

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Diablo View Middle School Date: 5/10 Reader: M. Tucker
5/30

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	✓		
2. Mission Statement (Statement must make reference to school safety.)	✓		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> ✓ ✓ 		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>✓</p> <p>✓</p> <p>✓</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>NA</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>NA</p> <p>✓</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>NA</p> <p>✓</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>✓</p> <p>✓</p> <p>✓</p>		

**Comprehensive School Site
Safety Plan
Rubric**

School Name: El Dorado Middle School Date: ^{4/24} 5/19 _{5/31} Reader: M. Tucker

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	✓		
2. Mission Statement (Statement must make reference to school safety.)	✓		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> ✓ ✓ 		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>✓</p> <p>✓</p> <p>✓</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>NA</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>NA</p> <p>✓</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>NA</p> <p>✓</p>		

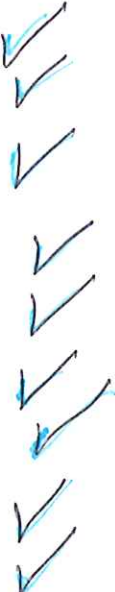

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>✓</p> <p>✓</p> <p>✓</p>		

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Foothill Middle School Date: ^{4/24} 5/10 Reader: M. Tucker
5/30

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	✓		
2. Mission Statement (Statement must make reference to school safety.)	✓		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> ✓ ✓ 		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>✓</p> <p>✓</p> <p>✓</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>N/A</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>N/A</p> <p>✓</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>N/A</p> <p>✓</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 			
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 			

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Oak Grove Middle School

Date: ^{6/11} 6/12

Reader: M. Tuckner

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	✓		
2. Mission Statement (Statement must make reference to school safety.)	✓		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> ✓ ✓ 		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>✓</p> <p>✓</p> <p>✓</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>NA</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>NA</p> <p>✓</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>NA</p> <p>✓</p>		

<p>9. Emergency Preparedness and Crisis Response Plan Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓</p>		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>✓ ✓ ✓</p>		

**Comprehensive School Site
Safety Plan
Rubric**

4/05

School Name: Pine Hollow Middle School Date: 4/30 Reader: M. Tucker
5/30

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	✓		
2. Mission Statement (Statement must make reference to school safety.)	✓		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	✓ ✓ ✓ ✓		
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	✓ ✓		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>✓</p> <p>✓</p> <p>✓</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		<p>Included</p>
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>✓</p> <p>✓</p>		<p>Included</p>
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>✓</p> <p>✓</p>		<p>Included</p>

<p>9. Emergency Preparedness and Crisis Response Plan Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ 		<p>+ cliff notes specific assign. of cliff notes</p> <p>+ Brunch Lunch</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<ul style="list-style-type: none"> ✓ ✓ ✓ 		

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Pleasant Hill Middle School Date: $\frac{5/20}{5/30}$ Reader: M. Tecker
Horizon Prospect

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	✓		
2. Mission Statement (Statement must make reference to school safety.)	✓		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	✓ ✓ ✓ ✓		
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	✓ ✓		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>✓</p> <p>✓</p> <p>✓</p>		<p>In Plan</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>NA</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>NA</p> <p>✓</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>NA</p> <p>✓</p>		

<p>9. Emergency Preparedness and Crisis Response Plan Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ 		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<ul style="list-style-type: none"> ✓ ✓ ✓ 		<p><i>multiple letters</i></p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Riverview Middle School

Gateway

Date: ^{4/06} 5/31
6/4

Reader: M. Tucker

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	✓		
2. Mission Statement (Statement must make reference to school safety.)	✓		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	✓ ✓ ✓ ✓		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	✓ ✓		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>✓</p> <p>✓</p> <p>✓</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>NA</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>NA</p> <p>✓</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>NA</p> <p>✓</p>		

<p>9. Emergency Preparedness and Crisis Response Plan Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓</p>		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>✓ ✓ ✓</p>		<p>3/12/13</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Sequoia Middle School Date: ^{4/26} ~~5/10~~ _{5/30} Reader: M. Tecker

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	✓		
2. Mission Statement (Statement must make reference to school safety.)	✓		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed ✓ - Healthy Kids Survey Data to be considered, if available ✓ - Conclusions from data section need to be completed and conclusions need to be related to data provided ✓ - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) ✓ 			Well Documented
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate ✓ b. Physical Environment ✓ (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)			

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>✓</p> <p>✓</p> <p>✓</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>NA</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>NA</p> <p>✓</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>NA</p> <p>✓</p>		

<p>9. Emergency Preparedness and Crisis Response Plan Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ 		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<ul style="list-style-type: none"> ✓ ✓ ✓ 		

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Valley View Middle School Date: ^{5/23}5/31 Reader: M. Tucker
6/4

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	✓		
2. Mission Statement (Statement must make reference to school safety.)	✓		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ 		Excellent!
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> ✓ ✓ 		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>✓</p> <p>✓</p> <p>✓</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>NA</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>NA</p> <p>✓</p>		<p>Handbook</p>
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>NA</p> <p>✓</p>		<p>Handbook</p>

<p>9. Emergency Preparedness and Crisis Response Plan Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ 		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<ul style="list-style-type: none"> ✓ ✓ ✓ 		