

MT. DIABLO UNIFIED SCHOOL DISTRICT  
SUMMARY OF RFQ NO. 8205  
HIGH SPEED COPY PAPER

Request for Quotation No. 8205 was solicited to provide High Speed Copy Paper for the Supply Warehouse and District-Wide use. Eleven (11) requests were sent out, three (3) replies were received, and eight (8) did not reply. A new delivery date was requested for early April which changed the outcome of 1 of the three (3) replies to "unable to honor pricing" but two (2) of three (3) replies will honor their pricing.

The two (2) quotations honoring pricing are as follows:

<u>Contract Paper Group</u>	<u>Costco</u>
\$40,139.19	\$42,112.35

COMMENT: This expenditure is funded from the Mt. Diablo Unified School District Warehouse Account and is within budget.

RECOMMENDATION: Award to the lowest responsible bidder, Contract Paper Group, for the total amount of \$40,139.19, all taxes included.



Betty Christians, Purchasing & Warehouse Department



Brad Hunter, Director of Purchasing & Warehouse