

**REIMBURSEMENT FROM OUTSIDE AGENCY  
AGREEMENT**

This Agreement is entered into between the PFC  
\_\_\_\_\_ ("the Organization") and the Mt. Diablo Unified School District  
(the "District") on \_\_\_\_\_ (date).

WHEREAS, the above-named Organization wishes to provide additional services for students  
at Northgate High school; and

WHEREAS, the District is required by law to employ individuals who serve in District  
programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein  
contained, and for other good and valuable consideration, the District and the Organization have  
agreed to and do agree as follows:

1. The District shall create 0.70 FTE in the position of SITE SUPPORT TECH II  
(SITETECH2).
  
18. The Organization shall reimburse the District for the total costs of the employee,  
specifically salary, health and welfare benefits, and all statutory benefits including  
retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and  
unemployment insurance. The Organization shall be responsible for salary increases  
granted throughout the year. *The District shall invoice the Organization on a  
quarterly basis for actual costs incurred.*
  
19. The District shall be the employer of the individual hired pursuant to this Agreement and  
shall be solely responsible to direct the work, evaluate, and/or discipline. The  
Organization's sole involvement is reimbursement of the total cost to the District of said  
employee filling the position listed in #1 above.
  
20. This Agreement shall remain in effect:  
  
from July 1, 2013 through June 30, 2014.
  
21. The Organization shall only be responsible for reimbursement through the date set for  
termination of the Agreement by the District. *Funding for Certificated positions must  
be confirmed in advance for reimbursement of the entire school year. Funding for  
Classified positions must be confirmed in advance for at least three months of  
reimbursement.*

Mary Phalan  
Authorized Agent  
John McMasses  
Site Principal

5-21-13  
Date  
5-21-13  
Date

Office Use Only:	
Certificated _____	Classified _____
EE ID: _____	EE Name: _____

358397037 2400

August 5, 2013

MEMORANDUM

TO: MDUSD personnel & School Board

FROM: Mary Phalon, PFC President 2013-2014

RE: Funding for positions at Northgate High School

This memo is to support the previously votes at the May 2013 PFC meetings to support positions at Northgate High School. This memo is written to clarify the previous votes.

The Parent Faculty Club (PFC) of Northgate High School has approved a \$54,000.00 line item providing for technology support at Northgate High.

In consultations with Principal John McMorris and Michelle Mc Avoy of MDUSD personnel, we understand this funding will currently cover the cost of .7 of a 1.0 position for the current technology employee, Ron Otero at the current cost \$52,341.80. We allow for the possibility that contract negotiations could boost the cost over the ceiling of \$54,000.00, for the year, and agree to provide for the difference for this year 2013-2014 for the .7 if that should prove necessary.

Mary Phalon

PFC President

925 876 9407

mary@sixbrix.com

Northgate High School PFC Meeting  
May 16, 2013  
Northgate High School Library 7:00 PM

7:08 PM – Meeting called to order by Mary Phalon

**Board Members Present:** Mary Phalon, John McMorris, Kristin Mortl, Kathy Frattini, Cathy Escobar, Lisa Lamm, Jill Sandberg and Linda Law

**Members & Guests:** Ruth Carver, Alisa MacCormac, Michele Ramia, Brian Lawrence, Betsy Henderson and Melissa Sunbury

**Approval of Minutes:** Kathy Frattini made a motion to approve the April 2013 PFC meeting minutes. Lisa Lamm seconded the motion. The motion passed.

**Technology Expenditure:** Rachel Halquist's report read by Mary Phalon  
The iPads are greatly appreciated in the Global Perspectives program. The kids are completing work they could not otherwise complete and we are capable of much more research, reading and writing in class. We just had an art show in San Francisco featuring animations made on the iPads. This would not have been possible without the pads. We have learned a lot the last few months and will be sharing our best practices and most effective tools with the entire staff in the next year as Northgate integrates technology into the curriculum.

**Education Fund:** Cathy Escobar and Lisa Lamm  
Donations and matching funds are still being received. The Ed Fund is exploring ways to make giving donations easier, such as a PayPal link. Mary Phalon announced that the Walk Through forms will be emailed and posted on the website so that people are aware of requested donation amounts in advance.

**Nominating Committee Report:** Mary Phalon  
The proposed 2013-14 board was presented and discussed. Grad night, Time of Reflection, Campus Beautification, Website and Gift Cards positions are still available. Lisa Lamm made a motion to approve the proposed slate. Kathy Frattini seconded the motion. Changes were discussed. Dee Dee Blankley and Linda Locke were removed from the slate due to uncertainty of their acceptance. The motion passed.

**Northgate Pride:** Kathy Frattini  
Fundraising is underway for the new pool. Contact Linda Loza if you are interested in helping with a phone bank. Linda will be hosting a Poker Night fundraiser on June 29<sup>th</sup>. There will be 10 tables of 10 people and the buy-in is \$100. The Silva and Proctor families are hosting a buy-in dinner party on June 1<sup>st</sup>.

**Vocal Music:** Kathy Frattini  
Spring concerts are next week on Tuesday and Thursday. Senior awards on Thursday night.

**Music Boosters:** Betsy Henderson

The trip to Disneyland last month was successful. A rental truck for music was damaged after hitting a solar panel in the parking lot. Repair estimate is more than \$4,000. Yoshi's was Monday night and very well attended. Next Wednesday is a spring concert. Orchestra will play at Time of Reflection. There will be a car wash on Saturday at the Chevron station at Rossmoor. Working on grants for Jazz Band II.

**Athletic Boosters:** Cathy Escobar

The president position is open.

**Baccalaureate:** Mary Phalon

The Baccalaureate Celebration (Time of Reflection) is June 9<sup>th</sup> from 4:30 – 6:30. Invitations have been mailed and auditions conducted.

**PEAK:** Alisa MacCormac

Fall schedule save the dates: Aug 10-11<sup>th</sup> shopping discounts at Sports Basement, Sep 8<sup>th</sup> Walnut Festival run, Sep 18<sup>th</sup> downtown wine walk, Nov 28<sup>th</sup> Turkey Trot. Also working with a group of teachers, administrators and students to introduce linked learning to all feeder pattern schools. Looking at 4 different models of linked learning. Anyone is welcome at PEAK meetings.

**Finals Fuels:** Kathy Frattini

Finals are June 11<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup>. An email was sent this week requesting food and drink donations. Volunteers are also needed. Contact Laurie Allison or Kathy Frattini with donations.

**Treasurers Report:** Kathy Frattini

A current budget was distributed and discussed. The 2012-2013 budget is where it should be. The Guidance Counselor's cost \$70,000; the city of Walnut Creek pays \$20,000 and the PFC pays \$50,000. The city had a meeting on May 5<sup>th</sup> and the city council approved money for the counselors for 2 more years.

**Budget Presentation:** Kathy Frattini

The Executive Committee met with Mr. McMorris and finalized the budget. The Academic Counselor is less than last year. Mr. McMorris has restructured the Academic Counselor position and would like to hire a retired teacher to be here during key parts of the year. Class period numbers were adjusted because of linked learning. One idea is to give department chairs one class period a day to manage departments and facilitate linked learning. Grants were removed from the budget. Staff development numbers were increased because of new technology and training for staff. Leaving some money in unbudgeted carryover funds.

**Motion:** Mary Phalon made a motion to pass the 2013-2014 budget as presented. Jill Sandberg seconded the motion. The motion passed.

**Motion:** Mary Phalon made a motion that the PFC will support the position of secretary up to \$3500. Betsy Henderson seconded the motion. The motion passed.

**Motion:** Mary Phalon made a motion that the PFC will support the college and career center up to \$40,000, which will include a counselor up to 19 hours, secretary for up to 19 hours and technology support. Kathy Frattini seconded the motion. The motion passed.

**Motion:** Mary Phalon made a motion that the PFC of Northgate will support the position of computer tech support up to \$54,000. Cathy Escobar seconded the motion. The motion passed.

**Motion:** Mary Phalon made a motion that the PFC will support up to \$20,000 for the academic counselor. Linda Law seconded them motion. The motion passed.

**Principal's Report:** Mr. McMorris

Dance concert was great. Athletics are doing well. Senior projects are coming up in June. Volunteers are needed to help judge senior projects. AP testing just finished. The common core curriculum is coming next year. The new common core is more skill based and less mastery of facts than the previous curriculum. This will be a big change in the humanities department. The English department is in flux; 4 new teachers next year. The science department is losing 1 teacher and the math department is losing 2 teachers. The administration is exploring a trimester schedule as well as improving study session.

**New Business:**

Nest year Walnut Creek is turning 100. Planning is underway to have celebrations next year to coincide with 100 events around town.

Kathy Frattini mentioned that you couldn't use PFC money to buy gift cards to give to people. This is an IRS rule.

**Brian Lawrence:** Board of Education member

Brian Lawrence came to the PFC meeting to answer questions. He has been a member of the Board of Education for 5 months. Two potential superintendent candidates have been interviewed. John Bernard was voted 5-0 as interim superintendent for 3-4 months. Hopefully he will overlap with a new superintendent. A search firm will be used in the search for a new superintendent.

Meeting adjourned at 9:07 PM

Respectfully submitted,

Kristin Mortl

PFC Secretary