



pd 4/28/11
 OK# 950837
 \$ 30,000
 Balance Due

Catering Contract

Client/Organization College Park High School	Event Date 5/21/2011 (Sat)	Telephone (925) 682-7670	Fax () -	Event # E13501
Address 201 Viking Drive		Booking Contact	Site Contact	Guests 400 (Pln)
Party Name College Park Prom	Theme Stations	Sales Rep Lynn Box	Category Social	

SITE LOCATION

Site Name	Site Address
Treasure Island-Pavilion By The	291 Avenue of the Palms, San Francisco, Ca 94130

BANQUET TIMES

Date	Setup Style	Depart	Arrive	Recep	Serve	Type
5/21/2011 (Sat)		4:00 pm	6:00 pm	8:00 pm	8:00 pm	

FOOD/SERVICE ITEMS

Food/Service Items	Price	Qty	Total
FOOD STATIONS ON HIGH END DISPOSABLES	40.25	400	16,100.00
TEX MEX	-4.25	400	-1,700.00
Food Discount			
Mini Taquitos, Mini Chimichangas, Mini Cheese Quesadillas Served with Tri-Colored Corn Chips with Gresh Salsa, Guacamole and Pico De Guilo			

ASIAN STATION			
Dim Sum to Include: Seasoned Chicken and Vegetable Pot Stickers, Served with Soy Sauce and Wasabi			

CHOCOLATE FOUNTAIN (2) 3 Tier			
Chocolate Fountain with Flowing Layers of Semi Sweet AND	425.00	1	425.00
Chocolate Fountain with Flowing Layers of White Chocolate	425.00	1	425.00
With Dipping Items to Include:, Marshmallows, Oreo Cookies Mini Churros, Fresh Strawberries, Mini Rice Crsipy Squares			

BOWLS OF ASSORTED NUTS AND MINI PRETZELS ON THE TABLES			

BEVERAGE STATION			
Strawberry Lemonade, Bottles of Water, Coke, Diet Coke, Sprite, Rootbeer, Ice			

NO CHARGE ITEMS			

RECEIVED

APR 27 2011

Budget & Fiscal Services

Site Inspection			
5% Extra Food			

San Francisco Fire Permit Assembly (Waived)	270.00		
Ice for chilling beverages - per pound	0.50	400	200.00
WVC Table Linens, Decor, Stations Set Up	1.50	400	600.00
Recycling Charge (Complimentary)	100.00		
Event Manager Required for all Events	39.95	6	239.70
Site Coordinator	350.00	1	350.00
Cleaning Fee (Waived)	350.00		
6 hours included, beginning with WVC's arrival			
Catering Transportation (Complimentary)	100.00		
WVC Kitchen Fee Stoves, Ovens, Propane	500.00	1	500.00
////////////////////////////////////			
CLASSIC PARTY RENTALS			
SCHEDULE:			
(All Rentals are Estimates until Site Visit and/or Meeting with Production)			
Delivery Date 5/20/Time 2PM Pick Up Date 5/22 Pick Up Time 9am			
Delivery Fee	200.00	1	200.00
Same NighT Pick	225.00	1	225.00
WOOD FOLDING CHAIRS			
Black w/ Black Padded Seat	3.10	200	620.00
Classic's Chair Set Up/Breakdown	1.50	200	300.00
KIOSK TABLES			
36" Round Table, 42" High for standing 4 Outside/6 Inside	9.00	10	90.00
ROUND TABLES			
36" Round Bistro Seated Tables with 5 Chairs	8.50	16	136.00
48" Round for Food Stations	9.25	6	55.50
60" Round Table Seating with 10 Chairs	9.50	10	95.00
BANQUET TABLES			
6' Banquet DJ	8.50	1	8.50
8' Banquet Sign In1 , Dessert 2, Food 4, Kitchen, Prep, Busing 12	8.75	25	218.75
Photos 1, Beverage Stations 4			
Table Set Up and Break Down	2.50	45	112.50
STANDARD LINEN SIZES			
54" Square for Food Tables Periwinkle Blue	6.50	6	39.00
96" Round Periwinkle for Seated Bistro Tables	8.50	16	136.00
132" Round Periwinkle Blue Tall Cocktail Tables	15.50	10	155.00
120" Round 60" Round Table of 10 Periwinkle/Food Stations	11.50	16	184.00
8" Drape 90"X156" Navy	16.50	13	214.50
DANCE FLOOR 24X27	1,250.00	1	1,250.00

CLASSIC PARTY RENTALS	3,334.20	1	3,334.20
Upgraded Lighting Package-Techician on Standby			
Ceiling Wash and School Logos			
Generator			

ALLEGRA ENTERTAINMENT AND EVENTS	1,200.00	1	1,200.00
DJ Quantum Music from 8pm to 11:30Midnight			

GREENWORKS, INC.

Floral Designs for the Tables Decor			
Ocean Theme with Lights and Fish Bowls(10 (60" Rounds)	25.00	10	250.00
16 Small Center Pieces for 36" Round Tables	15.00	16	240.00
10 Tall Standing Cocktail Tables with Lighted Mechanical Candles	8.00	10	80.00

SFPD SECURITY FOR THE EVENT			
2 (10B) Officers to work the event	1,222.17	1	1,222.17

COMMENTS

Event Schedule

6:00pm - WVC Staff arrives
 8:00pm -Guest Arrive
 11:30pm- Anticipated departure of Guests

DJ 8:00PM-11:30PM

Subtotal	27,505.82	Paid	2,000.00	Pay Method	Card Number
Tax	0.00	Balance	31,069.04	Card Type	
Service Charge	5,563.22			Card Holder	Expires
Total Value	33,069.04			Signature	

WVC Refers to Wine Valley Catering
 WVC is NOT RESPONSIBLE for any items left unattended in the facilities.

CANCELLATION POLICY

If event is canceled within one hundred forty nine (149) days - client will forfeit fifty percent (50%) of event total; if event is canceled under fourteen (14) days - client will be billed the total event price. Under all circumstances in the event of a cancellation, WVC will credit the client with an event of equal to fifty percent (50%) of monies collected, to take place within one year from the cancelled date.

PAYMENT REQUIREMENTS

A non-refundable two thousand dollars (\$2,000) deposit or a 50% deposit and signed contract will confirm catering event.
 A fifty percent (50%) of contract price is due one hundred fifty (150) days prior to event (note event date above).
 Payment in full is due ten (10) business days prior to event.

GUEST COUNT

A final guaranteed count is required fourteen (14) days prior to the function. A final invoice will be mailed/faxed at this time. This count will be used as a basis for purchasing, scheduling and preparation. Thereafter, the number may be increased at the quoted rate per person, but not decreased. An increase in excess of ten percent (10%) may incur additional costs caused by special orders or higher labor costs. In the event the guarantee count goes below twenty percent (20%) of the planned count, prices are subject to change. In the event the client fails to notify WVC of the fourteen (14) day count, WVC will consider the planned number of guests indicated on the contract as the final guarantee and charge accordingly.

SERVICE CHARGES

There is a Service Charge of Twenty percent (20%) on food, beverage, rentals, and any outside vendors.

TRANSPORTATION CHARGE

There is a \$100.00 transportation charge to all events.

GUIDELINES

- * All prices quoted are based on a 5% cash discount. Should you choose to use a credit card for payment and not take advantage of our discount, please add 5%.
 - * Due to rain or heat WVC reserves the right to rent tents/canopies, at the clients expense, for the kitchen area.
 - * Minimum set forth below include food cost, food service charge and food tax. Weddings: Friday, Saturday and Sunday \$8,500.00. Corporate: Saturdays \$5,500.00; Social: Saturday \$6,500.00, Sunday thru Friday \$3,500.00.
 - * Staffing for an event includes six (6) hours of on site time beginning with WVC staff arrival. Additional Over Time Labor Charges will occur after a six hour period at a rate of Thirty Nine Dollars and Seventy Five Cents (\$39.75) per hour per staff member.
 - * If additional costs are incurred after final invoice has been mailed/faxed and/or paid, any incidentals will be charged to the credit card on file.
 - * If applicable, wedding cakes provided by WVC may incur a possible delivery charge depending on site location.
 - * If applicable, all rentals will be supplied at rental cost. Rental prices are quoted at current prices, if the rental company changes prices-WVC will charge accordingly.
 - * There will be additional charges for set-up, breakdown or movement of tables and chairs.
 - * **All Rental Equipment on Treasure Island: All rentals must be contracted through WVC unless there is a venue buyout. (see below for buyout directives)** All rental delivery and pick up must be same day, within the rental period specified in the contract. Any rental items left in the facilities outside of the rental period without pre-approval by WVC will incur an additional charge. No exception to the venue buyout.
- Any rental items left in storage is done so at the Applicant's own risk. WVC and the Treasure Island Development Authority are NOT RESPONSIBLE for any items left in the facilities.
- * **In the event of a venue buyout...Rentals for the Pavilion by the Bay must be secured through Classic Party Rentals, 1635 Rollins Road, Suite A, Burlingame, CA 94010. Phone: 650-652-0300. Rentals for Casa de la Vista must be secured through Blue Water Party Rentals, 870 Mahler Road, Burlingame, CA 94010. Phone: 650-875-1144.**
 - * WVC reserves the right to ask for a photo I.D. of any guest being served alcohol. Under no circumstances will minors be served alcohol. If minors are being given alcohol by other guests, WVC reserves the right to stop all alcohol service.
 - * No vendors (band, photographers, etc.) will be fed unless prior arrangements have been made with WVC.
 - * Client shall indemnify, defend and hold WVC and its agents, contractors of employees, harmless from and against any and all claims, actions, damages and their successor and assigns and costs, including reasonable attorneys' fees, caused by or arising out of any act, negligence or omission of clients guest.
 - * Excused non-performance: If for any reason beyond its control, but not limited to acts of God, acts of war, accidents, government requisition, WVC is unable to perform its obligations under this agreement, such non-performance is excused and WVC may terminate this agreement without further liability of any nature, upon return of the clients deposit. In no event shall WVC be liable for consequential damages of any nature for any reason whatsoever.
 - * Due to the availability of product and fluctuating market conditions, Wine Valley Catering reserves the right to substitute product or adjust price accordingly. Should this situation arise the client will be contacted.

Wine Valley Catering: _____ Date _____

Client: _____ Date _____

TIME LINE FOR WINE VALLEY CATERING
COLLEGE PARK AND YGNACIO VALLEY HIGH

CPHS PO #79697

EVENT DATE: 5/21/11

SETUP DEPART 4:00PM
 ARRIVE 6:00PM
SERVE AT RECEPTION 8:00PM

EVENT SCHEDULE

6:00PM WINE VALLEY CATERING STAFF ARRIVES
8:00PM GUESTS ARRIVE
11:30 ANTICIPATED DEPARTURE OF GUESTS

8:00-11:30 DJ
11:30 CLEAN UP

PLEASE SEE CONTRACT FOR MORE DETAILS

YVHS PO #76490

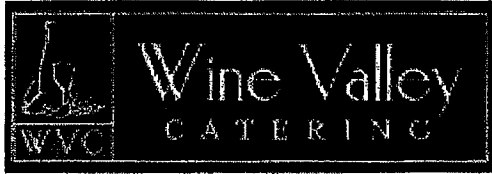
EVENT DATE 5/14/11
SETUP DEPART 4:00PM
 ARRIVE 6:00PM
SERVE AT RECEPTION 8:00PM

EVENT SCHEDULE

6:00PM WINE VALLEY CATERING STAFF ARRIVES
8:00PM GUESTS ARRIVE
12:00 ANTICIPATED DEPARTURE OF GUESTS

8:00-12:00 DJ
12:00 CLEAN UP

PLEASE SEE CONTRACT FOR MORE DETAILS



Catering Contract

Client/Organization College Park High School	Event Date 5/21/2011 (Sat)	Telephone (925) 682-7670	Fax () -	Event # E13501
Address 201 Viking Drive		Booking Contact	Site Contact	Guests 400 (Pln)
Party Name College Park Prom	Theme Stations	Sales Rep Lynn Box	Category Social	

SITE LOCATION

Site Name	Site Address
Treasure Island-Pavilion By The	291 Avenue of the Palms, San Francisco, Ca 94130

BANQUET TIMES

Date	Setup Style	Depart	Arrive	Recep	Serve	Type
5/21/2011 (Sat)		4:00 pm	6:00 pm	8:00 pm	8:00 pm	

FOOD/SERVICE ITEMS

Food/Service Items	Price	Qty	Total
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TEX MEX	-4.25	400	-1,700.00
Food Discount			
Mini Taquitos, Mini Chimichangas, Mini Cheese Quesadillas Served with Tri-Colored Corn Chips with Gresh Salsa, Guacamole and Pico De Guilo			

ASIAN STATION			
Dim Sum to Include: Seasoned Chicken and Vegetable Pot Stickers, Served with Soy Sauce and Wasabi			

CHOCOLATE FOUNTAIN (2) 3 Tier			
Chocolate Fountain with Flowing Layers of Semi Sweet AND	425.00	1	425.00
Chocolate Fountain with Flowing Layers of White Chocolate	425.00	1	425.00
With Dipping Items to Include:, Marshmallows, Oreo Cookies Mini Churros, Fresh Strawberries, Mini Rice Crsipy Squares			

BOWLS OF ASSORTED NUTS AND MINI PRETZELS ON THE TABLES			

BEVERAGE STATION			
Strawberry Lemonade, Bottles of Water, Coke, Diet Coke, Sprite, Rootbeer, Ice			

NO CHARGE ITEMS			

Wine Valley Catering
 875 Sousa Lane, Napa, CA 94559 - Phone#: 707-256-2900 - Fax#: 707-256-2906
 Treasure Island - 1 Avenue of the Palms, Suite 201, San Francisco, CA 94130 - Phone#: 415.274.2013 - Fax#: 415.274.2043
www.winevalleycatering.com

E13501 - College Park High School

Site Inspection			
5% Extra Food			

San Francisco Fire Permit Assembly (Waived)	270.00		
Ice for chilling beverages - per pound	0.50	400	200.00
WVC Table Linens, Decor, Stations Set Up	1.50	400	600.00
Recycling Charge (Complimentary)	100.00		
Event Manager Required for all Events	39.95	6	239.70
Site Coordinator	350.00	1	350.00
Cleaning Fee (Waived)	350.00		
6 hours included, beginning with WVC's arrival			
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////////////////////////////////////	500.00	1	500.00
CLASSIC PARTY RENTALS			
SCHEDULE:			
(All Rentals are Estimates until Site Visit and/or Meeting with Production)			
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KIOSK TABLES			
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6' Banquet DJ	8.50	1	8.50
8' Banquet Sign In 1, Dessert 2, Food 4, Kitchen, Prep, Busing 12	8.75	25	218.75
Photos 1, Beverage Stations 4			
Table Set Up and Break Down	2.50	45	112.50
STANDARD LINEN SIZES			
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DANCE FLOOR 24X27	1,250.00	1	1,250.00

CLASSIC PARTY RENTALS			
Upgraded Lighting Package-Techician on Standby	3,334.20	1	3,334.20
Ceiling Wash and School Logos			
Generator			

ALLEGRA ENTERTAINMENT AND EVENTS			
DJ Quantum Music from 8pm to 11:30Midnight	1,200.00	1	1,200.00

4/18/2011 02:35 pm

Wine Valley Catering

2 of 4

Wine Valley Catering
 875 Sousa Lane, Napa, CA 94559 - Phone#: 707-256-2900 - Fax#: 707-256-2906
 Treasure Island - 1 Avenue of the Palms, Suite 201, San Francisco, CA 94130 - Phone#: 415.274.2013 - Fax#: 415.274.2043
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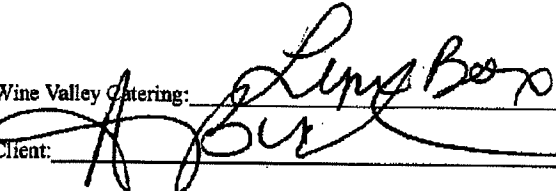
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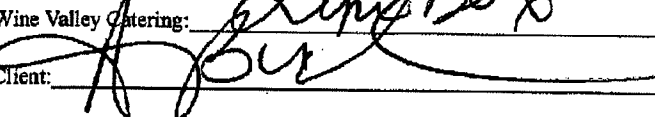
E13501 - College Park High School

There is a \$100.00 transportation charge to all events.

GUIDELINES

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- * No vendors (band, photographers, etc.) will be fed unless prior arrangements have been made with WVC.
- * Client shall indemnify, defend and hold WVC and its agents, contractors of employees, harmless from and against any and all claims, actions, damages and their successor and assigns and costs, including reasonable attorneys' fees, caused by or arising out of any act, negligence or omission of clients guest.
- * Excused non-performance: If for any reason beyond its control, but not limited to acts of God, acts of war, accidents, government requisition, WVC is unable to perform its obligations under this agreement, such non-performance is excused and WVC may terminate this agreement without further liability of any nature, upon return of the clients deposit. In no event shall WVC be liable for consequential damages of any nature for any reason whatsoever.
- * Due to the availability of product and fluctuating market conditions, Wine Valley Catering reserves the right to substitute product or adjust price accordingly. Should this situation arise the client will be contacted.

Wine Valley Catering: 

Client: 

Date 4/18/11

Date 4/18/11

4/18/2011 02:35 pm

Wine Valley Catering

4 of 4

Wine Valley Catering
 875 Sousa Lane, Napa, CA 94559 - Phone#: 707-256-2900 - Fax#: 707-256-2906
 Treasure Island - 1 Avenue of the Palms, Suite 201, San Francisco, CA 94130 - Phone#: 415.274.2013 - Fax#: 415.274.2043
 www.winevalleycatering.com



PO 79697

Facility Contract

Client/Organization College Park High School	Event Date 5/21/2011 (Sat)	Telephone (925) 682-7670	Fax () -	Event # E13502
Address 201 Viking Drive, Pleasant Hill, CA 94523		Booking Contact	Booking Email	Guests 400 (Pln)
Party Name College Park Rental	Category Site Fee	Sales Rep Lynn Box	Account # A04652	

SITE LOCATION

Site Name	Site Address
Treasure Island-Pavilion By The	291 Avenue of the Palms, San Francisco, Ca 94130

BANQUET TIMES

Banquet Room	Setup Style	Start	End
Pavilion by the Bay	Social	6:00 pm	10:00 am

Subtotal	5,500.00	Paid	0.00	Pay Method	Card Number
Tax (9.5%)	0.00	Balance	5,500.00	Card Type	Approval
Serv Chg (20%)	0.00			Card Holder	Expires
Total Value	5,500.00			Signature	

PAYMENTS MADE

Payment	Date	Method	Expires	Card Type	Card Number	Rev Code
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WVC Refers to Wine Valley Catering
 WVC and the Treasure Island Development Authority are NOT RESPONSIBLE for any items left unattended in the facilities.

GUIDLINES

- Application Procedure:** Submit the Facility Use Application with required reservation deposit no later than 30 days prior to proposed event. DATES AND VENUES ARE NOT RESERVED UNTIL WINE VALLEY CATERING (WVC) ISSUES A WRITTEN RESERVATION CONFIRMATION. Please note that Treasure Island and Yerba Buena Island remain the property of the United States Navy and use of all facilities leased by the Treasure Island Development Authority is subject to Navy approval.
- Non Discrimination:** Applications will be processed without discrimination with regard to race, color, creed, religion, ethnicity, national origin, ancestry, age, sex, gender identity, sexual orientation, domestic partner status, marital status, HIV status, political affiliation, disability, weight, height, or any other grounds prohibited by law.
- Reservation Confirmation:** No facility can be reserved more than 365 days in advance. Applicants will be notified within ten working days if a reservation request has been approved or denied. If a reservation is awarded, the reservation check will be deposited and a Reservation Confirmation will be mailed to the Applicant. Deposit checks for reservations that have been declined will be returned to the Applicant.
- Site Reservation Fees:** Site Reservation Fee equal to 100% of the base rental fee is required before a Reservation Confirmation can be issued. Deposits can be made by check only, payable to WINE VALLEY CATERING. NO RIGHT TO USE ANY VENUE ON TREASURE ISLAND SHALL ARISE UNLESS AND UNTIL THIS CONTRACT HAS BEEN SIGNED BY WVC AND THE APPLICANT.
- Non-Profit Rate:** Under TIDA guidelines, there is a discounted rate for Non Profit entities. Entities with a 501c(3) status are eligible to receive a 20% discount from the Standard Base Rental Rate for each venue, exclusive of the Pavilion of the Bay. A request for the Non-Profit Rate must be made at the time of application. A written request, along with verification of the 501c(3)

status, must be submitted with the Facility Use Application and deposit. The Non-Profit Rate does not apply to individual use for weddings, parties, or any type of private party.

6. Military Discount: Under TIDA guidelines, there is a discounted rate for the Military Service Personnel.. Eligible Military Personnel will receive a 20% discount from the Standard Base Rental Rate for each venue, exclusive of the Pavilion by the Bay. A request for the Military Discount must be made at the time of application. A written request, along with a copy of verification of military service, must be submitted with the Facility Use Application and deposit. Eligibility includes:

1. Any active Military Personnel with current Active Duty Service Identification Card or a Reservist Identification Card
2. Any veteran with Separation or Expiration of Military Service Documents (i.e. DD-214).
3. Any member of the immediate family of Military Personnel

7. Liability Insurance: Individuals hosting weddings, domestic ceremonies, and private events are required to obtain an Insurance Addendum for the property 30 days prior to the event. Coverage must be for a minimum of one million dollars, \$1,000,000.00. WVC requires that all entities renting Treasure Island facilities provide General Liability Insurance naming; *Wine Valley Catering, the Treasure Island Development Authority, City and County of San Francisco, United States of America, acting by and through the Department of the Navy, and their officers, directors, employees and agents*, as additional insured. **An endorsement is required.**

8. Cancellations and Changes: **Site Rental Fees are non-refundable.** In the event of a cancellation or postponement, the site rental fee may be applied to a future site rental within one year of the cancellation date.

9. Publicity: Any publicity issued by the Applicant before the contract has been fully executed and approved by WVC is done so at the Applicant's own risk. The United States Navy prohibits advertising prior to an event's approval.

10. Parking and Traffic Management: Each venue rental includes a designated number of parking spaces. Additional parking spaces and lots are available. Please discuss any additional parking needs with WVC. To reduce private automobile use, for any event with over 400 attendees or 200 vehicles, Applicant must develop a detailed transportation plan with WVC. The plan should include the expected attendance numbers, an event time line with set up and breakdown schedules, measures to reduce private automobile use for Island access such as shuttle buses, and traffic management plans including staffing, parking charges, and parking restrictions. Such plans must be submitted to WVC at least 30 days prior to the scheduled event for approval by TIDA and the San Francisco Police Department.

11. Additional Fees & Requirements: Depending on event size and nature, approval may be conditioned upon additional requirements. These requirements include but are not limited to: provision of debris boxes, chemical toilet units, bus or shuttle service, auxiliary parking, emergency medical personnel and vehicles, traffic control, landscape maintenance, additional staff, and police and security personnel. Applicant shall install and maintain such requirements at Applicant's expense. Any additional requirements will be set forth in full to Applicant upon approval. There is a maintenance fee of \$350.00 (three hundred and fifty dollars), and a Facility Manager fee of \$350.00 (three hundred and fifty dollars) that is applied to each event.

12. Special Permits: Applicant is required to secure all necessary permits through WVC, which may include: Loudspeaker and Itinerant Show permits issued by the San Francisco Entertainment Commission, Open Flame, Tent, Propane, or Pyrotechnics permits issued by the San Francisco Fire Department, electrical permits issued by the Department of Building Inspection, food sale permits issued by the San Francisco Department of Health, and alcohol sale permits issued by the California Alcohol Beverage Control Board.

RULES AND REGULATIONS

1. Catering Provisions: Catering must be provided by Wine Valley Catering. A "Buy Out" schedule is in place should Applicant desire the use of a catering company other than WVC.

2. Access: Venues are available for rent between the hours of 8AM and 2AM, including all load-in, load-out, set-up, and breakdown. **All events must end no later than 2:00AM.**

Hours specified in the contract are the ONLY hours Applicant and/or designated representatives and vendors can be on the grounds of or in the buildings on Treasure Island. An event time line, done in collaboration with WVC, is required two weeks prior to any event, including set-up and breakdown schedules and a list of vendors that will require access to the facilities.

Rental hours outlined in the contract specify when guests/vendors will be present. Event breakdown and facility access must end at the time designated in the contract. Additional hours are an additional fee and must have prior written approval by WVC. Occupancy fees incurred for use beyond the rental period will be deducted from the venue deposit or billed to Applicant.

3. Set-Up and Breakdown: WVC is responsible for all set-up and breakdown, and for proper movement and storage of all equipment items. Protection and care are required on marble and tile floors and walls. Carts and dollies with rubber wheels must be used to prevent damage to floors and carpets.

4. Rental Delivery and Pickup: **All rentals must be secured and handled by WVC unless there is a venue buyout.** All rental delivery and pickup must be same day, within the rental period specified in the contract, unless otherwise arranged with WVC prior to event. Any rental items left in the facilities outside of the rental period without pre-approval by WVC will incur an additional charge that will be deducted from the venue deposit or billed to Applicant. No exception to the venue buyout .

Any equipment (tables, dishes, linens, etc.), provided by any vendor other than WVC, approved for next day pick-up must be broken down, stacked, and prepared for pick-up immediately following event. Tableware, glassware, and dishes must be thoroughly rinsed for overnight storage. **In the event of a venue buyout... Rentals for the Pavilion by the Bay must be secured through Classic Party Rentals, 1635 Rollins Road, Suite A, Burlingame, CA 94010 Phone: 650-652-0400. Rentals for Casa de la Vista, and The Library must be secured through Blue Water Party Rentals, 870 Mahler Road, Burlingame, CA 94010 Phone: 650-875-1144.**

Any rental items left in storage is done so at the Applicant's own risk. WVC and the Treasure Island Development Authority are NOT RESPONSIBLE for any items left in the facilities.

5. **Dance Floor, Music Band & Lighting Requirement**: Treasure Island does not provide a dance floor, but does require one for all venues if dancing will take place during the event. The dance floor must be provided by WVC through a licensed and insured party rental vendor. A copy of such license and insurance is required.

A generator is required for a Musical Band of 5 pieces or more as well as in case of using Lighting for Casa de la Vista.

6. **Treasure Island property (chairs, tables, etc.) may not be used outside.**

7. **Smoking**: Smoking is not permitted inside any facility.

8. **Items Not Permitted on Premises**: This list includes, but is not limited to the following: Bottled gas in any form, "fog" or "smoke" producing equipment, rice for throwing, confetti or glitter, torches or luminaries, fireworks of any kind, including sparklers and fire crackers, and guns or weapons of any kind.

Applicant shall not use tape, staples, tacks, screws, or nails to affix any materials to Treasure Island equipment, including, but not limited to, walls, doors, tables, chairs, pews, etc.

9. **Kitchen/Prep Room**: No disposal of food items, grease, coffee grounds, etc. in kitchen or prep room sinks is allowed.

10. **Garbage**: WVC is responsible for removal of all ice and garbage at the conclusion of the event.

11. **Decorations**: All decorations must be removed immediately after event. WVC and the Treasure Island Development Authority are NOT RESPONSIBLE for any items left in the facilities.

No tape, staples, tacks, screws, or nails may be affixed to any Treasure Island equipment, including, but not limited to, walls, doors, tables, chairs, pews, etc. Rice, confetti, and rose petals create a safety hazard. We ask that you inform your guests that none of these be thrown inside or outside of any facility.

12. **Use of Candles, Open Flame, and Other Fire Producing/Heating Mechanisms**: Applicant and its vendors should not use or bring onto the premises any form of bottled gas. Propane heat lamps require an LPG Permit through the San Francisco Fire Department, as well as a Fire Watch. Candles may be used only with candle holders meeting specifications of the San Francisco Fire Code (i.e. candle holders must extend at least 2" above the flame).

13. **Signs**: No signs, advertisements, or notices shall be attached to, or placed on, the exterior or interior of the buildings or elsewhere on the Property, without prior written approval of WVC and the Treasure Island Development Authority. Such approved signs must be removed at the termination of the designated rental period, or at the request of WVC and/or the Treasure Island Development Authority.

14. **Tents**: All tents must be certified to withstand 70 mph winds and installed according to manufacturers instructions. Applicant must obtain a tent permit through the San Francisco Fire Department for any tent over 200 square feet. Applicant must also obtain an Excavation Permit from the Public Utilities Commission. All tents and heating devices must comply with fire and life safety regulations and must be inspected and approved by the San Francisco Fire Department Inspector. Any holes created by tent stakes must be filled immediately after breakdown. The Premises must be swept thoroughly of all tent debris (screws, nails, rope, zip-ties, etc.) after tent breakdown.

15. **Insurance**: Individuals hosting weddings, domestic ceremonies, and private events are required to purchase liability insurance coverage which will satisfy the insurance requirements set forth in the contract. Reasonably priced "per event" liability insurance from Scottsdale Insurance Company, may be secured through the Treasure Island Development Authority. See Event Venue Rate Schedule for prices.

Commercial General Liability Insurance with limits not less than \$1,000,000 is required. A certificate of General Liability Insurance is required thirty (30) days before the event and must cover the entire time period that Applicant will be using Premises, including set-up, breakdown, and rehearsal. WVC, the Treasure Island Development Authority, City and County of San Francisco, United States of America, acting by and through the Department of the Navy, and their officers, directors, employees and agents, must be named as additional insured. An endorsement is required.

Wine Valley Catering: _____ Date _____

Client: _____ Date _____

RECEIVED

APR 28 2011

OP ID: RB



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/08/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NorthWest Insurance Agency-SR Agency License #0580581 PO Box 1180, 418 B Street Santa Rosa, CA 95402-1180 Jordis Hallman, CISR	707-573-1300 707-573-0313	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: WINEV-3	INSURER(S) AFFORDING COVERAGE INSURER A: Travelers INSURER B: Star Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 36161
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COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	X	16801934L721	05/29/10	05/29/11	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PO/AGG \$ 2,000,000 Liquor \$ 1,000,000
	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		BA-3671M03A-10-SEL	05/29/10	05/29/11	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	WCMSTR0505167	07/29/10	07/29/11	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate Holder is added as additional insured per CGD105 04/94 attached.

CERTIFICATE HOLDER MMMM-01 Mt. Diablo Unified School District 1936 Carlotta Dr. Concord, CA 94519	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

PROVISIONS:

1. WHO IS AN INSURED (SECTION II) is amended to include as an insured any person or organization (called hereafter "additional insured") whom you have agreed in a written contract, executed prior to loss, to name as additional insured, but only with respect to liability arising out of "your work" or your ongoing operations for that additional insured performed by you or for you.
2. With respect to the insurance afforded to Additional Insureds the following conditions apply:
 - a. Limits of Insurance – The following limits of liability apply:
 1. The limits which you agreed to provide; or
 2. The limits shown on the declarations, whichever is less.
 - b. This insurance is excess over any valid and collectible insurance unless you have agreed
- in a written contract for this insurance to apply on a primary or contributory basis.
3. This insurance does not apply:
 - a. on any basis to any person or organization for whom you have purchased an Owners and Contractors Protective policy.
 - b. to "bodily injury," "property damage," "personal injury," or "advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:
 1. The preparing, approving or failing to prepare or approve maps, drawings, opinions, reports, surveys, change orders, designs or specifications; and
 2. Supervisory, inspection or engineering services.