

PURCHASE ORDER CHANGE FORM

Purchasing Department

*****THIS FORM TO BE SENT TO THE FISCAL SERVICES DEPARTMENT*****

(Fiscal will forward to Purchasing after they approve the changes)

DATE: 12/16/21

REQUESTOR NAME: Angie Vickroy EXT. # 3782 EMAIL: vickroya@MDUSD.ORG

SITE: Food & Nutrition Services PO#: 220565 VENDOR NAME: Bell Tasty Foods Inc.

CIRCLE SELECTION APPROPRIATELY: Cancel PO Change PO (fill out applicable areas below)

REQUIRED FIELD-Reason for Change: Increase

Add or Delete Line Item(s)

Line Item	Add or Delete	Quantity if Adding	Description	Price	Budget Code to be Charged
2	Add	n/a	Increase	\$ 130,000.00	13.5310.0000.3700.61100.- 000.509.009.9341
				\$	

Change of Budget Code ONLY

Line Item	Change From:	Change To:	Amount
			\$
			\$

Change Line Item (list reason for change above)

Line Item	Quantity	New Quantity (if applies)	Description of change	Price	Budget Code to be Charged:
				\$	
				\$	

SITE/Department Head Approval <u><i>J. M. ...</i></u> Date: <u>12/17/21</u>	ADJUSTED PO Grand Total \$154,000.00
Budget Administrator Approval _____ Date: _____	
Fiscal Approval _____ Date: _____	



MT. DIABLO UNIFIED SCHOOL DISTRICT
 PURCHASING / WAREHOUSE DEPARTMENT
 2326 BISSO LANE
 CONCORD, CALIFORNIA 94520
 FAX: (925) 687-5044 (925) 825-7440

DATE 07/21/21

PURCHASE ORDER NO.

220565

VENDOR: BELL TASTY FOODS INC
 9136 ELKMONT WAY
 ELK GROVE, CA 95624

DELIVER TO: MT DIABLO UNIFIED SCHOOL DISTRICT
 FOOD SERVICES DEPT
 2330 BISSO LANE
 CONCORD, CA 94520

Req. # R124086	Vendor # 064371	Ship Via DESTINATIO	Department / Site S010009	Requisitioner MACHI, WATERS
Confirming <input type="checkbox"/> yes <input type="checkbox"/> no	Buyer CAROLANN IANORA	Extension #	Terms of Payment NET 30	Date Required 07/21/21

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
01	1	LOT	FOOD - TURKEY NADAS, OPEN ORDER FOOD AND NUTITION SERVICES DEPARTMENT, MEAL PROGRAMS FOR THE 2021-2022 SCHOOL YEAR. NET: \$24,000.00 EFFECTIVE: JULY 12, 2021 ENDING JUNE 30, 2022 *DEPARATMENT TO UTILIZE AS NEEDED *AUTHOURIZED USERS: DEBORAH WATERS, DOMINIC MACHI, AND PAULA ONOFRIO *CONTACT FOR ANY ISSUES OR QUESTIONS: DEBORAH WATERS PHONE: 925-682-8000 EXT. 3786 EMAIL: WATERSD@MDSUD.ORG	24,000.00	24,000.00
				Tax	0.00
				TOTAL	24,000.00

ACCOUNT NO.	AMOUNT
509611047 9341	19,200.00
509611847 9341	4,800.00

APPROVAL:

Superintendent

Date

SEND INVOICE TO: MT. DIABLO UNIFIED SCHOOL DISTRICT
 FISCAL SERVICE DEPARTMENT
 1936 CARLOTTA DRIVE
 CONCORD, CALIFORNIA 94519