

**TERMS OF AGREEMENT  
PUBLIC SCHOOL DISTRICTS***Intern Teaching***CalStateTEACH and the                     Mt. Diablo Unified                     School District**

*About CalStateTEACH: CalStateTEACH is a multiple subject credential program of the California State University. Its goal is to provide teacher training to persons who are already teaching without a credential. It offers an Intern option as well as a traditional teacher preparation option (student teaching), operating from Regional Centers in association with the four CSU campuses at Fresno, Fullerton, Los Angeles and Monterey Bay.*

***Purpose of the Agreement:***

To engage the **Mt. Diablo Unified** School District and CalStateTEACH in a partnership to provide support for the preparation of CalStateTEACH candidates in the district. This partnership will be concentrated in the activities of three individuals: the CalStateTEACH candidate, the faculty representative of the CSU, hereinafter referred to as the assigned Faculty, and a mentor teacher from the school, hereinafter referred to as the School Site Mentor or SSM. CalStateTEACH does not demand or require any exclusive arrangement with the district. The district is obligated only to provide appropriate support for CalStateTEACH candidates and staff to reach the common goal of placing fully credentialed teachers in California classrooms.

***Overview of this Agreement:***

CalStateTEACH agrees to provide multiple subject credential coursework and the university supervision for each participating candidate, and the district agrees to provide them with a faculty mentor and appropriate support.

***CalStateTEACH agrees to do the following:***

1. Give highest priority in admissions to qualified applicants whom the district wishes to offer positions as multiple subject teachers.
2. Cooperate to the fullest extent possible to assist the school and district to reach its goals of providing quality educational experiences for its students by conducting all activities with respect to preparing interns in an unobtrusive, efficient and supportive manner.
3. Provide each candidate with a high quality program of study which integrates program assignments with the candidate's classroom teaching.
4. Establish and coordinate the work of a Regional Center Advisory Council for the CalStateTEACH program and invite two representatives of the district to participate.
5. Provide each candidate with an assigned Faculty member who will make regular visits to the classroom, evaluate lessons and give specific feedback, confer with the principal and staff as needed, and act as program advisor.
6. Provide orientation materials to both the School Site Mentor and the principal.
7. Communicate regularly with the principal and the School Site Mentor, as well as provide the opportunity for them to give feedback on any aspects of the program and staff.

8. Provides reimbursements to the Regional Center for stipends paid per School Site Mentor, per term of the program, for the costs of assisting each candidate who obtains a qualifying CalStateTEACH Intern Credential.
9. Provide an on-going, faculty-facilitated online forum for all candidates in the group, with regular opportunities for discussion, problem solving, peer interaction and access to the assigned Faculty member.
10. Assist district candidates in processes related to enrollment, financial aid, and credential application, including applying for the CalStateTEACH Intern Credential through the CSU lead campus.
11. Provide a series of five Saturday seminars for candidates in the program.

**The school and district agree to do the following:**

1. For each participating candidate, nominate a fully credentialed teacher who meets the CalStateTEACH qualifications to serve as School Site Mentor (SSM). This should be a current elementary teacher in the school. (See SSM job description for details.) In cases where there are no appropriate personnel available, a retired teacher may be considered.
2. Ensure that School Site Mentors have sufficient opportunity to observe, coach and guide the candidate. (Approximately two hours per week will be needed, one hour of which should be in direct classroom observation or modeling during the candidate's teaching day.)
3. Upon the request of the assigned Faculty, assure the participation of the school principal in specific CalStateTEACH candidate progress reviews or evaluations.
4. Provide additional resources (such as staff development, exemplary classroom observations, additional mentoring) as needed to promote the success of candidates in difficult assignments.
5. Ensure that each candidate has access to a classroom computer or school computer lab for use by his/her students to support teaching and learning, and, if requested, access for personal use in meeting program requirements.
6. If the district wishes to be represented on the CalStateTEACH Regional Advisory Council, assign one district administrative representative and one representative from the district's teacher collective bargaining unit.

\_\_\_\_\_  
Signature of Superintendent or Authorized Representative

\_\_\_\_\_  
Date Signed



\_\_\_\_\_  
Signature of the CalStateTEACH Regional Director

  
Date Signed

In the case that the District teachers' bargaining unit desires representation on the CalStateTEACH Regional Center Advisory Council, the bargaining unit nominates the following teacher:

\_\_\_\_\_  
Name of Teacher Nominee

\_\_\_\_\_  
Signature of District Bargaining Unit Authorized Representative

\_\_\_\_\_  
Date Signed