



Mt. Diablo Unified School District Governing Board

Votes are notated by #yes-#no-
#abstain. The record of emailed
public comments is [here](#)

DRAFT – Board Meeting Minutes

REGULAR MEETING OF THE BOARD OF EDUCATION MT DIABLO UNIFIED SCHOOL DISTRICT Wednesday, August 24, 2022 (6:00 PM)

ROLL CALL

Debra Mason
Linda Mayo
Cherise Khaund
Erin McFerrin
Keisha Nzewi

1.0 Call to Order

President Mason called the meeting to order at 5:01pm

1.1 Call to Order

The Board President will call the meeting to order.

Recommendation: Call the meeting to order.

1.2 Conduct Roll Call

Recommendation: The Board President will conduct roll call.

ORIGINAL - Motion

2.0 Public Comment

There were no public comments

2.1 Public Comments: The public may address the Board concerning items that are scheduled for discussion during Closed Session only.

The public may address the Board concerning items that are scheduled for discussion during Closed Session only. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers or the three minute limit may be shortened.

Speakers are not allowed to yield their time.

Recommendation: Hear public comment(s).

3.0 Closed Session Agenda

3.1 Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6.

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Lisa Gonzales, Dr. Wendi Aghily, Jennifer Sachs, Dr. Dan Scudero, and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

3.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))

4.0 Adjourn to Closed Session

The meeting adjourned to closed session at 5:02pm

4.1 Adjourn to Closed Session

The Board President will adjourn the meeting to closed session.

Recommendation: Adjourn to closed session.

5.0 Reconvene Open Session

Open session reconvened at 6:00pm

5.1 Reconvene Open Session

The Board of Education will reconvene Open Session.

Recommendation: Reconvene Open Session.

6.0 Preliminary Business

The Board President led the pledge of allegiance

6.1 Pledge of Allegiance

The Board President will lead the Pledge of Allegiance.

Recommendation: Lead the Pledge of Allegiance.

6.2 Conduct Roll Call

Recommendation: The Board President will conduct roll call.

6.3 Review and Potential Approval of Minutes for Regular Board Meeting

Board Meeting Minutes August 17, 2022

Recommendation: Move to approve the minutes for the Regular Board Meeting August 17, 2022.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve the minutes for the Regular Board Meeting August 17,2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

6.4 Review and Potential Approval of the Agenda

The Governing Board may reorder or delete items within the agenda.

Recommendation: Move to approve the agenda.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Move to approve the agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

7.0 Report Out Action Taken in Closed Session

7.1 Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6.

Negotiations - The Board may discuss negotiations or provide direction to its representatives regarding represented employees, pursuant to Government Code Section 54957.6. Agency negotiators: Dr. Adam Clark, Dr. John Rubio, Dr. Lisa Gonzales, Dr. Wendi Aghily, Jennifer Sachs, Dr. Dan Scudero, and legal counsel; Agencies: MDEA, DMA, MDSPA, CSEA, CST Local 1 and Teamsters Local 856

Recommendation: Information

The Board of Education received information.

7.2 Discipline, Dismissal, Release or Reassignment of Public Employee (Gov. Code Sec. 54957(b)(1))

Recommendation: Information/action.

No case was presented.

8.0 Public Comment

8.1 Public Comment: The Public May Address the Board Regarding any Item Not on the Agenda.

Public Comment: The public may address the Board regarding any item within the jurisdiction of the Board of Education of the Mt. Diablo Unified School District that is not on this agenda. These presentations are limited to three minutes each, or a total of thirty minutes for all speakers, or the three minute limit may be shortened. If there are multiple speakers on any one subject, the public comment period may be moved to the end of the meeting. Speakers are not allowed to yield their time.

Recommendation: Listen to Public Comment.

9.0 Communications

9.1 District Organizations: At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation. Items are limited to those which are informational.

At regular Board meetings, a single spokesperson of each recognized District organization may make a brief presentation following the Consent Agenda. Items are limited to those which are informational.

Recommendation: Listen to Communications.

10.0 Recognitions and Resolutions

10.1 Review and Potential Approval of Resolution 22/23-7 in Recognition of Attendance Awareness Month

Attendance Awareness Month September 2022

September is Attendance Awareness Month. Mt. Diablo Unified School District will stand with the nation in recognizing September as Attendance Awareness Month. We are committed to reducing chronic absenteeism to give all children an equitable opportunity to learn, grow and thrive academically, emotionally and socially

Recommendation: Move to approve Resolution 22-23-7 Attendance Awareness Month

ORIGINAL - Motion

Member **(Linda Mayo)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 22-23-7 Attendance Awareness Month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

10.2 Review and Potential Approval of Resolution 22/23-9 in Recognition of Deaf Awareness Month, International Week of Deaf People September 19-25, 2022, and International Day of Sign Languages September 23, 2022

September is Deaf Awareness Month, a time to celebrate the rich cultural history of the Deaf community, and continue the work of advocating for the rights of Deaf people everywhere. The purpose is to create a stronger community of learners and to understand that being deaf and hard of hearing is not a handicap or disability. Rather we are all capable and intelligent individuals that have multiple ways in which we communicate. International Week of the Deaf People (IWDP) September 19-25, 2022 is celebrated throughout the world. These activities and events welcome the participation of all members of deaf communities, which include families of deaf people, professional and accredited sign language interpreters, peers, as well as the involvement of various stakeholders such as national governments, national and international human rights organizations, and Organizations of Persons with Disabilities. The UN General Assembly has proclaimed September 23, 2022 as the International Day of Sign Language in order to raise awareness of the importance of sign language in the full realization of the human rights of people who are deaf.

Recommendation: Move to approve Resolution 22/23-9 Deaf Awareness Month, International Week of Deaf People, and International Day of Sign Languages

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 22/23-9 Deaf Awareness Month,

International Week of Deaf People, and International Day of Sign Languages'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

10.3 Review and Potential Approval of Resolution 22/23 - 8 in Recognition of Suicide Prevention Month

Suicide is a serious public health problem that affects people of all ages. Each year, more than 41,000 Americans take their own lives and more than 494,000 Americans received medical care for self-inflicted injuries. It is the fourth leading cause of death in children ages 10-14, suicide is preventable.

Recommendation: Move to approve Resolution 22/23 - 8 declaring September 2022 Suicide Prevention Month in Mt. Diablo Unified School District.

ORIGINAL - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **ORIGINAL** motion 'Move to approve Resolution 22/23 - 8 declaring September 2022 Suicide Prevention Month in Mt. Diablo Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

11.0 Public Employee Appointment

11.1 Review and Potential Ratification of Classified Personnel Appointment: District Wide DMA Unit Members

Candidates were appointed during July to fill the following classified positions for the 2022-2023 school year: General Counsel - Cesar Alvarado Director, Transportation - Cristian Lepe

Recommendation: Move to ratify the appointments of administrators as listed.

AMENDED - Motion

Member **(Erin McFerrin)** Moved, Member **(Keisha Nzewi)** Seconded to approve the **AMENDED** motion 'Move to ratify the appointments of General Counsel - Cesar Alvarado and Director, Transportation - Cristian Lepe'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

11.2 Review and Potential Approval of Personnel Appointment: Program Specialist, Special Education

Interviews were conducted and a candidate has been selected to fill the position of Program Specialist, Special Education for the 2022-2023 school year.

Recommendation: Move to approve the appointment of Program Specialist, Special Education.

AMENDED - Motion

Member **(Keisha Nzewi)** Moved, Member **(Cherise Khaund)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Shawn Carman as Program Specialist, Special Education'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

11.3 Review and Potential Approval of Personnel Appointment: Vice Principal, Ygnacio Valley High School

Interviews were conducted and a candidate has been selected to fill the position of Vice Principal at Ygnacio Valley High School for the 2022-2023 school year.

Recommendation: Move to approve the appointment of Vice Principal, Ygnacio Valley High School.

AMENDED - Motion

Member **(Cherise Khaund)** Moved, Member **(Linda Mayo)** Seconded to approve the **AMENDED** motion 'Move to approve the appointment of Amanda Loushin as Vice Principal, Ygnacio Valley High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

12.0 Reports/Information

13.0 Board Member Reports

13.1 Board Member Reports

Board Members may choose to report out their activities.

Recommendation: Information.

14.0 Superintendent's Report

14.1 Superintendent's Report

The Superintendent may choose to report out on activities.

Recommendation: Information.

15.0 Consent Agenda

15.1 Approval of Items listed under Consent Agenda.

Items listed under Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon the request of any member of the Board and acted upon separately.

Recommendation: Approve all Consent Agenda items.

**Student Board Member Anahi Nava Flores seconded the motion

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Approve all Consent Agenda items'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

15.2 Review and Potential Approval of the Recommended Action for Certificated Personnel

List of certificated hires, leave of absences, resignations, and retirements. See attached for detailed list of certificated hires, leave of absences, resignations, and retirements.

Recommendation: Move to approve the recommended action for certificated personnel.

**Student Board Member Anahi Nava Flores seconded the motion

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for certificated personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

15.3 Review and Potential Approval of the Recommended Action for Classified Personnel

List of classified hires, leave of absences, resignations, and retirements. Information of classified hires, leave of absences, resignations, and retirements for consideration.

Recommendation: Move to approve the recommended action for classified personnel.

**Student Board Member Anahi Nava Flores seconded the motion

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the recommended action for classified personnel'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.4 Review and Potential Approval of the Amendment to the Independent Services Agreement with Dr. Shelley Jones-Holt, Leadership Legacy Consulting, LLC, Dr. Shelley Holt and Mt. Diablo Unified School District on Behalf of Secondary Sites for the 2022-23 & 2023-24 School Years

Amendment to Agreement with Proposal Independent Service Agreement & Insurance Leadership Legacy Consulting, LLC mission is to eliminate the systemic and organizational inequities that have created the school to prison pipeline and perpetuated glass ceilings by creating pipelines that provide equitable access to opportunities for career and life success. Students, parents, and staff will be provided strategies to inspire, educate, and support people and the teams to achieve their personal leadership goals, develop cultural proficiency and experience liberation through the development of their individual and collective equity. The contracted services would be for the 2022-23 & 2023-24 school years.

Recommendation: Move to approve the Amendment to the Independent Service Agreement with Leadership Legacy Consulting, LLC, Dr. Shelley Holt and Mt. Diablo Unified School District on behalf of secondary high schools.

****Student Board Member Anahi Nava Flores seconded the motion**

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Amendment to the Independent Service Agreement with Leadership Legacy Consulting, LLC, Dr. Shelley Holt and Mt. Diablo Unified School District on behalf of secondary high schools'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.5 Review and Potential Approval of Request for Proposal #1911 for Catalog Services Revision for Mt. Diablo Adult Education

Revised Response for RFP 1911 - Folgers Graphics

On June 22, 2022, the Board approved Item 15.16, for the Request for Proposal, #1911, Catalog Services for Mt. Diablo Adult Education. The award was for a one year agreement, but was written to accommodate only one of the four annual catalog publishing costs. District staff are bringing this RFP request for award, back to the Board, with the revised proposal showing the expended printing costs for the entire year (four catalog printings). The scope of work includes but is not limited to the printing of the Mt. Diablo Adult Education Class Schedules for Winter, Spring, Summer, and Fall. Including mailing specifications and special instructions as defined in the bid package. All catalogs will be delivered to the post office, pre-sorted bulk mail, using Mt. Diablo Adult Education postal permit. The RFP allows for 3-one year extensions. On June 8, 2022, District staff received one (1) response to the RFP. The lowest responsive, responsible bidder is Folger Graphics, Inc., for the total revised bid amount of \$116,020 (not including postage and tax).

Recommendation: Move to approve the revised award of RFP #1911 Catalog Services for Mt. Diablo Adult Education to Folger Graphics, Inc.

**Student Board Member Anahi Nava Flores seconded the motion

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the revised award of RFP #1911 Catalog Services for Mt. Diablo Adult Education to Folger Graphics, Inc'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.6 Review and Potential Approval of the JFK School of Counseling at National University Independent Service Contract 2022-23

The John F. Kennedy (JFK) School of Psychology through National University Contract Certificate of Insurance NU W-9 NU

Review and Potential Approval of the The John F. Kennedy (JFK) School of Psychology through National University will provide eight Counseling Interns to provide behavioral counseling services at designated Pleasant Hill schools (Gregory Gardens Elementary, Strandwood Elementary (2 interns), Valhalla Elementary, Pleasant Hill Middle, Sequoia Middle, Valley View Middle, and College Park High School) under the supervision of JFK National University and school counselor supervisor. MDUSD has partnered with JFK for the past 19 years to expand counseling services and supports for youth. These services will be funded through the Michael J. Harris Endowment Fund through JFK University. There is no charge to the District.

Recommendation: Recommend Approval of the JFK School of Counseling at National University Independent Service Contract 2022-23

**Student Board Member Anahi Nava Flores seconded the motion

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Recommend Approval of the JFK School of Counseling at National University Independent Service Contract 2022-23'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.7 Review and Potential Approval of the renewal of the contract between Mt. Diablo Unified School District and AVID.

Contract between Mt. Diablo Unified School District and AVID for continued implementation at College Park High School, Concord High School, El Dorado Middle School, Oak Grove Middle School, Sequoia Middle School, College Now, Pleasant Hill Middle School, Bel Air Elementary, Delta View Elementary, El Monte Elementary, Fair Oaks Elementary, Hidden Valley Elementary, Highlands Elementary, Mountain View Elementary, Rio Vista Elementary, Shore Acres Elementary, Westwood Elementary and new implementation at Riverview Elementary.

Recommendation: Move to approve the renewal of the contract between Mt. Diablo Unified School District and AVID.

****Student Board Member Anahi Nava Flores seconded the motion**

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the renewal of the contract between Mt. Diablo Unified School District and AVID'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.8 Review and Potential Approval of Mt. Diablo High School Purchase of Physical Education Clothing

Mt. Diablo High School is seeking approval to purchase a two year supply of Physical Education (PE) clothing. The cost exceeds the \$25,000 threshold and Board approval is required.

Recommendation: Move to approve Mt. Diablo High School purchase of PE clothing as presented.

****Student Board Member Anahi Nava Flores seconded the motion**

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Mt. Diablo High School purchase of PE clothing as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.9 Review and Potential Approval of Course of Study for Career Pathways Courses of Study - Pilot Course of Study for Construction I and Final Course of Study for Animation III

Presentation - Career Pathways COS CHS - Pilot Construction I COS CHS - Proposal Construction I Application NHS - Revision Animation III COS NHS - Pilot Animation III COS Evaluation & Recommendations For Improvement NHS - Proposal Animation III Application

In Spring 2020, Northgate High School submitted and received approval to teach a pilot course -- Animation III. Over the course of the last year and a half, Northgate High School offered the course, testing out the curriculum and the assessments. Despite the limited opening of the schools in 2020-2021, the instructor, Michele Carmon, was able to deliver the curriculum and obtain feedback from the students. Based on her assessment of the curriculum and the feedback from the students, Ms. Carmon finalized the course of study and is seeking Board Approval for the final draft of the course. The course is a capstone course for the Animation pathway, currently only being taught at Northgate High School. It is aligned to the CTE Model Standards and provides opportunities for industry certification for its students. MDUSD has two Residential and Commercial Construction Pathways - one at Mt. Diablo High School and

one at Concord High School. Currently, the first course in the pathway is not aligned to the pathway and focuses on woodworking techniques rather than construction. Mt. Diablo High School and Concord High School are seeking to pilot a new course - Construction I - that will serve as the first course of the sequence. The course will provide an overview of the different construction trades as well as introducing students to basic construction skills. The course is aligned to the CTE Model Standards and is modeled after A-G approved classes. Finally, it has already received A-G approval. On April 13, 2022, the Board of Education reviewed this as information.

Recommendation: Move approve Courses of Study for Career Pathways

****Student Board Member Anahi Nava Flores seconded the motion**

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move approve Courses of Study for Career Pathways'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

A) Maintenance and Operations

15.10 Review and Potential Approval of Contract with Environmental Innovation Corp. for Periodic Surveillance

2022 Asbestos Management Plan (AMP) Compliance, Periodic Surveillance (P.S.) Back on August 25, 2021, the Board approved a contract with Environmental Innovation Corp., for annual AHEARA Re-inspection and Management Plan services at 53 district sites. In addition, the asbestos management plan must be updated with information collected during periodic surveillance every 6 months. Per Government Code 53060, the District is authorized to contract out services that require specialized training, experience and competent persons to perform special services that are not provided by District Staff.

Recommendation: Move to approve the Award of Contract with Environmental Innovation Corp. for Periodic Surveillance

****Student Board Member Anahi Nava Flores seconded the motion**

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Award of Contract with Environmental Innovation Corp. for Periodic Surveillance'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

B) Purchasing

15.11 Review and Potential Approval Purchase Order Summary Report for July 2022

Purchase Order Summary Report for July 2022 Technology Purchase Order Summary Report for July 2022

District staff is bringing forward Purchase Order (PO) Summary Report for the months of July 2022. These reports show the Purchase Orders for said month, including the amounts, vendors, and budgets used. The PO report is presented in accordance with Education Code Section 17604, and in an effort to be transparent in District orders and smaller contracts under \$25,000. This report will also include larger orders and service agreements previously submitted to the Board or individual approval. To continue our transparency with technology purchases, staff has also provided a breakout of computer/technology purchases for July, 2022. This total is included in the master Purchase Order Summary list.

Recommendation: Move to approve Purchase Orders for the month of July, 2022

**Student Board Member Anahi Nava Flores seconded the motion

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Purchase Orders for the month of July, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.12 Review and Potential Approval of Independent Services Agreement between Mt. Diablo Unified School District and Corporate Ewaste Solutions (CEWS) for E-Waste Disposal Services.

CEWS Renewal Services Agreement CEWS R2V3 & ISO Certificate
Education Code Section 17546 allows for disposal and/or donation of property no longer needed or that is determined not suitable for school use. Items to be considered for disposal will have no salable value. Items determined to have a salable value will be brought to the board for approval prior to disposal via sale, auction or donation to charitable organizations. CEWS is a California corporation for e-waste pickup and wiping clean of all sensitive devices. CEWS has expanded from an R2 to an R2V3 Certification. This allows more security for data bearing devices and proper electronic disposal services (E-waste will not be disposed of in landfills).

Recommendation: Move to approve CEWS Service Agreement for e-waste pick-up and wiping clean of all sensitive devices for 2022/23 school year.

**Student Board Member Anahi Nava Flores seconded the motion

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve CEWS Service Agreement for e-waste pick-up and wiping clean of all sensitive devices for 2022/23 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes

Keisha Nzewi Yes

C) Special Education

15.13 Review and Potential Approval of Independent Service Contract Between Mt. Diablo Unified School District (MDUSD) and Air Tutors for the 2022/23 School Year

ISC for Air Tutors 2022-23

Air Tutors will service identified students in Mt. Diablo Unified School District to ensure that students receive a tailored education experience.

Recommendation: Move to approve Independent Service Contract Between Mt. Diablo Unified School District (MDUSD) and Air Tutors for the 2022/23 School Year

**Student Board Member Anahi Nava Flores seconded the motion

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve Independent Service Contract Between Mt. Diablo Unified School District (MDUSD) and Air Tutors for the 2022/23 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

D) Technology

15.14 Review and Potential Approval of the 2022 Annual Revision to the District Strategic Technology Plan

MDUSD Strategic Technology Plan - Draft 2022-23 Revision

The MDUSD Board of Education approved a ten-year Strategic Technology Plan in 2021. The first annual revision by a representative group of stakeholders occurred in Spring, 2022 and resulted in an updated plan for 2022-23.

Recommendation: Move to approve the 2022 annual revision to the District Strategic Technology Plan

**Student Board Member Anahi Nava Flores seconded the motion

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the 2022 annual revision to the District Strategic Technology Plan'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes

Cherise Khaund Yes

Erin McFerrin Yes

Keisha Nzewi Yes

E) Transportation

15.15 Review and Potential Approval of the Supplemental Student Transportation with Pawar Transportation, LLC., for July 1, 2022 - June 30, 2023

Pawar Transportation, Inc. (Contractor) will furnish the District with the required number of appropriately licensed/permitted vehicles, administrative and support staff, facilities, special equipment and supplies for transporting special education students to and from school sites within surrounding areas, at such times and places as assigned by the District. The contractor will also provide transportation to and from student related services and other school activities as specified in students' IEPs. This is a month-to-month purchase order issued to Pawar Transportation, Inc. for the period July 1, 2022 - June 30, 2023

Recommendation: Move to approve the supplemental student transportation month-to-month purchase order with Pawar Transportation, Inc., for July 1, 2022 - June 30, 2023.

**Student Board Member Anahi Nava Flores seconded the motion

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the supplemental student transportation month-to-month purchase order with Pawar Transportation, Inc., for July 1, 2022 - June 30, 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

15.16 Review and Potential Approval of the Supplemental Student Transportation Independent Service Contract, with HopSkipDrive, Inc., for the period covering July 1, 2022 - June 30, 2023

HOPSkipDrive, Inc. (Contractor) will furnish the District with the required number of appropriately licensed/permitted vehicles, administrative and support staff, facilities, special equipment and supplies for transporting special education students to and from school sites within surrounding areas, at such time and places as assigned by the District. The contractor will also provide transportation to and from student related services and other school activities as specified in student IEP. This is a month-to-month independent service contract issued to HopSkipDrive for the period of July 1, 2022 - June 30, 2023.

Recommendation: Move to approve the Supplemental Student Transportation Independent Service Contract with HopSkipDrive, Inc. for the period covering July 1, 2022 - June 30, 2023

**Student Board Member Anahi Nava Flores seconded the motion

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Debra Mason)** Seconded to approve the **ORIGINAL** motion 'Move to approve the Supplemental Student Transportation Independent Service Contract with HopSkipDrive, Inc. for the period covering July 1, 2022 - June 30, 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes

Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

16.0 Consent Items Pulled for Discussion

17.0 Consent Items Pulled by Staff

18.0 Business/Action Items

18.1 Review and Potential Approval of Authorization to Proceed with Negotiations for the Divestiture of Radio License, as a Previously Approved Reduction

KVHS Presentation Engineering Tower Review

KVHS was founded in the 1960s to teach broadcasting at Clayton Valley High School, when Clayton Valley was a District school. Following the loss of County funding for the program, all broadcasting classes ended in 2012. Shortly thereafter Clayton Valley became a charter school. Since then, the station continues to broadcast (to keep its license), but does not produce educational content and has not been, and cannot be, utilized by District students, in part because the campus where it sits is no longer under District control. The District is in discussions to resolve long-term ongoing litigation with Clayton Valley Charter High School, which will necessitate the prompt removal of equipment necessary for the continued operation of the radio station. If the station cannot operate, the license will be lost. On February 22, 2022, the Governing Board authorized the reduction of certain programs, including the divestiture of the KVHS license, to address deficit spending, maintain a positive budget and provide salary increases to District staff. Pursuant to the Board's directive, Staff has conducted an evaluation of the radio station and its license, and determined the following: 1. The radio station cannot continue to operate as is. It must be sold, or significant District funds must be spent to relocate and operate it. 2. The license is non-commercial, and as such it must be transferred to another public or non-profit entity, but retains significant monetary value in the marketplace (projected at over \$500,000). 3. The license no longer serves its intended educational purpose. Therefore, Staff requests authorization to proceed with negotiations for the divestiture of the radio license, as a previously authorized program reduction.

Recommendation: Move to approve proceeding with negotiations for the divestiture of radio license, as a previously approved reduction.

ORIGINAL - Motion

Member **(Keisha Nzewi)** Moved, Member **(Erin McFerrin)** Seconded to approve the **ORIGINAL** motion 'Move to approve proceeding with negotiations for the divestiture of radio license, as a previously approved reduction'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Debra Mason Yes
Linda Mayo Yes
Cherise Khaund Yes
Erin McFerrin Yes
Keisha Nzewi Yes

19.0 Closed Session (Carry Over)

19.1 Items Not Completed During the First Closed Session will be Carried Over to this Closed Session

Items not completed during the first closed session will be carried over to this closed session as needed.

Recommendation: Reconvene a second closed session as needed.

20.0 Reconvene Open Session

20.1 Report Out Action Taken During Closed Session

Report out action taken during closed session.

Recommendation: Information.

21.0 Future Agenda Items

21.1 Future Agenda Items

Future agenda items may be discussed at this time.

Recommendation: Information.

22.0 Adjournment

The president adjourned the meeting at 8:19pm

22.1 Adjourn Meeting

The meeting of the Board of Education of the Mt. Diablo Unified School District will adjourn.

Recommendation: Adjourn the meeting.