



# School Attendance Area

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# *School Attendance Boundaries*

## *Board Policy 5116*

The Governing Board has responsibility for establishing attendance zones in way as to facilitate the educational program. The number and location of schools necessary to serve the student population will be guided by the following criteria in determining school attendance boundaries:

- 1. Educational needs of students
- 2. Proximity of students to school plants
- 3. Safety of students
- 4. Ages of students served
- 5. Nature of the educational program housed
- 6. Racial/ethnic balance
- 7. School capacity and enrollment data
- 8. Projections of future demographic changes indicating where the total school age population will be living.

# CVHS Attendance Area

Should the Board designate  
a **new attendance area**

OR

Should the Board designate  
a **grey area**  
(similar to YVHS/CPHS)

# What is the Student Attendance Area?

- Students are assigned K-12 resident schools based on their address.
- The student attendance area is the designated location of the resident schools.

# Clayton Valley High School

## *Current Student Enrollment*

- 9<sup>th</sup> grade- 455 students
- 10<sup>th</sup> grade- 510 students
- 11<sup>th</sup> grade- 438 students
- Total 9-11 graders 1,403 students
- Students on Transfers
  - Intradistrict- 86 students enrolled, 17 students enrolled at other MDUSD schools
  - Interdistrict- 16 students from schools outside our district
- Special Education students-155 total students with IEP
  - SDC 44 students, 27 students live in CVHS attendance area
  - 21 students enrolled in SDC classes at other MDUSD schools

# Which Feeder Schools are Impacted?

- **Diablo View Middle School**
  - 8<sup>th</sup> grade- 236 students
  - Special Education- 22 students
    - In Special Day Class (SDC)-12 students, 4 live in the CVHS attendance area
    - In Special Day Class SDC -5 students are enrolled at other schools
  
- **Pine Hollow Middle School**
  - 8<sup>th</sup> grade students-232
  - Special Education Students-31
    - In Special Day Class (SDC)-12 students, 6 live in the CVHS attendance area
    - In Special Day Class (SDC) -4 students are enrolled at other schools

# New Attendance Area

*Where will students be assigned?*

- **A-If the Board designates a new attendance area-**
  - Students are assigned a resident school
  - Student cumulative records are automatically sent to the resident school
  - New students register at their resident school
  - Parents can opt to transfer to another school

## Grey Area

*Where will students be assigned?*

- **A-** If the Board designates a student's residence as a grey area-
  - Parents are given a choice of high schools
  - Parents must then select a specific high school for their child to attend or a school will be assigned
  - Once approved by student services office, the school becomes the students' resident school



**Do our high schools have the capacity to enroll CVHS students at their sites?**

**YES**



# Intradistrict Transfers

## What is Open Enrollment?

- **A-** The District established an Open Enrollment Policy that allows parents who reside within the district to apply to enroll their child in any district school having space regardless of the child's residence within the district. (Open Enrollment Rule 5116.1)
- Parents may request for their child to attend another MDUSD school by completing a *School Choice Intradistrict Transfer* form during the Transfer period.

# When is the Open Enrollment Intradistrict Transfer Period?

The transfer period is from October 1- January 15

- Q-Will the transfer period be extended to accommodate CVHS students?

- A-YES

- The Student Services Office can reopen the transfer and the option period for CVHS students
- Recommend new CVHS transfer/ option period
  - February 7, 2012- March 9, 2012

## Will the CVHS Students Receive Priority for Transferring?

- **A-** NO, If the Board designates a new attendance area and students are assigned a designated school, they will not receive priority for transferring. The Student Services Office takes all completed transfer forms and enters students into a random public lottery. Students are assigned a lottery number which determines the order of acceptance. Students are offered their requested school based on space. All students are placed at a requested school or their resident school.

Will parents of students with  
an Individual Education Plan (IEP)  
be given the option to transfer to other schools?

- **A-** YES, parents may apply for an Intradistrict Transfer. The transfer application must be submitted to the Special Education Administrator located in the Student Services Office at the Dent Center. The IEP team recommends appropriate placement based on the IEP goals and space availability. Students enrolled in Special Day classes have a district-wide attendance area and will be placed based on their specific program. Programs are located at designated school sites.

Will a student's athletic eligibility be jeopardized by this transfer?

- **A-**The Director, Student Services and the North Coast Section, Commissioner of Athletics, are working in collaboration and reviewing the CIF waiver transfer limitations. They will prepare a tip sheet for the parents with guidelines for athletic eligibility related to transferring to MDUSD schools.

# Intradistrict Transfers

## Will there be a Placement Priority?

- **A-Students** can be placed at schools based on space in the following order:
  - Seniors
  - Juniors
  - Sophomores
  - Freshmen

# Intradistrict Transfer Parent Notifications

- **Q-**When and how will parents be notified of their transfer request?
- **A-** Parents are notified in writing by late April or early May.
- **Q-**Once a parent is notified of an approved transfer, how long does the parent have to accept or decline the option?
- **A-** Parents are asked to register their child at the new school within two weeks or by June 1. Students not registered will be assigned their resident school.



# Intradistrict Transfer Parent Notifications

- **Q-**How many times must district office staff attempt to contact a family of an approved transfer before we move down the priority list and offer the placement to another student?
- **A-** The district office staff makes several attempts to contact the parent both by telephone and in writing. If parents do not respond, the student's records and placement are at the MDUSD resident school.

# Staff Recommendation

- The staff is looking for input from the Board on the Clayton Valley High School attendance area
- The staff recommends the Board designate the Clayton Valley High School attendance area as a **GREY AREA** for the 2012-2013 school year.
- This Agenda item will return at the February meeting for Board approval.

# [ Mt. Diablo Unified School ]

We remain committed  
to providing  
**our students**  
a high quality education  
at high schools in our district.