


Mt. Diablo Unified School District
Governing Board

Draft Board Meeting Minutes

**REGULAR MEETING OF THE BOARD OF EDUCATION
MT. DIABLO UNIFIED SCHOOL DISTRICT
Wednesday, December 18, 2024 (6:00 PM)**

ROLL CALL

Debra Mason
Linda Mayo
Cherise Khaund
Keisha Nzewi
Thomas McDougall

1.0 Call to Order

Vice President Mayo called the meeting to order at 5:00pm

1.1 Call to Order

The Board President will call the meeting to order.

Recommendation: Call the meeting to order.

1.2 Conduct Roll Call

Recommendation: The Board President will conduct roll call.

2.0 Closed Session Public Comment

There were no public comments.

2.1 Public Comments: The Public May Address the Board Concerning Items That are Scheduled for Discussion during Closed Session Only.

The public may address the Board concerning items that are scheduled for discussion during Closed Session only. Speakers must submit a Speaker's Card to the Board secretary. The Board President will call each speaker to the podium as appropriate. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened. Speakers are not allowed to yield their time.

Recommendation: Hear public comment(s).

3.0 Closed Session Agenda

3.1 Negotiations - The Board May Discuss Negotiations or Provide Direction to its Representatives Regarding Represented Employees (Government Code Section 54957.6)

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. Wendi Aghily, Samantha Allen, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

3.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Government Code Sec. 54957(b)(1))

Recommendation: Information/action.

ORIGINAL - Motion

Member (xxxxx) Moved, Member (xxxxx) Seconded to approve the **ORIGINAL** motion 'Information/action'. Upon a roll call vote being taken, the vote was: Aye: (xx) Nay: (xx). The motion (). (xx) - (xx)

3.3 Conference with Legal Counsel-Existing Litigation

Conference with Legal Counsel-Existing Litigation. The Board will meet in closed session to discuss the following matter(s): CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code § 54956.9): 1. J.D. et al. v. Mt. Diablo Unified School District U.S. Dist. Ct., N.D. Cal., Case No. 3:24-cv-00908. 2. Student SO v. MDUSD, OAH CASE # 2024110057. 3. Student NG v. MDUSD, OAH CASE # 2024090578. 4. Cas'sius Bernstine v. Mt. Diablo Unified School District, Contra Costa County Superior Court, Case No. C24-01544. 5. Douglas Scott v. Mt. Diablo Unified School District, Contra Costa County Superior Court, Case No. C24-00500.

Recommendation: N/A

ORIGINAL - Motion

Member (xxxxx) Moved, Member (xxxxx) Seconded to approve the **ORIGINAL** motion 'N/A'. Upon a roll call vote being taken, the vote was: Aye: (xx) Nay: (xx). The motion (). (xx) - (xx)

3.4 Liability Claims (Government Code § 54956.95) Name of Claimant: Marlene Garcia-King, Name of Agency Against Which the Claim is Made: Mt. Diablo Unified School District

Recommendation: N/A

ORIGINAL - Motion

Member (xxxxx) Moved, Member (xxxxx) Seconded to approve the **ORIGINAL** motion 'N/A'. Upon a roll call vote being taken, the vote was: Aye: (xx) Nay: (xx). The motion (). (xx) - (xx)

3.5 Liability Claims (Government Code § 54956.95) Name of Claimant: Mark Stevenson Name of Agency Against Which the Claim is Made: Mt. Diablo Unified School District

Recommendation: N/A

ORIGINAL - Motion

Member (xxxxx) Moved, Member (xxxxx) Seconded to approve the **ORIGINAL** motion 'N/A'. Upon a roll call vote being taken, the vote was: Aye: (xx) Nay: (xx). The motion (). (xx) - (xx)

4.0 Adjourn to Closed Session

The meeting was adjourned to closed session at 5:03pm

4.1 Adjourn to Closed Session

The Board President will adjourn the meeting to closed session.

Recommendation: Adjourn to closed session.

5.0 Reconvene Open Session

Open session was reconvened at 6:01pm

5.1 Reconvene Open Session

The Board of Education will reconvene Open Session.

Recommendation: Reconvene Open Session.

6.0 Preliminary Business

6.1 Land Acknowledgement: We recognize that the Mt Diablo Unified School District sits on the territory of the Confederated Villages of Lisjan, the ancestral and unceded land of the Bay Miwok and Northern Yokut, the successors of the sovereign Verona Band of Contra Costa County. As members of the MDUSD community, it is vitally important that we not only recognize the history of the land on which we learn, but also, we recognize that the land we inhabit and learn on is the ancestral land of these people who are alive and flourishing members of MDUSD and broader bay area communities today.

Recommendation: Read Land Acknowledgement

6.2 Pledge of Allegiance

The Board President will lead the Pledge of Allegiance.

Recommendation: Lead the Pledge of Allegiance.

6.3 Ceremonial Administration of the Oath of Office for Elected Trustees for District 3 Keisha Nzewi and District 5 Thomas McDougall

Superintendent Clark will administer the Oath of Office to the two elected Board members for Districts 3 and 5. Pursuant to California Education Code Section 5017, the Oath of Office was administered on December 13, 2024.

Recommendation: Administer the Oath of Office to Trustees Keisha Nzewi (District 3) and Thomas McDougall (District 5).

Five Public Comments were heard.

6.4 Review and Potential Approval of Minutes for Regular Board Meeting Held November 13, 2024

Board Meeting Minutes November 13, 2024

Minutes have been prepared for the board meeting held on November 13, 2024 and are presented for review and approval.

Recommendation: Move to approve the minutes for the Regular Board Meeting held November 13, 2024

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the minutes for the Regular Board Meeting held November 13, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

6.5 Review and Potential Approval of the Agenda

The Governing Board may reorder or delete items within the agenda.

Recommendation: Move to approve the agenda.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve the agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes

7.0 Organizational Meeting Items

7.1 Annual Board of Education Organizational Meeting

Education Code Sections 35143 and 72125 require that the governing board of each school district hold an annual organizational meeting. In a year in which a regular election for governing Board members is held, the meeting shall be held on a day within a 15-day period that commences with the date upon which an elected governing board member takes office. Organizational meetings in years which no such regular election for governing Board members is conducted shall be held during the same 15-day period on the calendar. Current Board Policy 9100 calls for the election of a president and vice president at the annual organizational meeting of the Board.

Recommendation: Information.

7.2 Election of Board President

The Board of Education will elect a Board President.

Recommendation: Approve to elect the Board President to serve beginning December 18, 2024.

AMENDED - Motion

Member **(Cherise Khaund)** Moved, Member **(Debra Mason)** Seconded to approve the **AMENDED** motion 'Move to approve to elect Linda Mayo as Board President to serve beginning December 18, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

7.3 Election of Board Vice President

The Board of Education will elect a Vice President.

Recommendation: Approve to elect the Board Vice President to serve beginning December 18, 2024.

AMENDED - Motion

Member **(Keisha Nzewi)** Moved, there was no second, to approve the **AMENDED** motion 'Move to elect Cherise Khaund Board Vice President to serve beginning December 18, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

7.4 Appointment of Secretary

The Secretary to the Board will be appointed.

Recommendation: Approve to appoint Superintendent, Adam Clark, Ed.D, to the position of Secretary to the Board.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Approve to appoint Superintendent, Adam Clark, Ed.D, to the

position of Secretary to the Board'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

7.5 Review and Potential Adoption of Certificate of Signatures for the Calendar Year 2025

School districts are required to adopt a new Certificate of Signatures at the annual organizational meeting. This draft will be edited to include the name of the newly elected Board President and Board members before it is presented for signature

Recommendation: Move to adopt the Certificate of Signatures for the calendar year 2025.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to adopt the Certificate of Signatures for the calendar year 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

7.6 Review and Potential Approval of Resolution 24/25-36 to Establish Regular Board Meeting Dates, Times, and Locations for the 2025 Calendar Year

The Governing Board will adopt a resolution establishing its regular meeting dates, times, and locations for the 2025 calendar year.

Recommendation: Move to approve Resolution 24/25-36 to Establish Regular Board Meeting Dates, Times, and Locations for the 2025 Calendar Year.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Thomas McDougall)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24/25-36 to Establish Regular Board Meeting Dates, Times, and Locations for the 2025 Calendar Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

8.0 Report Out of Action Taken in Closed Session

8.1 Negotiations - The Board May Discuss Negotiations or Provide Direction to its Representatives Regarding Represented Employees (Government Code Section 54957.6)

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. Wendi Aghily, Samantha Allen, Kimberly Vaiana, Ryan Sheehy and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

The Governing Board provided direction.

8.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Government Code Sec. 54957(b)(1))

Recommendation: Information/action.

The Governing Board provided direction.

8.3 Conference with Legal Counsel-Existing Litigation

Conference with Legal Counsel-Existing Litigation. The Board will meet in closed session to discuss the following matter(s): CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code § 54956.9): 1. J.D. et al. v. Mt. Diablo Unified School District U.S. Dist. Ct., N.D. Cal., Case No. 3:24-cv-00908. 2. Student SO v. MDUSD, OAH CASE # 2024110057. 3. Student NG v. MDUSD, OAH CASE # 2024090578. 4. Cas'sius Bernstine v. Mt. Diablo Unified School District, Contra Costa County Superior Court, Case No. C24-01544. 5. Douglas Scott v. Mt. Diablo Unified School District, Contra Costa County Superior Court, Case No. C24-00500.

Recommendation: N/A

In closed session, the governing board voted the following:

1. J.D. et al. v. Mt. Diablo Unified School District U.S. Dist. Ct., N.D. Cal., Case No. 3:24-cv-00908. - the board met in closed session with legal counsel to discuss existing litigation, the board voted 5-0 to approve a settlement up to the stipulated amount and according to the terms of the settlement terms.

2. Student SO v. MDUSD, OAH CASE # 2024110057 - the board met in closed session with legal counsel to discuss a matter of existing litigation, by a vote of 5-0 to approve a settlement up to the stipulated amount and according to the terms of the settlement term

3. Student NG v. MDUSD, OAH CASE # 2024090578 - the board met in closed session with legal counsel to discuss a matter of existing litigation, by a vote of 5-0 to approve a settlement up to the stipulated amount and according to the terms of the settlement term

4. Cas'sius Bernstine v. Mt. Diablo Unified School District, Contra Costa County Superior Court, Case No. C24-01544 - nothing to report 5. Douglas Scott v. Mt. Diablo Unified School District, Contra Costa County Superior Court, Case No. C24-00500 - report out by Vice President Khaund by a vote of 4-0-1 with one abstention the board gave direction and settlement authority to the general counsel. The four votes were made by Trustee Khaund, Trustee McDougall, Trustee Mason and Trustee Nzewi. Trustee Mayo abstained. Trustee Mayo recused self in this matter as had contact with the claimant previously.

8.4 Liability Claims (Government Code § 54956.95) Name of Claimant: Marlene Garcia-King, Name of Agency Against Which the Claim is Made: Mt. Diablo Unified School District

Recommendation: N/A

By a vote of 5-0 the board voted in closed session to reject a liability claim for damages pursuant to Government Code § 54956.95

8.5 Liability Claims (Government Code § 54956.95) Name of Claimant: Mark Stevenson Name of Agency Against Which the Claim is Made: Mt. Diablo Unified School District

Recommendation: N/A

The board met in closed session and by a vote of 5-0, voted to reject a liability claim pursuant to Government Code § 54956.95

9.0 Public Comment

9.1 Public Comment: The Public May Address the Board Regarding any Item Not on the Agenda. Public Comment Will Also be Allowed on Each Specific Agenda Item Prior to Board Action Thereon.

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. Speakers must submit a Speaker's Card to the Board secretary. The Board President will call each speaker to the podium as appropriate. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time. Public Comment will also be allowed on each specific agenda item prior to board action thereon.

Recommendation: Listen to Public Comment.

There were 17 cards presented and it was determined to allow two minutes per speaker. 20 public comments heard and six were held over to the end of the meeting.

10.0 Communications

10.1 District Organizations: At Regular Board Meetings, a Single Spokesperson of Each Recognized District Organization May Make a Brief Presentation. Items Are Limited to Those Which are Informational

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

Recommendation: Listen to Communications.

One comment was heard.

11.0 Recognitions and Resolutions

11.1 Review and Potential Approval of Resolution 24/25-38 in Recognition of January as National Slavery and Human Trafficking Month

Resolution 24/25-38 in Recognition of Human Trafficking Awareness Month
MDUSD Governing Board will adopt Resolution 24/25-38 in Recognition of National Slavery and Human Trafficking Month.

Recommendation: Move to approve Resolution 24/25-38 in Recognition of National Slavery and Human Trafficking Month

One comment was heard.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24/25-38 in Recognition of National Slavery and Human Trafficking Month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes

Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

11.2 Review and Potential Approval of Resolution 24/25-39 Recognizing January 23, 2025 as Ed Roberts Day

January 23, 2025 has been designated as Ed Roberts Day. Mt. Diablo Unified School District wishes to affirm its support of the importance of the World Institute on Disability. The Mt. Diablo Unified School District also recognizes the efforts made by Ed Roberts and encourages schools to participate in activities that enhance awareness of eliminating barriers for individuals with disabilities.

Recommendation: Move to approve Resolution 24/25-39 recognizing January 23, 2025 as Ed Roberts Day.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24/25-39 recognizing January 23, 2025 as Ed Roberts Day'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

11.3 Review and Potential Approval of Board Resolution 24/25-41 for Personnel with Variable Term Waivers

Board Resolution 24/25-41 for Personnel with Variable Term Waivers

Variable Term Waivers provide applicants with additional time to complete certain requirements for the credential that authorizes the service. The waiver request is made when there is not a properly credentialed person for the position. All requests for a Variable Term Waiver must be presented for approval to the governing board of a public school district. Every waiver request submitted to the Commission on Teacher Credentialing must include verification that a notice of intent to employ the named applicant in the identified position has been made public.

Recommendation: Move to approve Resolution 24/25-41 Variable Term Waivers

One comment was heard.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Thomas McDougall)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24/25-41 Variable Term Waivers'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

11.4 Review and Potential Approval of Board Resolution 24/25-42 for Personnel with Provisional Internship Permits

Board Resolution 24/25-42 for Personnel with Provisional Internship

The California Commission on Teacher Credentialing is no longer issuing emergency permits. However, the Commission replaced the Emergency Permit with the Provisional Internship Permit (PIP) which provides applicants additional time to meet the subject matter competence requirement(s) needed to enter an internship program. A District

may request a PIP only after a diligent search has been conducted and a fully credentialed teacher could not be found. The PIP is issued for one (1) year. All requests for a PIP must be presented to the Governing Board of a public school district for approval. Every PIP request that is submitted to the Commission on Teacher Credentialing must also include verification that a notice of intent to employ the named applicant has been made public.

Recommendation: Move to approve Resolution 24/25-42 Provisional Internship Permits

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 24/25-42 Provisional Internship Permits'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

12.0 Public Employee Appointment

12.1 Review and Potential Approval to Revise Job Description of Assistant Director, Student Services

Edited Version of Job Description Clean Version of Job Description

This updated job description is designed to support the department's current needs, enabling us to more effectively address the needs of our students.

Recommendation: Move to approve the revised job description of Assistant Director, Student Services.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the revised job description of Assistant Director, Student Services'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

12.2 Review and Potential Approval to Revise Job Description of Director, Human Resources

Edited version with updates. Clean and updated version of job description.

This updated job description is designed to support the department's current needs, enabling us to more effectively address the needs of our employees and bargaining units.

Recommendation: Move to approve revised job description of Director, Human Resources

One comment was heard.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve revised job description of Director, Human Resources'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

12.3 Review and Potential Approval of Certificated Personnel Appointment: Vice Principal at Mt. Diablo High School

Interviews were conducted and a candidate has been selected to fill the Vice Principal position at Mt. Diablo High for the 2024-2025 school year.

Recommendation: Move to approve the appointment of Vice Principal at Mt. Diablo High School.

One comment was heard.

AMENDED - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Nadia Visaya as Vice Principal at Mt. Diablo High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

12.4 Review and Potential Approval of Certificated Personnel Appointment: Assistant Director, Student Services

Interviews were conducted and a candidate has been selected to fill the Assistant Director of Student Services position for the 2024-2025 school year.

Recommendation: Move to approve the appointment of Assistant Director, Student Services.

AMENDED - Motion

Member **(Cherise Khaund)** Moved, Member **(Thomas McDougall)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Rachel Chang as Assistant Director, Student Services'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

12.5 Review and Potential Approval of Personnel Appointment: Director, Human Resources

A candidate has been selected to fill the position of Director, Human Resources for the 2024-2025 school year.

Recommendation: Move to approve the appointment of Director, Human Resources.

AMENDED - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Leanee Medina Estrada as Director, Human Resources'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

13.0 Reports/Information

13.1 Mental Health Program Expansion

The district remains committed to a holistic approach to ensuring students have access to services that enable them to learn. Studies find that more students can receive behavioral health services when they are provided at school. Recent changes in California include the roll out of the Fee Schedule, a component of the California Youth Behavioral Health Initiative. This initiative will reimburse school-linked providers for the provision of specified outpatient mental health and substance use disorder (SUD) services. Participation in the fee schedule enables LEAs and public institutions of higher education to be reimbursed for behavioral health services without needing to negotiate directly with health insurance plans, creating additional sources of revenue to increase the number of service providers available to support students.

Recommendation: Receive information as presented by staff.

13.2 2024 California Accountability Dashboard Review

Report on the recently released 2024 California Accountability Dashboard results.

13.3 Facilities Update - Construction Projects

In an ongoing effort to keep the community updated Staff will provide an Facilities Report, focusing on Construction Projects.

Recommendation: Information

One comment was heard.

13.4 Review and Potential Approval of the School Plans for Student Achievement (SPSA)

The School Plan for Student Achievement (SPSA) identifies and addresses the instructional needs of students and specifies how state and federal categorical funds will be used to accomplish the goals outlined in the plan. In addition, the SPSA template includes additional components for our Title I schools with schoolwide programs, as well as our schools in Comprehensive Support and Improvement (CSI) and Additional Targeted Support and Improvement (ATSI). School sites include their allocated Local Control Funding Formula (LCFF) Targeted Supplemental and, optionally, their allocated LCFF Base Funds in their SPSAs. State regulations require that the School Site Council (SSC) be the group responsible for developing and revising the SPSA in collaboration with the site instructional leadership team. Attached are examples of the revised site plans. Copies of all revised School Plans can be found here: <https://drive.google.com/drive/folders/1ObVVNImmf-ISfFv2M1SiZhwGfVyUouz9?usp=sharing>

Recommendation: For information only.

Two comments were heard.

14.0 Board Member Reports

14.1 Board Member Reports

Board Members may choose to report out their activities.

Recommendation: Information.

15.0 Superintendent Report

15.1 Superintendent's Report

The Superintendent may choose to report out on activities.

Recommendation: Information.

16.0 Consent Agenda

16.1 Approval of Items listed under Consent Agenda.

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

Recommendation: Approve all Consent Agenda items.

Two comments were heard.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Approve all Consent Agenda items'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.2 Review and Potential Approval of the Recommended Action for Certificated Personnel

List of certificated hires, leave of absences, resignations, and retirements
See attached for detailed list of certificated hires, leave of absences, resignations, and retirements.

Recommendation: Move to approve the recommended action for certificated personnel.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for certificated personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.3 Review and Potential Approval of the Recommended Action for Classified Personnel

List of classified hires, leave of absences, resignations, and retirements.
Information of classified hires, leave of absences, resignations, and retirements for consideration.

Recommendation: Move to approve the recommended action for classified personnel.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for classified personnel'.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.4 Review and Potential Approval of New Position and Job Description for Special Education/SELPA Business Analyst

New Job Description.

The current Fiscal Analyst I Job Description does not accurately describe the specialized nature of the work require; therefore, staff is requesting to create a new position - Special Education/SELPA Business Analyst. The new position better reflects the unique duties needed by the Special Education Department which is also a single district SELPA.

Recommendation: Move to approve new position and job description for Special Education/SELPA Business Analyst.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve new position and job description for Special Education/SELPA Business Analyst'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.5 Review and Potential Approval of an Amendment to Delta Bay Impact Independent Service Contract on Behalf of Olympic High School

Amendment

Olympic High School is requesting approval of an Amendment to their Independent Service Contract with Delta Bay Impact to include an extra day a week of services. ISC previously Board approved on 6/12/24

Recommendation: Move to approve the amendment to Delta Bay Impact independent service contract on behalf of Olympic High School.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the amendment to Delta Bay Impact independent service contract on behalf of Olympic High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.6 Review and Potential Approval for an Overnight Field Trip for Mt. Diablo High School 24-25 Senior Grad Night

Mt. Diablo High School is requesting approval for their overnight field trip to Disneyland in Anaheim, California for their 2025 Senior Grad Night. The field trip will take place in May 20-22, 2025. Students and chaperones will travel by Charter bus overnight to Magic Mountain May 20th, stay at hotel, then to Disneyland May 21-22nd returning at 2:00am May 22nd by bus.

Recommendation: Move to approve the overnight field trip for Mt. Diablo High School 2025 Senior Grad night.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the overnight field trip for Mt. Diablo High School 2025 Senior Grad night'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.7 Review and Potential Approval of an Independent Service Contract with Mt. Diablo Unified School District and Ana De Jesus on Behalf of Olympic High School

Contract

Olympic High School is requesting approval of their Independent Service Contract with Ana De Jesus, Licensed Clinical Social Worker, to provide services and assistance to Olympic High School students. Services will include therapy, group counseling, casework for basic needs, and consultation for students and teachers to maximize student well-being and academic functioning, with a focus on academic achievement and improved school attendance. Services are for the 2024-2025 school year.

Recommendation: Move to approve the Independent Service Contract with Ana De Jesus, Licensed Clinical Social Worker on behalf of Olympic High School.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract with Ana De Jesus, Licensed Clinical Social Worker on behalf of Olympic High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.8 Review and Potential Approval of Out of State Travel for Human Resources Staff for Possible Recruitment of Math, Science, Special Education Teachers, and Classified Staff

The Human Resources Department is requesting the approval for four staff members to travel to the territory of Puerto Rico to possibly recruit Math, Science, Special Education teachers, and Classified staff. Travel will take place between January 2025 and June 2025.

Recommendation: Move to approve the out of state travel for Human Resources staff for possible recruitment of Math, Science, Special Education teachers, and Classified staff.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state travel for Human Resources staff for possible recruitment of Math, Science, Special Education teachers, and Classified staff'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes

Thomas McDougall Yes

16.9 Review and Potential Approval of Overnight Field Trip for Northgate High School Varsity Basketball Team

Northgate High School is requesting approval for their Varsity Basketball Team to travel on an overnight field trip and participate in the Torrey Pines Holiday Classic Varsity Basketball Tournament to prepare for the season and work on team building on the following dates: December 26 to 31, 2024. Students will be flying with the team coaches and staying in a local hotel.

Recommendation: Move to approve the overnight field trip for Northgate High School's Varsity Basketball Team.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the overnight field trip for Northgate High School's Varsity Basketball Team'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.10 Review and Potential Approval of the Independent Service Contract with Mt. Diablo Unified School District and Big Picture Learning on Behalf of Olympic High School.

Independent Service Contract

Big Picture Learning focuses on providing students with a highly personalized learning experience based on their individual interest, allowing them to explore their passions through real-world projects and internships, developing key skills like critical thinking, collaboration and self-directed learning. Scope of work includes weekly calls to school leaders, six hours of virtual or on-site coaching, two consecutive days onsite coaching and professional development, two-day onsite study including interviews with staff, students and community stakeholders.

Recommendation: Move to approve the Mt. Diablo High School Independent Service Contract with Big Picture Learning.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Mt. Diablo High School Independent Service Contract with Big Picture Learning'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.11 Review and Potential Approval of Independent Services Contract between Mt. Diablo Unified School District and Young Audiences of Northern California for Visual and Performing Arts Services at Four Elementary Schools and One Middle School in 2024-2025

Young Audiences of Northern California, with the support of the Mt. Diablo Education Foundation, will provide VAPA residencies at Cambridge Elementary School and Fair Oaks Elementary School and multiple assemblies (to be decided on by the site administrator) at Bel Air Elementary School, Delta View Elementary School, and Riverview Middle School.

Recommendation: Move to approve the Independent Service Contract with Young Audiences of Northern California and Mt. Diablo Unified School District to provide visual and performing arts services to four elementary schools and one middle school.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract with Young Audiences of Northern California and Mt. Diablo Unified School District to provide visual and performing arts services to four elementary schools and one middle school'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.12 Review and Potential Approval of the Independent Service Contract Between Luxe Cruises and Events and Mt. Diablo Unified School District on Behalf of Ygnacio Valley High School.

Independent Service Contract

Ygnacio Valley High School is requesting approval of the Independent Service Contract with Luxe Cruises and Events for their 2025-2026 Prom celebration.

Recommendation: Move to approve the Independent Service Contract with Luxe Cruises and Events for Ygnacio Valley High School's Prom.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract with Luxe Cruises and Events for Ygnacio Valley High School's Prom'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.13 Review and Potential Approval of the 2025 Summer School One Time Compensation Rate

2025 Summer School One Time Compensation Rate

Staff seeks to increase the 2025 Summer School Compensation Rate, only for the summer of 2025, in order to support our students by significantly increasing the number of available staff for summer academic learning. Compensation for work not in direct support of Summer School/Extended School Year classes will not receive the higher rate. Any other positions not attached or in addition to the normally contracted summer positions, may be paid at the attached higher compensation rate only if they directly support Summer School/Extended School Year AND from school site funds. Summer school is scheduled to include 18 student days, from June 9, 2025 through July 3, 2025.

Recommendation: Move to approve the 2025 Summer School one time compensation rate.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the 2025 Summer School one time compensation rate'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes

Keisha Nzewi Yes
Thomas McDougall Yes

16.14 Review and Potential Approval of Contract Amendment #1 to Contract Between Mt. Diablo Unified School District (MDUSD) and Robert Half International Inc. for the 2024-2025 School Year

Robert Half Contract COI for Robert Half Robert Half Amendment No. 1
The Human Resources Department is requesting a contract revision to increase the current \$80,000 contract with Robert Half International Inc. to \$105,000, reflecting an increase of \$25,000. This contract, which was initially utilized exclusively by the Fiscal Department, has now expanded to include the Human Resources Department due to a growing need for temporary staffing support across key areas. The contract applies to the 2024/2025 school year and provides appropriately trained temporary personnel to fill position vacancies, and absence coverage. The expansion of this service ensures both Fiscal and Human Resources departments can address unexpected vacancies or critical workload needs.

Recommendation: Move to approve contract amendment #1 to contract between Mt. Diablo Unified School District (MDUSD) and Robert Half International Inc. for the 2024-2025 school year.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve contract amendment #1 to contract between Mt. Diablo Unified School District (MDUSD) and Robert Half International Inc. for the 2024-2025 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.15 Review and Potential Approval of Revisions to the After School Education and Safety (ASES) Aligned Expanded Learning Opportunity Program (ELOP) Program Guide

This guide was previously approved by the Board. There were minor adjustments made to the document to reflect recent changes. The majority of the changes were typographical, updating the links and removing references to previous partners. All the changes were made to align with and reflect program changes. An updated version of this plan will be submitted the Board in the Spring for approval.

Recommendation: Move to approve the revised ASES Aligned ELOP Program Guide

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the revised ASES Aligned ELOP Program Guide'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.16 Review and Potential Approval of Overnight Field Trip to Laverne, Ca for Ygnacio Valley High School Boys Basketball Team

Ygnacio Valley High School is requesting approval for their Boys Basketball Team to travel on an overnight field trip and participate in a National competition on the following dates: December 26 to 30, 2024. Students will travel by flight with coaches and chaperones. Students, coaches and chaperones will be staying at a local Airbnb.

Recommendation: Move to approve the overnight field trip for Ygnacio Valley High School's Boys Basketball Team.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the overnight field trip for Ygnacio Valley High School's Boys Basketball Team'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.17 Review and Potential Approval of MoxieBox Contract with Mt. Diablo Unified School District (MDUSD) on Behalf of the Expanded Learning Opportunity Programs (ELOP)

Modules will support and enrich the expanded learning program at 23 expanded learning TK-12 schools for January through June. Staff will facilitate the hands-on, engaging immersive month-long art projects that curate a space for building self-esteem, creativity, self-expression, memory and visual processing, neural connections and problem-solving, development of motor skills and fun in a club based format. Their modules include high-quality supplies and detailed lesson plans within each box. With each lesson, students create a unique art piece of their own. The modules are: Cloudscape (K-8), Fluid Art Fantasy (K-8), Light Up the Night (K-8), Architecture (9-12), Moxie Manga (9-12), Positively Negative with Tysen Knight experience (6-8).

Recommendation: Move to approve contract with MoxieBox and MDUSD on behalf of Expanded Learning Opportunity Programs.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve contract with MoxieBox and MDUSD on behalf of Expanded Learning Opportunity Programs'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.18 Review and Potential Approval of an Overnight Field Trip for College Park High School - Drama Class Students

College Park High School is requesting approval for their Drama students to travel on an overnight field trip on February 7 - 9, 2025 to Lenaea High School Theatre Festival in Folsom, CA. Students and chaperones will travel by car and will stay at a local hotel.

Recommendation: Move to approve the overnight field trip for College Park High School's Drama classes.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the overnight field trip for College Park High School's Drama classes'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.19 Review and Potential Approval of an Out of State Conference for the Chief of Educational Services to Attend the 2025 Scholastic Literacy Summit.

Summit Information

Requesting approval for the Chief of Educational Services to attend the 2025 Scholastic Literacy Summit. The conference will take place in Phoenix, Arizona on February 2-4, 2025.

Recommendation: Move to approve the out of state conference for the Chief of Educational Services.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state conference for the Chief of Educational Services'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.20 Review and Potential Approval of the First Amendment to the Dianne Adair Contract with Mt. Diablo Unified School District (MDUSD) on Behalf of the Expanded Learning Opportunity Program (ELOP)

The district and contractor desire to amend the Agreement on the terms and conditions set forth herein to reflect the parties agreement to provide for hiring bonuses for 24 employees in the amount of \$12,000. This would bring the total compensation to \$3,598,000. The purpose of the bonus was to attract and retain the previous CARES employees.

Recommendation: That the Board approve the First Amendment to the Dianne Adair Contract with MDUSD on behalf of ELOP.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'That the Board approve the First Amendment to the Dianne Adair Contract with MDUSD on behalf of ELOP'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.21 Review and Potential Approval of the First Amendment with Right at School with Mt. Diablo Unified School District on Behalf of the Expanded Learning Opportunity Program (ELOP)

The District and Contractor desire to amend the Agreement on the terms and conditions set forth herein to reflect an increase in the number of up students served (~390). This Amendment allows Mt. Diablo Unified Expanded Learning Programs to add students from our waitlists and meet the requirements of our ASES grant. Based on the District’s projections of 1,450 students (increased by 390 students) for 180 Academic Days and 730 students for the 30 Non-Instructional Days, the estimated investment total is \$4,770,000 (this is an increase of \$1,315,000 from the original contract).

Recommendation: Move to approve the of First Amendment with Right at School and MDUSD on behalf of ELOP.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the of First Amendment with Right at School and

MDUSD on behalf of ELOP'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.22 Review and Potential Approval of the Independent Service Contract with Fred Finch Youth & Family Services and Mt. Diablo Unified School District.

2024-2025 Fred Finch ISC

The purpose of the ISC is to provide support and training to our mental health staff, support and training to MDUSD students as directed by district administrators.

Recommendation: Move to approve the Independent Service Contract between Fred Finch Youth & Family Services and Mt. Diablo Unified School District.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Independent Service Contract between Fred Finch Youth & Family Services and Mt. Diablo Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.23 Review and Potential Approval of the Submission of a Request for Funding (RFA) for The After School Education and Safety (ASES) Program and Acceptance if Awarded

ASES RFA Overview

The After School Education and Safety (ASES) Program is the result of the 2002 voter-approved initiative, Proposition 49. These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe, constructive alternatives for students in kindergarten through ninth grade. Funding is designed to: (1) maintain existing before and after school program funding; and (2) provide eligibility to all elementary and middle schools that submit quality applications throughout California. The application is for new grantees as well as existing grant recipients who wish to increase funding. MDUSD requests approval to apply for additional ASES funding for current CARES sites Holbrook Language Academy in the amount of \$203,482.84 and Westwood Elementary School in the amount of \$152,612.13. These sites are currently funded by ELOP. If awarded, ASES funding would supplement ELOP funding at these sites. Holbrook and Westwood were chosen based on the percentage of free and reduced priced meals (FRPM) as reported in CALPADS in 23-24. They are the next two highest percentage FRPM schools not currently funded with ASES.

Recommendation: Move to approve the submission of the RFA for additional After School Education and Safety (ASES) funding, and acceptance if awarded.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the submission of the RFA for additional After School Education and Safety (ASES) funding, and acceptance if awarded'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes

Thomas McDougall Yes

16.24 Review and Potential Approval of Out Of State Travel for the Title IX Coordinator/Civil Rights Officer to Attend the Association of Title IX Administrators 2025 Winter Symposium in Henderson, Nevada January 27 through January 29, 2025.

Conference Agenda

The District's Title IX Coordinator/Civil Rights Officer will attend the following sessions in order to ensure that the District is in compliance with applicable laws and regulations: 1) Title VI Compliance Foundations for Educational Settings; and 2) Free Speech and Responding to Protests and Activism in Educational

Recommendation: That the Board move to move to approve out of state travel for the Title IX Coordinator/Civil Rights Officer to attend the ATIXA Conference in Henderson, Nevada, January 27 -29, 2025.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'That the Board move to move to approve out of state travel for the Title IX Coordinator/Civil Rights Officer to attend the ATIXA Conference in Henderson, Nevada, January 27 -29, 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

A) Fiscal

16.25 Review and Potential Approval of the Fiscal Transactions for the Months of September 2024 and October 2024.

Detail Warrants September 2024 Warrant Cancellations September 2024 Detail Warrants October 2024 Warrant Cancellations October 2024

Payments have been made to meet District's obligations to improvements and other outgoing expenses.

Recommendation: Move to approve fiscal transactions for the months of September 2024 and October 2024.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve fiscal transactions for the months of September 2024 and October 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

B) Food and Nutrition Services

16.26 Review and Potential Approval of an Increase to the Sysco Food Services of San Francisco Purchase Order

Original Purchase Order and 11.25.24 Change Order.

Food and Nutrition Services is seeking approval to increase the Purchase Order for Sysco Food Service of San Francisco by \$486,000 to a total of \$961,000 for the

remainder of the 2024-25 school year. This contract was competitively bid under RFP #1939; the original contract award was approved by the Board on May 8, 2024. We are requesting an increase to the Purchase Order because of increased meal participation (20%) and to fill in for products we are unable to procure from other Vendors. We expect the fiscal impact to be minimal as we are currently underspending our purchase order with our other broadline distributor.

Recommendation: Move to approve an increase to the Sysco Food Service of San Francisco Purchase Order in the amount of \$486,000.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve an increase to the Sysco Food Service of San Francisco Purchase Order in the amount of \$486,000'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.27 Review and Potential Approval of an Increase in the PO for Arctic Refrigeration

Original PO Change Order

Arctic Refrigeration has an open purchase order (PO) for Heating, Ventilation & Air Conditioning Repairs and Service Calls (work orders) in the amount of \$50,000.00 for the 2024/2025 fiscal year to support necessary maintenance work. This will be depleted soon due to the amount of work completed to support the District. An increase of \$64,000 is requested, to cover the needs for the remainder of the 2024/2025 fiscal year. The request of \$64,000.00 will increase the PO for Arctic Refrigeration from \$50,000 to \$114,000. The District is receiving outside support from several HVAC Maintenance Contractors, including those on the approved HVAC Contractor Pool List.

Recommendation: Move to approve an increase in the Arctic Refrigeration Purchase Order to \$114,000 for the 2024-25 fiscal year.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve an increase in the Arctic Refrigeration Purchase Order to \$114,000 for the 2024-25 fiscal year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.28 Review and Approval of the Purchase of a Replacement Walk-In Freezer and Refrigerator for Diablo View Middle School from Trimark Food Services, Inc.

Quote

The existing walk-in refrigerator and freezer at Diablo View Middle School are over 30 years old and in need of replacement. The walk-in freezer is currently inoperable. Food and Nutrition Services is seeking approval for the purchase of a new walk-in refrigerator and freezer under Sourcwell Contract # 063022-SES from Trimark Food Service, Inc. at a total cost of \$50,726.60. We are partnering with Maintenance and Operations to secure a separate contract for the installation of the walk-ins.

Recommendation: Move to approve the purchase of a new walk-in refrigerator and freezer for Diablo View Middle School from Trimark Food Services, Inc. in the amount of \$50,726.60.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the purchase of a new walk-in refrigerator and freezer for Diablo View Middle School from Trimark Food Services, Inc. in the amount of \$50,726.60'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.29 Review and Potential Approval of a Proposal for the Installation of a Walk-In Refrigerator and Freezer for Diablo View Middle School with Cool Rite Refrigeration, Inc.

Proposal

The exiting walk-in refrigerator and freezer at Diablo View Middle School are over 30 years old and in need of replacement. The walk-in freezer is currently inoperable. Food and Nutrition Services is seeking approval for the a proposal to install an owner supplied walk-in refrigerator and freezer from Cool Rite Refrigeration, Inc. at a total cost of \$59,734.25.

Recommendation: Move to approve a proposal in the amount of \$59,734.25 for the installation of a walk-in refrigerator and freezer for Diablo View Middle School by Cool Rite Refrigeration, Inc.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve a proposal in the amount of \$59,734.25 for the installation of a walk-in refrigerator and freezer for Diablo View Middle School by Cool Rite Refrigeration, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

C) Maintenance and Operations

16.30 Review and Potential Approval to Purchase of Walk-Off Mats for Workplace Safety in District School Facilities

Mat Quotes MDUSD MAT QUOTE - BradyPLUS

Maintaining a safe and clean environment is essential for students, staff, and visitors. Entryways and high-traffic areas often become hazardous due to tracked-in dirt, moisture, and debris, especially during inclement weather. Walk-off mats serve as an effective solution to mitigate these risks by trapping contaminants at the door and preventing slip-and-fall incidents. Walk-off mats will be installed at (1) Main entryways of all school buildings, (2) Multi-Use Buildings and Gymnasium entrances. Key Benefits: (1) Improved Safety: Reduces the risk of slip-and-fall accidents, promoting a safer environment for students, staff, and visitors. (2) Enhanced Cleanliness: Minimizes the amount of dirt and moisture tracked into buildings, reducing cleaning costs and maintaining facility integrity. (3) Cost Savings: Proactively reduces potential liabilities and maintenance expenses related to floor damage and safety incidents. Proposals for walk-off mats were received by multiple facilities vendors and BradyPLUS (Waxie Sanitary Supply) was the most cost effective.

Recommendation: Move to approve to purchase of walk-off mats for workplace safety in district school facilities

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve to purchase of walk-off mats for workplace safety in district school facilities'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.31 Review and Potential Ratification of Gas Line Repair for Valley View Middle School per California Public Contract Code § 20113 to Baron Contracting

Baron Contracting

To support the emergency repair of the Gas Line at Valley View Middle School, the district required the support from an outside vendor. California Public Contract Code § 20113, allows (a) In an emergency when any repairs, alterations, work, or improvement is necessary to any facility of public schools to permit the continuance of existing school classes, or to avoid danger to life or property, the board may, by unanimous vote, with the approval of the county superintendent of schools, do either of the following: (1) Make a contract in writing or otherwise on behalf of the district for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids.

Recommendation: Move to Approve the Ratification of Gas Line Repair for Valley View Middle School per California Public Contract Code § 20113 to Baron Contracting

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to Approve the Ratification of Gas Line Repair for Valley View Middle School per California Public Contract Code § 20113 to Baron Contracting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.32 Review and Potential Approval of the Award of BID #1945 and Contract for 2024 Modernization of Three Elementary Schools, Increment 2

- BID 1945 Results Summary - BID 1945 Bid Proposal - Arntz Builders, Inc. Mt. Diablo Unified School District Bid #1945 requested bids for the 2024 Modernization of Three Elementary Schools, Increment 2 at Meadow Homes, Mt. Diablo, and Rio Vista Elementary Schools pursuant to Public Contract Code. The scope of work provides all materials, labor and equipment required for work shall include, but is not limited to selective demolition and construction, including associated civil, architectural, structural, plumbing, mechanical and/or electrical work. The invitation to bid indicates that the low bidder will be determined by the base bid amount. Staff received six bid packages on November 22, 2024. Upon review of the bid packages, the lowest responsive, responsible bidder is determined to be Arntz Builders, Inc. District staff is bringing to the Board our recommendation for award of bid #1945 to Arntz Builders, Inc.

Recommendation: Move to approve award of Bid #1945 and Contract for 2024 Modernization of Three Elementary Schools, Increment 2 to Arntz Builders, Inc.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve award of Bid #1945 and Contract for 2024 Modernization of Three Elementary Schools, Increment 2 to Arntz Builders, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.33 Review & Potential Approval of Furniture Purchase & Installation for the Elementary Modernization Phase II Projects at Meadow Homes, Mt. Diablo and Rio Vista Elementary Schools per OMNIA Contract Number: R191810

Meteor Education - Meadow Homes - Spring Installation Meteor Education - Mt. Diablo - Spring Installation Meteor Education - Rio Vista - Spring Installation Meteor Education - Meadow Homes - Counseling Space Meteor Education - Meadow Homes - Summer Installation Meteor Education - Mt. Diablo - Summer Installation Meteor Education - Rio Vista - Summer Installation Feedback Revisions for Furniture Planning Meadow Homes Floorplans Mt. Diablo Floorplans Rio Vista Floorplans Omnia Agreement Omnia Contract Updates

As part of the modernizations occurring at Mt. Diablo, Meadow Homes, and Rio Vista Elementary Schools, new classroom furniture will be purchased for the Phase II of the projects. The new 21st classroom furniture provides student-centered environments with agile furniture that supports student focus through fidget and movement. The furniture plan includes consolidated organization solutions that increase the classroom floor space, while providing ultimate organization and ease of access to materials. Staff engaged in multiple data and feedback collection efforts in order to modify the original storage and furniture designs from Phase I. Additions based on feedback are incorporated within the Phase II furniture purchase as well as being incorporated into Phase I spaces as well. The Phase II of the modernizations at Meadow Homes, Mt. Diablo and Rio Vista schools will complete for the 2025-2026 school year. Government Code §§ 6500 et seq. provides that public agencies, including school districts may enter into joint powers agreements to exercise powers common to them, including the power to procure equipment, materials, and supplies. OMNIA Partners is a cooperative administrator, which the District has joined by executing a Master Intergovernmental Cooperative Purchasing Agreement, which was Board approved on September 11, 2024, through Resolution #24/25-14. OMNIA issued a Request for Proposal for Furniture Installation, and Related Services, RFP #19-18. MeTEOR Education submitted proposal and was award the contract, OMNIA Purchasing Program, Contract # R191810. Accordingly, as a member of OMNIA, the District entering into a contract with MeTEOR, incorporating the OMNIA Purchasing Program, Contract # R191810.

Recommendation: Move to approve the Furniture Purchase & Installation for the Elementary Modernization Phase II Projects at Meadow Homes, Mt. Diablo and Rio Vista Elementary Schools, by entering into a Contract with MeTEOR Education, LLC, incorporating OMNIA Contract # R191810.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Furniture Purchase & Installation for the Elementary Modernization Phase II Projects at Meadow Homes, Mt. Diablo and Rio Vista Elementary Schools, by entering into a Contract with MeTEOR Education, LLC, incorporating OMNIA Contract # R191810'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes

Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

D) Purchasing

16.34 Review and Potential Ratification of Contracts and Amendments to Contracts Under \$25,000 for November 2024

- 5 Contracts and Amendments from November, 2024 under \$25,000 - Purchase Order ("PO") Summary Report for all Contracts from November, 2024

This item seeks Board ratification of the attached contracts. Pursuant to Board Policy 3312, Contracts, the Board has delegated to the Superintendent or their designee the authority to enter into contracts on behalf of the District, not to exceed the amounts specified in Public Contract Code § 20111 except as otherwise provided by law. Contracts entered into by delegated authority must be ratified by the Board of Education at an open session meeting of the Board within 60 days of the date the contract was approved by delegated authority. (Education Code § 17604; Public Contract Code § 20111). The attached contracts comply with Board Policy 3312.

Recommendation: Move to ratify five Contracts and Amendments under \$25,000 for November, 2024

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to ratify five Contracts and Amendments under \$25,000 for November, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.35 Review and Potential Ratification of Purchase Order Summary Report for November 2024

Purchase Order Summary Report for November 2024 Technology Purchase Order Summary Report for November 2024

District staff is bringing forward Purchase Order (PO) Summary Report for the month of November 2024. This report shows the Purchase Orders for said month, including the amounts, vendors, and budgets used. The PO report is presented in accordance with Education Code Section 17604, and in an effort to be transparent in District orders and contracts. This report includes all larger orders and service agreements previously submitted to the Board or individual approval. To continue our transparency with technology purchases, staff has also provided a breakout of computer/technology, and software purchases for November 2024. This total is included in the master Purchase Order Summary list.

Recommendation: Move to ratify Purchase Orders for the month of November 2024

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to ratify Purchase Orders for the month of November 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes

Thomas McDougall Yes

16.36 Review and Potential Ratification of the Informal Paper Request for Quote for Purchase Requisition No. R145735: High Speed Copy Paper for the Supply Warehouse and for District-Wide Use

Summary of Request for Quotes Top 3 Responses to Request for Quotes

Mt. Diablo Unified School District issued an informal Request for Quotation (RFQ) for to purchase 1,680 cases of high speed copy paper for the Purchasing Warehouse supply inventory and for district-wide use. Six quotes were received for the Purchase Requisition, #R145735. The lowest responsive, responsible quote received is from Southwest School & Office Supply, in the amount of \$29.15 per case for a total of \$53,746.77 all taxes included. Due to the high volume of paper purchases by District sites/departments in November, staff had to request the paper order by Purchase Order sooner than anticipated, and is therefore requesting that this order request be ratified.

Recommendation: Move to approve the ratification of the purchase of copy paper Request for Quotation for PR# R145735: High Speed Copy Paper for the Supply Warehouse and for District-Wide Use to Southwest School & Office Supply

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the ratification of the purchase of copy paper Request for Quotation for PR# R145735: High Speed Copy Paper for the Supply Warehouse and for District-Wide Use to Southwest School & Office Supply'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

E) Special Education and Student Services

16.37 Review and Potential Approval of Independent Educational Evaluation Agreement with Dr. Sherry Burke for the 2024-2025 School Year

Dr. Sherry Burke, Licensed Educational Psychologist, provides independent educational evaluations and district triennial evaluations at the request of the district. Requested funds are to cover anticipated expenses for the 2024-2025 school year.

Recommendation: Move to approve independent educational evaluation agreement with Dr. Sherry Burke for the 2024-2025 school year as presented.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve independent educational evaluation agreement with Dr. Sherry Burke for the 2024-2025 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.38 Review and Potential Approval of Independent Service Contract with Dr. Sherry Burke for the 2024/25 School Year

Dr. Sherry Burke, Licensed Educational Psychologist completes school based special education assessments at the request of Mt. Diablo Unified School District.

Requested funds are to cover anticipated costs for the 2024/25 school year.

Recommendation: Move to approve independent service contract with Dr. Sherry Burke for the 2024/25 school year as presented.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve independent service contract with Dr. Sherry Burke for the 2024/25 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.39 Review and Potential Approval of Out of State Travel for One Special Education Staff to Attend the National Association of School Psychologists Annual Convention

Special Education is requesting the approval for one staff member to travel to Seattle, WA on February 17-21, 2025 to attend the National Association of School Psychologists Annual Convention. Our Staff member will be gaining knowledge in the critical role they play in fostering positive change and growth.

Recommendation: Move to approve the out of state travel for one staff member to attend the National Association of School Psychologists Annual Convention in Seattle, WA.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the out of state travel for one staff member to attend the National Association of School Psychologists Annual Convention in Seattle, WA'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

16.40 Review and Potential Approval of Amendment to Increase Independent Service Contract with Skezics Corporation dba Right Direction for the 2024/25 School Year

Right Direction is an independent contractor that provides transportation services to and from out of state residential programs for the district's students who are placed in therapeutic residential programs. Additional funds in the amount of \$7,500.00 are requested at this time to cover anticipated student transportation costs for the remainder of the 2024/25 school year.

Recommendation: Move to approve amendment to increase independent service contract with Skezics Corporation dba Right Direction for the 2024/25 school year as presented.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve amendment to increase independent service contract with Skezics Corporation dba Right Direction for the 2024/25 school year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
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Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.41 Review and Potential Approval of the Amendment to the 2024-2025 All Staff, Non-Public Agency Contract

24/7 Allstaff is a non-public agency (NPA) that provides registered behavior technicians, behavior therapists, licensed vocational nurses, health aides, and Paraprofessionals for school-based services that are identified on Individual Education Plans (IEPs) and Section 504 Plans. When Mt. Diablo Unified School District is not able to fill all open positions with district employees, the use of contract agencies is necessary to ensure that we are in compliance with state and federal law that governs special education. 24/7 Medstaff is a company that is utilized to provide these services to ensure that all of our needed services are covered for the 2024-2025 school year. Mt. Diablo Unified School District Human Resources, Student Services and Special Education continue to recruit and hire district employees.

Recommendation: Move to approve the contract increase of \$100,000.00 between Mt. Diablo Unified School District and 24/7 Allstaff.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the contract increase of \$100,000.00 between Mt. Diablo Unified School District and 24/7 Allstaff'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

16.42 Review and Potential Approval of Increase Independent Service Contract Between Mt. Diablo Unified School District (MDUSD) and Child's Play Therapy Services for the 2024-2025 School Year

Child's Play Therapy Services provides independent educational evaluations (IEEs) and compensatory services in the areas of Occupational Therapy and Speech and Language at the request of the district. Additional funds are requested at this time to utilize Child's Play Therapy Services for further compensatory education and IEEs for the remainder of the 2024-2025 school year

Recommendation: Move to approve increase to independent service contract with Child's Play Therapy Services for the 2024-2025 School Year as presented.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve increase to independent service contract with Child's Play Therapy Services for the 2024-2025 School Year as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

F) Technology

16.43 Review and Potential Approval of the Contract Renewal for Maintenance of District's Phone Systems and Voice Mail with Professional Convergence Solutions

The contract with Professional Convergence Solutions for the district phone and voicemail maintenance will expire on December 31, 2024. Staff recommends renewing the contract with Professional Convergence Solutions for the 2025 calendar year. The cost of the renewal is the same as the 2024 contract cost: Maintenance on phone systems: \$38,760.00 Maintenance on voicemail: \$10,688.00 Total Cost: \$49,448.00

Recommendation: Move to approve contract renewal with Professional Convergence Solutions for the maintenance of the District's phone systems and voicemail for the 2025 calendar year.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve contract renewal with Professional Convergence Solutions for the maintenance of the District's phone systems and voicemail for the 2025 calendar year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

17.0 Consent Item Pulled for Discussion

18.0 Consent Item Pulled by Staff

19.0 Business/Action Items

19.1 Review and Potential Approval of the Mt. Diablo Unified School District First Interim Report 2024-25

2024-25 First Interim Report 2024-25 First Interim Presentation

The interim report presents revenue and expenditure projections to the end of the fiscal year and compares these projections to the budget. The projections are made by gathering the best information available at the time from a variety of sources, such as district administrators, county officials, state officials and School Services of California. The year-end projections give the most up-to-date financial status of the district for the current year and the two subsequent years.

Recommendation: Move to approve of the District's Positive Certification

Two comments were heard.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve of the District's Positive Certification'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

19.2 Review and Potential Approval of Resolution 24/25-40 Designating Certain General Funds as Committed Fund Balance

Resolution 24/25-40

Board policy 3100 provides for the classification of fund balances in the general fund in compliance with Governmental Accounting Standards Board (GASB).

Recommendation: Move to Approve Resolution 24/25-40 Designating Certain General Funds as Committed Fund Balance.

ORIGINAL - Motion

Member **(Debra Mason)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to Approve Resolution 24/25-40 Designating Certain General Funds as Committed Fund Balance'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

19.3 Review and Potential Approval of the Initial Successor Agreement Proposal for Mt. Diablo Education Association (MDEA) and Mt. Diablo Unified School District's Initial Successor Agreement Proposal to MDEA

MDUSD Proposal To MDEA MDEA Proposal To MDUSD

By law, school districts are required to "sunshine" collective bargaining proposals in an open session of the Board. The attached proposals from Mt. Diablo Education Association (MDEA) and Mt. Diablo Unified School District are being presented to enable the public to become informed and for the Board to adopt them.

Recommendation: Move to approve the Successor Agreement Proposals for Mt. Diablo Education Association (MDEA) and Mt. Diablo Unified School District.

One comment was heard.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Thomas McDougall)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Successor Agreement Proposals for Mt. Diablo Education Association (MDEA) and Mt. Diablo Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

19.4 Review and Potential Approval of the 2025-2026 and 2026-2027 School Year Calendar

Draft of 2025-2026 School Year Calendar Draft of 2026-2027 School Year Calendar School Year Calendar Process Presentation

The attached draft of the 2025-2026 and 2026-2027 school year calendars have received input from all bargaining units and associations. A community survey was also conducted and provided feedback that was used to create the calendars.

Recommendation: Move to approve the 2025-2026 and 2026-2027 school year calendars as presented.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the 2025-2026 and 2026-2027 school year

calendars as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

19.5 Review and Potential Approval of Transition Academic Success Course

Staff from the special education department met with site and district representatives to engage in professional development and to revise the course of study. This course of study is being revised to align to the requirements in the Individuals with Disabilities Education Act (IDEA) which defines transition as a coordinated set of activities that includes evaluating needs, strengths, and skills required for a student to move from high school to postsecondary life across employment, education and independent living areas of need.

Recommendation: Move to approve as recommended by staff.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Cherise Khaund)** Seconded to approve the **ORIGINAL** motion 'Move to approve as recommended by staff'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Keisha Nzewi Yes
Thomas McDougall Yes

19.6 Review and Potential Approval of Changes to Board Policies and Administrative Regulations per California School Board Association (CSBA) Recommendations - September 2024 Quarterly Update

BP 0510 School Accountability Report Card AR 0510 School Accountability Report Card
BP 1114 District-Sponsored Social Media - Review 11/13/2024 AR 1114 District-Sponsored Social Media - Review 11/13/2024 AR 1312.4 William's Uniform Complaint Procedures E(1) 1312.4 William's Uniform Complaint Procedures E(2) 1312.4 William's Uniform Complaint Procedures AR 3517 Facilities Inspection E(1) 3517 Facilities Inspection BP 4040 Employee Use of Technology E (1) 4040 Employee Use of Technology BP 5144.1 Suspension and Expulsion/Due Process AR 5144.1 Suspension and Expulsion/Due Process AR 5144.2 Suspension and Expulsion/Due Process (Students with Disabilities) BP 5147 Dropout Prevention BP 6112 School Day - Review 11/13/2024 AR 6112 School Day - Review 11/13/2024 BP 6142.92 Mathematics Instruction BP 6152.1 Placement in Mathematics Courses AR 6152.1 Placement in Mathematics Courses BP 6163.4 Student Use of Technology E(1) 6163.4 Student Use of Technology BB 9010 Public Statements - Review 11/13/2024 BB 9012 Board Member Electronic Communications - Review 11/13/2024

CSBA provides school districts with a quarterly list of potential updates to review Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB) and Exhibits (E) for revision in order to adapt to state or federal code changes. Revisions for BP 1114, BP 6112, AR 1114, AR 6112, BB 9010 and BB 9012 were presented at the November 13, 2024 meeting and are being brought back for approval. Further, in accordance with Board Policy and Administrative Regulation 6112, the Board declares that any school operating an extended-day kindergarten program shall ensure that the school day does not exceed the length of the primary school day.

Recommendation: Move to approve revisions to BP 1114, AR 1114, BP 6112, AR 6112, BB 9010 and BB 9012, as presented, including ensuring that length of school day complies with AR 6112.

ORIGINAL - Motion

Member (**Cherise Khaund**) Moved, Member (**Debra Mason**) Seconded to approve the **ORIGINAL** motion 'Move to approve revisions to BP 1114, AR 1114, BP 6112, AR 6112, BB 9010 and BB 9012, as presented, including ensuring that length of school day complies with AR 6112'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

20.0 Meeting Extension

20.1 Meeting Extension to 10:45pm

Recommendation: Approve as Presented

First meeting extension was proposed to extend the meeting until 10:45pm. Motion by Trustee Nzewi, second by Trustee Khaund. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried 5 - 0

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

Second meeting extension was proposed to extend the meeting until 11:10pm. Motion by Trustee Nzewi, second by Trustee Mason. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion Carried 5 - 0

Debra Mason	Yes
Linda Mayo	Yes
Cherise Khaund	Yes
Keisha Nzewi	Yes
Thomas McDougall	Yes

21.0 Closed Session (Carry Over)

21.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session

Items not completed during the first closed session will be carried over to this closed session as needed.

Recommendation: Reconvene a second closed session as needed.

22.0 Reconvene Open Session

22.1 Report Out Action Taken During Closed Session

Report out action taken during closed session.

Recommendation: Information.

23.0 Future Agenda Items

23.1 Requests May Be Presented for Consideration at a Future Board Meeting

Recommendation: Information

23.2 Continuation of Public Comment as the Number of Comments Exceeded the Time Limit

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. Speakers must submit a Speaker's Card to the Board secretary. The Board President will call each speaker to the podium as appropriate. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time.

Recommendation: N/A

One public comment was heard.

24.0 Adjournment

President Mayo adjourned the meeting at 10.52pm

24.1 Adjourn Meeting

The meeting of the Board of Education of the Mt. Diablo Unified School District will adjourn.

Recommendation: Adjourn the meeting.