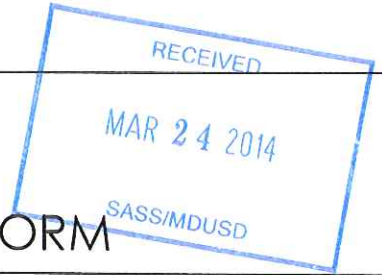


# IFAS

## CHANGE ORDER/CANCELLATION FORM



Date Requested: 3-20-14  
Contact Name: Flora Gomez Phone/Ext: 85001  
School/Site: Meadow Homes  
PO # / PR # 90850 Vendor YMCA Camp Arroyo  
(Circle One)

Please Circle One: Change Order Cancellation  
(If the entire order is to be cancelled, please circle "cancellation" above and only fill out top portion of this form)

Reason for cancellation: \_\_\_\_\_

### For Change Order

PLEASE FILL IN AS ITEM SHOULD READ FOR CHANGE ORDER. (Please circle: add, cancel or change)

Item #	Qty	Description	Unit Price
<u>1</u>	<u>1</u>	<u>YMCA Camp Arroyo</u>	<u>\$5,358.</u>
Add/Cancel/Change		Reason: <u>To pay for add'l students + chaperones.</u>	

Add/Cancel/Change Reason: \_\_\_\_\_

Approval: Site Administrator/Principal: Mary-Louise Deary

Note to School/Site: Please fax this form to Purchasing at (925) 687-5044.

School/Site: Please indicate copy to or for payment only. Payment Only: \_\_\_\_\_

Accounting: \_\_\_\_\_ School/Dept: \_\_\_\_\_ Warehouse: \_\_\_\_\_ Company: \_\_\_\_\_

Purchase Order # 90850



Mt. Diablo Unified School District  
1936 Carlotta Drive  
Concord, CA 94519

Amendment No. \_\_\_\_\_ to \_\_\_\_\_

- Independent Service Contract
- Master Contract

This Amendment is entered into between the Mt. Diablo Unified School District (MDUSD) and YMCA CAMP ARROYO (CONTRACTOR). MDUSD entered into an Agreement with CONTRACTOR for professional services on March 24, 2014 and the parties agree to amend that Agreement as follows.

1. **Services:** (Check and complete ONE of the options below).
- CONTRACTOR agrees to provide the following amended services. (Provide full description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- The scope of work is attached as Exhibit A (incorporated by reference to the extent that it is subordinate to and not inconsistent with this Agreement).
- The scope of work is unchanged.

2. **Terms:** (Check and complete ONE of the options below).
- The contract term is extended by an additional \_\_\_\_\_ (days/weeks/months), and the amended expiration date is \_\_\_\_\_, 20\_\_\_\_.
  - The contract term is unchanged.

3. **Compensation:** (Check and complete ONE of the options below. This provision may only be changed if there is also a change to the above Services OR Terms of the Contract).

The rate is amended by an  increase of  decrease of \$ \_\_\_\_\_ for \_\_\_\_\_ type of service

The contract amount is amended by an  increase of  decrease of \$ 5,358.00 to original contract amount.

The amended contract  amount  rate is now \$ 15,460.50

4. **Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

5. **Amendment History:** This contract has previously been amended as follows:

No.	Date	General Description of Reason for Amendment	Amount of Increase/Decrease
			\$
			\$
			\$

6. **Approval:** This Agreement is not effective and no payment shall be made to Contractor until it is approved. Approval requires signature by the Superintendent (or his designee).

Mt. Diablo USD	Mt. Diablo USD	Contractor	Board Approval (if needed)
By: <u>Mary Brice</u> Budget Administrator/Principal	By: <u>[Signature]</u> Superintendent, or Designee	By: _____	Docket Number: _____ Agenda Item Number
Date: <u>3/24/2014</u>	Date: <u>3/25/14</u>	Date: _____	Date: _____

90850

YMCA CAMP ARROYO  
5535 Arroyo Road  
Livermore, CA 94550  
(925) 371-8401 ph. (925) 455-7977 fax

Invoice No. CA2014067

**INVOICE**

<b>Customer</b>			
Name	Mt. Diablo Unified School District		
Address	1936 Carlotta Drive		
City	Concord	State	CA
Phone		ZIP	94519

<b>Misc</b>	
Date	3/13/2014
Order No.	
Rep	
FOB	

Qty	Description	Unit Price	TOTAL
	Facility Fees for Meadow Homes March 10 - 14, 2014		
112	Students @ \$274.00 per student	\$ 274.00	\$ 30,688.00
20	Teachers/Chaperones @ \$207 per person	\$ 207.00	\$ 4,140.00
	<b>Total Camp Fee</b>		\$ 34,828.00
-1	Payment Received Meadow Homes 2/26/2014 ck#990114	\$ 1,398.25	\$ <del>(1,398.25)</del> 3,367.50
-1	Parks Foundation Scholarship	\$ 16,000.00	\$ (16,000.00)
<b>Our Check Policy:</b> Your checks are always welcome! If your check is returned NSF, it may be re-presented electronically and you will be assessed a processing fee of \$25.00 or the maximum amount allowed by law. The check writer is also responsible for all other recovery costs, including attorney's fees and taxes.			
	SubTotal		\$ <del>17,429.75</del> 15,460.50
	Shipping		
	<b>TOTAL</b>		\$ <del>17,429.75</del> 15,460.50

<b>Payment</b>	Check
Comments	
Name	
CC #	
Expires	

Tax Rate(s)

Office Use Only  
01-45014-0000-045000

CAMP ARROYO is submitting this invoice for payment of Meadow Homes Elementary Fees for their March 10 - 14, 2014 camp stay.  
\*\*\*\* Please make check payable to: YMCA Camp Arroyo \*\*\*\*  
Send checks to: YMCA Camp Arroyo, 5535 Arroyo Road, Livermore, CA 94550