

RECEIVED

MAR 20 2014

REIMBURSEMENT FROM OUTSIDE AGENCY AGREEMENT

Budget & Fiscal Services

This Agreement is entered into between the Hidden Valley PFC ("the Organization") and the Mt. Diablo Unified School District (the "District") on 3/17/14 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students at Hidden Valley Elementary school; and

WHEREAS, the District is required by law to employ individuals who serve in District programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the District and the Organization have agreed to and do agree as follows:

1. The District shall create 0.475 FTE in the position of TYPIST CLERK (TYPCLK206).
2. The Organization shall reimburse the District for the total costs of the employee, specifically salary, health and welfare benefits, and all statutory benefits including retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and unemployment insurance. The Organization shall be responsible for salary increases granted throughout the year. *The District shall invoice the Organization on a quarterly basis for actual costs incurred.*
3. The District shall be the employer of the individual hired pursuant to this Agreement and shall be solely responsible to direct the work, evaluate, and/or discipline. The Organization's sole involvement is reimbursement of the total cost to the District of said employee filling the position listed in #1 above.
4. This Agreement shall remain in effect:
from 8/25/14 through 6/11/15
5. The Organization shall only be responsible for reimbursement through the date set for termination of the Agreement by the District. *Funding for Certificated positions must be confirmed in advance for reimbursement of the entire school year. Funding for Classified positions must be confirmed in advance for at least three months of reimbursement.*

Allison Johnson
Authorized Agent

8/17/2014
Date

Rich Bart
Site Principal

3/17/2014
Date

Office Use Only:

Certificated Classified

EE ID: _____ EE Name: _____

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REIMBURSEMENT FROM OUTSIDE AGENCY
AGREEMENT

Budget & Fiscal Services

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("the Organization") and the Mt. Diablo Unified School District
(the "District") on 3/17/14 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students at Hidden Valley Elementary school; and

WHEREAS, the District is required by law to employ individuals who serve in District programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the District and the Organization have agreed to and do agree as follows:

1. The District shall create 0.25 FTE in the position of SITE SUPPORT TECH I (SITEC1-217).
2. The Organization shall reimburse the District for the total costs of the employee, specifically salary, health and welfare benefits, and all statutory benefits including retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and unemployment insurance. The Organization shall be responsible for salary increases granted throughout the year. *The District shall invoice the Organization on a quarterly basis for actual costs incurred.*
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Allison Johnson
Authorized Agent

3/17/2014
Date

Rita Martin
Site Principal

3/17/14
Date

Office Use Only:

Certificated Classified

EE ID: _____ EE Name: _____



PFC Meeting
Tuesday, March 4th, 2014

Attendees:

| | | |
|-------------------|--------------------|----------------------|
| 1-Michelle Arnold | 8-Genen Brown | 15-Linda Pete |
| 2-Amber Ellison | 9-Jenny Mesones | 16-Kelli Davis |
| 3-Aleina Wendling | 10-Allison Johnson | 17-Christine Cowling |
| 4-Joseph Sigurani | 11-Sandra Muller | 18-Kayo Alencastre |
| 5-Maria Bagley | 12-Laura Matsuzaki | 19-Rhea Karahalios |
| 6-Terrie Kelley | 13-Angie Vickroy | 20-Eileen Mercer |
| 7-Debbie Sibilla | 14-Kate Newkirk | 21-Nancy Minolli |

Meeting called to order at 7:05 by Jenny Mesones

Meeting Minute Changes –

February meeting minutes passed, – 7:06 by 1st Jenny Mesones, 2nd Angie Vickroy

President's Report: Sandra Muller/Allison Johnson

- Wed 2/26, Principal Richard Gorton voted in, he will start Wed 3/5
- Email from Julie Miller, requesting \$100 for the Millennium Mile, it is in our budget, please cut check and get to her
- Eagle Scout Project, Nick Warriner, Sandra has passed on district contact info from Sandy Brickell, and info from Debbie Sibilla, haven't heard back, up to him to move forward at this point
- Spring Book Fair, Charlene Lambros (current chair) and family no longer at HVE, we are looking for someone to chair the Spring Book Fair which raises money for Reading Incentive Program
- Update from Sandy Brickell on TK Aid: There was not proper wording on a vote in the SSC minutes, it's being held up yet again, waiting for SSC to meet on 3/13, and to have proper wording in their minutes, and then hopefully can move forward
- Missoula coming up, Amber has taken care of use permit
- Spring Book Fair use permit needs to be done, Sandra will do

Principal's Report: No principal present

Boy Scouts of America: Maria Bagley, Committee Chair for Pack 420 which PFC Charters. Service 40 boys out of HV and about 16 from other schools. Heater Rammamurthy was the HV charter organization rep (COR) and BS liaison with PFC. 2010 was last time BS did a project for PFC/HV. Pack 420 in need of charter organization rep, up to PFC to decide who this rep should be. Pack 420 nominated Joe Sigurani, who has 2 Kindergarteners at HV. Pack 420 is 'owned' by PFC, they use our tax ID number. Benefit to PFC:

Pack 420 needs to reach out to PFC to help with service projects on a yearly basis, as they represent our school at parades, they are an extension of PFC. Can help with projects, events. Consensus, we would love to have Joe Sigurani as Pack 420 COR. Pack 420 needs to have better presence and better relationship with HV. Joe will attend future PFC meetings. Debbie Sibilla got Joe's contact info.

Treasurer's Report: Dawn Kosmakos

Checking account – \$16,990.00

Savings account – \$43,527.55

Salad bar finally paid for. Taxes came back, taxes and audit done by Kevin McGregor. Suggestions for us: we have a rule that 2 people need to sign checks, need to have 2 of the 3 check-signing people sign debit card receipts now that we use debit cards, even if it's post-purchase; make sure that disbursement voucher forms are signed by requestor and PFC officer, 3 signatures on vouchers; in each deposit, cash receipts should be counted by 2 people and we have a copy of it in our records, kept by Dawn. Dawn, please provide presidents a copy of taxes/audit to put in binder. Per Amber, we need to include this information in the PFC Bylaws, we will need to amend the bylaws, will start the process at the April PFC meeting. We will plan to vote on the amended bylaws in May at Open House.

Funding Request: Terrie Kelley, Riso Ink/Laser Cartridges

Need approval to go over budget on Riso Ink/Laser Cartridges. Budget is \$5,000, and we have already spent \$4,867. Teachers vote for new cartridges instead of refilled/refurbished cartridges for better print quality. PFC is currently the only funder for Riso Ink/Laser Cartridges, Linda Pete suggested for next year (2014-2015) that the SSC discuss setting an amount aside to contribute to this budget item if possible.

TK is asking PFC for \$2,000 to purchase ink to last us through the end of the 2013-2014 school year.

Jenny Mesones made a motion to approve \$2,000 to go over budget to pay for Riso Ink/Laser Cartridges to last through the rest of the 2013-2014 school year – Laura Matsuzaki 2nd the motion.

Typist Clerk and Site Support Tech I Salaries: Sandra Muller

The PFC is committing to salaries for Typist Clerk and Site Support Tech I positions for the 2014-2015 school year. The PFC will initially budget an estimated cost of (but not limited to), \$16,000 for Typist Clerk position and \$13,000 for Site Support Tech I position.

Sandra Muller made a motion that the board unanimously agree to fund the Typist Clerk and Site Support Tech I positions for the 2014-2015 school year. – Nancy Minolli 2nd the motion. A vote was taken, and all were in favor. The motion was passed unanimously.

Dining for Dollars: Eileen Mercer

Did not have numbers/check in from Mountain Mike's. March Dining for Dollars at Spaghetti Factory?

Missoula: Eileen Mercer

Missoula, Cinderella, April 7 auditions and older kids will have first practice that day, performances Friday night and Saturday afternoon. Michelle Arnold and Eileen will house Missoula directors.

Oakland A's fundraiser: Eileen Mercer

Eileen got link for Oakland A's tickets. This year just order tickets online. Flyer to go home on Friday. Email blast to go out. 6 games, HV day is Sunday, May 11th, same as Valley View day. Also will be in Monday Memo.

Auction Update: Rhea Karahalios

- Donations going well. Kayo Alencaster is inputting donations.
- RSVPs are at 34, 40 additional prepaid at AIOD and have not yet turned in RSVP. Email went out to the prepaid people to remind them to RSVP and make meal choice
- Online auction. Viewing dates set for March 11-14 for class projects in APod. Online auction starts on March 18 with viewing days online March 15-17 – can view all online auction items. March 18-20 actual online auction.
- Last day to buy auction tickets is March 21st. Final headcount due to Gina at Country Club on March 25th.
- Sign-up Genius for volunteer went out from Aleina Wendling, Allison Johnson will put that link up on facebook page in a few days.
- Class baskets, all are in but one.
- Class projects, Jenny Mesones has everything under control.
- Melissa Guarnera and Stacie Usedom are taking photos this year for the auction. Parents could opt out of photo.
- Night of event, has 7 volunteers working entire event, not using Valhalla volunteers this year.
- Photo booth, will be from 9-11pm this year, and we are paying extra \$25 for props.
- Teachers asking Kathy Kearins if they were getting one free ticket as they have in past years, this year they are getting 2 free tickets. Office staff, will get theirs.
- 2 games, Plinko and Diamond toss.
- Nancy and Dave Minolli are donating 72 bottles of wine (6 cases)
- All live auction items are in.
- Raffle item this year is an iPad, half paid by PFC, half by Eileen Mercer's husband's work.
- Golden Ticket is a go. 2 class baskets being added to live auction. It was successful last year.
- Jenny Mesones is selling auction tickets on campus after school on Friday and 3/13, 3/18.
- Needs a media manager, to make sure emails get sent, items get posted, into Friday folder.
- Michelle Arnold will paint Diamond Toss.
- Parties, a few were lost from last year. Sandra Muller will host Back-to-School Brunch again. Nancy suggested activity-based parties too. Eileen suggested a father/son camping night on Mt Diablo. Dawn suggested 3D printing workshop. Dawn suggested someone hosting a pool party at Buena Vista.

Teachers Report: Debbie Sibilla

- Stolen coffee maker: 7 teachers got back to Debbie, about 4 said yes to replace the Keurig, suggested keeping in office lounge, not in teachers' lounge in A-Pod. Someone also asked for creamer and sugar.
- Diane Coventry thanked us for supporting Science Fair this year
- Karen Wilk had a request for help with the Hidden Valley plot at the Community Garden, but that may be able to be taken care of by Pack 420? PFC needs to decide to sign up for another year with Hidden Valley plot? Not sure it's a PFC thing or a HV thing? If we choose to give away, it's likely we won't be able to give it back. Asking for PFC to put out a request for someone to oversee the garden. Karen Wilk takes her class there because they don't take field trips; Preschool uses it too.

- Susan Jones, Student Council will be doing a Pennies for Patients fundraiser for Leukemia Lymphoma Society. 3/10-3/28, students can bring change to school.
- Close to a settlement for the teachers union, teachers say thank you to HV parents who helped with being so vocal and supportive. It does make a difference, they do listen to parents.

Email from Marilyn Brown, read by Aleina Wendling, thanking the parents for support of teachers

Another Funding Request: Terrie Kelley, signage for parking lots

- Temporary sandwich board signs are working, TK has been carrying in and out during pick-ups and drop-offs
- Asking PFC for \$2,300 to help fund better signage: minicades and portacades (A-frame signs), cross-walk signs (\$325 each, so \$650 for 2), one on Spring Lake cross walk, one at Eagle Lake cross walk, portacades at entrance, first parking lot portacades (x3 or 4), second parking lot portacades (x2), ~3 minicades for Glacier in front of school.
- Try to talk to district to repaint curbs and directionals on blacktops in parking lots.
- Sandy Brickell had talked to someone in the district about repainting, but needs to be done at a later date because pavement is too cold right now.
- Michelle Arnold will contact City of Martinez re: the trees on Glacier that are covering the No Parking signs, maybe it's a principal issue?

TK is asking PFC for \$2,300 to purchase signage to help with parking lot traffic flow at pick-up and drop-off.

Aleina Wendling made a motion to approve \$2,300 to pay for TK's signage for Hidden Valley's parking safety – Laura Matsuzaki 2nd the motion. All were in favor. Unanimous vote.

Principal Rich Gorton showed up towards the end of our meeting. Welcome Principal Rich Gorton!!! We went around and introduced ourselves.

Upcoming/Past Items/Events:

Linda Pete followed up on next steps for parking lot issue that was brought up by Ann McCabe at the February PFC meeting: staffing during the work day for pick-up safety. Board felt it's a principal/staffing/district issue. We offered to help with signage. If principal/teachers/district come up with a solution, they could bring it to PFC to discuss. The PFC is not going to come up with the solution.

Meeting adjourned – 8:37pm

REIMBURSEMENT FROM OUTSIDE AGENCY
AGREEMENT

This Agreement is entered into between the HIDDEN VALLEY PARENT FACULTY CLUB ("the Organization") and the Mt. Diablo Unified School District (the "District") on SEPTEMBER 19TH, 2013 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students at HIDDEN VALLEY ELEMENTARY school; and

WHEREAS, the District is required by law to employ individuals who serve in District programs as employees of the District;

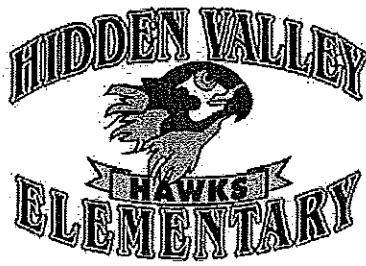
NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein contained, and for other good and valuable consideration, the District and the Organization have agreed to and do agree as follows:

1. The District shall create 0.2 FTE in the position of Instructional Assistant for TRANSITIONAL Kindergarten
2. The Organization shall reimburse the District for the total costs of the employee, specifically salary, health and welfare benefits, and all statutory benefits including retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and unemployment insurance. The Organization shall be responsible for salary increases granted throughout the year. *The District shall invoice the Organization on a quarterly basis for actual costs incurred.*
3. The District shall be the employer of the individual hired pursuant to this Agreement and shall be solely responsible to direct the work, evaluate, and/or discipline. The Organization's sole involvement is reimbursement of the total cost to the District of said employee filling the position listed in #1 above.
4. This Agreement shall remain in effect:
from SEPTEMBER 19, 2013 through JUNE 12, 2014
5. The Organization shall only be responsible for reimbursement through the date set for termination of the Agreement by the District. *Funding for Certificated positions must be confirmed in advance for reimbursement of the entire school year. Funding for Classified positions must be confirmed in advance for at least three months of reimbursement.*

[Signature]
Authorized Agent
Sandy Buebel
Site Principal

9/19/13
Date
12/4/13
Date

| | |
|--------------------|------------------|
| Office Use Only: | |
| Certificated _____ | Classified _____ |
| EE ID: _____ | EE Name: _____ |



PFC Meeting
Tuesday November 5th, 2013

Attendees:

- | | | |
|--------------------|----------------------|--------------------|
| 1- Sandra Muller | 9- Erin Martin | 17-Lorie Robertson |
| 2-Liz Madieros | 10- Charlene Lambros | 17-Linda Pete |
| 3- Allison Johnson | 11-Debbie Sibilla | 18-Nancy Minolli |
| 4-Rhea Karahalios | 12- Laura Matsuzaki | |
| 5-Angie Vickroy | 13-Sandy Bruketta | |
| 6-Dawn Kosmakos | 14-Kayo Alencastre | |
| 7- Aleina Wendling | 15- Terrie Kelley TK | |
| 8- Michelle Arnold | 16- Jodie Taylor | |

Meeting called to order at 7:02 by Liz Madieros (in Jenny Mesones absence)

Board Member introductions

Meeting Minute Changes -

None.

October meeting minutes passed, 7:04pm – Laura Matsuzaki – 1st, Aleina Wendling– 2nd

Due to technical difficulties with our recording device, the November meeting minutes are being recreated to the best of our ability.

President's Report: Sandra Muller/Allison Johnson

The Parent Faculty Club (PFC) will reimburse the costs of the position for an instructional assistant for 8 hours per week or 0.2 FTE for the Transitional Kindergarten Class for 2013-2014. We, the PFC have budgeted \$2,000 which will be added to an additional \$2,000 from Hidden Valley site funds.

Principal's Report: Sandy Bruketta

Starting December 2, 2013 there will be a new bell schedule:

For 1st, 2nd, 3rd – start time of 8:14/ end time of 2:50

4th and 5th grade end time – 2:57

Wednesday's will start at 8:14/ and end for 1st, 2nd and 3rd at 12:30, and 4th and 5th at 12:35

Treasurer's Report: Dawn Kosmakos

\$53,396.53 - Checking

\$43,520.27 - Savings

Budget adjustments -

The PFC voted to allocate an additional \$2,000 for the reading incentive program.

Upcoming/Past Events -

Innisbrook -

Final numbers for Innisbrook - profit - \$16,892.

Book Faire - The dates for this year's winter faire are 12/4 - 12/12. Online sales start 11/19.

The spring book faire will be May 19th - May 23rd.

Catalogs for the fair will go home in Friday Mail Packets the week of Thanksgiving break.

See's Candies -

The See's candy fundraiser is due to start 11/18. Incentive zipper pulls have been made and campus will be decorated with banners reflecting the sale. Fundraiser ends, 12/2/2013 and candy will be delivered 12/12.

Craft Faire -

Event held on campus on 12/7/2013.

Only 6 tables left, tons of vendors of different specialties. Shawna Kubiak in charge of the bake sale for 4th graders.

Open Items -

Fifth grade camp -

A meeting is set for November 20th to discuss plans for future classes to prep for 5th grade camp.

Facebook Page -

It has been decided by the PFC that the HVPFC facebook site will now be a moderated community. Pictures, excessive comments, or negative posts will not be accepted onto the site.

Meeting adjourned - 8:27pm

Hidden Valley Elementary School
Site Council Meeting Minutes
March 6, 2014

Roll Call

Present:

Amber Ellison, Gabriela Garcia Flores, Rich Gorton, Stacia McClane, Beth McCoy, Linda Pete, Lorie Robertson, Jennifer Shaw, Tressa Tingley, Lori West, Barbara Wiegand

Absent:

Amber Goss

Public Comment

Rich Gorton introduced himself as the new principal at Hidden Valley Elementary School. Robust conversation ensued.

- Terms of office are expiring for Lori West, Lorie Robertson, Gabriela Garcia Flores and Tressa Tingley. The upcoming vacancies will be noted at the April staff meeting, along with parent candidates being sought via the school newsletter and Monday Memo. The vote will take place at the Open House on May 22, 2014.
- West noted that staff is reviewing the current bell schedule, which may be adjusted in the fall.
- Council discussed how the state's new local control funding formula would impact the site plan; whether undetermined monies will be funneled through district, or go directly the school site. Gorton noted that the apportionment is based on the number of disadvantaged students and thus Mt. Diablo may bode well in the calculation.
- Gorton brought up issues around student discipline and posed "other than punitive, what are we doing to support these kids with chronic behavior issues?" Linda Ford, the sole member of the audience, suggested a psychology intern be reinstated to help diffuse a problem situation by offering that important one-on-one interaction with a student.
- The possibility of installing peace benches as a follow up to the Soul Shoppe curriculum was broached.
- West suggested putting in more welcoming signage to help clarify the school's rules and underscore how Hidden Valley provides a safe and positive environment.
- West suggested having more cross-grade meetings for improved articulation and to have the principal attend more principals' meetings at the district as part of improving communication among the school sites. And, she noted the current confusion as to the utilization of the new report card, which Gorton noted has two goals for each academic standard.
- In the spirit of improved communication, West cited the need for more consistent messages and follow through with regard to intervention technology, such as the availability of Raz Kids, a reading software program. Teachers need to be surveyed as to what they are using to make sure designated funds for technology are being optimally spent. There will be a future need for new computers with the

implementation of Smarter Balance testing, Common Core's online assessment. Linda Pete wanted to make sure that the school had the appropriate infrastructure in place to accommodate the increased need for technology.

- Amber Ellison noted the need for the PFC and school personnel to work together so that the club knows what funds are needed to support curriculum delivery.
- Concurrently, Ford said that there was a need for more small group assistance, consistent with the efficacy of hands on intervention for the early grades and the challenge of finding the time to train such volunteers

Approval of Minutes

Stacia McClane made a motion to approve the minutes from the Dec. 12, 2013 meeting. Beth McCoy seconded the motion. Vote passed 9-0. Two members abstained due to absence from that meeting.

Hiring for the T/K Aide Position

Non-voting member Lorie O'Brian, assistant director of categoricals and school support at the district office, joined the council via phone to ensure the language of the motion reflected the appropriate action.

Linda Pete made a motion to approve the initial allocation of \$2,000 for the hiring of a .20 part-time aide in the transitional kindergarten classroom as reflected in the previously adopted Single Plan for Student Achievement. The motion stipulated that this position was ongoing, was subject to an increased allotment to account for cost increases, and would be matched by a disbursement from the Parent Faculty Club. Beth McCoy seconded the motion, which passed unanimously (11-0-0).

Adjournment

Lori West made a motion to adjourn the meeting and Linda Pete seconded the motion. Vote was unanimous. Meeting was adjourned at 5:24 p.m.

Next meeting is scheduled for 4 p.m. on Thursday, April 10.

REIMBURSEMENT FROM OUTSIDE AGENCY
AGREEMENT

This Agreement is entered into between the Diablo Basics Parents'
Club ("the Organization") and the Mt. Diablo Unified School District
(the "District") on 02/21/14 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students
at Monte Gardens Elementary school; and

WHEREAS, the District is required by law to employ individuals who serve in District
programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein
contained, and for other good and valuable consideration, the District and the Organization have
agreed to and do agree as follows:

1. The District shall create 0.10 FTE in the position of SITE SUPPORT TECH II (SITEC2-217).
2. The Organization shall reimburse the District for the total costs of the employee, specifically salary, health and welfare benefits, and all statutory benefits including retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and unemployment insurance. The Organization shall be responsible for salary increases granted throughout the year. *The District shall invoice the Organization on a quarterly basis for actual costs incurred.*
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[Signature]
Authorized Agent

02-21-2014
Date

[Signature]
Site Principal

02-21-2014
Date

Office Use Only:
Certificated Classified
EE ID: _____ EE Name: _____

DBPC General Meeting Minutes
Monte Gardens Classroom D-1
2/21/14
PENDING APPROVAL AT NEXT MEETING

In Attendance: Jenifer White, Michele Johansen, April Jacobs, Angela Stewart, Kathy Weires, Bryn Boughton, Carlee Smith and Susan Peters (Absent: Alma Beltran, and Mary Vines)

Called to order: 8:25 a.m.

- ❖ **Welcome and Introductions:** Jenifer welcomed everyone and asked everyone to introduce themselves. Jenifer White discussed the new procedure for the minutes; minutes will be emailed to community prior to the meeting so they have chance to read through and make corrections, it will save time during the meeting. White summarized the minutes out loud. Carlee Smith suggested that the teachers also get a copy of the minutes because they could benefit from reading them to know what is going on. Carlee Smith said she would copy for teachers.
- ❖ **Approval of the Minutes:** Minutes from the last meeting on 1/17/14 were approved with corrections; 'other grade levels' (not just one) and Martina Tait corrected the spelling of her name.
- ❖ **Additions to the Agenda:** Susan Peters asked to have Teacher's Report moved to the top of the agenda.
- ❖ **Teacher's Report:** Carlee Smith was the teacher representative. She reported that the rehearsals were this week for the 3rd grade play. She thanked the parents who have helped to create amazing costumes and scenery and said that they were a huge help to the teachers. Fancy Nancy/Dapper Dan day was on 2/14 and some parents had reported back that it was a positive experience for the kids. Science Fair was last week and the kids enjoyed it. The teachers thought it was successful based on the level enthusiasm that students displayed. Peters said judges were very thoughtful in their decision process. Mission Projects were also turned in this month and parents noticed many options for the projects. 5th grade will be going on their Brown Lee trips. The Lego Robotics classes have been well received by the kids, they are very excited and more classes are offered now. The teachers really appreciate the New Computer Lab, they will be working on typing skills and will be setting up times to go in about a ½ hour each day. Having two labs will help the students and teachers. Peters said 2nd lab was paid for by Measure C (except for 4 computers that need to be networked. We will use the technology funds already provided by the Parents' Club to complete the lab.) Parent asked if the Mission Projects could get presented to community much like the Science Fair, displayed in the MU.
- ❖ **Ways and Means:** Angela Stewart reported that the Coupon Book fundraiser was wrapping up. The books are still coming and it is a slow process for WM team. We are still short 73 books. Stewart also reported that we are close to the projected profit goal. WM asked the coupon book company if they could absorb the cost of the missing books. Peters will put a call out to remind parents to turn the book back in. Next fundraiser is *Fall In Love With Reading* and will run 3/2-3/8. Packets will go home with kids in Monday Envelope. The kids will need to collect sponsors to pledge for minutes read. Begin reading on 3/2 and they will mark their reading logs. 3/10 – 3/17 the kids will turn in the logs. There will be prizes for the kids. Walk-a-thon originally in March but the date has changed to 5/2 to give room in between the fundraisers. It will be a good community day. A suggestion was made to let kids know they can jog/run, let the kids know to dress appropriately. Diggers Diner will be the next restaurant night on 3/12.

- ❖ **President's Report:** Jenifer White reported that the memory book deadline is 2/28. Family Night is set for 3/14 at Clayton Valley Bowl. Student Council has Sports Day on 2/28 and Star Wars Day on 3/28, hats will be allowed to be worn outside. Elections for the DBPC Board is in April, if anyone knows someone who wants to serve on the board or be a chair please get in touch with the board now. MDEA Teacher s' Union have had some community meetings, they are meant to inform parents about the contract negotiations. White reported that she learned that teachers in our district have lower salaries and pay for their own medical benefits versus other districts. New teachers come to MDUSD because their Induction Program is good, but then they leave the district because the pay and benefits are not competitive. The hope is that the new super intendant will be more supportive. Carlee Smith reported that teachers have no contract currently and for the last few years have been without one. Jenifer White wants parents to know what is happening and to be informed. The school is neutral ground and cannot take sides but parents are free to share information on social media sites that are not affiliated with the school.

- ❖ **Outdoor Ed Funds:** This topic got moved up on the agenda. Fifth Grade teacher, Megan Gerdts, came in to talk about Outdoor Ed Funds. Outdoor Ed is in its 4th year at Monte Gardens. There were no extra funds the first year and since then the DBPC has been taking an active role in helping with fundraising. There is surplus in the account now. Each year there has been an average of \$4-5,000 that has been left in the account for the following year as a seed fund. With the excess that we have this year, Mrs. Peters went to the teachers and asked them what they want to do with the extra money. Gerdts reported 5th grade teachers would like to do an art project this spring. It is a project they have done before and normally would ask the parents to pay for it, the lesson involves clay pots and the cost is \$800. Teachers would like to use some of the excess money to pay for the pots instead of asking the parents for the money. And 5th grade teachers would like to have more technology tools to help assist with learning in class. They are asking for 2 iPads per classroom estimated cost \$4200. Kids can use resources online that help support what they are learning in class. Gerdts says it is an instructional tool. Peters says we are moving in the direction of using more in the classrooms, teachers are using their own personal iPads now. Another useful aspect of the iPads as teaching tools, the teachers can project the screens using the Elmo. iPads open up a whole new world of learning. Last month a committee was formed to recommend what to do with the excess funds and how much should remain as a seed fund moving forward. Peters clarified that the work of the committee is to decide which fundraiser will be planned to support Outdoor Ed., how much of a seed fund will be left, what to do if the fundraising does not meet targets or exceeds targets in the future. Concerns were voiced that the money should be used for 5th grade instruction/education; there is worry that it may not be fair to the entire school. Parent asked what does Outdoor Education Fund mean, where does the money go? Should it trickle down to other grade levels? In the future, the fundraisers for OE should be defined. Committee will work on the future division of the funds. Two parents spoke that they wanted the extra funds to pay for monitors to be used in the classrooms, the extra funds could pay for two monitors and one monitor they would buy. Jenifer White thanked the parents for their support but mentioned that it wasn't our place to change the curriculum. It was later clarified that bringing monitors into the classroom is a possibility, but ought to be explored through another avenue with separate financial support. Susan Peters asking to have motion to consider the proposal. Motion to approve the funding to support the 5th grade teachers to use the excess funds and spend \$800 for the art project and \$4200 for the 2 iPads per classroom, a total of \$5,500-\$6,000. Vote: 12 in favor, 0 opposed, 2 abstained. Motion carries.

- ❖ **Treasurer's Report:** April Jacobs explained a correction to the last month's statement that we collected \$23,996.60 for MIT sponsorship including corporate matching not \$30,224.93. She reported that there was no new business and reported the financials. As of January 31, 2013 our current assets for both checking and savings are \$79,749.01. This total includes our net income of \$18,087.05 and our net assets total \$61,661.96. Taking a look at our profit and loss for the period, our total income was \$3,415.70. Total expenses were \$1,741.97 giving us a total net income for the months of January of \$1,673.73.
- ❖ **Principal's Report:** Mrs. Peters thanked everyone for their continued support. Teachers working on Common Core. Parents can look at the field test so they are aware what the challenges are for the students. Jenifer White to go on line and view the test, Peters will send a link so parents will be able to access the practice test and see what they are asking the kids to do. Peters reported that many states are ahead of us and are currently using this testing. Jana Papas, a parent, asked Carlee Smith if teachers are ready for common core testing. Smith says it's very different, it asks kids to process more. They have received test books that kids have been using and practicing in class with, having these materials helps the students learn the skills to successfully take the test. It is teaching the kids to get to a deeper level of solving the problems. Teachers have to relearn themselves to teach it. Smith says the teachers are figuring it out as they go. Joline Sewell, a parent, says there is a free class offered at Loma Vista that teaches common core. Peters continued to report that she has hired the EL Teacher which is a help for teachers as well as for the kids. Peters summarized the proposals she is presenting today: **Psych Interns**, Peters wants a consistent person next year for two days a week, **Site Tech II position** which trouble shoots the software problems and helps connect the network, also helps the teachers with their software needs. Peters mentioned that the School Site Council will serve as the Technology Committee and she will ask other parents to be a part of it. ELAC meeting was moved to 3/13. Peters reported that there has been effort put into supporting the Yard Duty staff, there was a Yard Duty assembly on 2/07 that helped teach the kids about safety on the playground. She reported that the state requirement is one adult to 100 kids. We have more than that, but she is looking at adding more yard duty (also one of her proposals). Peters encourages parents to go to the LCAP Meetings.
- ❖ **Proposal: Scholastic News Renewal** Carlee Smith would like DBPC to again pay for the Scholastic News for the following year. Smith says if we preorder before April it will cost 50 cents less/child. Smith said that the kids love them, they can even go online and see videos and more information that supports the articles in the SN. There will also be no interruptions of service if you order ahead of time. They are for K-5th and all teachers are asking for them. Clare Weir moves to consider proposal and Jana Papas seconds the motion. The proposal is to pay \$4.50/year/student which is about \$3000. Jenifer White explained to parents that this is a part of DBPC's budget and that teachers are asking for DBPC to continue to include it in next year's budget. Motion called to vote to consider increasing current budget to cover the cost to renew for next year. All those in favor have it. Motion carries.
- ❖ **Old Business: Monday Envelope** Bryn Boughton has been working on a product to help facilitate parent groups communication. It is a simple platform to help manage parent groups and is designed to bring all information under one application; it can have a calendar, documents, reminders, etc... DBPC is part of the pilot program. Boughton says it is a great way to see everything in one place, in the future more features will be added. It is being implemented now with the DBPC Executive Board.
- ❖ **Proposals:** Susan Peters is bringing several proposals to DBPC to vote on. DBPC already supports these contract positions, but we need to state that we will renew them for the following year.

- **Proposal for the EL Support Teacher:** .20 FTE position, where DBPC pays for half and MG pays the other half. Estimated cost for DBPC is \$4,500/year. Tom Quinlavin made a motion to approve the EL Support Teacher and Carlee Smith seconded the motion. The vote: 10 voted yes, 0 voted no. The motion passed.
- **Proposal for the School Counseling Psychology Interns,** this is not a district paid employee, rather we pay JFK College for the interns. Estimated cost for these two intern positions is \$6,300. Motion was made by Martina Tait to support the Counseling Interns; the motion was seconded by Maria Bangalan. The vote: 10 voted yes, 0 voted no. The motion passed.
- **Proposal for the Site Tech II** .20 FTE position one day a week and the cost of the position is to be split between the DBPC and Monte Gardens; DBPC would pay an estimate of \$7,000. This is not an instructional position; the Site Tech II person helps with all the technology needs. Tom Quinlavin made a motion to support the Site Tech II position and Joline Sewell seconded the motion. The vote: 9 voted yes, 0 voted no. The motion passed.
- **Proposal for Additional Yard Duty** which adds additional presence to cover the recesses. This proposal supports a yard duty for now until the end of this school year and will cover lunch recess and afternoon recess; it will increase the current budget by \$1,000. Martina Tait made the motion to add this position and Tom Quinlavin seconded the motion. The vote: 9 voted yes, 0 voted no. The motion passes.

❖ **Open Forum:**

- Tom Quinlavin wanted to let parent club know that the Sports Basement needs a new contact person for next year, that person will help communicate the fundraisers for our school community. Bryn Boughton said she will be that person. Quinlavin also mentioned that a new person is needed to head the Flower Power fundraiser. He also mentioned an app for kids called News-o-matic that is a news app for kids. Peters was concerned if it is appropriate for kids. More research is encouraged to see if it is something that could be used at class level. Quinlavin will send Peters the link. Quinlavin also mentioned the need to have/continue art in the classroom. Kathy Weires, a parent, brought up a program she heard of that utilizes parent volunteers and teaches art to all grade levels. More information was requested.
- There is a push to formalize parent volunteering, there is a struggle now to get volunteers into school. Peters asked Jana Papas to research more.

There was no further business.

Meeting adjourned at 10:41 a.m.

Minutes Approved (Date): _____