



San Joaquin County Office of Education
Mick Founts, Superintendent of Schools

Teacher Development Department
IMPACT District Intern Program
209-468-9116

Date : September 16, 2011

Intern: Christian Tekeu

Mt. Diablo Unified School District
Attn: Ms. Denise Larkins

From: Louise Gammon, Registrar
Direct Line: (209-468-9192) Email: lgammon@sjcoe.net Fax: 209-468-9124

REFERENCE: Co-Sponsor / District Intern Participating District Agreement

Enclosed is a current co-sponsor agreement for your school district Superintendent/Administrator to sign and return. A co-sponsor agreement must be in place in order to comply with CCTC requirement. IMPACT interns meet the NCLB definition of "highly qualified." We look forward to providing highly qualified teacher interns to meet your needs.

The responsibilities of the district include the following:

1. Identification of a veteran (buddy) teacher to provide on-site support for each intern.
2. Release time (2 half days at district convenience) for the intern for observation-type activities that tie to local need.
3. Assignment of a district representative, usually the Assistant Superintendent or Director of Personnel, who will act as contact person to SJCOE.
4. Access to the intern's site administrator or evaluator for consultation with program personnel.
5. Establish monthly payroll deduction for IMPACT Tuition
6. Provide data as requested under the conditions of the grant, including survey completion, demographic and/or retention information.
7. If the intern's site is located outside the area we are able to support (e.g. more than an hour away from SJCOE), the district agrees to assist in identifying a Practicum Supervisor.

The above mentioned responsibilities constitute the state-mandated in-kind match, which the districts are required to provide (in-kind *services* only-no mandated fiscal in-kind) For most districts the support mentioned is already being provided at some level and this does not create a hardship. If there needs to be some flexibility, we would be pleased to sit down to create a workable partnership.

Feel free to call if you have questions. **Please complete (TYPE or PRINT) and FAX to my attention (209-468-9124) the following agreement as soon as possible.**

Thank you,
Louise Gammon



San Joaquin County Office of Education
Mick Founts, Superintendent of Schools

Co-Sponsor Page

TO BE COMPLETED BY THE LEAD SPONSORING ORGANIZATION

Grant #: 904

Name of Program: Project IMPACT District Intern Program

Name of Lead Educational Agency (LEA): San Joaquin County Office of Education

Program Director: Dr. Catherine Kearney Email: ckearney@sjcoe.net

Contact Person: Louise Gammon, M.Ed., Registrar

Telephone: 209-468-9192 FAX: 209-468-9124

Email: lgammon@sjcoe.net

Signature of Program Director: Catherine Kearney, Ed.D. Date: October 6, 2011

TO BE COMPLETED BY CO-SPONSOR

Type of Organization:

COE District Charter CDS Code (7 or 14 digits): _____

Name of Organization: _____

Mailing Address: _____

City, State, Zip: _____

Contact Person: _____

Telephone: _____ FAX: _____

Email: _____

Co-Sponsor Authorized Participation Has Been Approved By:

Name of Approving Official: _____

Position/Title: _____

Signature of Approving Official: _____ Date: _____

By signing this page, you are indicating that you understand and are willing to fulfill your roles and responsibilities regarding how to support the terms and conditions of the grant, as outlined on page one of this co-sponsor agreement