

MT. DIABLO UNIFIED SCHOOL DISTRICT

**CLASS TITLE:** Student Tutor

**DEFINITION:** Provide academic help in a variety of subject areas.

**EXAMPLE OF DUTIES:**

- Help students with assignments.
- Correct assignments for students.

**DESIRABLE QUALIFICATIONS:**

**Training and Experience:** Students in high school who have passed the CAHSEE high school exit exam, have a 3.5 grade point average and have been approved by the site administrator could provide peer tutoring.

**Knowledge of:**

- Content area concepts.
- Correct English usage, spelling, grammar and punctuation.
- Strategies for working with peers.

**Ability to:**

- Follow the directives of the adult in charge.
- Maintain an effective working relationship with the peers contacted during the course of work.
- Maintain the trust and confidence of students.
- Review English, writing, reading and math concepts.
- Sufficiently perform the essential functions of the position with or without accommodation.

Students who provide peer tutoring would not have access to student records and no responsibility for assessing student progress.