

Timeline:

- School consolidation/closure criteria, timelines and composition of School Closure Committee (SCC) 4/13/10
- Letter sent to all site administrators soliciting applications from persons interested in serving on SCC (one administrator, one parent, one teacher and one community member). Applications are to be submitted to individual site administrator for school site council review. 4/19/10
- Final day for applications to be submitted to site principal/school site council. 5/7/10
- Site principals/school site council review applications. 5/10/10 - 5/19/10
- Site principals/school site council submit names of one parent, one teacher and one community member approved/recommended for SCC to superintendent's council. 5/21/10
- School Closure Committee Evaluation Process 9/30/10 - 11/30/10
- School Closure Committee presents recommendations to the Board 12/14/10
- Board makes closure/consolidation decision (Public Meeting) 1/11/11

Proposed Composition of School Closure Committee (SCC)

- Four (4) representatives from each of the six (6) comprehensive high school feeder patterns (one (1) administrator, one (1) teacher, one (1) parent and one (1) community member).
- One (1) representative from the Special Education Community Advisory Committee (CAC)
- One (1) representative from the Mt. Diablo Education Association (MDEA)
- One (1) representative from the Measure C Oversight Committee

Staff Facilitators: Assistant Superintendent Administrative Services, Assistant Superintendent Elementary Education, Research and Evaluation Manager, and General Counsel.

Process

- Overview of process/clarification of mission
- Individual/group weighting of evaluative criteria
- Larger group of twenty-eight (28) will be broken into seven (7) sub-groups of four (4). No members of the same feeder pattern group shall serve in the same sub-group.
- Each of the seven (7) sub-groups shall be assigned responsibility for evaluating sites using one (1) of the established criteria.
- Sites will be assigned a sub-group score of 1 to 5 with the lower score indicating school is more likely a candidate for closure (based on the single criterion).
- Scores will be totaled by the group and each site assigned a composite score.

Essential Assumptions

1. Student redistributing (boundary changes) will be included in School Closure Committee (SSC) recommendations and will be considered/adopted by the Bond at the time of approving closure plan(s).
2. Timeline for decision-making cannot be extended.
3. School closure is categorically exempt from California Environmental Quality Act (CEQA) but CEQA studies must be completed when, as a result of enrollment shifts, a school needs to add ten (10) classrooms or increases capacity by 25% - whichever is less.

Proposed School Consolidation/Closure Criteria (unranked)

Sites will be scored and then ranked using established methodologies based on the following core criteria:

1. Facility Condition: Conditions include all building and mechanical systems necessary for the safe and efficient operation of the physical plant (e.g. roof, paving, heating, ventilating and air conditioning systems, plumbing, doors, security, intercom and fire safety systems, windows and building interiors). Age, modernization status and projected deferred maintenance items will be considered as well as status of major and minor repair items.
2. Capacity Utilization: Site enrollment, both current and projected will be assessed. Site utilization which is significantly below optimal will serve as an independent criterion for consolidation/closure. Schools will be ranked using enrollment as a percent of student capacity of the facility.
3. Operations and Maintenance Costs: The current annual cost of utilities, site administration, classified support staff and recurring maintenance costs will result in a per pupil cost. This per pupil cost will serve as a criterion for consolidation/closure.
4. Adjacent Facility Capacity: School sites considered for evaluation will be assessed based on relative proximity or adjacency to other sites with presently available capacity or are expandable, having space and infrastructure capacity for additional classrooms.
5. Academic Performance: Academic Performance including API Scores and API Growth of all school sites considered for closure will serve as a criterion in the consolidation/closure process.
6. Geographic Equity: To the extent possible, school closure candidates should allow the District to continue to operate schools/programs which serve the geographic areas, or identified feeder pattern areas of the district. Walking distances will be incorporated into the evaluation process.
7. Improved Facility Conditions for Students: School sites considered for closure will be evaluated on the basis of the percentage of students which would be relocated/consolidated to sites with improved (relative to closed site) facility conditions. (e.g. moving from site with no classroom air conditioning to a site with classroom air conditioning).
8. Cost of Consolidation/Closure: School sites considered for closure will be assessed based on aggregate cost of closure and student/staff program relocation. Such costs include expenditures related to moving, interim housing, additional classroom construction and capital improvements and facility modifications necessary to accommodate special programs.