

Resolution #09/10-53

RESOLUTION RELATIVE TO ELIMINATION OF CLASSIFIED POSITIONS,
REDUCTION IN HOURS AND LAY OFF OF CLASSIFIED EMPLOYEES

WHEREAS, due to lack of funds or lack of work, this Board hereby finds that it is in the best interest of Mt. Diablo Unified School District that certain services now being provided by said school district be discontinued by the following extent:

The following positions shall be eliminated or reduced as of June 30, 2010:

Elementary School Sites

Elementary School Secretary

Reduce by ½ month (10 ½ to 10 months) and from 35 hours/week to 30 hours/week

23791, 13311, 16782, 13558, 13194, 13801, 10982, 12778, 15614, 21208, 13567, 25304, 24585, 13043, 24922, 21161, 24959, 25251, 14562, 16914, 21757, 14523, 13374, 20036, 12153, 24071, 23544, 15396, 24832

Elementary School Office Managers

Reduce by ½ month (11 to 10 ½ months)

11853, 14874, 15260, 16692, 14469, 16132, 14548, 11652, 14062, 14524, 20359, 11251, 15444, 14689, 15868, 16484, 22380, 13552, 11093, 16120, 15678, 20032, 12185, 15907, 11891, 16344, 13143, 14000, 13569

CST Elementary School Site Savings: \$248,986

Middle School Sites

Senior School Office Manager

Reduce by 1 month (from 12 to 11 months)

15555, 22102, 11915, 13808, 14245, 27196, 20469, 14518, 13112, 11814

Secretary

Reduce by ½ month (from 10 ½ to 10 months) and from 40 hours/week to 30 hours/week

12558, 15267, 25010, 20889, 22194, 27904, 22653, 11702, 16412, 13218

Attendance Secretary

Reduce by 1 month (from 11 to 10 months) and from 40 hours/week to 30 hours/week

14910, 20061, 24588, 20448, 15780, 20268, 15507, 26039, 12368, 13051

CST Middle School Site Savings: \$298,345

High School Sites

Principal School Office Manager

Reduce by 1 month (from 12 to 11 months)

16800, 24784, 16114, 12503, 15914, 16565

Career College Advisor

Remain at 10 months – Reduce from 40 hours/week to 30 hours/week

11721, 13950, 15997, 23679, 12307, 13641, 24468

Secretary

Remain at 10 ½ months – Reduce from 40 hours/week to 30 hours/week

16043, 13492, 12756, 20761, 15496, 23524, 13691, 23683, 16135, 14470, 13756, 28029, 10314

Attendance Secretary

Reduce by ½ month (from 11 to 10 ½ months) and from 40 hours/week to 30 hours/week

22929, 13677, 13154, 15822, 13089, 13132, 12256

High School Registrar

Reduce by ½ month (from 11 to 10 ½ months) and from 40 hours/week to 30 hours/week

15094, 13857, 15762, 11303, 14806, 11213, 14621

High School Treasurer

Reduce by ½ month (from 11 to 10 ½ months) and from 40 hours/week to 30 hours/week

15462, 15280, 14260, 16156, 20792, 25349

Instructional Media Assistant II

Reduce by ½ month (from 11 to 10 ½ months) and by .75 FTE; varying FTE

21638, 11285, 15581, 16735, 22231, 15002

CST High School Site Savings: \$545,252

Nonschool Site Positions

Reduce by ½ month (Positions already on a 9 ½ month calendar – Remain at 9 ½ months)

Administrative Secretary

16609, 15888, 15335, 16532, 13623, 15993, 16189, 16550, 14243, 14455

Adult Ed. School Office Manager

15550

School Office Manager

13144, 16152, 12545, 15572

Senior Secretary

11489, 24989, 12548, 11177, 22008, 14313, 27907, 16045, 15385, 15286, 12501, 23920

Principal clerk

22879

Secretary

15974, 23670, 25444, 10815, 12877, 16318, 15857, 22985, 16648, 15616, 15140, 16429, 27195, 27799, 24753, 15591, 16273, 11078, 11653, 12338

Senior Typist clerk

15419, 13140, 21577, 12687, 16147, 12414, 16727, 23682

Intermediate Typist Clerk

14132, 22260, 12454, 23167, 13292

NOW, THEREFORE, BE IT RESOLVED that the above-named positions be eliminated as of June 30, 2010.

BE IT FURTHER RESOLVED that the district administration be and hereby is authorized and directed to notify the employee(s) affected by this action and to layoff or reassign employees in

accordance with the Contractual Agreements with Public Employees Union Local One, Clerical Secretarial and Technical Unit and in accordance with district policy and procedures.

PASSED AND ADOPTED by the Board of Education of the Mt. Diablo Unified School District of Contra Costa County, California, on April 27, 2010, by the following vote:

AYES:

NOES:

ABSENT:

I hereby certify that the foregoing resolution was duly and regularly introduced and adopted by members of the Board of Education of the Mt. Diablo Unified School District of Contra Costa County, California, at the public meeting of said Board held on April 27, 2010.

Steven Lawrence, Secretary of Board

	Funded FTE	Salary	Statutory Bens	Health, Dental, Vision	Grand Total
Total Budget Reduction for CST (approved 3/9/10)					
	(19.57500)	(980,963)	(231,526)	-	(1,212,488)

Proposed Budget Reduction: Elementary School Sites

Baseline					
ELEMSEC (Elem Secretary)	25.37500	810,300	193,909	415,225	1,419,434
SOM (Elem School Ofc Mgr)	29.00000	1,206,055	288,608	498,830	1,993,494
Reduce by ½ month and 0.125 FTE (from 10½ to 10 months, and from 0.875 FTE to 0.75 FTE)					
ELEMSEC (Elem Secretary)	21.75000	664,157	158,932	415,225	1,238,314
Reduce by ½ month (from 11 to 10½ months)					
SOM (Elem School Ofc Mgr)	29.00000	1,151,286	275,512	498,830	1,925,628
Difference (Savings)	(3.62500)	(200,912)	(48,074)	-	(248,986)

Proposed Budget Reduction: Middle School Sites

Baseline					
SR SOM (Senior School Office Managers - Middle Schools)	10.00000	446,270	106,789	158,355	711,413
SECTY (Secretary - Middle Schools)	10.00000	321,479	76,930	142,512	540,921
ATTSEC (Attendance Secretary - Middle Schools)	10.00000	350,906	83,972	143,355	578,233
Reduce by 1 month (from 12 to 11 months)					
SR SOM (Senior School Office Managers - Middle Schools)	10.00000	409,132	97,905	158,355	665,391
Reduce by ½ month and 0.25 FTE (from 10½ to 10 months, and from 1.0 FTE to 0.75 FTE)					
SECTY (Secretary - Middle Schools)	7.50000	229,527	54,924	142,512	426,963
Reduce by 1 month and 0.25 FTE (from 11 to 10 months, and from 1.0 FTE to 0.75 FTE)					
ATTSEC (Attendance Secretary - Middle Schools)	7.50000	239,258	57,255	143,355	439,868
Difference (Savings)	(5.00000)	(240,738)	(57,607)	-	(298,345)

Proposed Budget Reduction: High School Sites

Baseline					
PR SOM (Principal School Office Managers - High Schools)	7.00000	305,224	73,039	112,721	490,984
CARCOLLADV (Career College Advisor - High Schools)	7.00000	302,730	68,030	80,289	451,049
SECTY (Secretary - High Schools)	12.00000	390,780	93,515	210,971	695,265
ATTSEC (Attendance Secretary - High Schools)	7.00000	234,691	56,162	116,394	407,247
HSREG (High School Registrar)	7.00000	278,285	62,294	115,674	456,253
HSTREAS (High School Treasurer)	6.00000	237,556	56,846	102,584	396,987
IMA2 (Instructional Media Assistant II)	5.70000	197,148	47,177	86,050	330,375
	51.70000	1,946,414	457,063	824,683	3,228,160
Reduce by 1 month (from 12 to 11 months)					
PR SOM (Principal School Office Managers - High Schools)	7.00000	283,446	67,829	112,721	463,997
Reduce to 10½ months and 0.75 FTE					
Remain 10 months, and reduce by 0.25 FTE (from 1.0 FTE to 0.75 FTE)					
CARCOLLADV (Career College Advisor - High Schools)	5.25000	227,046	51,024	80,289	358,359
Remain 10½ months, and reduce by 0.25 FTE (from 1.0 FTE to 0.75 FTE)					
SECTY (Secretary - High Schools)	9.00000	293,086	70,135	210,971	574,191
Reduce by ½ month, and reduce by 0.25 FTE (from 11 to 10½ months, and from 1.0 FTE to 0.75 FTE)					
ATTSEC (Attendance Secretary - High Schools)	5.25000	168,023	40,208	116,394	324,625
HSREG (High School Registrar)	5.25000	199,226	44,596	115,674	359,496
HSTREAS (High School Treasurer)	4.50000	178,166	42,636	102,584	323,386
Reduce by ½ month, and reduce to 0.75 FTE (from 11 to 10½ months, and varying FTE)					
IMA2 (Instructional Media Assistant II)	4.50000	155,576	37,229	86,050	278,855
	40.75000	1,504,569	353,656	824,683	2,682,908
Difference (Savings)	(10.95000)	(441,845)	(103,407)	-	(545,252)

	Funded FTE	Salary	Statutory Bens	Health, Dental, Vision	Grand Total
Proposed Budget Reduction: Other Sites					
<i>Positions include ADMINSEC, ADSOM, INTYP, INTYPSDO, PRCLK, SECTY, SECTYSDO, SOM, SRSEC, SRTYP</i>					
Baseline					
General Fund & Adult Ed. Fund	56.52500	2,215,009	507,367	833,509	3,555,885
Cafeteria Fund & Other Funds (St Schl Building Prop 55)	3.00000	108,136	25,877	43,025	177,037
	<u>59.52500</u>	<u>2,323,145</u>	<u>533,244</u>	<u>876,534</u>	<u>3,732,922</u>
Reduce by ½ month (positions already on a 9½-month calendar remain at 9½ months)					
General Fund & Adult Ed. Fund	56.52500	2,122,519	486,119	833,509	3,442,147
Cafeteria Fund & Other Funds (St Schl Building Prop 55)	3.00000	103,158	24,686	43,025	170,869
	<u>59.52500</u>	<u>2,225,677</u>	<u>510,805</u>	<u>876,534</u>	<u>3,613,016</u>
General Fund & Adult Ed. Fund	-	(92,490)	(21,248)	-	(113,738)
Cafeteria Fund & Other Funds (St Schl Building Prop 55)	-	(4,978)	(1,191)	-	(6,168)
Difference (Savings)	-	(97,468)	(22,439)	-	(119,906)
Grand Total of Difference (Savings)	(19.57500)	(980,963)	(231,526)	-	(1,212,488)