



TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: _____ Teacher: _____
 Student's Name: _____ D.O.B.: _____
 School Site: _____ District of Residence: Mt. Diablo Unified
 District of Service: Contra Costa County Office of Education.

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

Check One:

The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo Unified School District, agrees to pay a flat rate of \$2,000 per month for the one to one services.

If the student exits the program mid-month, the following will apply:

District will not be charged for the month if the student attended less than ten (10) school days.

District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 4.5 hours. The monthly charge for ESY will be \$1380.00 per month.

_____ The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for _____ hours per day for the following: _____

The District of Residence, _____ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$21380.00.

Position is effective beginning July 1, 2012 and ending on June 30, 2013. The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) approx. October 18, 2012.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page (if comments are relevant to this request)	_____	<u>Service Continued per IEP</u>
Initial Request for Individual Service	_____	_____
Instructional Aide Request Observation Report	_____	_____

The IEP team meeting to review the necessity of additional paraprofessional support is planned for: October 18, 2012.
 (date)

Principal, Student Programs
Contra Costa County Office of Education

Date

Director, Special Education
District of Residence

Date

Director, Student Programs
Contra Costa County Office of Education

Date

Associate Superintendent, Educational Programs
Contra Costa County Office of Education

Date

Associate Superintendent, Business Services
Contra Costa County Office of Education

Date