



TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 05/07/2012 Teacher: Abida Hamid
Student's Name [redacted] D.O.B. 01/20/2003
School Site: Green Valley Elem. District of Residence: Mt. Diablo Unified

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

Check Option 1 or 2:
1. The Instructional Assistant is needed for the full school day. The District of Residence, agrees to pay a flat rate of \$2,000 per month for the one to one services.
If the student exits the program mid-month, the following will apply:
District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.
The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 4 hours, %. The monthly charge for ESY will be \$1,240.00 per month.
2. The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for hours per day For the following service:
The District of Residence, agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 1,240.00
Position is effective beginning, 07/02/12 and ending on 07/30/12
The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date)

Attach the following documents:

Page 1 of the IEP and comments page Initial if attached If not attached explain why

	Initial if attached	If not attached explain why
Initial Request for Individual Service	_____	_____
Instructional Aide Request	_____	_____
Observation Report	_____	_____

Uudis Ronaldson, Ed.D.  
 Principal, Student Programs  
 Contra Costa County Office of Education

5/10/12  
 Date

X Michelle A. Brewer EdD  
~~Director, Special Education~~ Asst. Supt  
 District of Residence

5-9-2012  
 Date

Laticia Guiney  
 Director, Student Programs  
 Contra Costa County Office of Education

5-17-12  
 Date

David Jones  
 Associate Superintendent, Educational Services  
 Contra Costa County Office of Education

5/21/12  
 Date

Riullee  
 Superintendent/Designee  
 Contra Costa County Office of Education

5/24/12  
 Date

**COPY**



### TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 09/04/2012 Teacher: Debbie Munoz  
Student's Name: [REDACTED] D.O.B. 12/09/1995  
School Site: Mauzy SMH-2 District of Residence: Mt. Diablo Unified School Dist

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

**Check Option 1 or 2:**

1.  The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo agrees to pay a flat rate of \$2,000 per month for the one to one services.  
If the student exits the program mid-month, the following will apply:  
District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.  
The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently \_\_\_\_\_ hours, \_\_\_\_%. The monthly charge for ESY will be \_\_\_\_\_ per month.

2. \_\_\_\_\_ The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for \_\_\_\_\_ hours per day For the following service: \_\_\_\_\_  
The District of Residence, \_\_\_\_\_ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 18,000.00.  
Position is effective beginning, 09/17/12 and ending on 06/13/12.  
The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 02/15/2013.

Attach the following documents:

Page 1 of the IEP  
and comments page \_\_\_\_\_

Initial if attached

If not attached explain why \_\_\_\_\_

	Initial if attached	If not attached explain why
Initial Request for Individual Service	_____ <i>Δ</i>	_____
Instructional Aide Request	_____	_____
Observation Report	_____	_____

*Claudia Ronaldson, Ed.D.* *Δ* 9/5/13  
Principal, Student Programs Date  
Contra Costa County Office of Education

*x* *Carol Kato* 9/5/12  
Director, Special Education Date  
District of Residence

*Katie Guiney* 9-5-12  
Director, Student Programs Date  
Contra Costa County Office of Education

*Buller* 9/5/12  
Associate Superintendent, Educational Services Date  
Contra Costa County Office of Education

*Buller* *Δ* 9/10/12  
Superintendent/Designee Date  
Contra Costa County Office of Education



### TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 08/16/12 Teacher: Veronica Polk  
 Student's Name [REDACTED] D.O.B. 09/11/1998  
 School Site: Heritage High School District of Residence: Mt. Diablo USD

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

**Check One:**

The Instructional Assistant is needed for the full school day. The District of Residence, \_\_\_\_\_ agrees to pay a flat rate of \$2,000 per month for the one to one services.  
 If the student exits the program mid-month, the following will apply:  
 District will not be charged for the month if the student attended less than ten (10) school days.  
 District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 90 hours, 70 %. The monthly charge for ESY will be \$1,400 per month.

The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for 1.5 hours per day for the following: Aide on bus ride for medical issues  
 The District of Residence, Mt. Diablo USD agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 2,730.00.  
 Position is effective beginning, 08/16/12 and ending on 06/30/13. The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 04/13.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page (if comments are relevant to this request)	_____	<u>Addendum to be provided by Mt. Diablo (Christian Pat.)</u>
Initial Request for Individual Service	_____	<u>Mt. Diablo to provide information (Christian Pat.)</u>
Instructional Aide Request	_____	_____
Observation Report	_____	_____

Lauri Holland 8-23-12  
 Principal, Student Programs Date  
 Contra Costa County Office of Education

[Signature] 8-27-12  
 Director, Special Education Date  
 District of Residence

\_\_\_\_\_  
 Director, Student Programs Date  
 Contra Costa County Office of Education

\_\_\_\_\_  
 Associate Superintendent, Educational Services Date  
 Contra Costa County Office of Education

\_\_\_\_\_  
 Superintendent/Designee Date  
 Contra Costa County Office of Education

**COPY**



**TEMPORARY ONE TO ONE ASSISTANT AGREEMENT**

Date: 07/24/2012 Teacher: Laura Jacobson  
Student's Name [REDACTED] D.O.B. 06/26/1995  
School Site: Ygnacio Valley High District of Residence: Mt. Diablo

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

**Check Option 1 or 2:**

1.  The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo Unified School Dist. agrees to pay a flat rate of \$2,000 per month for the one to one services.  
If the student exits the program mid-month, the following will apply:  
District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.  
The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently \_\_\_\_\_ hours, \_\_\_\_%. The monthly charge for ESY will be \_\_\_\_\_ per month.

2. \_\_\_\_\_ The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for \_\_\_\_\_ hours per day For the following service: \_\_\_\_\_  
The District of Residence, \_\_\_\_\_ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 20,000.00.  
Position is effective beginning, 08/28/12 and ending on 06/13/13.  
The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 04/01/2013.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page _____	_____	_____

	Initial if attached	If not attached explain why
Initial Request for Individual Service	_____	_____
Instructional Aide Request	_____	_____
Observation Report	_____	_____

Claudia Ronaldson, Ed.D.  
 Principal, Student Programs  
 Contra Costa County Office of Education

7/30/12  
 Date

~~[Signature]~~  
 Director, Special Education  
 District of Residence

7/26/12  
 Date

[Signature]  
 Director, Student Programs  
 Contra Costa County Office of Education

8/6/12  
 Date

[Signature]  
 Associate Superintendent, Educational Services  
 Contra Costa County Office of Education

8/8/12  
 Date

[Signature]  
 Superintendent/Designee  
 Contra Costa County Office of Education

8/17/12  
 Date





**COPY**

**TEMPORARY ONE TO ONE ASSISTANT AGREEMENT**

Date: 07/24/2012 Teacher: Abida Hamid  
Student's Name: [REDACTED] D.O.B. 01/20/2003  
School Site: Green Valley Elem. District of Residence: Mt. Diablo Unified

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

**Check Option 1 or 2:**

1.  The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo Unified Sch. Dist. agrees to pay a flat rate of \$2,000 per month for the one to one services.  
If the student exits the program mid-month, the following will apply:  
District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.  
The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently \_\_\_\_\_ hours, \_\_\_\_%. The monthly charge for ESY will be \_\_\_\_\_ per month.

2. \_\_\_\_\_ The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for \_\_\_\_\_ hours per day For the following service: \_\_\_\_\_  
The District of Residence, \_\_\_\_\_ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 20,000.00  
Position is effective beginning, 08/28/12 and ending on 06/13/13  
The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 01/11/2013

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page _____	_____	_____

	Initial if attached	If not attached explain why
Initial Request for Individual Service	_____	_____
Instructional Aide Request	_____	_____
Observation Report	_____	_____

Claudia Ronaldson, Ed. D.  
Principal, Student Programs  
Contra Costa County Office of Education

7/31/12  
Date

*[Signature]*  
Director, Special Education  
District of Residence

7/26/12  
Date

*[Signature]*  
Director, Student Programs  
Contra Costa County Office of Education

8/6/12  
Date

*[Signature]*  
Associate Superintendent, Educational Services  
Contra Costa County Office of Education

8/8/12  
Date

*[Signature]*  
Superintendent/Designee  
Contra Costa County Office of Education

8/17/12  
Date



### TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

**Date:** June 18, 2012 **Teacher:** Kristi Oleson  
**Student's Name:** [REDACTED] **D.O.B.:** 05/11/2004  
**School Site:** Krey Elementary **District of Residence:** Mt. Diablo Unified  
**District of Service:** Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

**Check One:**

X The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo Unified School District, agrees to pay a flat rate of \$2,000 per month for the one to one services.

If the student exits the program mid-month, the following will apply:  
District will not be charged for the month if the student attended less than ten (10) school days.  
District will be charged the monthly rate if the student attends 10 days or more.  
The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 4.5 hours. The monthly charge for ESY will be \$1380.00 per month.

The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for \_\_\_\_\_ hours per day for the following: \_\_\_\_\_  
The District of Residence, \_\_\_\_\_ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$21380.00.  
Position is effective beginning July 1, 2012 and ending on June 30, 2013. The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) approx. October 18, 2012.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page (if comments are relevant to this request)	_____	<u>Service Continued per IEP</u>
Initial Request for Individual Service	_____	_____
Instructional Aide Request Observation Report	_____	_____

The IEP team meeting to review the necessity of additional paraprofessional support is planned for: October 18, 2012.  
(date)

*Launi Holland*  
Principal, Student Programs  
Contra Costa County Office of Education

June 18, 2012  
Date

*[Signature]*  
Director, Special Education  
District of Residence

7/29/12  
Date

\_\_\_\_\_  
Director, Student Programs  
Contra Costa County Office of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Associate Superintendent, Educational Programs  
Contra Costa County Office of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Associate Superintendent, Business Services  
Contra Costa County Office of Education

\_\_\_\_\_  
Date