

Kam Jones



TEMPORARY ONE TO ONE ASSISTANT AGREEMENT

Date: 08/29/11 Teacher: _____
Student's Name: _____ D.O.B.: _____
School Site: Heritage High School District of Residence: Mt. Diablo USD
District of Service: Contra Costa County Office of Education

The enrollment of the above-referenced student in the Contra Costa County Office of Education Special Day Class will necessitate the additional classroom support of a temporary one-to-one instructional assistant.

Check One:

The Instructional Assistant is needed for the full school day. The District of Residence, Mt. Diablo USD agrees to pay a flat rate of \$2,000 per month for the one to one services. If the student exits the program mid-month, the following will apply:
District will not be charged for the month if the student attended less than ten (10) school days.
District will be charged the monthly rate if the student attends 10 days or more.

The charge will be pro rata for Extended School Year when the work day is reduced. ESY is currently 90 hours, 70 %. The monthly charge for ESY will be \$1,400 per month.

The Instructional Assistant is needed for less than 5.5 hours per day. Service is needed for _____ hours per day for the following: _____ The District of Residence, _____ agrees to pay an hourly rate of \$15.00

The total maximum fee for the duration of this contract will not exceed \$ 21,400.00. Position is effective beginning 08/29/11 and ending on 07/09/12. The continuing need for this position will be reviewed by the CCCOE administrator and/or the IEP team on or about (date) 05/12.

Attach the following documents:

	Initial if attached	If not attached explain why
Page 1 of the IEP and comments page (if comments are relevant to this request)	_____	_____
Initial Request for Individual Service	_____	_____
Instructional Aide Request Observation Report	_____	_____

Principal, Student Programs Contra Costa County Office of Education	Date
<i>Michael D. Brown</i> ED Director, Special Education - Asst Supt of Pupil Services / Special Education District of Residence	1-17-2012
<i>Leticia Gairnes</i> Director, Student Programs Contra Costa County Office of Education	1-25-12
<i>Baylor</i> Associate Superintendent, Student Programs Contra Costa County Office of Education	1/26/12
<i>Baylor</i> Superintendent/Designee Contra Costa County Office of Education	1/26/12