

**Youth Employment Services (YES) Program Worksite Agreements
Summer 2017**

| Name of Agency | Description of Internship | Location | Number of Interns | Dates: | Number of Hours | Credits |
|------------------------|--|-----------|-------------------|-----------------------|-----------------|-----------------------|
| Community Youth Center | Youth who are placed at the Community Youth Center will have the opportunity to learn about the agency, career options, while obtaining work ready skills which can transfer to any other job. There are several different placements within CYC. Youth placed in the Soccer Program will develop strong leadership skills teaching younger children. The internship strives to educate coaches on the physical, psychological, social, technical and tactical soccer development of children in the U6 and U8 age groups (ages 4-8). Youth placed in the technology department will have the opportunity to provide technical support for the staff and computers at CYC. | Concord | 11 | June 19-July 27, 2017 | 120 Hours | 5 High School Credits |
| Monument Crisis Center | Youth placed at the Monument Crisis Center will have the opportunity to have a better understanding of how a non-profit agency is managed. The interns will help maintain the food pantry, participate in event planning, and will develop skills on working with clients. The youth will have a better understanding of what social issues impact our community and will focus on the importance of contributing to community based organizations. Interns will obtain really important communication skills while exploring career pathways. | Concord | 3 | June 19-July 27, 2017 | 120Hours | 5 High School Credits |
| Ambrose Teen Center | Youth placed at the Ambrose Teen Center will have the opportunity to deepen their understanding of how a nonprofit agency is managed. The interns will learn about budgets, systems within a larger agency and the importance of collaboration. Youth will participate in community event planning, building maintenance, and other factors that impact a small program within the larger Recreation and Park District. Youth will obtain strong communication skills, collaboration and team work skills and many other important work ready skills. | Bay Point | 5 | June 19-July 27, 2017 | 120 Hours | 5 High School Credits |

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| Zentool Works | Zen Toolworks, Inc. provides CNC, 3D Printing and Robotics to hobbyist, science labs and schools. We also provide STEAM education services to help school districts quickly start their own STEAM workshops or classes by training teachers, students groups, presenting in classroom and technical support. Job Responsibilities: Workshop organization Inventory management Prepare technical tutorial and instructions Perform project such as 3D printing design, printPrepare technical tutorial and instructions Perform project such as 3D printing design, printWork as a team to participate in projects such as prepare school STEAM curriculum template and project content | Concord | 2 | June 14-August 1, 2017 | 150 Hours | 2.3 College Credits |
| CCC Employment & Human Services Department | One youth will be placed in the Community/Media Relations department within EHSD. They will be an assistant to the Media Specialist. The intern will have the opportunity to post online calendar listings, assist with social media posts & monitoring, provide clerical support (filing, organizing, etc.), coordinate print orders & delivery, distributing press releases, track/organize newsletter submissions, support for staff events/activities, internet research (e.g., online news coverage, services, vendors as needed), some writing (e.g., staff announcements, short newsletter articles). The intern will also have the opportunity to learn about different careers within EHSD. | Martinez | 4 | June 14-August 1, 2017 | 150 Hours | 2-3 College Credits |
| John Muir Health | John Muir Health will host interns this summer of which all of them have completed the Health Careers class at Merrit College through Sutter Health. The interns will have the opportunity to learn about careers within the hospital setting. The interns will work with other departments within the hospital to learn about systems within hospitals. They will also obtain an understanding of client charts and conduct clerical work. | Concord | 6 | June 26-August 4, 2017 | 140 Hours | 0 |
| The Lettuce Inn | The Lettuce Inn was founded with the aim of inspiring people to work healthy meals into their day, with delicious salads, sandwich wraps, soups and even pies! In this internship, youth will have the opportunity to learn about nutrition, healthy foods, safety, and learn about how small businesses operate. This opportunity will allow the intern to develop entrepreneurial skills, understand the basic knowledge of how to manage a small business while learning about healthy eating and nutrition. | Concord | 1-2 | June 14-August 1, 2017 | 150 Hours | 2.3 College Credits |

Youth Employment Services (YES) Program Worksite Agreements for three different groups of youth:

- **Workforce Investment and Opportunity Act (WIOA) eligible youth.** Youth who are currently in high school and will be placed at various internships to gain employable skills while participating in career exploration activities. They will be paid (using Workforce investment and Opportunity Act (WIOA) funds) an hourly wage of \$10.50 per hour and they will earn 5 high school work experience credits. The work experience class will be held on Fridays at Olympic High School.
- **Youth in Career Academies.** There were internship that we were not able to be filled by YES enrolled youth; therefore, these slots were offered to students who are in career academies. These students will participate in an unpaid internship but will earn the high school work experience credits.
- **Youth who have graduated and need support with transitioning beyond high school.** These youth have graduated from an alternative educational program and will be participating in a summer internship while being enrolled in Diablo Valley College's (DVC) Work Experience class, allowing them to earn 2.3 college credits. The goal of this program is to support this population with a seamless transition to begin in the fall with DVC's career technical education program.