

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Ayers Elem Date: May 2011 Reader: F. S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)			Law enforcement participation not noted
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X X		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>✓</p> <p>✗ (but some of security equip, not noted)</p>	<p>✗</p>	
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 		<p>✗</p>	
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 		<p>✗</p>	

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 		X	<p>No materials in this section have been submitted to district.</p> <p>Per contact by Jennifer Sachs, all materials are in school binder.</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	X		<p>- not required for submission to district this year, will be required this year -</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Bancroft Elem Date: May 2011 Reader: F S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)			Law enforcement officer not noted on membership list, but M. Hubbard, W.C. Police officer, noted on safety plan cover
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.)	X X X		
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X (but use of security equipment not noted)</p>	<p>X</p>	<p>X</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 			
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 			

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 		<p>X</p>	<p>(no items submitted to district. Principal contacted 5-10-11 by phd Ellsworth, who stated all items are in place in school binder)</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p>	<p>X</p>	<p>not required this year - will be required for submission to district next year</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Cambridge Elem. Date: May 2011 Reader: F SS

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)			Submitted, but no indication that law enforcement representative was on committee
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> X X X X 		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> X X 		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p>	<p>X (but use of security equipment not mentioned)</p>	<p>no specific ingress/egress map submitted, but evacuation map submitted that helps reader understand ingress/egress description</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 		<p>X</p>	
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 		<p>X</p>	

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p>	<p>(but general description of Evacuation Assembly Areas in plan)</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>	<p>(OK - site Council minutes submitted including names of those present)</p>	

**Comprehensive School Site
Safety Plan
Rubric**

School Name: El Monte E Date: May 2011 Reader: F.S.S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X		<i>submitted, but not especially well developed</i>
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 	<p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>X</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p> <p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p> <p>X</p>		

x although no notation re: any use of security equipment

x

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>	<p>not required to send to district this year; will be required next year</p>	

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Four Oaks Elem Date: May 2011 Reader: F. S.S.

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> X X X <div style="text-align: center;">X</div>		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> X X 		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p> <p>X</p>		<p>(but no mention of security equipment)</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p> <p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p> <p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p><i>Incident Command Chart provided</i></p> <p><i>(partner classes noted on map)</i></p> <p><i>line up order by class noted on map</i></p>	
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>		

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Gregory Gardens Elem Date: May 2011 Reader: FSS

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)			-submitted but law-enforcement representative not noted -
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> X X X 		provided not included for teachers and parents
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> X X 		

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 	<p>X</p> <p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>X</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p>	<p>Disaster Plan Duty Assignment List included</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>		

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Hidden Valley E. Date: April 2011 Reader: F. S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)			submitted but no reference to safe school
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X		completed, but not especially well developed
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p>	<p>X (although security equipment is not mentioned)</p>	<p>X</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>X</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 		<p>X</p>	
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 		<p>X</p>	

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 			<p>X (no items submitted to district)</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p>		<p>Not required for submission to the district this year; will be required next year.</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Highlands Elem Date: May 2011 Reader: F. S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)			- just submitted, but no indication that law-enforcement members included
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.)	X X		X submitted, but not well developed
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 	<p>X</p> <p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X X X X X X X</p>		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X X</p>	<p>not required for dist. copy this year; will be submitted next year</p>	

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Meadow Homes Date: April 2011 Reader: F.S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)			Law enforcement representative missing. Also no listing under "classified employee" category.
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section <u>needs to be well developed and state how data was obtained</u> (focus meetings, survey, etc.) 	X	<ul style="list-style-type: none"> X many blank lines on the chart X submitted but 	
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		submitted, although it is hard to see how the activities will achieve objectives and evaluation methods somewhat general and vague.

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p>	<p>X</p>	
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 		<p>X</p>	
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 		<p>X</p>	

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 		<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>	<p>- not required this year; will be required for submission to district next year-</p>	

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Monte Gardens Date: May 2011 Reader: F.S.S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X(09) X		→ not stated
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p>		<p>X but on mention regarding security equipment</p> <p>X maps in section 9</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>chain of command noted in "cliff notes" also org chart provided</p> <p>(emergency supervisor)</p>	
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>	<p>This item will be required <u>next year</u> for submission to the district. Thank you for sending sign in and minutes of your meeting.</p>	

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Mt. Diablo E. Date: May 2011 Reader: F.S.S.

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	 X X X		
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	 X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p> <p>X</p>	<p>(illustrated in routes map)</p>	<p>evacuation</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>organizational structured outlined in folder</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>structured outlined in</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>	<p>not required for submission to district this year, but will be required next year</p>	

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Mt. View Elem Date: May 2011 Reader: F.S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)			submitted but law enforcement rep. not noted on membership list
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.)	X	X	X submitted, but not
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X (although security equipment not noted)</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>X</p> <p>↓</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p> <p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p> <p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X (description provided)</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>		<p>X (various maps provided but none that specifically identify shut off valves)</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>		<p>both letter and minutes of meeting submitted</p> <p>X signed copy not yet at DO</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: PHE Date: May 2011 Reader: F.S.S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X		<p><i>This section is not well developed. How was data input obtained (focus groups?, survey, etc)</i></p>
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X (although no mention if security equipment is available or used)</p> <p>X (found in last section combined w. emergency route map)</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but <u>not needed in district copy</u>) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p>	<p><i>command staff structure included in emergency preparedness plan</i></p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>		<p><i>NOT required to submit to the district for district copy this year; will be required next year</i></p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Rio Vista Elem Date: May 2011 Reader: F.S.-S.

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

** submitted and well developed, although it is not clear how parent and teacher input was obtained*

*F.S.-S.
5/26/11*

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>Y (lost moment in if security equipment utilized)</p>		<p>maps provided with manuals but note that manual illustrates details on ingress/egress</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X X X X X X X X X</p>		<p>submitted, but name of person responsible omitted</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X X X</p>		<p>minutes also submitted</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Delta View Elem Date: May 2011 Reader: F.S.S.

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	 X X X		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	 X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p>	<p>></p>	<p>excellent detailed description</p> <p>school maps included in section 9</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but <u>need to be in site binder.</u>)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p> <p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p> <p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>		

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Sequoia Elem Date: May 2011 Reader: F.S-S.

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.)	X X X		
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>X</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p> <p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p> <p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure / <i>forms</i> - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>		<p><i>school indicates Buddy List being developed.</i></p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>		

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Shore Acres E Date: May 2011 Reader: F. S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	x	x	submitted, no law enforcement rep. noted
2. Mission Statement (Statement must make reference to school safety.)	x		
3. Data Summary - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.)	x x x		
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	x x		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

(but use of security equipment is not mentioned)

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 		<p>X</p> <p>X</p> <p>X</p>	

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Silverwood Elem Date: May 2011 Reader: F.S.S.

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X X		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>X</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>		<p>(staff notes version provided)</p> <p>→ general description provided, but no list of specific "buddy teacher pairs, however "classroom emergency supervisors" appeared to be the same thing</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>		<p>- not required for submission to the district for 2010-11; will be required for district submission next year</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Strawward E Date: May 2011 Reader: F. S.S.

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)			- Law enforcement members not noted
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> X X 		<ul style="list-style-type: none"> section not well developed → this not included
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> X X 		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p>		<p>school maps included in sec. 9 but do not specifically illustrate ingress/egress</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure <i>Form</i> - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>		

42 verified this in school binder

**Comprehensive School Site
Safety Plan
Rubric**

School Name: SUN TERRACE ELEM Date: May 2011 Reader: F. S-S

Component Section Number	Complete	Incomplete	Comments	
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)		x	Submitted, but no law enforcement or classified rep. noted	
2. Mission Statement (Statement must make reference to school safety.)		x	Submitted, but no reference to safe school	
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	x x		x	Submitted but not well developed
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	x x			

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 	<p>X</p>	<p>submitted but supervisor discussed</p>	<p>before school is out</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 		<p>X</p>	<p>but present at site per sign off by SJT</p>
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 		<p>X</p>	<p>but present at site per sign off by SJT</p>

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 		X	<p>No items submitted by school to district, but items at school site per sign off by SST</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	X		<p>Not required for district submission this year, but will be required next year</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Valhalla Elem Date: May 2011 Reader: F.S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	 X X X		
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	 X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p> <p>X</p>	<p>excellent map</p>	<p>- Detailed information shared in Parent/Student Handbook</p> <p>Detailed info / MSO map in Handbook</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p><i>No buddy list submitted</i></p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>		<p><i>OK - minutes of meeting included, along with names of those in attendance</i></p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Valle Verde E. Date: May 2011 Reader: F S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> X X X X 		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> X X 		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X (although in use of safety equipment not noted)</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 			<p>X Per Ellworth item is on site</p>
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 			<p>X Per note from Ellworth, item is on site</p>

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 		<p>X</p>	<p>No items were submitted to the district. Per note from Ellsworth items are at site.</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X X</p>		<p>X site council chair signature is missing from copy submitted to the district</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Walnut Acres E Date: May 2011 Reader: F. S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)			<i>Law enforcement representative not noted.</i>
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X		<i>section is not well developed and it is not clear how data was obtained.</i>
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 	X		
<p>6. Mandated District Safety Policy (<u>These items do not have to be sent to the district</u>, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 		X	
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 		X	

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>		

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Westwood Elem Date: May 2011 Reader: F. S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> X X X X 		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> X X 		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p>	
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>	<p>not required for submission to district this year - will be required next year</p>	

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Woodside Elem Date: April Reader: 2011

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		(classified employee not marked, but I assume some/all of "other school staff" are classified employees)
2. Mission Statement (Statement must make reference to school safety.)			submitted, but safe school environment not referenced
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> X X X X 		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.) 	<ul style="list-style-type: none"> X X 		

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 	<p>X</p> <p>X</p>	<p>X</p>	
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 		<p>X</p>	
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 		<p>X</p>	

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>General description, but no routes</p> <p>Description provided, but no specific list of Buddy Teacher Pairs</p> <p>Hawaii, classroom emergency supervisor no list covers TAB</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p>	<p>(covered by submission of minutes of site council meeting)</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Wren Ave Elem Date: May 2011 Reader: F. S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state <u>how data was obtained</u> (focus meetings, survey, etc.) 	X X		submitted but
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 	<p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

X (but no mention of security equipment utilized)

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p>	<p><i>Plan submitted, but names of responsible persons are omitted.</i></p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>		<p><i>no need to submit to district this year, but will be required in following years</i></p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: V.V. Elem Date: May 2011 Reader: F. S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)			Submitted, but law enforcement rep. not included
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.)	X X X		
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>Y</p> <p>X</p>	<p>X</p>	
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 			<p>S. Hukkana indicates in school plan as of 5/13/11</p>
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 			<p>S. Hukkana indicates in school plan as of 5/13/11</p>

<p>9. Emergency Preparedness and Crisis Response Plan Submit to the District:</p> <ul style="list-style-type: none"> * - Emergency Preparedness Organizational Chart * - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) * - Emergency Evacuation Route Map - Emergency Buddy List * - Field location of each evacuation class * - Map of gas, water and electric shut off valves * - Emergency Preparedness Student Release Procedure * - Staff Skills and Equipment List 	X		<p>pamphlet version submitted</p> <p>x description provided, but no listing of buddy pairs</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	X X X		<p>x - Minutes of meeting provided, including names of those in attendance</p>

* Sue Hakkara indicates these items in school binder as of 5/13/11.

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Sunrise / Shadelands Date: May 2011 Reader: F.S.S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	✓		
2. Mission Statement (Statement must make reference to school safety.)	✗		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and <u>state how data was obtained</u> (focus meetings, survey, etc.) 	✗ ✗		<i>completed, but</i>
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	✗ ✗		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		<p>covered in program description and behavioral/social skills system)</p>

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>		<p>Each classroom has multiple adult staff individuals to cover in case of emergency -</p> <p>-map provided but it is not totally clear if the shut off valves are in the two areas marked mechanical.</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>		<p>covered by providing minutes of meeting that included list of those present at meeting</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Diablo View M.S. Date: May 2011 Reader: F. SS

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X		X Section submitted but
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 		<p>no specific egress/ingress maps submitted, but other maps of campus submitted</p>	
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 		<p>X</p>	
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 		<p>X</p>	

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X (noted by Willig on evacuation map)</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>	<p>not required this year, but next year please submit</p>	

**Comprehensive School Site
Safety Plan
Rubric**

School Name: El Dorado M. Date: May 2011 Reader: F.S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	 X X	 X	
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	 X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p> <p>X</p>		<p>noted in school Discipline Plan</p>
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

X (but no mention of security equipment utilized)

X school map provided that notes streets, parking lot, etc. as well as ingress/egress map ☺

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X (Folder provided)</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p></p> <p></p> <p></p> <p>X</p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p>

not required this year; please submit next year with your plan

submit

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Foothill M.S. Date: May 2011 Reader: F. S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> X X X X 		<p>→ section submitted, but it is not clear how data was obtained from parents and staff (focus meetings, survey, etc.) other than "anecdotal data from admin. and staff"</p>
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> X X 		

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 	<p>✓</p>		<p>X (but use of security equipment not mentioned)</p> <p>school map provided but ingress/egress not specifically addressed</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but <u>not needed in district copy</u>) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan <u>but not needed in district copy</u>) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>✓</p> <p>✗</p> <p>✗</p> <p>✗</p> <p>✗</p> <p>✗</p> <p>✗</p> <p>✗</p> <p>✗</p> <p>✗</p>	<p>✗</p> <p>✗</p> <p>✗</p> <p>✗</p> <p>✗</p> <p>✗</p> <p>✗</p> <p>✗</p> <p>✗</p>	<p>general evacuation procedure provided, but no map to illustrate evacuation for each classroom</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>✗</p> <p>✗</p> <p>✗</p>	<p>✗</p> <p>✗</p> <p>✗</p>	<p>not required to submit in district packet this year will be required next year</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Cape Grove

Date: May 2011

Reader: F.S.S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		Page is not signed from safety plan is added to the document.
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.)	X X X		
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p> <p>X</p>	<p>B</p>	
<p>6. Mandated District Safety Policy (These items do <u>not</u> have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p> <p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but <u>not needed in district copy</u>) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p><i>clip note version submitted</i></p> <p><i>general description in clip notes, but specific pairs not assigned</i></p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>		<p><i>NOT required for submission to district this year; next year it will be required</i></p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Pine Hollow MS Date: May 2011 Reader: F. SS

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X		<i>section submitted, but not well developed</i>
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

no map specifically identified as ingress/egress, but maps submitted include entry points, etc.

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>command staff noted in cliff notes</p> <p>cliff note version submitted</p> <p>buddy program description provided in cliff notes, but no specific buddy pairs by teacher or room number</p>	
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>	<p>minutes of meeting document meeting, those in a pendane, etc</p>	

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Pleasant Hill M.S. Date: May 2011 Reader: F.S.S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X		<i>turned in, completed but not</i>
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p> <p>X</p>		<p>but no mention if security equipment is utilized</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>	<p>- minutes of meeting provided 😊</p>	

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Riverview M.S. / GATEwally Date: May 2011 Reader: FSS

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	 X X X		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	 X X		

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 	<p>✓ ✗</p>	<p>✗</p>	
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>✗</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>✗</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X (but in school binder per C.H.)</p> <p>brief description in cliff notes, but no specific buddy list</p> <p>X (but in school binder per C.H.)</p> <p>X (but in school binder per C.H.)</p>	
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>	<p>X (Public hearing notice included)</p>	

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Sequoia Middle Date: May 2011 Reader: FSS

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X X X		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p> <p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		<p>(Student Parent Handbook)</p>

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>(Safety Timeline)</p> <p>(noted on map)</p> <p>(field locations classes - evac. routes map)</p>	<p>noted on buddy</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>		

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Valley View M. Date: May 2011 Reader: F S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X X X		
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p>	<p>X</p>	<p>although no mention of security equipment - Do we have - fall line or cameras assist with safe ingress/egress</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan <u>but not needed in district copy</u>) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan <u>but not needed in district copy</u>) - Site Discipline Policy (must be submitted to the district) 		<p>X</p>	

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>✓</p> <p>✓</p> <p>X</p>		<p>but first Aid kit materials would not be adequate if many people were hurt in a disaster</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>		<p>- not required for district office packet this year, but submit sample of the letters to district in the future</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Clayton Valley High Date: May 2011 Reader: F.S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but <u>not needed in district</u> copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - <u>Site Discipline Policy</u> (must be submitted to the district) 	<p>X</p>		

(but any use of security equipment that might exist, such as cameras or walkie-talkies, is not mentioned)

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart → X - Annual Plan Timeline → X - Emergency Preparedness Plan (be sure site specific information is completed) → X - Emergency Evacuation Route Map → X - Emergency Buddy List → X - Field location of each evacuation class → X - Map of gas, water and electric shut off valves → X - Emergency Preparedness Student Release Procedure → X - Staff Skills and Equipment List → X 			<p>on submitted</p> <p>James team members type of disaster, submitted both sides of staff program evaluation</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting → X - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative → X - Signature of site council chair and law enforcement representative → X 			<p>X But not required for this year for submission to the district; will be required next year</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: College Park H.S. Date: May 2011 Reader: F. S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)			Mission statement submitted and is appropriate, but does not refer to creating a safe school environment. The next time the College Park community addresses the mission statement, safe school environment should be included
3. Data Summary - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.)	X X X		X This section is well developed. Student data was obtained thru HKS, but it is less clear how parent and teacher data was obtained (focus groups, surveys?) Perhaps WASC study that was mentioned
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		very well developed 😊

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>		
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p> <p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p> <p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific location of information is completed, ^{supplies} provided) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>		<p><i>clear drop bins provided, also map</i></p> <p>X This is not required for district submission this year, but will be required next year</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Concord High Date: May 2011 Reader: F. SS

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X		<p>Chart indicates Student Data from HKS considered</p> <p>Completed, but how data from parents and teacher obtained is not clear. (I assume student input received via Healthy Kids Survey.)</p>
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X		

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, <u>security equipment</u>, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 	<p>X</p>	<p>(but description does not include any indication if security cameras address ingress/egress or if two way radios aid campus supervision, etc)</p>	
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - <u>School Site Dress Code (must be submitted to district)</u> 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - <u>Site Discipline Policy (must be submitted to the district)</u> 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	X		
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	X		<p>(but staff skills/equipment list does not seem to be complete??)</p> <p>- Please submit letter to me for inclusion in district copy of your binder</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Mt Diablo High Date: May 2011 Reader: F. S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)			Section one submitted. Next year be sure parents are included on the committee
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.)	X X		Submitted but concerns are noted. This was not noted; also you state that campus beautification program holds students accountable for tardies. This is not usually what beautification programs address.
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	↓ X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X</p>	<p>X</p>	<p>X but use of security equipment (such as cameras, walkie-talkies, not noted)</p>
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - <u>School Site Dress Code</u> (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - <u>Site Discipline Policy</u> (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness <input checked="" type="checkbox"/> - Organizational Chart <input checked="" type="checkbox"/> - Annual Plan Timeline <input checked="" type="checkbox"/> - Emergency Preparedness Plan (be sure site specific information is completed) <input checked="" type="checkbox"/> - Emergency Evacuation Route - Map <input checked="" type="checkbox"/> - Emergency Buddy List <input checked="" type="checkbox"/> - Field location of each evacuation class <input checked="" type="checkbox"/> - Map of gas, water and electric shut off valves <input checked="" type="checkbox"/> - Emergency Preparedness Student Release Procedure <input checked="" type="checkbox"/> - Staff Skills and Equipment List <input checked="" type="checkbox"/> 			<p><i>form submitted but left blank</i></p> <p><i>General description provided but no specific list for 2010-11 school year</i></p> <p><i>General info and picture of soccer field provided, but not specific classroom line up ord</i></p> <p><i>spells noted, but no equipment</i></p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting <input checked="" type="checkbox"/> - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative <input checked="" type="checkbox"/> - Signature of site council chair and law enforcement representative <input checked="" type="checkbox"/> 			<p><i>X not required for submission to district binder this year, but please submit copy to district next year</i></p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Northgate Date: May 2011 Reader: F.S.S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> X X X 		
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> X X 		<i>very well done</i>

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 	<p>X</p> <p>X</p> <p>X</p>		
<p>6. Mandated District Safety Policy (These items <u>do not have to be sent to the district</u>, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but <u>not needed in district copy</u>) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but <u>not needed in district copy</u>) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline → X - Emergency Preparedness Plan (be sure site specific information is completed) X - Emergency Evacuation Route Map X - Emergency Buddy List → X - Field location of each evacuation class → X - Map of gas, water and electric shut off valves → X - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List X 			<p><i>There is no separate emergency preparedness organization chart, but chain of command and command staff clearly outlined in the plan</i></p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting X - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative X 			<p><i>not required to send to the district office this year, but please include when plan submitted next year</i></p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Ygnacio Valley High Date: May 2011 Reader: F.S-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)			- Law enforcement representative not needed noted on chart
2. Mission Statement (Statement must make reference to school safety.)			- submitted, but safe school not noted in mission statement
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X X X		submitted but not well developed
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>Y</p> <p>X</p>	<p>X</p>	
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 			
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 		<p>↑</p> <p>- see above</p>	<p>- not submitted to DO, but present in site binder per 5-10-11 notation by district office staff administrator</p>

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 		<p>X</p>	<p>(not items submitted to district, but present in school binder per 5-10-11 notation by district office administrative staff.</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p>	<p>X</p>	<p>(not required in district copy this year, but will be required next year)</p> <p>X minutes of meeting submitted, including names of those present</p>

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Olympia H.S Date: May 2011 Reader: FS-S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)			<i>the next time the Olympia school community reviews/ revises mission statement, safety school environment needed needs to be added.</i>
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 		<i>Section 3 has been submitted, but - some sections on chart missing - see x marks</i> X X	
4. Safe and Orderly Environment a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	X		

<p>5. Safe Ingress and Egress</p> <p>a. Complete description of how school provides safe access for students entering and leaving school grounds.</p> <p>b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus.</p> <p>c. School map that illustrates ingress/egress</p>	<p>X (but very brief)</p> <p>X (but very brief)</p>	<p>X</p>	
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan <u>but not needed in district copy</u>) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X copy submitted was blank</p> <p>X (short "cheat sheet" submitted but sure to information is out of date and needs to be replaced by sample, kayan no longer principal)</p> <p>X location on softball field not specified</p> <p>X (info noted on evacuation map)</p> <p>X (Brief description on "cheat sheet")</p>	<p>revised per [unclear]</p>
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting (at top of page) - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p>	<p>X but signatures were dated</p>

* Site needs to work on collecting/storing the needed emergency supplies.

**Comprehensive School Site
Safety Plan
Rubric**

School Name: Crossroads High Date: May 2011 Reader: F.S.S

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state how data was obtained (focus meetings, survey, etc.) 	X		<p><i>Data section provided, but conclusions from data section does not relate closely to the data.</i></p> <p><i>How was data gathered from parents, staff and students? (survey, focus group?) General statements seem to lack data to back them up.</i></p>
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.) 	X		<p><i>physical environment goals are not complete or well developed</i></p>

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 		<p>Brief description provided</p> <p>↓</p> <p>X</p>	
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, <u>but need to be in site binder.</u>)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>(submitted with Olympic Plan)</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	<p>X (copy submitted was blank)</p> <p>X specific location in softball field not indicated on the map</p> <p>X brief description on "cheat sheet"</p> <p>X</p>	
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>	<p>not required for submission to the district this school year</p>	

Comprehensive School Site Safety Plan Rubric

School Name: Diablo Dawson Date: May 2011 Reader: F.S.S.
Creek Center

Component Section Number	Complete	Incomplete	Comments
1. Planning Committee (Required members are administrator, classified employee, classroom teachers and law-enforcement representatives.)	X		
2. Mission Statement (Statement must make reference to school safety.)	X		
3. Data Summary <ul style="list-style-type: none"> - Data chart to be completed - Healthy Kids Survey Data to be considered, if available - Conclusions from data section need to be completed and conclusions need to be related to data provided - Conclusions for Parent, Teacher and Student Input Section needs to be well developed and state <u>how data was obtained</u> (focus meetings, survey, etc.) 	<ul style="list-style-type: none"> X X 		<i>submitted but</i>
4. Safe and Orderly Environment <ul style="list-style-type: none"> a. Social Climate b. Physical Environment (There should be at least one goal for each, chart needs to be complete and monitoring/evaluation methods need to be concrete and specific.)	<ul style="list-style-type: none"> X X 		

<p>5. Safe Ingress and Egress</p> <ul style="list-style-type: none"> a. Complete description of how school provides safe access for students entering and leaving school grounds. b. Include access to campus, campus supervision, security personnel, security equipment, vehicle and foot patterns on campus. c. School map that illustrates ingress/egress 	<p>X</p> <p>X</p>	<p>X</p>	
<p>6. Mandated District Safety Policy (These items do not have to be sent to the district, but need to be in site binder.)</p> <ul style="list-style-type: none"> - Child Abuse and Neglect - Suspension Policy - Expulsion Policy - Teacher Notification of Dangerous Pupil - Sexual Harassment Policy - Hate Violence - Harassment/Intimidation/Hostile Environment - Bullying Policy 			
<p>7. District and Site Dress Code</p> <ul style="list-style-type: none"> - District Dress Code (for Site Safety Plan but not needed in district copy) - School Site Dress Code (must be submitted to district) 	<p>X</p>		
<p>8. District and Site Discipline Policy</p> <ul style="list-style-type: none"> - District Discipline Policy (for Site Safety Plan but not needed in district copy) - Site Discipline Policy (must be submitted to the district) 	<p>X</p>		

<p>9. Emergency Preparedness and Crisis Response Plan</p> <p>Submit to the District:</p> <ul style="list-style-type: none"> - Emergency Preparedness Organizational Chart - Annual Plan Timeline - Emergency Preparedness Plan (be sure site specific information is completed) - Emergency Evacuation Route Map - Emergency Buddy List - Field location of each evacuation class - Map of gas, water and electric shut off valves - Emergency Preparedness Student Release Procedure - Staff Skills and Equipment List 	<p>X</p> <p>X</p>	<p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p> <p>X</p>	
<p>10. Public Notice Law Enforcement Review</p> <ul style="list-style-type: none"> - Fill in date of meeting - Copy of letter sent to Mayor, representative of school employee organizations, parent organization representatives, school site teacher organization, student body representative - Signature of site council chair and law enforcement representative 	<p>X</p> <p>X</p>	<p><i>This will be required in district copy of the binder for the next school year.</i></p>	