

REIMBURSEMENT FROM OUTSIDE AGENCY  
AGREEMENT

This Agreement is entered into between the NHS Parent Faculty Club  
("the Organization") and the Mt. Diablo Unified School District  
(the "District") on 1-17-13 (date).

WHEREAS, the above-named Organization wishes to provide additional services for students  
at Northgate High School school; and

WHEREAS, the District is required by law to employ individuals who serve in District  
programs as employees of the District;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein  
contained, and for other good and valuable consideration, the District and the Organization have  
agreed to and do agree as follows:

1. The District shall create .475 FTE in the position of SECTY 217 - College &  
Career Center Secretary
2. The Organization shall reimburse the District for the total costs of the employee,  
specifically salary, health and welfare benefits, and all statutory benefits including  
retirement contributions (STRS, PERS, PARS, FICA), workers' compensation, and  
unemployment insurance. The Organization shall be responsible for salary increases  
granted throughout the year. *The District shall invoice the Organization on a  
quarterly basis for actual costs incurred.*
3. The District shall be the employer of the individual hired pursuant to this Agreement and  
shall be solely responsible to direct the work, evaluate, and/or discipline. The  
Organization's sole involvement is reimbursement of the total cost to the District of said  
employee filling the position listed in #1 above.
4. This Agreement shall remain in effect:  
from 1-17-13 through 6-30-13.
5. The Organization shall only be responsible for reimbursement through the date set for  
termination of the Agreement by the District. *Funding for Certificated positions must  
be confirmed in advance for reimbursement of the entire school year. Funding for  
Classified positions must be confirmed in advance for at least three months of  
reimbursement.*

Mary E Phalon  
Authorized Agent

[Signature]  
Site Principal

1-17-13  
Date

1/23/13  
Date

Office Use Only:

Certificated  Classified

EE ID: \_\_\_\_\_ EE Name: \_\_\_\_\_

Northgate High School PFC Meeting  
January 17, 2013  
Northgate Library, 7:00 PM

7:03 PM- Meeting called to order by Mary Phalon.

**Board Members Present:** Cathy Escobar, Kathy Frattini, Mary Phalon, Jenny Crosthwaite, John McMorris, Nancy Humphrey, Linda Locke and Kristin Mortl

**Members and Guests Present:** Ruth Carver, Linda Law, Dayna Wilson, Janet Sheehy and Dana Morris

**Approval of Minutes:** Linda Law made a motion to approve the November 2012 PFC meeting minutes. Kathy Frattini seconded the motion. The motion passed.

**Student Leadership: John McMorris**

Upcoming event is a garage sale. Details found in recent eblast.

**Administration Report: John McMorris**

Discussed accomplishments of past years and where the school will be going in the future. The implementation of the Common Core is starting. The teachers use their time to collaborate and identify what is working and not working in the learning process. Departments are working together and across departments to get the best education for the students. Discussed possible changes in projects such as junior Family History project and senior project. Looking to add a cross grade sophomore project.

**Ed Fund: Cathy Escobar**

Continuing to push matching funds. \$7000 in matching funds was recently received as well as a \$1000 donation at the end of the year from an individual. Northgate has 1602 students; approximately 760 families. 35-40% of families participate in the Ed Fund.

**Treasurer: Kathy Frattini**

A current budget was distributed and discussed. The budget is where it should be at this time of the year. Most large bills have not been received.

**Northgate Pride: Kathy Frattini**

A letter was sent in December asking for donations. \$750,000 is needed to complete the pool project. Almost half of the money has been raised.

**Vocal Music: Kathy Frattini**

Musical America is coming March 1st, 2nd, 8th and 9th. Tickets will not be on the web store. Tickets will first be assigned to vocal students and then sold at school.

**Athletic Boosters: Janet Sheehy**

The Crab Feed is Saturday night. The event is sold out. Some elementary school parents bought tickets. Crab Feed servers will be receiving a message from Faye Mettler. Please have kids respond to Faye. The Boosters voted in December to give back money to certain teams. The money given back was proportionate to the number of members on the team. Registration for spring sports ends January 31<sup>st</sup>. Registration is required before tryouts. Tryouts begin February 4<sup>th</sup>.

**Band: Ruth Carver**

There is a free Jazz Festival tomorrow from 3:00 – 10:00 and Saturday from 8:00 – 5:00. The winter concerts went well. Some musicians were chosen for the county honors band. They will perform February 2<sup>nd</sup> at Acalanes High School.

**PAC: Linda Law**

PAC met in December and will meet again in February and May. The meetings include representatives from Northgate feeder pattern schools. The budget and governor's plan were discussed at length. The governor would like parcel tax measures to require a 51% majority to pass instead of a super majority. The next meeting is February 20<sup>th</sup>.

**Technology: No report**

A question was asked if the dates of the technology meetings could be announced. Mr. McMorris requested that Mr. Brady be emailed with the question and Mr. McMorris be included on the email.

**Campus Beautification: No Report**

**Peak: Dayna Wilson**

Whole Foods donated \$5,000 from the December shopping day fundraiser. The Turkey Trot raised \$20,000 and had more than 6,000 people participate. Kish Rajan donated extra money in his campaign funds. PEAK is planning to create an advisory board to discuss the future. The annual meeting is in March.

**Challenge Day: No Report**

**Spring For Education: Linda Locke,**

Donation letters have been sent to companies who donated last year. Looking for members to be on the donation committee. Asking teachers for donations. Donations must be received by March 22<sup>nd</sup>. The auction will be April 12<sup>th</sup> at Boundary Oaks. The first web posting for the event will be January 26<sup>th</sup>.

**Motion: Dana Morris made a motion to allocate up to \$35,000 for computer/technology support. Janet Sheehy seconded the motion.**

The money will come from the Ed Fund if their goals are met. If not, Kathy Frattini discussed that the money would come from the \$53,000 in the unbudgeted line item

under carryover expenses. Concern was expressed about funding for materials that students are required to pay. The PFC does not have insurance for computers. Once the PFC donates property to the school the district owns it. **The motion passed.**

**Motion:** Kathy Frattini made a motion to allocate funds for a 19 hour per week position for the College and Career Center. The money will come from the College and Career Center line item. Linda Locke seconded the motion.

The money is part of the carryover funds for the College and Career Center. The district has requested that this expense item be voted on and represented in the minutes. **The motion passed.**

**New Business: Mary Phalon**

Motions may be pre printed for the budget discussion in May.

Concerns about school safety were expressed. Recent drills were not satisfactory. Safety plans and procedures are being evaluated.

Dean Paltrow and Linda Clark were highly complimented by a parent.

Meeting adjourned at 8:30 pm.

Respectfully submitted,

Kristin Mortl

PFC Secretary