	261.25	2.25
3 Meetings with Designer		\$		\$		\$		\$		\$		\$		\$	772.00	4.00
4 Meetings with Fire/Building Departments		\$		\$		\$		\$		\$		\$		\$		
5 Coordination. Consultants - Structural Drawing		\$		\$		\$		\$		\$		\$		\$		
6 Quality Control		\$		\$		\$		\$		\$		\$		\$		
7 Specifications		\$		\$		\$		\$		\$		\$		\$		
8 Bid Phase		\$		\$		\$		\$		\$		\$		\$		
9 CA Phase		\$		\$		\$		\$		\$		\$		\$		
10 Closeout		\$		\$		\$		\$		\$		\$		\$		
Subtotal	1,785.25	\$	15.00	\$	1,770.00	\$	15.00	\$	1,530.00	\$	16.00	\$	318.75	\$	5,394.00	45
Reimbursables		\$		\$		\$		\$		\$		\$		\$		
Structural Calculations		\$		\$		\$		\$		\$		\$		\$		
GRAND TOTAL	1,785.25	\$	15.00	\$	1,770.00	\$	15.00	\$	1,530.00	\$	16.00	\$	318.75	\$	5,394.00	45

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Exhibit "B"
CHARLES HAM ASSOCIATES
2012CHARGE RATE FEE SCHEDULE

I. CHARGE RATE FEE SCHEDULE

The compensation of CHARLES HAM ASSOCIATES for work done will be on the basis of an hourly charge rate, plus incurred expenses and will be the sum of all the items set forth below:

A. PERSONNEL SERVICES

Principal	\$193	Pr Hr
Project Manager	\$160	Pr Hr
Project Architect	\$118	Pr Hr
Interior Design/Staging	\$ 95	Pr Hr
Cad operator/Drafter	\$ 95	Pr Hr
Clerical/Word processor	\$ 75	Pr Hr

Effective Through December 31, 2012 and subject to revision annually thereafter.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/02/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CGI Financial & Ins. Solutions License #0381524 P. O. Box 5076 San Ramon, CA 94583-1328 Clay Owen	925-866-7050 925-866-8275	CONTACT NAME: PHONE (A/C, Ho, Ext): E-MAIL: ADDRESS:	FAX (A/C, Ho):
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Charles Ham Associates 231 Market Place #350 San Ramon, CA 94583	INSURER A: American Casualty Co. of		20427
	INSURER B: CNA Insurance Company		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR Y/Y/D	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		B4014192208	08/08/12	08/08/13	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in RH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Prof Liability			SFA288273150	08/08/12	08/06/13	Per Claim 1,000,000 Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Mt. Diablo Unified School District, its officers, agents and employees are named as Additional Insured with respect to General Liability as required by written contract per the attached.

CERTIFICATE HOLDER MTDIALU Mt. Diablo Unified School District 1936 Carlotta Drive Concord, CA 94519-1397	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



Confirmation of Liability Coverage

CSAA Members Car Policy
 California State Automobile Association Inter-Insurance Bureau
 P.O. Box 429188, San Francisco, CA 94142-9188

NAME AND ADDRESS

MOUNT DIABLO UNIFIED SCHOOL DISTRICT
 1936 CARLOTTA DRIVE
 CONCORD, CA 94520

AUTO POLICY NUMBER

PAA 053958963

EFFECTIVE DATE

08 - 12 - 2012

EXPIRATION DATE

08 - 12 - 2013

Named Insured: CHARLES HAM

The policy of automobile insurance includes the coverages and limits of liability as shown below. The policy will expire on the date shown unless canceled by the Insured or by the Bureau prior thereto.

DESCRIPTION OF AUTOMOBILE(S)		
MAKE	YEAR	VIN
AUDI	1997	WAUCB88D9VA238165
FORD	2001	1FAFP45X31F139157
FORD	2001	1FMFU18LX1LB35016

LIABILITY COVERAGES	
BODILY INJURY LIABILITY LIMITS OF LIABILITY Each Person / Each Occurrence	PROPERTY DAMAGE LIMIT Each Occurrence
\$1 Million/\$1 Million	\$1 Million