



Memorandum of Understanding Between
Friends of Camp Concord
And

Mt. Diablo Unified School District CARES After School Programs

Friends of Camp Concord Youth Camp

This Memorandum of Understanding (“MOU”) by and between the Friends of Camp Concord, a non-profit (hereinafter “FOCC”), and Mt. Diablo Unified School District (hereinafter “District”).

The FOCC, and District enter into this MOU for the purpose of implementing a Mt. Diablo CARES After School Youth Camp at Camp Concord in South Lake Tahoe. The FOCC Youth Camp with the District CARES After School Programs will consist of an Elementary Camp weekend (Friday-Sunday) for Eighty elementary CARES After School students, and a Middle School Youth Camp week (Monday-Friday) for Forty middle school CARES After School students. The District shall select the appropriate student population from District sites contingent upon the availability of funding.

The Elementary weekend session will be Friday May 19th to Sunday May 21st, 2017 and the Middle School week session will be Monday July 10th to Friday July 14th, 2017. The FOCC Youth Camp at Camp Concord provides well-trained camp staff, facilities, equipment, and a unique group living situation. The impact of this experience is an organized resident camp environment that is focused on teamwork, creativity, communication and collaboration. This environment helps children develop their potential by teaching them new life skills, provide new opportunities for personal growth, encouraging them to take healthy risks, connect to the natural world around them, and be accepted as part of a distinctive cabin group.

FOCC Services and Resources Provided

- Provide a Youth Camp Coordinator to plan and impliment the over all day to day youth camp activities schedule with imput from District staff before and during the Middle School Youth Camp week.



- Provide four youth camp counselors, of the appropriate gender based on students attending, to lead a cabin group of up to ten youth in partnership with District staff.
- Coordinate all youth camp activities, including but not limited to: Canoeing, Archery, Tye Dye, Camp Fires (Skits and songs), Beach and water games, team building/cabin unity, and hikes.
- All FOCC staff will be CPR, First Aid, and AED Certified
- Lifeguards will be provided for water activities on both Lake Tahoe and Fallen Leaf Lake. Additionally life jackets will be provided for all participants in Canoeing.
- Provide a Registered Nurse on Camp to dispense any medications, and give treatment as needed to all in Youth Camp during the Middle School Week.
- All participants and staff will be provided meals (breakfast, lunch, and dinner) for the duration of their stay. Lunch will be provided for the return trip home.
- Camp Forms will be provided to the District including: camp waivers, camper information and health history forms to assist the Nurse or District designated staff in medication and allergy monitoring and disbursement. Camper health history forms will be kept confidential by the Nurse and Youth Camp Coordinator and stored in the Nurses cabin for reference throughout the Youth camp weekend or week.
- Youth Camp Coordinator will attend any requested meetings the District deems necessary and provide training or camp overview to staff attending the FOCC Middle School Youth Camp week or Elementary weekend if required.

- All FOCC staff will be fingerprinted and background checked under procedures established by the California Department of Justice prior to start of working with FOCC, and the results of those fingerprints reveal none of the FOCC employees have been convicted of a serious or violent felony as defined by the California Penal Code.
- All FOCC staff and employees working with youth have been TB tested and have negative results for TB or a chest x-ray with negative results for TB.

District Services and Resources Provided



- Select up to eighty youth for the elementary weekend and fifty youth from middle school sites of their choosing to attend the FOCC Youth Camp.
- Provide 8-16 staff of the appropriate gender to assist in supervision of a cabin group of 10 elementary or middle school students. District and or CARES staff will supervise in the sleep away cabins.
- Transportation of students from the Bay Area to Camp and back down.
- Support the completion of all camp forms by students parents or gaurdians and provide the to the Youth Camp Coordinator by an agreed upon date.
- Schedule and provide a space for a parent meeting of prospective participants/students/campers and their parent(s) or gaurdians if the District deems necessary.

Youth Camp Coordinator: Matthew Fragoso

Youth Camp Coordinator Signature:

Date: _____

Mt. Diablo Unified School District Authorized Representative:

MDUSD Signature of Authorized Representative:

Date: _____