

**MEMORANDUM OF AGREEMENT BETWEEN CONTRA COSTA COUNTY
HEALTH SERVICES MENTAL HEALTH DIVISION AND
MT. DIABLO UNIFIED SCHOOL DISTRICT FOR
CHILD-FAMILY TEAM FACILITATOR POSITIONS**

MOU # 2011-2012

Subject

Collaboration between Mt. Diablo Unified School District (MDUSD) and Contra Costa County Children's Mental Health Services (CMHS) for 9.4 Child-Family Team Facilitator positions to staff the Mt. Diablo Wraparound and Counseling center

Purpose

The purpose of this agreement is to define the collaborative relationship between MDUSD and CMHS for employment, supervision and funding of 9.4 FTE's Child-Family Team (CFT) Facilitator positions.

Terms of Agreement

Contra Costa County Mental Health Division agrees to provide:

1. Up to \$1,010,952 in Medi-Cal revenue generated by the CFT Facilitators to cover the incurred costs of their salary, benefits, travel and training, on-site supervision and administration;
2. Medi-Cal billing and support services; tracking of Medi-Cal claimed and received revenues;
3. Clinical supervision, training, orientation, and peer support to the CFT Facilitators.

Mt. Diablo Unified School District agrees to:

1. Participate in recruitment, screening, hiring, orientation, and supervision of CFT Facilitators;
2. Provide a California State licensed clinician to oversee, supervise, and co-sign Medi-Cal billing at Fair Oaks site;
3. Provide workspace and clerical support for the CFT Facilitators;
4. Set up a certified Medi-Cal clinic meeting all standards for documentation of policies and procedures, security and privacy of information, site safety, etc;

The Child-Family Team Facilitators will:

1. Serve MDUSD students who require mental health services, and their families through facilitation of Child-Family Teams;
2. Work cooperatively with CMHS staff in the Children's Mental Health System;
3. Complete CMHS required charting, billing, and documentation;
4. Generate a minimum of \$1,010,952 in Medi-Cal revenue through service billing for mental health services delivered by the Facilitators;
5. Provide patient financial counselor to assist school district in checking MediCal status of clients.
6. Be available to work throughout the calendar year.

Effective Date of Agreement

This agreement shall become effective when signed by the Contra Costa County Mental Health Services Child and Adolescent Program Chief and Mt. Diablo Unified School District's Assistant Superintendent for Special Education. It covers the period from July 1, 2011 through June 30, 2012. The agreement will be reviewed and revised as needed or on an annual basis. It is effective until cancelled by mutual agreement of the parties. Cancellation may be requested by either party with 30 days advance notice.

Vern L. Wallace, MFT
Child & Adolescent Program Chief
Contra Costa Health Services Department
Mental Health Services Division

Mildred D. Browne, Ed.D.
Assistant Superintendent for Special Education
Mt. Diablo Unified School District

Date

Date