



MT. DIABLO UNIFIED SCHOOL DISTRICT

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Dear Dulcinea:

This letter confirms your engagement as outside counsel for the Mt. Diablo Unified School District ("District"). Enclosed please find a copy of the District's Legal Service Agreement and Case Management and Billing Standards, revised, which form the engagement agreement. Please confirm your firm's acceptance by signing and returning the District's Legal Services Agreement.

The scope of this engagement is to provide representation for the District from July 1, 2020 through June 30, 2021. The scope of representation may be adjusted or modified by the Office of the General Counsel as necessary during the course of this engagement. This letter presumes that no conflict of interest appears in your or your firm's representation of the District in this matter. Of course, as specified in the Legal service agreement, if a conflict arises contact this office immediately and arrange for the appropriate notices or waivers or both, if applicable.

You have agreed to be the primary attorney for contact with the Office of General Counsel. This confirms that the hourly billing rates for attorneys shall be: Partners – \$275 - \$350; Associates – \$215 - \$285, and Paralegals - \$135 – \$195, Consultant - \$135 - \$195.

We look forward to working with you. Please do not hesitate to call me at (925) 682-8000, extension 4063 if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Rubio", with a large, sweeping flourish extending to the right.

Dr. John Rubio
Chief, Human Resources

Encl.