

**Mt. Diablo Unified School District  
Student Services Department**

**Tdap – Whooping Cough Vaccinations for Grades 7-12  
Plan**

<b>Date</b>	<b>Activity</b>	<b>Person/s Responsible</b>	<b>Completed</b>
June 14 June 21	Board Presentation – Informational Board Presentation – Plan	Felicia Stuckey-Smith	June 14
June – August	<p><b>Planning</b> Coordinate the District-wide plans</p> <p>Identify a budget to fund summer work.</p> <p>Contact the Contra Costa Health Department to inquire whether they can provide mobile health vans at the school for “Walk Throughs” and first week of school.</p> <p>Meet with school nurses to schedule coverage at the school site “Walk Throughs”.</p> <p>Develop a calendar of outreach activities.</p> <p>Meet with the Child Welfare &amp; Attendance (CWA) staff to coordinate outreach activities to foster youth, homeless and Spanish speaking families.</p> <p>Explore options for providing district transportation to parents and students to County Health Clinic sites in August.</p> <p>Identify various ways and means to get the immunizations information to families.</p> <p>Work by directing efforts by student services staff to support the school sites in August.</p>	Felicia Stuckey-Smith	
June 15	<p>Updated the District webpage to include Tdap information.</p> <p>Sent updated information to Dan Wallace to publish on District News, Community and Parent sections of the webpage.</p>	Stephanie Roberts	

June	<p><b>School Site Communications –</b> <b><i>No Shot, No School</i></b></p> <p>Confirm and facilitate outreach efforts site administrators made to their communities:</p> <ul style="list-style-type: none"> <li>• Posted updated information school webpage.</li> <li>• Sent Tdap messages in report cards.</li> <li>• Posted a Tdap message on school marquee.</li> <li>• Placed voice message on school phone.</li> <li>• Included Tdap information in school newsletter.</li> </ul>	Felicia Stuckey-Smith  Site Administrators	
June – August  Ongoing	<p><b>Data Collection</b></p> <p>Run a query in Aeries to monitor the students who have provided the school sites their booster shot record.</p> <p>Data will be reviewed by individual secondary schools to:</p> <ul style="list-style-type: none"> <li>• Identify total students enrolled</li> <li>• Identify number of students complied with new law</li> <li>• Identify number of students who have not complied</li> </ul> <p>Nurses will use the database to monitor students complying with new law and inform staff and administrators.</p>	Felicia Stuckey-Smith TIS – Aeries	
June 21	<p><b>Contacts –</b></p> <p>Contacted the Contra Costa County Health Department and confirmed that Health Department cannot provide mobile vans at our school sites but have provided locations for vaccination clinics.</p> <p>Designated location of Public Health Community Clinic in Concord <b>April 2011 – August 2011</b></p> <p><b>Todos Santos Plaza</b> <b>Willow Pass Road &amp; Grant Street</b> <b>Thursdays 4pm-8pm</b></p>	Felicia Stuckey-Smith	June 20

June 30	<p><b>District Communication to Families</b>  Create “No Shot, No Schedule, No School” postcards in both English and Spanish to mail to all incoming 7-12 grade students.</p> <p>Mail to families by July 15, 2011</p>	Felicia Stuckey-Smith	
July - August	<p><b>Announcements to Families</b></p> <p>Send a <b>School Messenger</b> announcement reminder to all entering 7th-12 grade students to get their booster shot before school walk-throughs in August.</p> <ul style="list-style-type: none"> <li>• Superintendent</li> <li>• Site Administrators</li> </ul>	Dr. Steven Lawrence All secondary principals	
June - August	<p><b>Communications to Families:</b></p> <ul style="list-style-type: none"> <li>• Create additional flyers to distribute that provide the locations of immunizations sites.</li> <li>• Student Services Department staff will distribute flyers throughout the community.</li> <li>• Identify homeless, foster youth and neglected students in the district to provide immunization sites.</li> <li>• Reach out to Spanish speaking families by making personal calls and home visits.</li> <li>• Visit and distribute flyers to local faith-based organizations and local businesses.</li> <li>• Provide information to local radio stations (English and Spanish).</li> </ul> <p><b>Provide families information about:</b></p> <ul style="list-style-type: none"> <li>• Private health insurance to contact regular health care providers i.e. Kaiser</li> <li>• Contra Costa Health Plan Members can receive Free Tdap vaccine (must show CCHP card at: Walgreens and Rite-Aid pharmacies)</li> <li>• Everyone can go to local Pharmacies i.e. Safeway</li> </ul>	Felicia Stuckey-Smith coordinating with:  School Nurses CWA liaisons County Health Department Local agencies	
August	<p><b>Collaboration with Staff, Sites and Families</b></p> <p>District office Staff will provide support at the schools on their “Walk Throughs”.</p>	Felicia Stuckey-Smith will coordinate with: Site Administrators	

(Cont'd)	<p><b>Collaboration with Staff, Sites and Families</b></p> <p><b>Nurses –</b></p> <ul style="list-style-type: none"> <li>• Will answer health related questions</li> <li>• Will collect immunization records</li> <li>• Will maintain rosters of students who have/or have not met the requirement</li> <li>• Will review and input data into Aeries</li> </ul> <p><b>CWAs -</b></p> <ul style="list-style-type: none"> <li>• Will contact parents prior to the walk-throughs</li> <li>• Will distribute flyers of immunization clinics</li> <li>• Will translate for Spanish speaking parents</li> </ul>	<p>School Nurses</p> <p>CWAs</p>	
<p>August 16 – 26</p>	<p><b>Walk Through Schedules as of June 20:</b></p> <p><u>August 16</u> Pine Hollow: 9am-12pm &amp; 3pm-6pm Riverview: 3pm-7pm</p> <p><u>August 17</u> Concord HS: 8am-10am El Dorado MS: 9am-11:30am, 12:30pm-3pm Mt. Diablo HS: 7:30am-12pm Valley View MS: 9am-3pm</p> <p><u>August 18</u> Concord HS: 8am-1pm Mt. Diablo HS: 2pm-6pm Riverview MS: 3pm-7pm</p> <p><u>August 22</u> Northgate HS: 8am-11:30am &amp; 1pm-4:30pm</p> <p><u>August 23</u> Diablo View MS: 8:30am-12:30pm Foothill MS: 1pm-8pm Oak Grove MS: 9am-12pm Pleasant Hill MS: 8:15am-11am &amp; 3:30pm-6:30pm Sequoia MS: 9am-12pm</p>	<p>Student Services Staff working with Site Administrators</p>	

(Cont'd)	<p><b>Walk Through Schedules as of June 20:</b></p> <p><u>August 24</u>  Clayton Valley HS: 8:30am-1pm  Diablo View MS: 8:30am-12:30pm  Northgate HS: 8am-11:30am &amp; 1pm-4:30pm  Oak Grove MS: 9am-1pm &amp; 3pm-7pm  Sequoia MS: 9am-12pm  Ygnacio Valley HS: 9am-11am &amp; 12pm-2pm</p> <p><u>August 25</u>  Clayton Valley HS: 8:30am- 1pm  College Park HS: 1pm-7pm  Olympic/Alliance HS: 10am-11:30am  Ygnacio Valley HS: 9am- 2pm</p> <p><u>August 26</u>  College Park HS: 1pm-7pm</p>		
Aug. 22 - Sept. 2	<p><b>Communications with Families the Week Before School Starts</b></p> <p><b>Site Principals</b></p> <ul style="list-style-type: none"> <li>• Clerical support staff at each secondary school site will be identified to call parents of students who have not turned in Tdap documentation.</li> <li>• Clerical staff will enter Tdap information into Aeries.</li> <li>• Clerical support staff will work with CWA staff who need follow-up contact.</li> <li>• Clerical support staff will notify parents of resources in the community to obtain the Tdap.</li> <li>• CWAs will provide support to school sites before and during all “Walk Throughs”.</li> </ul> <p><b>Communications with Families the First Week of School</b></p> <p><b>Student Services Administrators</b></p> <ul style="list-style-type: none"> <li>• Will visit and monitor school sites</li> <li>• Will assist administrators and staff</li> <li>• Will provide immunization clinic locations</li> <li>• Will run daily attendance reports</li> </ul>	<p>Site Principals</p> <p>Felicia Stuckey-Smith</p>	

(Cont'd)	<p><b>Communications with Families the First Week of School</b></p> <p><b>Nurses at School Sites</b></p> <ul style="list-style-type: none"> <li>• Will answer any health related questions</li> <li>• Will collect immunization records</li> <li>• Will maintain rosters of students who have/or have not met the requirement</li> </ul> <p><b>CWAs working at designated school sites</b></p> <ul style="list-style-type: none"> <li>• Will contact parents and visit homes</li> <li>• Will distribute flyers of immunization clinics locations</li> <li>• Will translate for Spanish-speaking parents.</li> <li>• Will assist school sites at “Walk Throughs”</li> </ul>		
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