

STUDENT 1



RECEIVED
AUG 22 2013

FISCAL ANALYST
PUPIL SERVICES/SPECIAL EDUCATION

TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 06/19/2013 Teacher: Abida Hamid
Student's Name [REDACTED] D.O.B. [REDACTED]
School Site: Green Valley District of Residence: Mt. Diablo

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

Check Option 1 or 2:

1. The Instructional Assistant is needed for the full school day. The District of Residence, _____ agrees to pay a flat rate of \$2,000 per month for the one to one services.
If the student exits the program mid-month, the following will apply:
District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more. The charge will be pro rata for Extended School Year when the work day is reduced. BSY is currently _____ hours, ____%. The monthly charge for BSY will be _____ per month.

2. _____ The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for _____ hours per day For the following service: _____
The District of Residence, _____ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 20,000.00.
Position is effective beginning 08/28/13 and ending on 06/12/14.
The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 03/08/2014.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page _____	_____	_____

STUDENT 1

	Initial if attached	If not attached explain why
Initial Request for Individual Service	_____	_____
Instructional Aide Request	_____	_____
Observation Report	_____	_____

Christie Ronaldson, Ed.D.
Principal, Student Programs
Contra Costa County Office of Education

7/18/13
Date

William J. Hill
Director, Special Education
District of Residence

7/17/13
Date

Leticia Gaines
Director, Student Programs
Contra Costa County Office of Education

8-5-13
Date

Janice Compton
Associate Superintendent, Educational Services
Contra Costa County Office of Education

8-5-13
Date

Ridley
Superintendent/Designee
Contra Costa County Office of Education

8/16/13
Date

STUDENT 2



TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 06/28/13 Teacher: Rachel Kirchanski
 Student's Name: [REDACTED] D.O.B.: [REDACTED]
 School Site: Krey Elementary School District of Residence: Mt. Diablo Unified

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

Check One:

The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo USD agrees to pay a flat rate of \$2,000 per month for the one to one services. If the student exits the program mid-month, the following will apply: District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 90 hours, 70 %. The monthly charge for ESY will be \$1,400 per month.

The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for hours per day for the following: . The District of Residence, agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 23,400.00. Position is effective beginning 07/01/13 and ending on 06/30/14. The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 10/13.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page (if comments are relevant to this request)	<u>[Signature]</u>	<u> </u>
Initial Request for Individual Service	<u> </u>	<u>N/A</u>
Instructional Aide Request	<u> </u>	<u>N/A</u>
Observation Report	<u> </u>	<u>N/A</u>

STUDENT 2

Lauri Holland 6-28-13

Principal, Student Programs
Contra Costa County Office of Education Date

[Signature] 9/11/13
Director, Special Education
District of Residence Date

[Signature] 10-4-13
Director, Student Programs
Contra Costa County Office of Education Date

[Signature] 10/8/13
Associate Superintendent, Educational Services
Contra Costa County Office of Education Date

[Signature] 10/09/13
Superintendent/Designee
Contra Costa County Office of Education Date

STUDENT 3 - ESY



TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 05/17/2013 Teacher: Laura Jacobson
Student's Name [REDACTED] D.O.B. [REDACTED]
School Site: Ygnacio Valley High District of Residence: Mt. Diablo

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

Check Option 1 or 2:

1. _____ The Instructional Assistant is needed for the full school day. The District of Residence, _____ agrees to pay a flat rate of \$2,000 per month for the one to one services.

If the student exits the program mid-month, the following will apply:

District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 4 hours, 62 %. The monthly charge for ESY will be \$1,240.00 per month.

2. _____ The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for _____ hours per day For the following service: _____

The District of Residence, _____ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 1,240.00

Position is effective beginning 07/01/13 and ending on 07/30/13

The continuing need for this position will be reviewed by the CCOE administrator and/or the IEP team on or about (date) 08/15/2013

Attach the following documents:

Page 1 of the IEP and comments page _____

Initial if attached

If not attached explain why _____

RECEIVED
SPECIAL EDUCATION
JUL 17 2013
SPECIAL DAY CLASS-TEACHERS
RECEIVED
JUL 17 2013
FISCAL ANALYST
PUPIL SERVICES/SPECIAL EDUCATION

STUDENT 3 - ESY

	Initial if attached	If not attached explain why
Initial Request for Individual Service	_____	_____
Instructional Aide Request	_____	_____
Observation Report	_____	_____

Claudia Ronaldson Ed.D.
Principal, Student Programs
Contra Costa County Office of Education

6/17/13
Date

[Signature]
Director, Special Education
District of Residence

6/13/13
Date

Latic Gaines
Director, Student Programs
Contra Costa County Office of Education

6-19-13
Date

[Signature]
Associate Superintendent, Educational Services
Contra Costa County Office of Education

6/25/13
Date

[Signature]
Superintendent/Designee
Contra Costa County Office of Education

6/25/13
Date

STUDENT 3 - REGULAR SCHOOL YEAR

*sent copy to
mt. Diablo
8/23/13*



TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 07/30/2013 Teacher: Laura Jacobson
Student's Name: [REDACTED] D.O.B.: [REDACTED]
School Site: Ygnacio Valley High District of Residence: Mt. Diablo High School

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OCT 23 2013

District of Service: Contra Costa County Office of Education.

FISCAL ANALYST
PUBLIC SERVICES/SPECIAL EDUCATION

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

Check Option 1 or 2:

1. The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo agrees to pay a flat rate of \$2,000 per month for the one to one services.

If the student exits the program mid-month, the following will apply:
District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.
The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently _____ hours, ____%. The monthly charge for ESY will be _____ per month.

2. _____ The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for _____ hours per day. For the following service: _____
The District of Residence, _____ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 20,000.00
Position is effective beginning, 08/26/13 and ending on 06/12/14
The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 11/14/2013

Attach the following documents:

Page 1 of the IEP and comments page _____
Initial if attached If not attached explain why

RECEIVED
OCT 07 REC'D
BY: _____

STUDENT 3 - REGULAR SCHOOL YEAR

Initial if attached If not attached explain why

Initial Request for Individual Service	_____	_____
Instructional Aide Request	_____	_____
Observation Report	_____	_____

Claudia Ronaldson Ed.D.
Principal, Student Programs
Contra Costa County Office of Education

8/1/13
Date

William J. [Signature]
Director, Special Education
District of Residence

7/31/13
Date

Latice Gaines
Director, Student Programs
Contra Costa County Office of Education

8-8-13
Date

Vanessa Carafiot
Associate Superintendent, Educational Services
Contra Costa County Office of Education

8-14-13
Date

[Signature]
Superintendent/Designee
Contra Costa County Office of Education

8/15/13
Date

STUDENT 4



TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 06/28/2013 Teacher: S Oberdorfer
Student's Name: _____ D.O.B. _____
School Site: ECSP Turner 4 District of Residence: Mt. Diablo Unified

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

Check Option 1 or 2:

1. The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo Unified agrees to pay a flat rate of \$2,000 per month for the one to one services.

If the student exits the program mid-month, the following will apply:

District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 4 hours, .66 %. The monthly charge for ESY will be \$1,320.00 per month.

2. _____ The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for _____ hours per day For the following service: _____
The District of Residence, _____ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 21,320.00 .
Position is effective beginning, 07/01/13 and ending on 06/30/14 .
The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 12/06/2013 .

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page	_____	_____

STUDENT 4

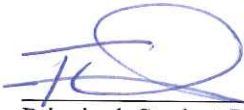
Initial if attached

If not attached explain why

Initial Request for
Individual Service

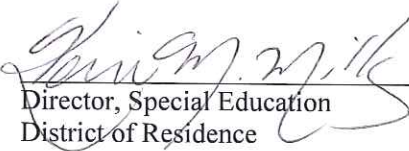
Instructional Aide Request

Observation Report



Principal, Student Programs
Contra Costa County Office of Education

7-1-13
Date



Director, Special Education
District of Residence

7/3/13
Date

Director, Student Programs
Contra Costa County Office of Education

Date

Associate Superintendent, Educational Services
Contra Costa County Office of Education

Date

Superintendent/Designee
Contra Costa County Office of Education

Date

STUDENT 5



TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 06/28/13 Teacher: Veronica Polk
 Student's Name [REDACTED] D.O.B. [REDACTED]
 School Site: Heritage High School District of Residence: Mt. Diablo USD

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

Check One:

The Instructional Assistant is needed for the full school day. The District of Residence, _____ agrees to pay a flat rate of \$2,000 per month for the one to one services.
 If the student exits the program mid-month, the following will apply:
 District will not be charged for the month if the student attended less than ten (10) school days.
 District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 90 hours, 70 %. The monthly charge for ESY will be \$1,400 per month.

The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for 1.5 hours per day for the following: Aide on bus ride for medical issues
 The District of Residence, Mt. Diablo USD agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 4,500.00.
 Position is effective beginning 07/01/13 and ending on 06/30/14. The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 10/13.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page (if comments are relevant to this request)	<u>[Signature]</u>	_____
Initial Request for Individual Service	_____	<u>N/A</u>
Instructional Aide Request	_____	<u>N/A</u>
Observation Report	_____	<u>N/A</u>

STUDENT 5

Laurie Holland 10-28-13
 Principal, Student Programs Date
 Contra Costa County Office of Education

Kim Mink 9/11/13
 Director, Special Education Date
 District of Residence

Latie Gaines 10-4-13
 Director, Student Programs Date
 Contra Costa County Office of Education

Patricia Compton 10/8/13
 Associate Superintendent, Educational Services Date
 Contra Costa County Office of Education

Riley 10/09/13
 Superintendent/Designee Date
 Contra Costa County Office of Education

STUDENT 6



TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 06/28/13 Teacher: Veronica Polk
 Student's Name [REDACTED] D.O.B. [REDACTED]
 School Site: Heritage High School District of Residence: Mt. Diablo Unified

District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

Check One:

The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo USD agrees to pay a flat rate of \$2,000 per month for the one to one services. If the student exits the program mid-month, the following will apply:
 District will not be charged for the month if the student attended less than ten (10) school days. District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 90 hours, 70 %. The monthly charge for ESY will be \$1,400 per month.

The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for _____ hours per day for the following: _____ The District of Residence, _____ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 23,400.00. Position is effective beginning 07/01/13 and ending on 06/30/14. The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 05/14.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page (if comments are relevant to this request)	<u>[Signature]</u>	_____
Initial Request for Individual Service	_____	<u>N/A</u>
Instructional Aide Request	_____	<u>N/A</u>
Observation Report	_____	<u>N/A</u>

STUDENT 6

Lauree Holland 10-28-13
 Principal, Student Programs Date
 Contra Costa County Office of Education

Kevin Mill 9/16/13
 Director, Special Education Date
 District of Residence

Latie Gaines 10-4-13
 Director, Student Programs Date
 Contra Costa County Office of Education

Patricia Comfort 10/8/13
 Associate Superintendent, Educational Services Date
 Contra Costa County Office of Education

Paul 10/16/13
 Superintendent/Designee Date
 Contra Costa County Office of Education